

Washington County Board of Commissioners Town Hall: Budget

| September 28, 2022



6:00 p.m.: Welcome & Orientation

6:15 p.m.: Staff Presentation

6:35 p.m.: Q&A for Board of Commissioners

7:40 p.m.: Final thoughts and Thank You

Board of County
Commissioners

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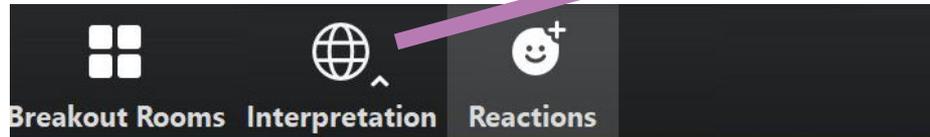
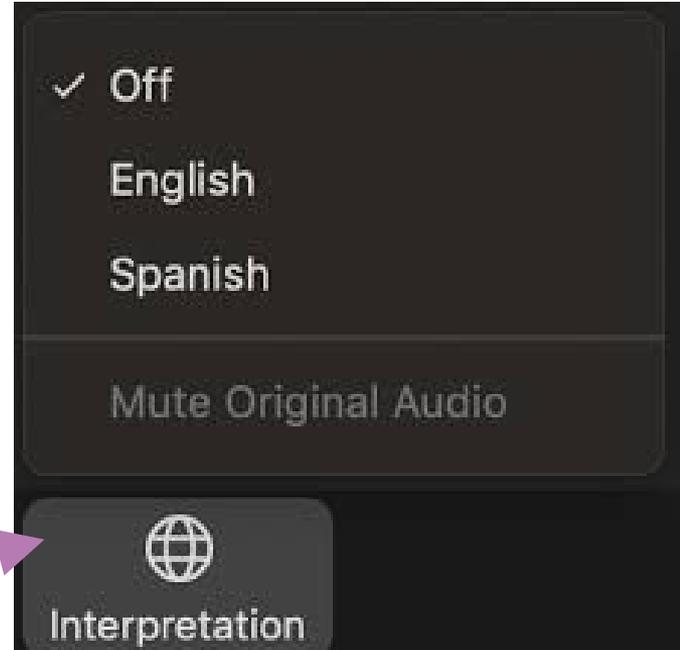
Zoom Tutorial and Overview

Interpretation and engagement basics

Zoom Set Up

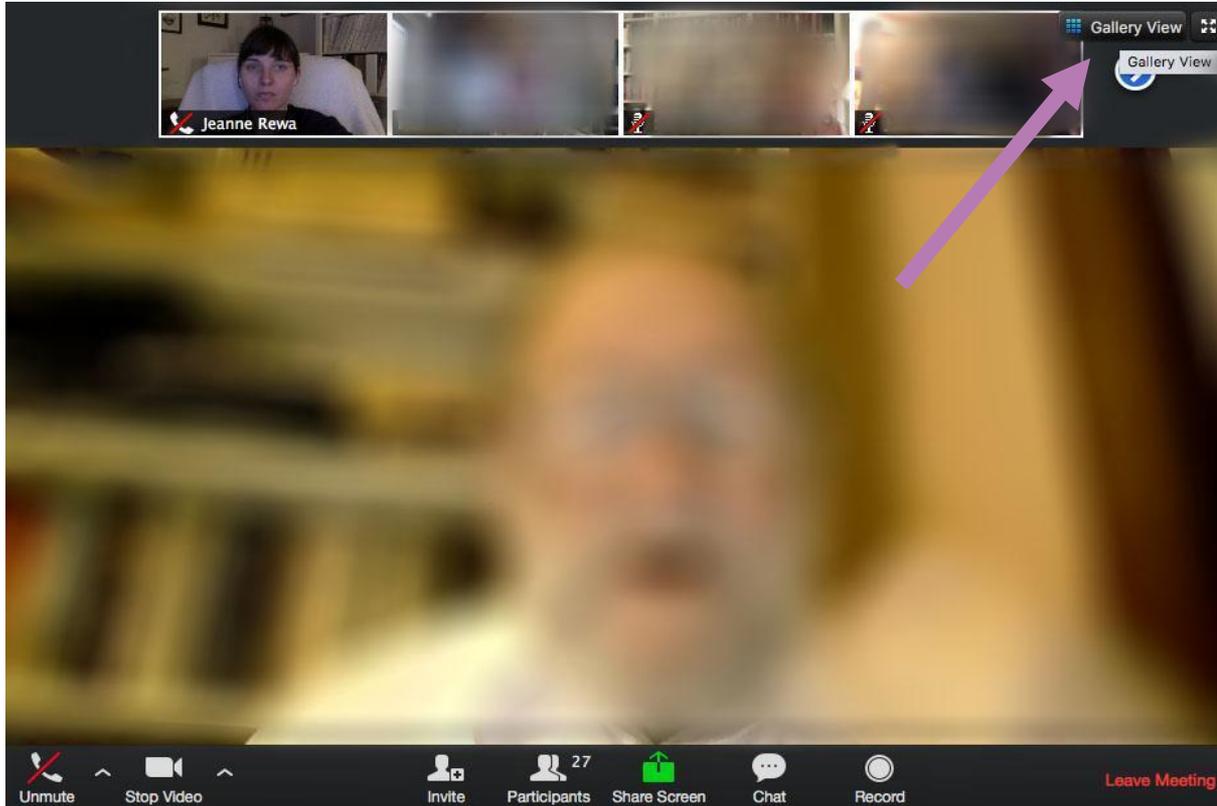
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For **Interpretation**
click the language
you would like to
hear



