



HOMELESS PLAN ADVISORY COMMITTEE

AGENDA AND INFORMATION PACKET

THURSDAY, MAY 19, 2022 • 2:30 pm – 4:30 pm

Zoom ID: 890 0021 3151 PW: 1111

Call-in number: 1 (253) 215-8782

OUR PURPOSE

The purpose of the HPAC is to provide oversight to the implementation of the plan and leadership to effectively collaborate with state and local partners to develop additional resources to meet the ambitious goals included in “A Road Home: Community Plan to Prevent and End Homelessness.”

The HPAC will be advisory to the county Homeless Program Manager, the Director of Washington County Department of Housing Services, the County Administrator, and the Board of Commissioners for Washington County (“Board of Commissioners”).

OUR EQUITY STATEMENT

The Department of Housing Services provides housing opportunities to all eligible persons no matter their race, color, religion, national origin, age, disability, familial status, marital or domestic partnership status, sex, gender identity, sexual orientation, veteran status, legal source of income or type of occupation.

In order to be relevant and effective in a rapidly changing and increasingly diverse environment, the Department of Housing Services commits to the principles of diversity, equity and inclusion for all members of the community we serve. Equitable access to resources and opportunity is the means to healthy, economically vibrant people and communities. We believe that authentically listening to, working inclusively with, and being accountable to the community we serve increases innovation and effectiveness and leads to more successful outcomes.



AGENDA

THURSDAY, MAY 19, 2022 • 2:30 pm

Zoom ID: 890 0021 3151 PW: 1111

Call-in number: 1 (253) 215-8782

Chairperson: Rachael Duke, Community Partners for Affordable Housing
Chairperson Elect: Kara Kazemba, Ancora Therapy
Secretary: Komi Kalevor, Housing Authority of Washington County
Officer terms end December 2022

- I. ROLL CALL – 2:30 pm
- II. APPROVAL OF AGENDA – 2:40 pm
 - A. **ACTION:** Approve the May 19 Meeting Agenda
- III. APPROVAL OF MINUTES – 2:45 pm
 - A. **ACTION:** Approve the March 17 Meeting Minutes
- IV. COMMUNICATIONS AND PUBLIC COMMENT – 2:50 pm
- V. NEW BUSINESS – 2:55 pm
 - A. Review Community Guidelines and Launch of Shelter Program Expansion Work
 - i. **ACTION:** Vote for HPAC Shelter Subcommittee
 - ii. **ACTION:** Nominees for Shelter Subcommittee
 - B. Aligning Homeless Services Funding Strategies in FY 22-23
 - C. Review Homeless Services System Proposed Budget for FY 22-23
 - D. Legislative Update
- VI. UNFINISHED BUSINESS – 4:00 pm
 - A. Officer Elections
- VII. STAFF REPORTS – 4:10 pm
 - A. Continuum of Care Programs – Leslie Gong
 - B. Supportive Housing Services – Jes Larson
- VIII. ANNOUNCEMENTS AND OPEN DISCUSSION – 4:20 pm
- IX. ADJOURNMENT – 4:30 pm

2022 HPAC MEETING SCHEDULE	
Thursday, January 20, 2022	2:30 pm – 4:30 pm
Thursday, March 17, 2022	2:30 pm – 4:30 pm
Thursday, May 19, 2022	2:30 pm – 4:30 pm
Thursday, July 21, 2022	2:30 pm – 4:30 pm
Thursday, September 15, 2022	2:30 pm – 4:30 pm
Thursday, November 17, 2022	2:30 pm – 4:30 pm



HOMELESS PLAN ADVISORY COMMITTEE (HPAC) MEMBERS

County Commissioner	Commissioner Pamela Treece Washington County Board of Commissioners
Mayor or City Councilor	Councilor Elena Uhing City of Forest Grove
Business	Stacey Triplett Worksystems, Inc.
Community Member At Large	Robert Heard CareOregon
Community Member At Large	Kara Kazemba Ancora Counseling and Therapy
Community Member At Large	Vera Stoulil Resident of Washington County
Community Corrections	Steven Berger Washington County Community Corrections
Public Benefits & Resources	Phillip Williams Oregon Department of Human Services
Faith-based Community	Carol C. Herron St. Anthony's Catholic Church
Individuals with Lived Experience	Michelle Markus Mental Health & Addiction Assoc of Oregon
Hospital/Healthcare	Talia Buchsbaum Oregon Health & Science University
Hospital/Healthcare	Elizabeth Uno, MD Virginia Garcia Memorial Health Center
Housing Authority	Komi P. Kalevor Housing Authority of Washington County
Nonprofit Housing Provider	Rachael Duke Community Partners for Affordable Housing
Nonprofit Service Provider	Kemp Shuey Community Action Organization
Philanthropy	Kasi Woidyla Virginia Garcia Memorial Foundation
Sheriff Office	Chief Deputy Al Roque Washington County Sheriff's Office



