

# 2022 Annual Action Plan

for Washington County and the Cities of Beaverton and Hillsboro



The 2022 Action Plan is presented to you in a format that is prescribed by HUD. Data and narrative are entered into a federal database system called the Integrated Disbursement and Information System (IDIS) and the Action Plan report is then downloaded into a Word format. The Action Plan template in IDIS has a series of prescribed questions that align with the CDBG, HOME, ESG and Consolidated Plan program regulations. The report you are reviewing is the result of that data entry process and is the prescribed and recommended format by HUD. If you have any questions about this format, please do not hesitate to contact the Office of Community Development at 503-846-8814. Thank you for your interest and time spent reviewing this report.

*Copies of this document may be accessed online at:*  
<https://www.washingtoncountyor.gov/commdev/annual-action-plan>

Approved by HUD

Date: September 22, 2022

# **2022Action Plan**

Washington County Consortium

Washington County and  
The Cities of Beaverton and Hillsboro  
Oregon

Prepared by  
Washington County Office of Community Development  
In collaboration with  
City of Beaverton Community Development Division and  
City of Hillsboro City Manager's Office







## **Executive Summary**

### **AP-05 Executive Summary - 91.200(c), 91.220(b)**

#### **1. Introduction**

The 2020-2024 Consolidated Plan describes community needs and determines local priorities for using public resources to assist low- and moderate-income residents of Washington County and the Cities of Beaverton and Hillsboro (the Washington County Consortium). It sets forth a five-year strategic plan consisting of actions and production targets to address community needs. The success of the plan depends on the participation of numerous agencies and local governments in the collaborative implementation of the strategies. The Washington County Office of Community Development is the Lead Agency responsible for plan coordination and reporting.

The Consolidated Plan is augmented by annual Action Plans, which identify how the jurisdictions will spend the scarce public resources each year to meet the goals and priorities identified in the Consolidated Plan. In Washington County, three jurisdictions receive formula allocations from the federal programs described above. Washington County receives a direct allocation of CDBG funds annually which can be used throughout Washington County, except for in the City of Beaverton and the City of Hillsboro. The Cities of Beaverton and Hillsboro will also receive their own allocation of CDBG funds, and these funds must be used to benefit their residents exclusively. The Washington County Office of Community Development acts as the Lead Agency for the Washington County HOME Consortium; HOME funds can be used throughout the county. The Washington County Office of Community Development, City of Beaverton, and the City of Hillsboro worked together in the development of this Action Plan.

The PY2022 is the third year of the Consolidated Plan cycle and the second that includes the City of Tigard as a joint entitlement of CDBG funds.

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items, or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The goals and outcomes identified in this Action Plan are taken from the Consolidated Plan's Strategic Plan which describes how federal funds and other resources will be deployed and what other actions

will be taken to address community development and affordable housing needs over the next five years. This year, the following goals are being carried out through projects to be funded:

- Homeless Supportive Services
- Projects that implement the 10 Year Plan Strategies
- New Construction of Affordable Rental Housing
- Increase Inventory of Single-Family Housing
- Preserve the inventory of Single-Family Housing
- Assistance to Affordable Rental Housing
- Owner-occupied Housing Rehabilitation
- Public Infrastructure Improvements
- Supportive Services

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In the 2020 Consolidated Annual Performance and Evaluation Report (CAPER) , OCD provided an evaluation of the first year of the five-year Consolidated Plan. Washington County is well on track to meet the majority of the five-year goals.

CDBG funds provided the following accomplishments in the PY 2020 (July 1, 2020-June 30, 2021):

- Public services served a total of 4060 persons including:
- Supportive services – 3109 persons
- Homeless Activities that Implemented “A Road Home: Community Plan to Prevent and End Homelessness” – 929 persons
- Workforce training assisted – 22 persons
- Housing Rehabilitation and weatherization improvement projects benefitted 236 households. These included 35 households through the Office of Community Development’s Housing Rehabilitation Program, 16 households through Rebuilding Together, and 185 households through Community Action’s self-help and comprehensive weatherization programs.
- Infrastructure improvements in the City of Banks to the Park Street waterline assisting 47 households

ESG funds provided the following accomplishments in PY 2020:

- Rapid re-housing served 113 persons

HOME funds provided:

- Assistance to the development of six (6) affordable housing units

Washington County has exceeded most of the expected accomplishments through the Emergency Solutions Grant. However, Washington County did not provide any homelessness prevention assistance through the ESG program for the past three years. This was due to the availability of other state funds for homeless prevention assistance, which enabled Community Action to transfer ESG funds from the homeless prevention category to rapid re-housing clients. For additional information on ESG beneficiaries and accomplishments, please refer to the ESG report in the appendix.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Thirty-day notices will be posted prior to the public comment period, which was between March 15 and April 14. Public comment period for this Action Plan were published in El Latino de Hoy, the Oregonian, the Beaverton Valley Times, and the Hillsboro Tribune. Public hearings were held on Wednesday, April 6th directly following the HSSN meeting and Thursday, April 14 in front of the Policy Advisory Board.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments were received during the public comment period.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments have been included.

#### **7. Summary**

Minutes of the public hearings, as well as the written comments, are included in the attachments.

## PR-05 Lead & Responsible Agencies - 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator		WASHINGTON COUNTY	Washington County Office of Community Development
HOME Administrator		WASHINGTON COUNTY	Washington County Office of Community Development
ESG Administrator		WASHINGTON COUNTY	Washington County Office of Community Development

**Table 1 – Responsible Agencies**

### Narrative

Washington County's Office of Community Development (OCD) is the Lead Agency for the development of the Action Plan. OCD works closely with the City of Beaverton and the City of Hillsboro in the development of this plan. We also work closely with other departments in the County for development of other portions of the plan. This includes the Department of Housing Services for issues related to Public Housing and the Continuum of Care as well as Land Use and Transportation for issues related to planning and ongoing development.

### Consolidated Plan Public Contact Information

Office of Community Development  
328 West Main Street, Suite 100 (MS#7)  
Hillsboro, OR 97123  
(503) 846-8814  
cdbg@co.washington.or.us



## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The Office of Community Development (OCD), the City of Beaverton, and the City of Hillsboro participate in the Housing and Supportive Services Network (HSSN) and the Coalition of Housing Advocates (CHA) on a monthly basis where strategic discussions, consultations, information sharing, and feedback are provided between local government, non-profit housing and services providers, the faith community and private citizens. OCD coordinates a funders group where we consult with Oregon Housing and Community Services, Housing Authority, Community Housing Fund, Enterprise and Network of Affordable Housing on housing affordability issues and housing pipeline. In addition, OCD and Community Action lead the Anti-poverty Work Group which meets every other month to address broad policy issues impacting poverty.

The focus on consulting with other entities occurred during the development of the 2020-2024 Consolidated Plan. A full discourse on those efforts can be found in the appendix of the Consolidated Plan at:

[https://www.co.washington.or.us/CommunityDevelopment/Planning/2020-2024\\_Planning\\_Efforts/index.cfm](https://www.co.washington.or.us/CommunityDevelopment/Planning/2020-2024_Planning_Efforts/index.cfm)

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

During consultations, Washington County brought in the Washington County Department of Housing Services/Housing Authority, Kaiser Permanente, public mental health agencies like the Mental Health Services Division of the Washington County Department of Health and Human Services. These agencies all presented on the county's needs regarding housing needs of our most vulnerable. Work Group members also represented the Housing Authority, Department of Housing Services, non-profit mental health and developmental disabilities, and Community Corrections. These representatives were able to lend their expertise to the discussions. Other efforts to support coordination include regular consultations with the Housing and Supportive Services Network (HSSN), the Continuum of Care (CoC) body for the area, and through the operation of Community Connect, the County's Coordinated and Centralized Assessment System (CCAS) for the provision of housing and homeless services in Washington County. The Coalition of Housing Advocates is a group of housing advocates, developers and county/city planning and other staff who are involved in housing issues. The Office of Community Development attends both meetings monthly in order to ensure coordination with its activities where possible.

In November 2018 the voters in Washington, Multnomah and Clackamas counties approved the Metro Affordable Housing Bond. The measure will provide funds used to build affordable housing for low-income households; purchase, rehabilitate, and preserve affordability of existing housing; and buy land for affordable housing. Beginning in 2021, the first of these projects began construction. These projects will bring hundreds of units of affordable housing to Washington County.

