

CONDOMINIUM PLAT CHECKLIST

NAME _____

PLAT REC'D _____
 DEPOSIT \$ _____
 ADDRESS \$ _____

SECTION, TWP, RANGE _____
 PARENT PARCEL (S) _____

COPY SENT TO OTHERS
 CWS _____

CITY/COUNTY _____
 PROJECT # _____
 BLDGS + UNITS + TRACTS _____
 BOUNDARY SURVEY _____
 SURVEYOR _____

CART _____
 ENG _____
 OPS _____
 PLANNING _____
 PLANNER _____
 ADDRESSING _____
 MYLAR TO CWS _____
 MYLAR TO ADDR _____
 MYLAR TO OPS _____

TITLE CO _____
 EFFECTIVE DATE _____

CARTOG PAID _____
 TAXES PAID _____
 MONEY OK _____
 RECORDING \$ _____

OFFICE CHECK
 REVIEW _____ REVIEWER _____ MATH _____

NOTIFIED SURVEYOR _____

APPROVALS
 CITY LETTER _____
 CITY FINAL _____
 OPS _____
 CWS _____
 DLUT SIG _____
 TO CARTOG _____

C.S. PREMYLAR REVIEW / / _____
 HOLD CMNTS SENT _____

REQUIRED DOCS	IN FILE
CONSENTS	_____
MAINT AGRMNT	_____
WAIVER	_____
DECLARATION	_____

FIELD CHECK	Boundary	Complete
TO CREWS	_____	_____
COMPLETED	_____	_____
NOTIFIED SURVEYOR	_____	_____
FIELD CHECK ISSUES	_____	_____

DATE DEC APPROVED BY REA _____

FEE CALCS

CONDOMINIUM PLAT CHECKLIST

1. Narrative
 - a. Found monuments shown on boundary
 - b. Basis of Bearings
2. North arrow
3. Graphic scale - verified
4. Date
5. Surveyor's name/address
6. Legend
 - a. conforms to plat
 - b. monument boxes
7. 1" margins
8. Pages numbered
9. All pages stamped
 - a. signed
 - b. expiration date
10. Plat name conforms to ORS 100.105(5)&(6) and 100.115(3) and 100.116(2)
11. Unit and Building #s OK, # in SID, # on pg 1

13. Plat heading - 1/4 section
14. Corner tie: gov't, sub, part, or condo
 - a. type of monument found
 - b. access easement required
14. Area of
 - a. units
 - b. tracts
 - c. boundary
 - d. LCE (if shown)
16. Vertical dimensions
17. Benchmark information
18. Buildings
 - a. ties to boundary
 - b. bearings
19. Adjacent plats
 - a. plat name/#
 - b. lot/parcel #s
 - c. tract letters
 - d. adjoining document numbers
20. Streets
 - a. name(s)
 - b. width(s)
 - c. County Rd #s correct
 - d. street plug(s) on adjoining plat(s)
21. Easements - new
 - a. purpose
 - b. dimensions
22. Easements - existing
 - a. purpose
 - b. dimensions
 - c. recording reference
23. Lettering and drafting ok
24. Approvals
25. Surveyor's Cert
 - a. conforms to plat
 - b. corner tie
26. Surveyor's Cert of Completion
 - a. complies with ORS 100.115(1)(d)
27. Plat Declaration
 - a. declarant correct
 - b. ORS 115(1)(f) statement
28. Acknowledgement
 - a. declarant correct
 - b. acknowledgment form correct

30. Spite strip tracts
32. Vesting deed
33. Title report legal same as cert
34. Mark-ups
 - a. Cartography
 - b. Planning
 - c. Assurances
 - d. CWS
 - e. OPS
 - f. Addressing
35. Tax map
37. Condo Declaration Doc
 - a. unit designations match plat
 - b. Unit areas match plat
 - c. LCE match plat
 - d. Legal matches plat cert
 - e. Noted on plat
 - f. Unit desc. matches plat
38. Cartog fee