MINUTES

HOMELESS PLAN ADVISORY COMMITTEE OF WASHINGTON COUNTY

March 17, 2022 | Zoom

Meeting transcript available upon request

A. COMMITTEE MEMBERS PRESENT

Steven Berger	Kemp Shuey
Rachael Duke	Vera Stoulil
Robert Heard	Pamela Treece
Carol C. Herron	Stacey Triplett
Komi Kalevor	Phillip Williams
Kara Kazemba	Kasi Woidyla
Michelle Markus	Talia Buchsbaum

B. COMMITTEE MEMBERS ABSENT

Michelle Markus
Albert Roque
Elena Uhing
Elizabeth Uno

C. STAFF PRESENT

Jessi Adams	Austin Saldana
Allie Alexander Sheridan	Ty Schwoeffermann
Alex Devin	Janeen Smith
Annette Evans	Tracy Smith
Jes Larson	Stacy Williams
Peter Kass	

D. COMMUNITY MEMBERS PRESENT

Phyllis Bittinger	Megan McKibben
Mellani Calvin	Cole Merkel
Shawn Cardwell	Brian Schimmel
Katherine Galian	Adolph "Val" Valfre

Chair Rachael Duke called the meeting to order at 2:31 pm.

I. INTRODUCTIONS

A quorum is present.

II. APPROVAL OF AGENDA

Motion: Approve agenda of March 17 meeting and add 20 minutes to the New Business segment from the Staff Reports segment.

Action: Kemp Shuey

Second: Stacey Triplett

Vote: Approved, unanimous.

III. APPROVAL OF MINUTES

Motion: Approve minutes of January 20 meeting.

Action: Kasi Woidyla

Second: Vera Stoulil

Vote: Approved, unanimous.



IV. COMMUNICATIONS AND PUBLIC COMMENT

None.

V. NEW BUSINESS

A. Review and confirm the proposed HPAC calendar year plan for 2022 ([attached](#))

Staff presented on the HPAC calendar proposal and received the following feedback from the committee. The full presentation is linked [here](#).

Vera Stoulil raised questions such as, “What does the information process look like between now and then as to how the content and budget investments will be made, identified, and prioritized before the budget is enacted in July? How are resources being allocated into the budget for the homeless services system?”

Staff responded that County budgets undergo [several processes](#) including upcoming budget hearings that invite public feedback. Staff is working on developing the HPAC’s oversight role of the Housing Department’s homeless program services budget during this calendar year. The reason for adding the budget report to the calendar for May’s HPAC meeting as a reflection is to build understanding and knowledge to identify priorities in programmatic work and engage the committee’s feedback.

Chair Duke suggested that plans for the upcoming year should be discussed earlier. She expressed interest in the new case management funding and the Landlord Liaison program.

Stacey Triplett shared a comment around her interest in new approaches to homeless services funding alignment and programs that integrate housing and health systems.

Kemp expressed curiosity to learn more about how the coordination is working Metro-wide. The HPAC agreed that receiving budgetary information in advance is helpful.

B. Homeless Services system overview and FY 22/23 planning

Staff reported on 3 areas of programmatic work and planned investments of FY 22/23 for HPAC’s consideration: 1) Shelter and outreach programs; 2) management and wrap around services; and 3) Housing and rent assistance programs. The full presentation is linked [here](#). Staff brought forth a recommendation of the work plan for the continued growth of the regional Supportive Housing Services (SHS) program. It highlights collaboration among Washington County SHS team, Continuum of Care (CoC) team, and others to plan major investments for the next year of the regional SHS program.

Steve Berger commented that Community Corrections provides access to an inventory of 400 beds with case management and wraparound services. Vera Stoulil inquired about the diagram of homeless services systems, asking if there are investments to help stabilize that system. For example, in the chart which outlines planned investments, the Transitional Living Program for Youth lists a capacity for 7 beds, but no further investments are listed to better meet the needs of homeless young adults. Because HUD funding does not cover all programmatic and operational costs, SHS is expecting to maintain Rapid Re-Housing (RRH)



workers, outreach workers and employment specialists, to stabilize them to be permanent components of the system. Further growth is on the horizon; funding for expansion is planned to meet the need for more youth housing programs as part of the overall system. RRH and permanent supportive housing is planned. In the SHS program, RRH is a variation of transitional housing and more of a site-based program which supports a specific population like what a TLP would.

Vera highlighted the importance of communication with youth service providers to design how RRH can align with existing homeless youth programs to ensure they are fully resourced and maintaining operations. All SHS goals intend to strengthen and sustain overall housing placement and retention. They will stabilize existing systems, ones that did not have adequate resources, by adequately funding their programs and meet outcomes that they are expected to achieve. Our SHS contracts include flexible assistance to overcome barriers and living wage jobs to hire competitively.