Washington County has worked closely with the City of Beaverton and the City Hillsboro on the 2022 Action Plan. Meetings are set up to discuss timing, deliverables, coordination, etc. This collaboration extends to CAPER production as well as Consolidated and Fair Housing planning efforts. As this process moves forward, the County will need to continue to reassess its housing and community development goals and expected outcomes.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Washington County Office of Community Development consulted with the Housing and Supportive Services (HSSN), the Continuum of Care (CoC) body for the area, to help identify the current needs of homeless persons (including chronically homeless individuals and families, families with children, veterans, and youth) and persons at-risk of homelessness. Additionally, the HSSN and Washington County Department of Housing Services staff were an integral part of the Consolidated Planning process in providing data for the Housing Needs Assessment and Market Analysis and linking the Consolidated Plan with *A Road Home: Community Plan to Prevent and End Homelessness*, the County's Plan to Prevent and End Homelessness and in developing the Homelessness Strategy.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Washington County Office of Community Development consulted with the HSSN to discuss the allocation of Emergency Solutions Grant funding for eligible activities, develop ESG performance standards, and provide on-going evaluation of ESG projects to refine established ESG policies for the provision of housing and homeless services in Washington County. Consultation with the HSSN provided the forum for the participation of local homeless service providers and not less than one homeless individual or formerly homeless individual in considering and making policies and decisions regarding any facilities, services, or other eligible activity that receives funding under Washington County homeless programs. Policies and other decisions resulting from consultation with the HSSN include how to allocate funds between ESG-eligible activities, development of performance standards and a process for evaluating outcomes, and development of a process to ensure that policies and procedures related

to the administration and operation of the County's ESG-funded programs and Homeless Management and Information System (HMIS) are evaluated annually.

The HSSN Strategic Planning Workgroup was consulted in February 2021 to provide a recommendation for ESG allocations by activity and proposed policy changes. A consensus could not be obtained during this workgroup meeting as to the appropriate use of the ESG allocation.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Veterans Administration
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	As Washington County is the lead consortium agency, please refer to the consultation tables provided in their matching Annual Action Plan section.
2	<b>Agency/Group/Organization</b>	Community Action Organization of Washington County
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.



3	<b>Agency/Group/Organization</b>	BIENESTAR
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.
4	<b>Agency/Group/Organization</b>	Domestic Violence Resource Center
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.
5	<b>Agency/Group/Organization</b>	Good Neighbor Center
	<b>Agency/Group/Organization Type</b>	Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.
6	<b>Agency/Group/Organization</b>	New Narrative
	<b>Agency/Group/Organization Type</b>	Housing Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.
7	<b>Agency/Group/Organization</b>	Washington County Department of Community Corrections
	<b>Agency/Group/Organization Type</b>	Other government - County

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.
8	<b>Agency/Group/Organization</b>	Washington County Department of Health and Human Services' Mental Health Services Division
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.
9	<b>Agency/Group/Organization</b>	BEAVERTON
	<b>Agency/Group/Organization Type</b>	Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.
10	<b>Agency/Group/Organization</b>	City of Hillsboro
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.
11	<b>Agency/Group/Organization</b>	COMMUNITY PARTNERS FOR AFFORDABLE HOUSING
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing



	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.
12	<b>Agency/Group/Organization</b>	Salvation Army
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.
13	<b>Agency/Group/Organization</b>	Family Bridge
	<b>Agency/Group/Organization Type</b>	Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.
14	<b>Agency/Group/Organization</b>	HomePlate Youth Services
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.
15	<b>Agency/Group/Organization</b>	CASCADE AIDS PROJECT
	<b>Agency/Group/Organization Type</b>	Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.
16	<b>Agency/Group/Organization</b>	Boys and Girls Aid
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.
17	<b>Agency/Group/Organization</b>	OPEN DOOR COUNSELING CENTER
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.
18	<b>Agency/Group/Organization</b>	CODA
	<b>Agency/Group/Organization Type</b>	Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.
19	<b>Agency/Group/Organization</b>	LIFEWORKS NORTHWEST
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities



	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.
20	<b>Agency/Group/Organization</b>	Lutheran Community Services
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.
21	<b>Agency/Group/Organization</b>	STATE OF OREGON DEPARTMENT OF HUMAN SERVICES
	<b>Agency/Group/Organization Type</b>	Other government - State

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency, as part of the HSSN membership, was consulted on the ESG program policies, outcomes, and funding allocations. Consultation with the membership ensures that the CoC is part of the ESG decision-making process and that our funds remain aligned with the A Road Home.

**Identify any Agency Types not consulted and provide rationale for not consulting**

No agencies were intentionally excluded from the consultation for the development of this plan.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Washington County	The Department of Housing Services (DHS) and OCD have worked closely to align A Road Home with the Consolidated Plan.
Metro Affordable Housing Bond	Housing Authority of Washington County	The overall goal for the Housing Authority of Washington County (HAWC) is to support at least 814 units of affordable housing in the community.
HB2001 Analysis and Implementation	Land Use and Transportation	HB 2001 is intended to encourage housing affordability by increasing the supply of smaller housing units.
Housing Production Opportunity Funds Homeownership	Office of Community Development	The development of a down payment assistance program, utilizing County general funds, encourages the creation of single family affordable homes to households in Washington County who earn at or below 100% AMI.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative**

A complete list of agencies that participate in the HSSN is provided in the Attachments to this document.

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The citizen participation process for the overarching Consolidated Plan set the goals and priorities for the five-year period. Barring any emerging urgent issues that could change the existing goals and priorities, there should be no changes to the current goals and priorities as identified in the Consolidated Plan.

Notices of the March 15-April 14 (30 day) public comment period for the 2022 Action Plan were published in El Latino de Hoy, the Oregonian, The Hillsboro Tribune, and the Beaverton Valley Times. There are two public hearings scheduled for 2022 Action Plan. The first on Wednesday, April 6th directly following the HSSN meeting to maximize attendance, and the second on Thursday, April 14th at 7:00 p.m. in front of the Policy Advisory Board.

A consultation for the ESG program took place in February with the HSSN Work Group, with additional consultations taking place until such time that a consensus will be obtained regarding the use of the funds. Once this has occurred, consultation will be held before the full HSSN membership.

### **Citizen Participation Outreach**

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>
1	Newspaper Ad	Non-English Speaking - Specify other language: Spanish	Please see attached attendance	No comments received	All comments would have been accepted
2	Internet Outreach	Non-targeted/broad community	Please see attached attendance	No comments received	All comments would have been accepted
3	Notice Distribution to HSSN and CHA	Non-profit providers, developers, public agencies	Please see attached attendance	No comments received	All comments would have been accepted

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>
4	Distribution to Libraries	Non-targeted/broad community	Please see attached attendance	No comments received	All comments would have been accepted

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### **AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)**

#### **Introduction**

The anticipated resources identified in this section include Community Development Block Grant (CDBG) program funds for Washington County, the HOME Investment Partnerships Program funds for the Washington County HOME Consortium, the Emergency Solutions Grant program funds for Washington County, and the Competitive McKinney-Vento Homeless Assistance Act funds for the Hillsboro/Beaverton/Washington County Continuum of Care. They are based on the most recent allocations for these programs from the U.S. Department of Housing and Urban Development.

Washington County currently has several HOME and CDBG projects that were awarded grant funds in previous years that have not yet executed contracts. Due to restrictions in the federal system, OCD is unable to enter a project until the contract has been executed. Within Table 2, stated

prior year resources reflect dollars from previous grant years that had remained unobligated through previous application cycles.

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,071,033	186,854	197,914	2,455,801	4,951,612	These CDBG funds are used towards administration, public services (capped at 15%), public facilities, public improvements and Housing Rehabilitation.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,802,891	1,327,751	94,719	3,225,361	4,431,970	The HOME funds are primarily used towards new unit production, homeownership assistance and rehabilitation. In addition, we set aside 5% for CHDO Operating and 10% for HOME admin.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	161,798	0	0	161,798	388,128	ESG funds are used primarily for housing assistance (prevention and re-housing) but can also be used for street outreach and shelter operations. In addition, we take 7.5% for Admin.

**Table 2 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

As a result of both federal mandate and local policy, each of the County’s entitlement programs require or encourage some level of “match” or “leveraging” - financing from other sources in addition to the requested entitlement funds. For instance, locally adopted policies for the HOME program require that 25 percent of the project cost be accounted for by matching funds. In addition, the County’s CDBG funding process awards a higher point value to project proposals that will leverage significant additional resources. Under the ESG program, federal regulations require that there be a dollar-for-dollar match from other public and private sources. These federal funds will leverage additional resources on the state and local levels for public resources and private resources. Over the next five-year period, Washington County will also receive \$116 million in funds from a regional affordable housing bond passed by voters in November 2018. This influx of funding will be the primary driver of housing



development from 2020-2025.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

There are several sites within Washington County that are under consideration for use as affordable housing development. Parcels owned by public entities in Beaverton, Tigard, and Hillsboro have been slated for development of multi-family affordable housing that will be used to address the needs identified in the plan. The Tigard Senior Housing development will be built on land that is currently owned by the City of Tigard.

**Discussion**

The regional Metro Affordable Housing Bond has changed the housing pipeline in Washington County and the effects of that influx has been noticed in the preparation of this plan. Currently, there are five (5) projects in Washington County, two (2) in the City of Beaverton and one (1) in the City of Hillsboro. The County, the cities and the Housing Authority are working closely to continue the alignment of these funds.

Currently, the County has four large CDBG infrastructure projects that have been committed but are yet to be contracted. These projects were previously reported in the PY2020 and PY2021 Annual Action Plans:

- Cornelius 4th and 20th Avenue Sidewalks
- Cornelius Roundabout
- Cornelius Davis Street
- Banks Wilkes Street

These commitments, in the amount of \$1,295,000, have yet to be reported in IDIS as activities but will be included when the activities complete the contracting process.