Zoom Set Up

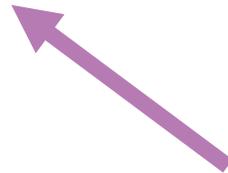
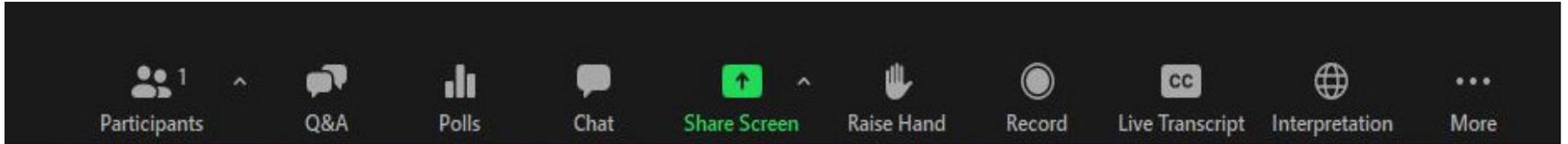
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Change to **Gallery View** so you can see the speakers AND interpreters

Zoom Set Up

5



Click **“Chat”** to use the chat box

Land Acknowledgment

Washington County Land Acknowledgment

(as prepared by representatives of Confederate Tribes of Grand Ronde, Nez Perce, Siletz, and Yavapai)

We want to acknowledge the people on whose land we live—the Atfalati-Kalapuyans also known as the Tualatin Band of Kalapuyans—the first inhabitants of Washington County. We are grateful for the land we are on, Kalapuyan land.

Signers of the Willamette Valley Treaty of 1855 were removed from their homelands to the Grand Ronde Indian Reservation. Today their descendants are tribal members of Grand Ronde and Siletz tribes, carrying on the traditions and cultures of their ancestors.

We acknowledge and express gratitude for the ancestors of this place and recognize that we are here because of the sacrifices forced upon them. In remembering these communities, we honor their legacy, their lives, and their continuation in our community. Please reflect on the role government has played in the painful, colonial history and reflect as well on the resilience and healing of the Indigenous land and communities.

We would like to invite everyone to collaborate and work together with the tribes to take care of the land and water and the people who inhabit these spaces.



Town Hall Participation Information

Participate with intention

Appreciate diversity of perspectives

Maintain respectful space

Create opportunity for everyone to engage

Only one question or comment to make room for everyone



Washington County Board of Commissioners



**KATHRYN
HARRINGTON**
AT-LARGE, CHAIR

**NAFISA
FAI**
DISTRICT 1

**PAM
TREECE**
DISTRICT 2

**ROY
ROGERS**
DISTRICT 3

**JERRY
WILLEY**
DISTRICT 4, VICE CHAIR

Staff Presentation:



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Community Engagement Opportunities Fiscal Year (FY) 2022-23 Budget

