

CITY OF BANKS

MEASURE 34-144

UPDATE CHARTER INCLUDING DEFINING CITY MANAGER AND COUNCIL'S AUTHORITY

QUESTION: Shall Charter be amended to follow 2006 Model Charter for Oregon Cities defining Mayor, City Manager and Council Authority?

SUMMARY: The Banks City Charter was last updated in 1995, a version that followed closely the 1988 Model Charter of Oregon Cities. This Measure's purpose is to modify the Banks Charter to follow the updated model charter to include the following substantive changes: (1) specifically identifying the council's legislative, administrative and quasi-judicial authority listing orders, resolutions, and orders as the form of exercising that authority; (2) changes Mayor's term from a two-year to four-year term; (3) defining city manager's office; (4) reorganization of specific chapters for clarification of the charter; and (5) add a provision that the city may not exceed the debt limits imposed by state law. The City Council's authority is being explained to make clear when resolutions, ordinances and orders are used to apply council decisions.

EXPLANATORY STATEMENT:

Why is an amended City Charter being proposed?

The current Banks City Charter was adopted in 1995 and it was modeled after the 1988 Oregon Model City Charter. The Oregon model city charter was updated recently in 2006. This proposal is to adopt many of the changes shown in the League of Oregon Cities 2006 Oregon Model Charter. The City's current charter does not: (1) specifically identify the council's legislative, administrative and quasi-judicial authority; (2) define a City Manager's role in the City's government; (3) list the City's debt limitations under State law; and (4) change the Mayor's term to a four-year term.

How will the Charter define the City Manager's office?

The revised Charter defines City Manager's office as follows: (a) The office of city manager is established as the administrative head of the city government. The city manager is responsible to the mayor and council for the proper administration of all city business. The city manager will assist the mayor and council in the

development of city policies, and carry out policies established by ordinances and resolutions. The manager must:

- (1) Attend all council meetings unless excused by the mayor or council;
- (2) Make reports and recommendations to the mayor and council about the needs of the city;
- (3) Administer and enforce all city ordinances, resolutions, franchises, leases, contracts, permits, and other city decisions;
- (4) Appoint, supervise and remove city employees;
- (5) Organize city departments and administrative structure;
- (6) Prepare and administer the annual city budget;
- (7) Administer city utilities and property;
- (8) Encourage and support regional and intergovernmental cooperation;
- (9) Promote cooperation among the council, staff and citizens in developing city policies, and building a sense of community;
- (10) Perform other duties as directed by the council;
- (11) Delegate duties, but remain responsible for acts of all subordinates.

The City is scheduled to fill its City Manager position in the immediate future. It is important to have the Charter specify the City Manager's role in the City's government.

Submitted by:
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Washington County **voter's pamphlet**

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Hillsboro

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Front Lobby
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(Murray and Millikan)
Beaverton

Banks Library

111 Market St
Banks