There is one HOME activity, Basalt Creek PY2021, that remains as committed but not yet contracted. This new construction of multi-family housing will utilize \$1,200,000 in HOME funds. The County has had two application cycles that were undersubscribed. These cycles, in PY2019 and PY2020, saw only one HOME application received for construction of rental housing. This was a result of new funding sources (Metro Affordable Housing Bond) and the uncertainty surrounding the application timeline. Gradually the County has been able to commit funds, over and above the annual entitlement, to three projects in PY2022 and anticipates providing over \$3,000,000 in PY2023.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeless Activities that implement A Road Home	2020	2024	Homeless	Washington County - Not including the City of Beaverton and the City of Hillsboro	Homelessness Public Services Housing Special Needs and Populations	CDBG: \$224,105	Public service activities other than Low/Moderate Income Housing Benefit: 910 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 180 Households Assisted
2	New Construction of Rental Housing	2020	2024	Affordable Housing	Washington County	Housing	HOME: \$2,625,361	Rental units constructed: 148 Household Housing Unit
3	Increase Inventory of Single Family Housing	2021	2024	Affordable Housing	Washington County	Housing	CDBG: \$148,565	Homeowner Housing Added: 2 Household Housing Unit
4	Preservation of Single Family Housing	2020	2024	Affordable Housing	Washington County - Not including the City of Beaverton and the City of Hillsboro	Housing	CDBG: \$549,057	Homeowner Housing Rehabilitated: 255 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Public Infrastructure Improvement	2020	2024	Homeless	Washington County - Not including the City of Beaverton and the City of Hillsboro	Neighborhood and Community Development	CDBG: \$425,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 4218 Persons Assisted
6	Supportive Services	2020	2024	Non-Housing Community Development	Washington County	Homelessness Public Services Housing Special Needs and Populations	CDBG: \$463,032 ESG: \$161,798	Public service activities for Low/Moderate Income Housing Benefit: 1765 Households Assisted
7	Public Facility Development	2020	2024	Non-Housing Community Development	Washington County - Not including the City of Beaverton and the City of Hillsboro	Homelessness Neighborhood and Community Development	CDBG: \$596,042	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 350 Households Assisted
8	Workforce Training	2020	2024	Non-Housing Community Development	Washington County - Not including the City of Beaverton and the City of Hillsboro	Economic Development	CDBG: \$50,000	Other: 20 Other
9	Preservation of Rental Housing	2020	2024	Affordable Housing	Washington County	Housing	HOME: \$600,000	Rental units rehabilitated: 64 Household Housing Unit

**Table 3 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Homeless Activities that implement A Road Home
	<b>Goal Description</b>	CAO, HomePlate, WC Housing Stability, Boys and Girls Aid, EMO, CASA for Children, Family Promise, Project Homeless Connect
2	<b>Goal Name</b>	New Construction of Rental Housing
	<b>Goal Description</b>	Dartmouth Crossing 85 Units Woodland Hearth 63 Units CHDO Operating CPAH HOME Administration
3	<b>Goal Name</b>	Increase Inventory of Single Family Housing
	<b>Goal Description</b>	Tigard Homeownership
4	<b>Goal Name</b>	Preservation of Single Family Housing
	<b>Goal Description</b>	HARDE, DIBL, Rebuilding Together, CAO Self-Help, CAO Comp Wx, RHB Administration
5	<b>Goal Name</b>	Public Infrastructure Improvement
	<b>Goal Description</b>	
6	<b>Goal Name</b>	Supportive Services
	<b>Goal Description</b>	CDBG Administration, CPAH Resident Services, Bienestar Resident Services, FHCO
7	<b>Goal Name</b>	Public Facility Development
	<b>Goal Description</b>	

8	Goal Name	Workforce Training
	Goal Description	Worksystems, Inc
9	Goal Name	Preservation of Rental Housing
	Goal Description	Belleau Woods 64 Units

## **AP-35 Projects - 91.420, 91.220(d)**

### **Introduction**

Washington County will use CDBG funds to provide assistance to one (1) Public Infrastructure project, one (1) Public Facilities project, seven (7) Public Services projects that implement strategies in “A Road Home: Community Plan to Prevent and End Homelessness”; five (5) other Supportive Service projects benefiting extremely low-, low-, and Moderate-income persons; five (5) Affordable Housing Preservation programs; and Office of Community Development (OCD) housing rehabilitation administration and overall program administration activities. Washington County allocates 15% of its annual grant plus 15% of the program income from the prior year towards public service activities. The total value of awards to projects carrying out public services in FY 22/23 is \$322,424 which is 15% of the annual grant plus a portion of the program income (\$11,820) received in the prior fiscal year. We will not exceed the 15% threshold set by the regulations.

CDBG Funds will be utilized to assist with Homeownership in the City of Tigard in the amount of \$148,565 as part of the joint entitlement with the City. Public service activities, subject to the 15% cap, that provide services within the City of Tigard are separate from this amount and included in the Public Service totals listed in the paragraph above.

HOME funds will provide funding for the construction of one-hundred and forty-eight (148) units of affordable rental housing, the rehabilitation of sixty-four (64) rental housing units, CHDO operating costs, and overall program administration.

Activities funded by ESG are currently under discussion. However, the funds are allocated, they will also provide funding for program administration.

#	Project Name
1	Just Compassion Campus Development
2	City of Cornelius - S. 12th Avenue Pedestrian Corridor
3	Bienestar - Resident Services
4	Community Partners for Affordable Housing Resident Services
5	Fair Housing Council of Oregon - Fair Housing Services
6	Community Action Organization - Emergency Rent Assistance
7	HomePlate Youth Services
8	Washington County - Disability, Aging and Veteran Services (DAVS)
9	Boys and Girls Aid - Transitional Living Services
10	Ecumenical Ministries of Oregon - Second Home
11	CASA for Children - Crucial Advocacy for Washington County
12	Project Homeless Connect - Day Center
13	Family Promise of Tualatin Valley - Housing Case Management Services
15	Worksystems, Inc - Economic Opportunity Program

#	Project Name
16	City of Tigard - CDBG Homeownership
17	Office of Community Development - Home Access and Repair for the Disabled and Elderly
18	Office of Community Development - Housing Rehabilitation Program
19	Rebuilding Together - Homeowner Support and Outreach
20	Community Action - Self-help Weatherization
21	Community Action - Comprehensive Weatherization
22	Office of Community Development - CDBG Program Administration
23	Office of Community Development - Housing Rehabilitation Administration
24	Emergency Solutions Grant
25	Community Partners for Affordable Housing - CHDO Operating Grant
26	REACH - Dartmouth Crossing
27	BRIDGE Housing Corporation - Belleau Woods
28	Community Partners for Affordable Housing - Woodland Hearth
29	Office of Community Development - HOME Administration

**Table 4 – Project Information**

### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The 2020-2024 Consolidated Plan determined how the allocations would be prioritized to support the priority needs. The allocations for the 2022 Action Plan align with the Strategies identified in the 2020-2024 Consolidated Plan. It is important to acknowledge that the funding used to support these priorities may differ depending on where the dollars are best used.

- Housing Priorities
- Neighborhood and Community Development Priorities
- Public Service Priorities
- Special Needs & Populations Priorities

Although resources provided by HUD under the CARES Act are distributed and tracked through the 2019 Action Plan, it is important to recognize the changing needs and resources available to the community because of the COVID-19 Pandemic. Partner agencies are experiencing challenges in providing services and continuously demonstrate resilience. These funds allow them to continue serving their clients and members of the community.

Obstacles to addressing underserved needs can primarily be attributed to the lack of funding support available in the community to meet the demand for the new construction of affordable housing and other public facility, infrastructure, and public services benefitting extremely low-, low- and moderate-income persons.

The current housing market in Washington County is very tight and once housing is lost, it is extremely



difficult to regain. Rent assistance programs trying to bridge the gap caused by escalating rents has decreased the number of households that can be served. The seller's market and increasing home prices make homeownership a challenge to members of our community earning under 80% AMI. The development of partnerships with cities and non-profit agencies will enable these funds to increase and preserve permanently affordable housing.

The Annual Action Plan that is completed for PY2022 is the second year that includes the City of Tigard as a joint entitlement. According to the Operational Agreement between the County and the City of Tigard, Tigard's portion of the grant shall be apportioned as follows:

- a. Up to 20% shall be retained by County to be used for Administration.
- b. Up to 15% shall be retained by County to be used for Public Service Projects.
- c. 50% shall be retained by the County for Activities designated by Tigard.
- d. The balance of Tigard's federal allocation shall be retained by the County for use in accordance with the adopted Washington County Consolidated Plan.

For PY2022 the City of Tigard has designated Homeownership be the focus of their retained 50% (\$148,565). This project (15 City of Tigard – CDBG Homeownership) is outlined in section AP38. The remaining 50% has been retained for Administration, Public Service Projects and allocated in accordance with the Consolidated Plan.