August - September	October - December	January - February	March	April	May	June	July
Budget Planning	Priority Setting /	Requested Budget	CAO Review	Proposed Budget	Budget Committee review and Approval	BCC Budget Adoption	Budget Filing
BOARD OF COUNTY COMMISSIONERS Engage the community and start preliminary discussions on County priorities	Work Session ESPD Levy community survey/listening sessions	Continue to listen and learn from the community Continue to communicate County priorities to the community		Budget Committee Four meetings to discuss and approve proposed budget	Participate on Budget Committees to Read, Review, Question and Approve the Proposed Budget	Adopt the Budget	
COMMUNITY Attend Board Work Sessions and Roundtables to hear about the BCC's priority setting considerations	Communicate community priorities, opportunities and challenges to inform BCC's priority setting	Provide input to the County on community inequities in access, quality and outcomes*			Attend and listen to County Budget Presentation Public testimony at the Budget Committee Public Hearing	Public testimony at the Board Meeting	
COUNTY BUDGET COMMITTEES	Budget Town Hall County budget process		Budget Town Hall Centering equity in the county budgeting process	Finalize Budget Committee Orientation in the Equity Tool to be used in budget review*	Read, Review, Question and Evaluate the Proposed Budget and provide feedback Conduct public hearing and approve budget		Board of County Commissioners Three meetings to discuss and adopt approved budget
COUNTY ADMINISTRATIVE OFFICE (CAO) Initiate and manage the budget process		Communicate with departments on budget	Review and adjust requested Budget reflecting County priorities	Finalize budget message, trends and initiatives and narratives	Presentation at Budget Committee Meetings		
Work Session Discretionary community investments ARPA		Work Session Financial outlook update ARPA	Assist in CAO budget review process	Host Budget Committee Orientation Finalize Budget Summary Book and, Org Unit Details Book, and Program Details Book	Organize and Support Budget Committee Meetings Upon committee approval, prepare budget documents for adoption	Update County systems with new fiscal year Budget after adoption	Publish Adopted Budget File Budget Forms and Documents
	Communicate annual budget instructions Community Information Sessions on Budget Publish Board's Budget Priorities	Conduct mid-year estimates Analyst mid-year estimates					
OFFICE OF EQUITY, INCLUSION, AND COMMUNITY ENGAGEMENT (OEICE)	Provide training on equity tool use and expectations (parts of the tool phased in over multiple budget years) for department directors and staff with budget development responsibilities*	Technical Assistance to departments on equity analysis* Community engagement on inequities in access, quality and outcomes*	OEICE review of equity analyses of budget*	Provide training and equity tool at the Budget Committee Orientation*	Technical Assistance to committees on equity analysis* Overarching equity analysis and resulting budget adjustments lifted up as an explicit part of the budget presentation process*	Messaging re: incorporation of equity in budget process and resulting adopted budget*	
DEPARTMENTS	Establish departments' internal budget process Summarize community input from Boards and Commissions and other community meetings or departmental priorities, opportunities and challenges to inform BCC's priority setting*	Utilize Equity Tool* Develop departmental budget Submit Requested Budget (Due February 28)	Requested budget presentation to CAO		Attend and participate in Budget Committee presentations		Operationalize new fiscal year budget



Learnings from the FY 2022-23 Budget Process

FY 2022-23 budget process reflections from July 14, 2022 Round Table:

- Rolling agenda for budget presentations
- Review/group presentation items together
- Continue Budget Officer led process
- Maintain hybrid presentation options
- Improve public communication regarding fiscal challenges
- Consider an “executive summary”



FY 2023-24 Budget Process Improvements

- A proposed budget that is balanced with summary communication of what is and isn't funded – a process that builds from a base
- A forecast tool to show long-term financial impacts of current decisions
- Fiscal analysis of proposals presented for Board consideration
- New/updated reporting and access to information – Board fiscal reports, county website, GFOA budget document, popular annual financial report
- Improve transparency of General Fund
- Create county-wide Capital Improvement Plan
- Investment to outcome feedback system (dashboards, future)



Equity, Diversity and Inclusion in the Budget Process

- **Equity in budget process includes:**

- Data driven decision making
- Transparency
- Community engagement

- **Focus investments on equitable**

- Access
- Quality
- Outcomes

- **Equity Initiatives section included in the Budget Summary book**

- Detailed budget equity reports are published alongside the County Budget.





Equity, Diversity and Inclusion in the Budget Process

FY 2022-2023

Department-Requested Equity Investments



- **Culturally specific service delivery:** \$21,052,868
- **Staff equity diversity and inclusion capacity building:** \$3,409,485
- **Interpretation, translation, and accommodations:** \$1,124,528
- **Bilingual staff receiving pay differential:** 180.50 full-time equivalent staff

**investment requests do not include personnel
actual investment amounts may shift in the budget process



Staff Lessons Learned in Pilot Year of the Budget Equity Tool

Positive Impact

- Clarified organizational values
- Intentionally connected budgeting and equity
- Identified quality improvement needs
- Identified community engagement needs
- Informed the strategic work of programs and departments
- Increased understanding of equity

Improvements Needed

- More data is needed to determine inequities in access, quality and outcomes
- More equity definitions and training
- Internal service units need a modified budget equity tool



Thank you!

