



Program Development Work Group Charter

Purpose of Workgroup: To provide subject matter expertise in the development of a substance use treatment center in Washington County. To ensure collaboration across system partners to build a program that is responsive to community needs and integrated into the existing system of care.

Areas of focus:

1. Data review and needs analysis: assist with review of data collected by Data Workgroup; evaluate and identify areas where additional data gathering is required. Utilize data to inform development of clinical model, staffing, facility requirements, and other areas of focus.
2. Clinical model: identify and recommend use of evidence-based practices.
3. Facility features: identify elements necessary in a physical environment that prioritize client and staff safety, while also being client-friendly, trauma-informed and culturally responsive.
4. Staffing model: recommend hours of operation, range of positions, certification requirements, role of peers, integration with other core programs.
5. Coordination with existing providers and services: ensure programming is integrated and complimentary to existing systems.
6. Stakeholder engagement: ensure that key partners are identified, informed, and engaged in the planning process.
7. Cultural considerations: help ensure programming is responsive to diversity, equity and inclusion of all residents of Washington County.
8. Supportive services: help identify supportive services (e.g., mental health, housing, employment assistance) and access strategies that are essential to treatment success.
9. Transparency: identify and acknowledge potential challenges associated with operating a multi-service treatment facility.
10. Space planning: consider clinical model, facility features, and best practices to determine physical requirements.
11. Provider procurement: assist with the development of an RFP to select a provider.

As we work together, let's remember that substance use touches many of us, either directly or through a loved one or friend. Sharing and embracing that perspective is essential to the success of our work.

Membership:

Washington County Behavioral Health leadership
Behavioral Health Council Member
Washington County Sheriff's Office
NaphCare supervisor
Local hospital representative
Provider agency serving adults with substance use disorders
NAMI representative
Fire/Rescue/EMS representative
Representative of the Alliance for Cultural Providers or Culturally specific provider organization
Health Share of Oregon
Oregon Health Authority
Representative of local CCO(s)
Representative from Community Corrections
Representative from Western Psychological and Counseling
Representative from a SUD Peer-Led organization

Meeting Frequency and Duration:

The group's expertise is essential to all three phases of development:

- Feasibility Analysis
- Final Program and Facility Design
- Construction and Service Provider Selection

Commencing in January 2020, the group will meet monthly for a year in support of development of the Feasibility Analysis. Provided there is policy-maker support for moving forward, additional work group meetings will be required to inform Final Program and Facility Design, and Construction and Service Provider Selection.

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