Since the City of Tigard is considered a joint entitlement, and not a Participating Jurisdiction, there are no restrictions on services funded by the County in the City of Tigard. Several projects allocated funding in PY2022 will provide services throughout the County (inclusive of the City). These services are provided throughout the County exclusive of the cities of Beaverton and Hillsboro.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Just Compassion Campus Development
	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Homeless Activities that implement A Road Home Public Facility Development
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$596,042
	<b>Description</b>	Just Compassion is requesting \$596,042 in FY 2022/2023 CDBG funding to acquire their properties located at 12260 and 12280 SW Hall Blvd, Tigard Oregon. The agency began the acquisition of these properties on December 31, 2018, via a land sale contract. This contract is a lease with the owner with the option to buy both properties together. At the point of contract execution, Just Compassion made a down payment of \$40,000 and since has been making monthly payments of \$3,164 toward the land sale contract. Per the contract, Just Compassion has fee title to the properties but only when the agency pays off the land sale contract does the Seller release all interest on the property via a Warranty Deed. As such, Just Compassion seeks CDBG funds to acquire all interest in the properties by paying off the balance due. Additionally, owning the properties free and clear will facilitate the future expansion of Just Compassion's campus. The current resource center (12280) will remain on site, but the other house situated on 11260 will be demolished to make room for a new building that will be a 2-3 story (9,000 SF) facility that includes an overnight shelter with space for sleeping and dining for 30 guests, a commercial kitchen, laundry, and other shelter support spaces, four rooms for counseling, medical triage, and services, two meeting rooms, and up to 16 transitional housing units for unhoused adults. The agency has been awarded \$4.0 million from the American Rescue Plan Act (ARPA) through the Oregon State legislative offices that will support the campus expansion development project in the future.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	350 low and moderate income households annually.
	<b>Location Description</b>	12260 and 12280 SW Hall Blvd, Tigard Oregon

	<b>Planned Activities</b>	CDBG funds will be used exclusively to acquire all interest in the property by paying off the balance due on the land sale contract of Just Compassion's properties located at 12260/12280 SW Hall Blvd, Tigard Oregon.
<b>2</b>	<b>Project Name</b>	City of Cornelius - S. 12th Avenue Pedestrian Corridor
	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Public Infrastructure Improvement
	<b>Needs Addressed</b>	Neighborhood and Community Development
	<b>Funding</b>	CDBG: \$425,000
	<b>Description</b>	The City of Cornelius will utilize funding to construct pedestrian improvements along S. 12th Ave. from E. Baseline St. (Hwy 8) to S. Dogwood St. These improvements will include construction of a new 8-foot-wide concrete sidewalk on the west side of S. 12th Ave. between E. Baseline St. (Hwy 8) and S. Dogwood St., new ADA ramps at all street crossings (Alpine, Beech, and Cherry Streets), and the addition of a raised intersection to replace the current dangerous and pedestrian-unfriendly intersection at S. 12th Ave. and S. Dogwood Street.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4218 Low/Mod individuals
	<b>Location Description</b>	S. 12th Ave. from E. Baseline St. (Hwy 8) to S. Dogwood St. Cornelius, Oregon
<b>3</b>	<b>Planned Activities</b>	Construction of pedestrian improvements including sidewalk, ADA ramps and addition of a raised intersection at S. 12th Avenue and S. Dogwood Street.  National Objective: LMC - LOW/MOD LIMITED CLIENTELE BENEFIT  Matrix Code: 03L - Sidewalks  Proposed Number Served: 4218
	<b>Project Name</b>	Bienestar - Resident Services
	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro

	<b>Goals Supported</b>	Supportive Services
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$20,960
	<b>Description</b>	<p>Bienestar will provide comprehensive resident services for low-income youth and adults in nine properties. Adult programs include ESL classes, GED Preparation classes, computer classes, financial literacy programs, IDA Programs, Job Club, Recetas, emergency cash assistance program, nutrition classes, Promotores (12 resident peer leaders who receive special training and conducts home visits), and community meetings and activities. Youth Programs include homework clubs (called MpowR), for children of Juniper, Elm Park, Willow Park and Jose Arciga, Science Clubs, Basketball Club, Summer Lunch and Fun (for children of Montebello, Sierra West, and Sunset) Financial Fitness for Life, Kids Computer Club, Teens Build Your Own Computer Club, Explorador Nature Camp, Youth IDA program, Education Navigation and other special events.</p>
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1460 low and moderate income persons
	<b>Location Description</b>	<p>Bienestar will provide resident services at the following property locations:</p> <ul style="list-style-type: none"> <li>• Cornelius Park - 481 S. Alpine St Cornelius OR 97113</li> <li>• Cornelius Park - 425 N 29th Ave Cornelius OR 97113</li> <li>• Cornelius Park - 1744 N. Davis St. Cornelius OR 97113</li> <li>• Elm Park, Elm Street, Forest Grove, OR 97116</li> <li>• Jose Arciga, 584 N. 15th Ave., Cornelius, OR 97113</li> <li>• Jose Arciga, 3231 22nd Place., Forest Grove, OR 97116</li> <li>• Juniper Gardens, 2718 Juniper Street, Forest Grove, OR 97116</li> <li>• Reedville Apartments, 21141 SW Alexander Street, Aloha, OR 97006</li> <li>• Willow Park, 2824 22nd Ave., Forest Grove, OR 97116</li> </ul>

	<b>Planned Activities</b>	CDBG funds will be used to pay for personnel costs associated with the salary of the Resident Services Director (1 FTE).
<b>4</b>	<b>Project Name</b>	Community Partners for Affordable Housing Resident Services
	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Supportive Services
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$20,960
	<b>Description</b>	CPAH will provide supportive community and skill-building activities and housing stability resources to diverse youth, adult, and senior residents in five properties. Services provided include after school and summer youth programs, homework help and summer lunch programs, monthly food distribution, Thriving in Place physical/cognitive health programs, community garden activities, seasonal activities, life skills classes, onsite recovery groups, partnerships with service providers to help residents maintain their housing stability, and outreach services to encourage participation in resident service programs.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	230 low and moderate income persons
	<b>Location Description</b>	CPAH will be provide resident services at the following locations: <ul style="list-style-type: none"> <li>• Greenburg Oaks – 11905 SW 91st Ave., Tigard, OR 97223-6335</li> <li>• Oleson Woods – 9140 SW 91st Ave., Tigard 97223-6811</li> <li>• Metzger Park – 10025 SW 85th Ave., Tigard 97223-8892</li> <li>• Village at Washington Square – 11159 SW Hall Blvd., Tigard, OR 97223-2431</li> <li>• The Knoll at Tigard– 12291 SW Knoll Dr., Tigard 97223-8247</li> </ul>
	<b>Planned Activities</b>	CDBG funds will pay for personnel costs and other occupancy and administrative costs associated with the project. This includes a portion of the salaries of the Deputy Directory, the Resident Services Manager, and two (2) Resident Services Coordinators.
	<b>Project Name</b>	Fair Housing Council of Oregon - Fair Housing Services

5	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Supportive Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$6,905
	<b>Description</b>	CDBG funds will be used to affirmatively further fair housing outreach efforts, which may include funding the Fair Housing Hotline to track calls from Washington County (non-Beaverton/Hillsboro) callers with questions about fair housing issues; provide fair housing trainings/activities/events for low income tenants to educate them on their respective rights and responsibilities under the law relative to fair housing; offer landlord training opportunities to educate them on their compliance responsibilities under the law relative to fair housing; provide visual fair housing displays in county building; provide staffing at annual cultural festival; and provide fair housing complaint data and analysis.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	75 Low to moderate income persons
	<b>Location Description</b>	Administrative offices are located in Portland at, 1221 SW Yamhill Street, Suite 305, Portland, OR 97205. Services to be provided in Washington County. Hotline will serve Washington County residents excluding City of Beaverton and City of Hillsboro.
	<b>Planned Activities</b>	CDBG funds will be used to pay for personnel costs, operating supplies, travel and training costs, and indirect costs associated with the project.
6	<b>Project Name</b>	Community Action Organization - Emergency Rent Assistance
	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Homeless Activities that implement A Road Home
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$30,000

	<b>Description</b>	Community Action's Emergency Rent Program provides rent assistance to low income households who have received a 72-hour notice due to inability to pay rent. Community Action will use grant funds to provide emergency rent assistance to County residents (excluding residents of Beaverton and Hillsboro) who are facing eviction
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	120 low-income households
	<b>Location Description</b>	1001 SW Baseline, Hillsboro OR
	<b>Planned Activities</b>	CDBG funds will be used solely for emergency rent assistance to low income households in Washington County (excluding Beaverton and Hillsboro).
<b>7</b>	<b>Project Name</b>	HomePlate Youth Services
	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Homeless Activities that implement A Road Home
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	CDBG funds will support a full-time Outreach Coordinator to make the critical first connection with youth, engage them with (and expand our pool of) trained outreach volunteers, and enable an outreach action plan in the less urban parts of the county including Forest Grove, Cornelius, and Tigard.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	300 Homeless Youths to the age 24
	<b>Location Description</b>	Services are provided through HomePlate Youth Services, 12520 SW 3rd St., Beaverton, OR 97005
	<b>Planned Activities</b>	This project will support the salary of an Outreach Coordinator.