Kasi Woidyla inquired about SHS' workforce development plans. Staff responded that case managers are being actively recruited. Additionally, SHS developed a pilot workforce program by initiating a request for interest which seeks partners to help launch a by training and supportive employment program to prepare cohorts of housing workers during the next fiscal year. It will train people with lived experience to provide housing services in a professional capacity.

Chair Duke asked staff to clarify the difference between the SHS goals and the homeless services system goals regarding all programs. Staff stated SHS would build upon local funding to achieve a system level outcome. The goals represent what SHS has the capacity to sustain with existing funds and how the overall homeless services system and SHS expects to grow together.

Stacey Triplett requested to know more about lessons learned from launching new programs for Population B. Staff shared about what it takes to launch new programs. For example, every contracted service provider is overwhelmed in response to new federal resources and the challenges of providing services during the pandemic. Onboarding the County's partner organizations to provide SHS programs was a growth curve. Many qualified organizations were already at full capacity performing services for other Counties such as Multnomah and Clackamas. SHS has been training regional partners to operate within a system of scarcity to a system of having many rental assistance resources waiting to be utilized. It turns out that RRH for Population B because it was not urgently needed at this time, but RRH resources are retained to meet the needs in Year 2.

Stacey also asked about the Homeless Management Information System (HMIS) ServicePoint platform and staff announced the upcoming launch of a new online training platform to hold documents and training courses for its network of service providers. The best impact on the SHS' infrastructure is observing and investing; as provider training is being invested in first, the homeless system is being impacted exponentially.

C. Shelter program expansion community engagement update

Staff presented an update on the Washington County's SHS shelter program expansion and community engagement series. The full presentation is linked [here](#).

Several HPAC members commented on the shelter projects underway.



Kemp Shuey asked about what level of responsibility the HPAC will have in the shelter siting work. Staff said that beside current engagement work, the County will reach the stage of acquiring viable sites for shelters, and then future important community conversations will be initiated. A subcommittee will continually support in partnership with staff and community around decision-making to build out the shelter system. Staff asked the committee if shelter siting is a body of work that would be of value and of priority to them. The committee made the capacity for up to 2 subcommittees a year.

Several committee members inquired about strategies and considerations of the shelter engagement series that SHS has been hosting. They asked about the County's shelter search and prospects of new shelters. Staff answered that the full gamut of varying shelter types (e.g., safe sleeping villages, vacant parking lots, permanently owned sites, etc.) are under consideration depending on an area's geography, demographics, and other population needs. The goal is to avoid temporary sheltering for the winter season only and acquire long-term sites. Kemp also noted a roll out and challenges of the Econo Lodge shelter in downtown Hillsboro, and he asked how HPAC's advisement can ensure accountability to priorities based on a collection of input from the community and those with lived experience.

Vera asked if SHS programs will target the young adult population and build capacity for them. Staff said SHS covers the entire continuum of needs which includes youth, women, and other population-specific projects, which was a recurring theme mentioned by the community.

HPAC made final comments on whether it wants to have a subcommittee of shelter siting work. Stacey shared that it is a possible subcommittee with consideration of geographic specifics. Kasi expressed she would follow the lead of County Staff if a subcommittee is suggested.

Several committee members agreed to receive a review of potential subcommittee structures. Rachael asked about the subcommittee options, thus helping the committee to determine priority or revisit it at a later time. Staff reported several stakeholders and other community members expressed interest in wanting to be involved and support the shelter siting program work, but ultimately, Staff wants HPAC members to decide upon the subcommittee structure. Staff will prepare a proposal for further action at the next HPAC meeting on May 19.

VI. UNFINISHED BUSINESS

None.

VII. STAFF REPORTS

A. Continuum of Care (CoC) Programs

Annette Evans, Homeless Program Manager, reported highlights of the CoC programs. See Annette's staff report on [page 15 of the Housing Advisory Committee packet](#).

B. Supportive Housing Services (SHS) Program

Jes Larson, SHS Program Manager, provided a bimonthly update about SHS program shelters, community



engagement, regional coordination of qualified service provider outreach, and Year 1 annual outcomes report which can be found on [page 17 of the Housing Advisory Committee packet](#).

VIII. ANNOUNCEMENTS AND OPEN DISCUSSION

Final part of the agenda was reserved time to honor Annette and her retirement from serving Washington County. HPAC members were invited to mention their farewell and appreciation for Annette's work for the HSSN, HPAC, and the CoC programs of Washington County.

IX. ADJOURNMENT

The meeting adjourned at 4:29 pm.

Respectfully submitted,

Komi KALEVOR

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Komi P. Kalevor
Secretary, HPAC
Executive Director, Housing Authority of Washington County