8	<b>Project Name</b>	Washington County - Disability, Aging and Veteran Services (DAVS)
	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Homeless Activities that implement A Road Home
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	Washington County Disability, Aging and Veteran Services (DAVS) will provide one-time stipend payments to provide any combination of security deposits, rental assistance, and emergency financial housing support to stabilize and/or obtain housing for older adults, people with disabilities and veterans in Washington County. One time stipends/awards will range from \$500-\$2,500 to eligible at risk consumers. The Homeless Outreach Coordinator will also provide support and wrap around service connection to all consumers served in the program. These services include assistance applying for stable income, low income housing, counseling, SNAP, Medicaid benefits, veterans medical and financial benefits, and behavioral health support; if needed.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 low to moderate income individuals
	<b>Location Description</b>	5240 NE Elam Young Parkway, Suite 300, Hillsboro OR
	<b>Planned Activities</b>	Project will be used directly for one time stipends/awards paid to vendors and landlords in lieu of direct payments to participants and verification of these expenses will be collected prior to approval and payment of awards.
9	<b>Project Name</b>	Boys and Girls Aid - Transitional Living Services
	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Homeless Activities that implement A Road Home
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$30,000

	<b>Description</b>	Transitional Living Services will provide long-term shelter and aftercare supports for homeless youth ages 14 through 20 who are transitioning to stable housing after completing 30 days of emergency shelter at Safe Place. With the funding from this grant, there will be 3 beds per night available for these youth. The project will serve up to 12 youth per year, or 36 youth over the three-year period. Youth may participate in Transitional Living Services for up to 90 days.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	18 Homeless Youths to the age of 20
	<b>Location Description</b>	454 SE Washington Street, Hillsboro OR
	<b>Planned Activities</b>	CDBG funds will support the partial salary of a Mental Health Coordinator as well as client expenses including interview clothing, hygiene supplies, personal ID, education expenses, legal documents, permits, licenses and Tri-Met passes
<b>10</b>	<b>Project Name</b>	Ecumenical Ministries of Oregon - Second Home
	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Homeless Activities that implement A Road Home
	<b>Needs Addressed</b>	Homelessness Special Needs and Populations
	<b>Funding</b>	CDBG: \$30,000

	<b>Description</b>	EMO is requesting \$30,000 in FY 2022/2023 CDBG funding for a one-year grant to provide unaccompanied, homeless youth (ages 16-21) in Forest Grove School District, Sherwood School District, Tigard-Tualatin School District, Banks School District, and unincorporated areas in Washington County with safe, secure, and consistent housing in order for them to focus on their schoolwork and graduate from high school. Second Home partners with school districts and matches students with families in the community who are willing to share their homes. Home providers offer a stable home and positive adult role models that uphold a set of expectations for youth to promote responsible behavior and self-sufficiency. In addition, Second Home offers case management services to each participating student. Second Home staff meets with the student and their school counselor or representative to introduce the program to interested students, assist in the process of determining needed services, and identifying housing options. If interested, staff guides the student through the process of interviewing and choosing a home provider. The project anticipates securing housing for twelve (12) homeless youth with a Second Home home-provider family. All youth will receive support services; including assistance with basic needs, case management, and resolution services.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	12 Homeless Youth
	<b>Location Description</b>	Ecumenical Ministries of Oregon, 10245 S Bancroft Street, Suite B, Portland, Oregon
	<b>Planned Activities</b>	CDBG funds will be used for personnel costs associated with a 0.4 FTE Western Washington County Coordinator. In addition, CDBG funds will cover phone expenses, partial transportation costs and indirect costs.
<b>11</b>	<b>Project Name</b>	CASA for Children - Crucial Advocacy for Washington County
	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Homeless Activities that implement A Road Home
	<b>Needs Addressed</b>	Homelessness Special Needs and Populations

	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	CASA for Children is requesting \$30,000 in FY 2022/2023 CDBG funding for a one-year grant to provide training and support to Court Appointed Special Advocates or CASAs who will advocate for children in foster care in Washington County. Oregon law (96-272) states that all children in Oregon who live in foster care under the state's protection are legally entitled to have a CASA assigned to their cases. These children have become wards of the court because they have been victims of abuse and/or neglect by an adult in their home environment. The circumstances of children in foster care range widely in type and severity. CASA was founded to help speed up the process of finding safe, permanent homes for these children as quickly as possible.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	150 children and teens in the foster care system National Objective:570.208A2iA Clients "presumed" to be LMI income Matrix Code:05N Abused and neglected children
	<b>Location Description</b>	230 NE 2nd Avenue, Suite I, Hillsboro, Oregon
	<b>Planned Activities</b>	CDBG funds will be used to support a portion of personnel costs for positions that will oversee CASAs working with children in Washington County (not in Beaverton/Hillsboro).
12	<b>Project Name</b>	Project Homeless Connect - Day Center
	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Homeless Activities that implement A Road Home
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$14,105
	<b>Description</b>	CDBG funding will be used to support the day center as well as outreach. The Day Center serves a diverse group of guests by providing a safe space during the day. By providing access to computers, charging stations, laundry, showers, and food they can connect with guests and build trust and relationships which allows PHC to assist with critical resources to which they may otherwise not have access. .
	<b>Target Date</b>	6/30/2023

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	380 Households assisted National Objective: LMC - LOW/MOD LIMITED CLIENTELE BENEFIT Matrix Code: 05Q - Subsistence Payment
	<b>Location Description</b>	6701 NE Campus Way, Hillsboro, OR 97124
	<b>Planned Activities</b>	CDBG funding will be utilized to support the day center as well as outreach
<b>13</b>	<b>Project Name</b>	Family Promise of Tualatin Valley - Housing Case Management Services
	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Homeless Activities that implement A Road Home Supportive Services
	<b>Needs Addressed</b>	Homelessness Housing
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	The services provided by this program include but are not limited to shelter diversion and eviction prevention including property manager mediation, placement in shelter, housing navigation, assistance with documents including voucher program and housing applications, connection to health and food resources and other wraparound services such as mentoring, financial literacy classes, job readiness and parenting support. FPTV offers a continuum of care that includes outreach, diversion, prevention, shelter, and housing navigation. They also provide ongoing services to graduates of their program. They meet the clients where they are and offer appropriate services that provide lasting impact with an emphasis on trauma reduction.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	80 Households Assisted National Objective: LMC - LOW/MOD LIMITED CLIENTELE BENEFIT Matrix Code: 03T - Operating Costs of Homeless/AIDS Patients Programs
	<b>Location Description</b>	20425 SW Stafford Road, Tualatin, Oregon
	<b>Planned Activities</b>	Family Promise of Tualatin Valley (FPTV) will use CDBG funding to help cover 0.5 FTE salary for case management services.

14	<b>Project Name</b>	Worksystems, Inc - Economic Opportunity Program
	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Workforce Training
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Washington County and WorkSystems will partner together to fund an agency to provide career coaching services. The participants will have access to an array of workforce preparation, training, and employment services. This program is focused on serving those with incomes at or below 50% MFI who are also on SNAP.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 Persons Assisted National Objective: LMC - LOW/MOD LIMITED CLIENTELE BENEFIT Matrix Code: 05H- Employment Training
	<b>Location Description</b>	Worksystems, 1618 SW First Avenue, Suite 450, Portland, Oregon 97201
	<b>Planned Activities</b>	CDBG funds will be used to pay for 1 FTE Career Coach
15	<b>Project Name</b>	City of Tigard - CDBG Homeownership
	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Increase Inventory of Single Family Housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$148,565
	<b>Description</b>	The Use of CDBG funds will support homeownership of low to moderate income households.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Two (2) low to moderate income households

	<b>Location Description</b>	The activities will occur in the City of Tigard in the zip codes of 97223 and 97224
	<b>Planned Activities</b>	CDBG funds will be utilized for the acquisition and eligible repairs for two housing units in the City of Tigard.
<b>16</b>	<b>Project Name</b>	Office of Community Development - Home Access and Repair for the Disabled and Elderly
	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Preservation of Single Family Housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$119,057
	<b>Description</b>	The Office of Community Development's HARDE Program will provide grants to persons over the age of 62 for the purpose of making repairs of an urgent nature or accessibility improvements for disabled homeowners or renters.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	18 income-qualified households will be assisted through this project
	<b>Location Description</b>	Office at 328 West Main, Suite 100, Hillsboro, OR 97123. Homeowners will be assisted throughout Washington County (excluding the City of Beaverton).
	<b>Planned Activities</b>	CDBG funds will be used to provide assistance for professional services, construction-related costs, and other eligible permits and fees associated with carrying out the HARDE Program. Washington County will also be administering the City of Hillsboro's CDBG Housing Rehabilitation grant funds in the amount of approximately \$200,000.
<b>17</b>	<b>Project Name</b>	Office of Community Development - Housing Rehabilitation Program
	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Preservation of Single Family Housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$75,000

	<b>Description</b>	The Office of Community Development will provide seven low-interest, deferred payment loans to income-qualified residents of Washington County (excluding the city of Beaverton residents) to make needed repairs to the owner-occupied homes.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	7 income-qualified homeowners
	<b>Location Description</b>	Office at 328 West Main, Suite 100, Hillsboro, OR 97123. Homeowners will be assisted throughout Washington County (excluding the City of Beaverton and City of Hillsboro).
	<b>Planned Activities</b>	CDBG funds will be used to provide assistance for professional services, construction-related costs, and other eligible permits and fees associated with carrying out housing rehabilitation activities.
18	<b>Project Name</b>	Rebuilding Together - Homeowner Support and Outreach
	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Preservation of Single Family Housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Rebuilding Together Washington County provides necessary repairs to homes owned by low and moderate-income homeowners, especially seniors and the disabled, to keep them safe, warm and dry.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 low/mod income households
	<b>Location Description</b>	Washington County, excluding City of Beaverton and City of Hillsboro residents. Rebuilding Together administrative office located at 12550 SW 3rd Street, Beaverton, OR 97005.



	<b>Planned Activities</b>	CDBG funds will pay for a portion of the salary costs of the Executive Director who manages the Rebuilding Together home repair program.
19	<b>Project Name</b>	Community Action - Self-help Weatherization
	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Preservation of Single Family Housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Community Action (CA) provides energy conservation education and training in the uses of weatherization materials to reduce high heating/utility costs of income-qualified households. CA will conduct energy conservation workshops and make home visits to supply low cost weatherization materials to qualified clients. Energy staff will train client households how to install low cost weatherization measures (example: caulking, weather stripping, interior storm window kits, switch plates, CO2 alarms) and will inspect all installations. In addition, if warranted, staff will assist in replacing older less efficient refrigerators with more efficient models. Materials averaging \$50 per household will be provided. Staff will conduct follow-up to evaluate changes in client energy usage. One Baseload Auditor will be assigned to CDBG-eligible units to ensure that the costs assigned to CDBG are eligible and supported by time records.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	120 low/mod income households
	<b>Location Description</b>	Washington County, excluding City of Beaverton and City of Hillsboro residents. Community Action Weatherization offices are located at: 669 S. 1st Avenue, Hillsboro, OR 97123.
	<b>Planned Activities</b>	CDBG Funds will pay for a portion of the salary of an energy auditor/inspector associated with providing individualized energy conservation counseling to a minimum of 120 program participants (households).
	<b>Project Name</b>	Community Action - Comprehensive Weatherization

20	<b>Target Area</b>	Washington County - Not including the City of Beaverton and the City of Hillsboro
	<b>Goals Supported</b>	Preservation of Single Family Housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	Community Action provides no-cost weatherization assistance to improve the efficiency, safety, comfort and durability of people's homes. Eligible households will receive a comprehensive energy audit by an Energy Auditor to determine potential cost-effective improvements which could include insulation, air duct sealing, ventilation, heating systems, and/or windows. Once improvements are selected, licensed contractors will perform the installations. Clients will also receive education on energy savings, health and safety, and water conservation. Priority will be given to low income homeowners over the age of 60 and/or persons with disabilities. The Agency will obtain information on household income to substantiate benefit to persons who are income-qualified.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 low/mod households
	<b>Location Description</b>	Washington County, excluding City of Beaverton and City of Hillsboro residents. Community Action Weatherization offices are located at: 669 S. 1st Avenue, Hillsboro, OR 97123.
	<b>Planned Activities</b>	CDBG Funds will pay a portion of the salary of the energy auditor/inspector who works with eligible client households and the contractors.
21	<b>Project Name</b>	Office of Community Development - CDBG Program Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homeless Activities that implement A Road Home Increase Inventory of Single Family Housing Public Infrastructure Improvement Public Facility Development Supportive Services

	<b>Needs Addressed</b>	Homelessness Housing Economic Development Public Services Neighborhood and Community Development Special Needs and Populations
	<b>Funding</b>	CDBG: \$414,207
	<b>Description</b>	General administration, management, and oversight of Washington County's CDBG program.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable
	<b>Location Description</b>	328 W Main Street, Suite 100, Hillsboro, OR 97123
	<b>Planned Activities</b>	CDBG funding will be provided to support administrative costs associated with carrying out the 2022 Action Plan Annual Goals and Priority needs. Should additional program income generated in this fiscal year be greater than projected, Office of Community Development may apply up to 20% of that amount to address administrative expenses incurred through June 30, 2023. Any unspent CDBG Administrative funds at the end of the year will be used to cover CDBG expenditures.
<b>22</b>	<b>Project Name</b>	Office of Community Development - Housing Rehabilitation Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Preservation of Single Family Housing Supportive Services
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$300,000

	<b>Description</b>	General Administration for the oversight, management, monitoring and coordination of the County's Housing Rehabilitation Programs. Funds in the amount of \$537,347 will be utilized from the PY22 allocation, an additional \$80,109 will be from prior year resources. The Housing Rehab Admin budget reflects costs for an additional Housing Rehab staff person. The funds to support this program were originally NSP program income which the Policy Advisory Board approved the use of to support the Housing Rehab Program as we seek out other funding to augment the program.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Households served will be reported under the respective rehabilitation activity.
	<b>Location Description</b>	328 W Main Street, Suite 100, Hillsboro, OR 97123
	<b>Planned Activities</b>	General Administration for the oversight, management, monitoring and coordination of the County's Housing Rehabilitation Programs.
23	<b>Project Name</b>	Emergency Solutions Grant
	<b>Target Area</b>	Washington County
	<b>Goals Supported</b>	Supportive Services
	<b>Needs Addressed</b>	Homelessness Housing
	<b>Funding</b>	ESG: \$161,798
	<b>Description</b>	Funding will support eligible activities that serve individuals and families with a total household income at or below 30% Area Median Income (AMI), that meet the definition of homeless or at-risk of becoming homeless, depending on the activity to be undertaken. Administrative expenses will be maintained by the Office of Community Development and will not exceed the 7.5% allowed for administration.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An undetermined number of households that are extremely low-income (30% AMI and below) and meet the definition of "literally homeless" will be assisted with Rapid Re-housing activities, including rent and/or financial assistance and Housing Relocation and Stabilization services.

	<b>Location Description</b>	Services provided countywide. Administrative activities for general oversight of the ESG program will be undertaken by Washington County Office of Community Development, located at 328 West Main, Suite 100, Hillsboro. Activities will be delivered through a system to be determined.
	<b>Planned Activities</b>	Administration and ESG Activities
24	<b>Project Name</b>	Community Partners for Affordable Housing - CHDO Operating Grant
	<b>Target Area</b>	Washington County
	<b>Goals Supported</b>	New Construction of Rental Housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	HOME: \$45,072
	<b>Description</b>	HOME funds will be used to pay for operating costs of the Tier 1 Community Housing Development Organization (CHDO).
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable
	<b>Location Description</b>	6380 SW Capitol Highway, Suite 151, Portland, OR 97239 (administrative offices).
	<b>Planned Activities</b>	The HOME funds will be used to pay for operating costs of the Tier 1 CHDO.
25	<b>Project Name</b>	REACH - Dartmouth Crossing
	<b>Target Area</b>	Washington County
	<b>Goals Supported</b>	New Construction of Rental Housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	HOME: \$1,200,000

	<b>Description</b>	Dartmouth Crossing, developed by REACH Community Development (REACH), is a new construction of eighty-five (85) units of affordable housing in Tigard. The property, located on three parcels in the Tigard Triangle will provide units to households at/below 80% AMI. REACH has requested the full allocation of \$1.2 million for the Dartmouth Crossing project. They have budgeted all HOME funds to construction costs.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	85 low to moderate income families
	<b>Location Description</b>	11750 SW 69TH Ave, 11800 SW 69th Ave, 6835 SW Clinton St. Tigard OR, 97223. Full site includes tax lots 2900, 3001 and 3100 of block 9 in the Tigard Triangle.
	<b>Planned Activities</b>	The HOME funds will be used to carryout construction-related activities associated with the development of the project.
26	<b>Project Name</b>	BRIDGE Housing Corporation - Belleau Woods
	<b>Target Area</b>	Washington County
	<b>Goals Supported</b>	Preservation of Rental Housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	HOME: \$600,000
	<b>Description</b>	Belleau Woods, developed by BRIDGE Housing Corporation (BRIDGE), is a 64-unit at-risk multi-family affordable housing project located in unincorporated Washington County. The property located at 14902 SW Tracy Ann Court, Beaverton, was built in 1992 and its regulatory agreement for affordability expired on 12/31/2021. BRIDGE has requested \$600,000 in HOME funds to assist with the construction costs related to rehabilitation of the project.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	64 low to moderate income households

	<b>Location Description</b>	14902 SW Tracy Ann Ct, Beaverton, Oregon
	<b>Planned Activities</b>	The HOME funds will be used to carryout construction-related activities associated with the rehabilitation of the project.
<b>27</b>	<b>Project Name</b>	Community Partners for Affordable Housing - Woodland Hearth
	<b>Target Area</b>	Washington County
	<b>Goals Supported</b>	New Construction of Rental Housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	HOME: \$1,200,000
	<b>Description</b>	Woodland Hearth, developed by Community Partners for Affordable Housing (CPAH), is a new construction of sixty-three (63) units of affordable housing in Tigard. The property, located at 11655 SW Pacific Highway will provide units to households at/below 60% AMI. CPAH has requested the full allocation of \$1.2 million for the Woodland Hearth project. They have budgeted \$400,000 to development costs and \$800,000 to construction costs.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	63 low to moderate income households
	<b>Location Description</b>	11655 SW Pacific Hwy, Tigard, Oregon 97223 (Parcel 1) Tax Lot 01600
	<b>Planned Activities</b>	The HOME funds will be used to carryout construction-related activities associated with the development of the project.
<b>28</b>	<b>Project Name</b>	Office of Community Development - HOME Administration
	<b>Target Area</b>	Washington County
	<b>Goals Supported</b>	New Construction of Rental Housing Preservation of Rental Housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	HOME: \$180,289

	<b>Description</b>	Oversight, management and monitoring for the HOME Program is budgeted in the amount of \$230,000. Funds from PY22 will be utilized in the amount of \$180,289 which represents the maximum allowable of 10% of the allocation to be utilized toward administration. The remaining \$47,711 will be obtained from remaining prior year Admin resources.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable
	<b>Location Description</b>	328 W Main Street, Suite 100, Hillsboro, OR 97123
	<b>Planned Activities</b>	HOME funds will be used to provide funding for staffing and administrative costs of the program.



## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

CDBG projects will serve residents within Washington County, excluding City of Beaverton and City of Hillsboro which have their own CDBG entitlement. This is the second year of the City of Tigard becoming a joint entitlement. In addition to the usual CDBG projects, the city of Tigard will make direct decisions for fifty (50) percent of their allocation.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Washington County	100
Washington County - Not including the City of Beaverton and the City of Hillsboro	

**Table 5 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

This Strategic Plan does not designate any geographic area as a priority, CDFI Area, Local Target Area or Strategy Area. The needs in Washington County and the cities of Hillsboro and Beaverton are great and spread throughout the County.

### **Discussion**

## Affordable Housing

### AP-55 Affordable Housing - 91.420, 91.220(g)

#### Introduction

Washington County, in conjunction with the City of Beaverton and the City of Hillsboro, will continue to foster development and preservation or maintenance of affordable housing development in 2022 utilizing HOME funds. CDBG funds will be used for rent assistance and rental and owner-occupied housing rehab programs in all areas of Washington County with the exception of Beaverton and Hillsboro. CDBG funds will be used to increase the inventory of single family housing in the City of Tigard. Partnerships between Habitat for Humanity and Proud Ground will enable the preservation of affordable single family housing. Creation of new affordable rental housing remains a High Priority, and HOME funds will be used to support the creation and preservation of 212 units of affordable rental housing. The Office of Community Development HOME Program coordinates with the Housing Authority of Washington County to encourage use of project-based vouchers in HOME funded projects to meet the housing needs of those earning less than 30% MFI. Other associated goals for 2022 include providing weatherization, rehabilitation, and accessibility improvements to affordable rental and owner-occupied properties.

The proposed actions are supported by strategies within the Strategic Plan that prioritize state and local funding sources for affordable housing, and advocate for alignment of federal programs. Other actions that the County proposes to take in 2021 to foster affordable housing include:

- Supporting a reliable source of operating subsidy to Tier 1 Community Housing Development Corporation (CHDO).
- Providing an additional benefit to Tier 1 CHDOs by setting aside 13% of its CDBG Public Services funding to support services provided to low-income residents of their housing developments in Washington County.
- Allocation of 40% of its balance of CDBG funds (after admin and public services funds are reserved) for projects to support housing rehabilitation and weatherization programs which help people to remain in their already affordable homes.
- Streamlining Reporting initiative involving Oregon Housing Community Services and other jurisdictions in the state to reduce the duplicative monitoring and reporting requirements resulting from having multiple funding entities invest in individual projects.
- Washington County will continue to consider other planning strategies that will facilitate the construction or rehabilitation of affordable housing, such as affordable housing tools amongst its jurisdictions such as system development charge waivers and property tax abatement.

One Year Goals for the Number of Households to be Supported	
Homeless	0

One Year Goals for the Number of Households to be Supported	
Non-Homeless	212
Special-Needs	0
Total	212

**Table 6 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	148
Rehab of Existing Units	64
Acquisition of Existing Units	0
Total	212

**Table 7 - One Year Goals for Affordable Housing by Support Type**

## Discussion

Affordable housing activities will include construction of one hundred-forty eight (148) new rental units and the rehabilitation of sixty-four (64) existing affordable units. CDBG funds will be utilized to assist with homeownership in Tigard and OCD will continue to partner with Habitat for Humanity and Proud Ground for the preservation of single family housing. An estimated thirty-five (35) existing units will be rehabilitated serving non-homeless households. This will include seven (7) households assisted through the County's Deferred Interest-Bearing Loan (DIBL) Housing Rehabilitation Program and ten (10) households served through the Rebuilding Together home repair program. In addition, an estimated eighteen (18) special needs households will be assisted through the County's Housing Access and Repair for the Disabled and Elderly (HARDE) program to help make necessary repairs to their homes. Washington County will also serve an approximately 220 additional people through the Community Action Weatherization programs, but those number are not included as part of the affordable housing total.

As projects are entered into the Annual Plan the project may meet more than one goal. The primary goal is entered as the objective and is tracked throughout the year with this target in mind.

## **AP-60 Public Housing - 91.420, 91.220(h)**

### **Introduction**

Public housing was established by the federal government to provide decent and safe rental housing for eligible low-income families, the elderly, and persons with disabilities. Residents of public housing pay approximately 30% of their monthly adjusted household income for rent. The Housing Authority of Washington County (HAWC) operates 244 units of public housing located at scattered sites across Washington County, including the City of Beaverton and the City of Hillsboro. The units include five multi-family apartment complexes ranging in size from 5 to 17 units, with the balance being single family homes and duplexes.

### **Actions planned during the next year to address the needs to public housing**

Public Housing continues to be underfunded in both the operations and capital needs. The growing nationwide backlog of maintenance is estimated at \$50 billion. Locally we estimate the backlog to be between \$2.5-\$5 million dollars. HAWC will continue to use Capital Fund grant to make physical and operational improvements at its various developments. HAWC is also utilizing HUD's Section 18 program to disposition 60 of the highest cost and most geographically dispersed units in its portfolio. Residents would receive a Tenant Protection Voucher and assistance to move. Proceeds from the sale would be utilized to purchase multifamily affordable housing properties at 60% AMI.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

HAWC makes a concerted effort to engage resident participation in various areas of Housing Authority activity, to include homeownership programs. This includes meetings of the Resident Advisory Board (RAB) and client Newsletters. There were two semi-annual RAB meetings this past year and will increase to quarterly meetings per year moving forward. Currently, there is one Public Housing client on the Housing Advisory Committee and one on the Housing Authority Board of Directors. Qualified Public Housing residents are also encouraged to participate in the Family Self-Sufficiency program in addition to sponsorship in the regional Workforce Systems jobs program. Individuals in these programs are also encouraged to open an Individual Development Account (IDA) for future use towards several goals such as a home purchase or educational costs. FSS funds are matched by HUD at a percentage based on the reduction of rental assistance. IDA funds are matched at the rate of 3 to 1. HAWC is also collaborating with Community partners and local municipalities to assist Public Housing residents become mortgage ready and secure funding for down payment assistance.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be**

**provided or other assistance**

Housing Authority of Washington County is designated as a High Performing Agency.

**Discussion**

## **AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)**

### **Introduction**

Homelessness is a community concern with no jurisdictional boundaries and can best be addressed through a comprehensive plan implemented through collaborative partnerships to care for this most vulnerable population. In 2007-08, Washington County Department of Housing Services led a community-wide effort to create “A Road Home: Ten Year Plan to End Homelessness”. The 2015-2020 Consolidated Plan recognized “A Road Home” as the County’s official homeless strategy.

In 2018, Washington County completed a 6-month comprehensive community engagement process to develop the next phase of the plan called “A Road Home: Community Plan to Prevent and End Homelessness”, which updates the plan and extends it through 2025.

#### *A Road Home values:*

- Diversity, Equity and Inclusion
- Housing First
- Person-centered Services and Approach
- Collaboration Across the Continuum System
- Data Driven Decisions and Results Based
- Continuous Change and Improvement

The plan is organized around the following goals:

- Prevent people from becoming homeless
- Move people into housing
- Link people to appropriate services and remove barriers
- Increase income support and economic opportunities
- Expand data collection
- Implement public education on homelessness

This Action Plan identifies how to best deploy resources available through the Community Development Block Grant (CDBG), HOME Investment Partnerships, and the Emergency Solutions Grant (ESG) programs. Washington County’s CDBG Program gives priority to public service projects that implement a strategy in “A Road Home”.

Washington County is currently planning on the best way to allocate these PY22 funds. The plan for these funds will be finalized prior to the final submission of the 2022 Annual Action Plan.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness**

**including**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The one-year Action Plan goals to support outreach activities to homeless persons and assessing their individual needs align with “A Road Home” by supporting strategies to link people to appropriate services and removing barriers and improve and expand Homeless Outreach and Engagement. The engagement of unsheltered persons is performed through a collaborative network of homeless outreach staff, daytime walk-in centers providing basic need resources, and community partners that include severe weather shelters, meal sites, clothing closets, and emergency utility/rent assistance provided by faith-based and nonprofit organizations. Through this engagement, all at-risk and homeless persons are referred to Community Connect, that serves as Washington County’s coordinated entry system that screens individuals for homeless eligibility, assesses their housing and service needs, and refers the homeless individual to programs that can provide client-specific services integrated with housing, linkage to employment and health care resources. It should be noted that the cost of supporting such a system is high. Our community sustains this system primarily through the investment of State and local County General Funds.

Implemented in November 2021, Washington County provided \$327,820 in General Funds to implement a Rural Assistance in Transition from Homelessness (RATH) program that provides local access to prevention and homeless services in rural cities and surrounding areas outside the Metro Service District boundary. The program is provided in partnership with The Salvation Army and Forest Grove Foundation to provide outreach/engagement, health care coordination, housing navigation, alignment with housing subsidy programs, and prevention/tenancy supports. This new initiative supports CoC geographic coverage and addresses isolation in services gaps that individuals living in rural cities experience.

Community Action will use Emergency Housing Assistance (EHA) funds to support street outreach activities targeted to homeless singles and families without children. Services will be targeted to engagement, case management, emergency health services, emergency mental health services, and or transportation activities. The three agencies in Washington County that currently provide street outreach services to the homeless are Just Compassion of East Washington County, Forest Grove Foundation, Open Door Counseling Center, New Narrative (formerly Luke-Dorf, Inc.), and HomePlate Youth Services. In 2020, Washington County implemented *Built for Zero* with a focus on geographic regional coverage and coordination of outreach workers to support the development of a By-Name List of all homeless persons in Washington County. The By-Name List informs case conferencing for chronically homeless households.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The one-year Action Plan goals to support emergency shelter and transitional housing needs of

homeless persons align with “A Road Home” by supporting strategies to increase availability of transitional housing programs, creating an efficient and effective system for runaway and homeless youth to access short-term (emergency) shelter, and increasing access to case management and supportive services for clients receiving rental assistance. Though not named as a specific strategy in “A Road Home”, funding for operations of shelters continues to be a priority because funding for these activities can be limited and shelter still serves a crucial element in the road to transitioning individuals and families from homelessness into permanent housing.

The year-round Shelter Network in Washington County is made up of seven shelters to include the Community Action Family Shelter, Family Promise of Greater Washington County, Family Promise of Tualatin Valley, the Good Neighbor Center, Boys and Girls Aid Safe Place for Youth, and the Domestic Violence Resource Center (Monika’s House). The Shelter Network works collaboratively to find other housing options, or if none, shelter opportunities within the network of shelters so as to prevent households from living on the street. The nonprofit shelter network provides emergency shelter for persons fleeing domestic violence, families with children, and runaway/homeless youth. Emergency Shelter and Transitional Housing provide homeless with safe temporary housing while more permanent housing can be located.

In year 2 of the new Metro Supportive Housing Services (SHS) Program shelter capacity is a priority to include continued operation of two Bridge Shelters located in Hillsboro and Aloha. The SHS Program will convene community engagement sessions to site future locations of year-round shelters.

Washington County SHS Program, through a partnership with agencies, also has a Winter Shelter Response Plan to provide 187 beds winter shelter for 120-days to provide meals and overnight shelter, in addition to inclement weather shelter beds that are activated during extreme cold weather.

In May 2020 voters approved a 5-year Public Safety Local Option Levy. In 2022/2023, Washington County will provide \$1.2 million for shelter operations and services, \$125,768 to staff Housing Navigation and Employment Specialist staff to assist households in emergency shelter transition quickly to permanent housing with employment supports.

In addition, Community Action will use Emergency Housing Assistance (EHA) and State Homeless Assistance Program (SHAP) funds to support Emergency Shelter activities in Washington County’s Shelter Network.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were**



## **recently homeless from becoming homeless again**

The one-year Action Plan goals support the transition of homeless persons to permanent housing by aligning with “A Road Home” goals to provide support to Housing First strategies, including rapid re-housing and permanent supportive housing. The vision of a single-point entry system to access an array of housing and service programs is outlined in “A Road Home”. The system - Community Connect –seeks to divert people from entering emergency shelter, when possible, and support their rapid re-housing into permanent housing with a lease in the formerly homeless individual’s name. When this is not possible, the shelter and transitional housing programs focus on providing emergency basic needs in addition to case management services that supports the development of a housing plan and focus on increased economic supports through earned income and access to mainstream resources. The end goal is always permanent housing.

An initiative identified in the Public Safety Local Option Levy passed by the voters in May 2020 is a rapid rehousing program for survivors of domestic violence that supports a transition from shelter into community-based housing. The \$205,000 will fund rent assistance for 10 households and person-centered services delivered by the Domestic Violence Resource Center (DVRC).

The Metro SHS Program will provide Supportive Housing, Long-term and Short-term Rent Assistance, and Housing Placement services. The program will focus on developing a system of care that is responsive to the housing needs of the diverse homeless population and will implement new kinds of housing and service programs with new approaches to quality of care that includes culturally responsive standards of care requirements and trainings for all providers and a network of culturally specific service provider organizations.

Community Action will receive an estimated \$177,775 in ESG funds to support Rapid Re-Housing activities; including rent assistance, financial assistance, and housing relocation and stabilization services to serve approximately 60 persons.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The one-year Action Plan goals to support low-income persons from becoming homeless align with the “A Road Home” by supporting strategies to:

- Operate a Universal Point of Referral for At-Risk Tenancies (Community Connect) to remove barriers to accessing resources, thus preventing homelessness and providing a rapid entry

system to re-housing for homeless persons.

- Support Homeless Prevention and Rapid Re-Housing and One-Month Emergency Rental Assistance programs to prevent homelessness as a result of episodic incidents coupled with underemployment, unemployment or related economic factors.
- Support prevention of homelessness for runaway and unaccompanied youth, including Family Mediation and Reunification Services.
- Expand geographic coverage to provide local access to prevention and tenancy support services in rural cities and surrounding areas; e.g., Banks, Buxton, Cherry Grove, Gales Creek, Gaston, North Plains.

The Metro SHS Program will prioritize funds for at-risk households to prevent eviction. Limitations to this approach and the need for further data analysis exists specifically for populations that are underrepresented as they do not access services through the homeless system. Available data reports underserved populations are disproportionately communities of color.

Washington County certifies yearly that there are policies regarding discharge planning to minimize homelessness following discharge from publicly funded institutions. Protocols are outlined that deal with youth exiting foster care, persons leaving the health care system, persons leaving the Oregon State Hospital and inmates released from correctional facilities. In summary, Oregon's Department of Human Services' Child Welfare Division prepares individual discharge plans for youth leaving the foster care system. The transition plan is carried out through three different Independent Living Programs. Local hospitals perform discharge in accordance with Standards of Practice governing health care operations. Hospitals work in partnership with community social service providers to refer homeless to appropriate programs. Washington County's Mental Health and the Oregon State Hospital have entered into an agreement concerning policies and procedures to be followed by the local program and the hospital when a patient is admitted and discharged. The Oregon Department of Corrections prepares a discharge plan for inmates as they near release from incarceration and forwards to Washington County's Community Corrections a copy of the individualized Transition Plan. Prison release counselors, Corrections Center residential counselors and probation/parole officers take an active role in developing transitional release plans that may include provisions for, but are not limited to, housing, employment, continuing education, supportive services, conditions and level of supervision.

Community Action works to prevent and end poverty for all low-income people living in Washington County and to prevent individuals from becoming homeless by providing greater access to affordable housing and support services that create opportunities for individuals and communities to thrive and prosper.

## **Discussion**

Consultation with Washington County's Housing and Supportive Services Network (HSSN), the Continuum of Care (CoC) body for Washington County, provides for the participation of local homeless service providers with current attendance of 12 people with homeless lived experience in considering

and making policies and decisions regarding any facilities, services, or other eligible activity that receives funding under Washington County homeless programs. Policies and other decisions resulting from this consultation process include how to allocate funds each year (between what eligible activities), the amount of funds distributed between activities, developing performance standards and evaluating outcomes, and development of policies and procedures related to the administration and operation of the County's Homeless Management and Information System (HMIS). Consultation with the CoC Board took place on Friday, February 11, 2022. A second consultation with the full HSSN membership took place on Wednesday, March 2, 2022.

## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

Land use planning policies and regulations affect the type, distribution, and amount of housing available in a community. Federal Fair Housing Act (FHAA) sets the framework that all levels of government are responsible for not “making unavailable” housing for certain protected classes, as established by the act. This applies to land use and zoning regulations because of their direct impact on the type, distribution, and amount of housing available in a community.

As part of the development of the Analysis of Impediments to Fair Housing Choice (AI) for the County, Beaverton, and Hillsboro, a comprehensive analysis of zoning and land use regulations was conducted. This section is fully contained in the AI.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

### 2022 Planned Activity, Washington County Department of Land Use & Transportation (LUT)

The work of LUT Long Range Planning – Community Planning staff for FY 2022-23 will continue efforts to encourage housing development, including more affordable housing and a greater variety of housing types, including middle housing. LUT staff continues to participate in local, regional, and statewide housing-related planning efforts, including implementation of House Bill (HB) 2001 (Middle Housing bill) and exploring future land use actions that could encourage more affordable housing.

### HB2001 Implementation

Oregon HB 2001 (2019) includes a number of requirements intended to support development of “middle housing,” as well as provisions to support development of Accessory Dwelling Units (ADUs). As defined by HB 2001, middle housing includes duplexes, triplexes, quadplexes, townhomes and cottage clusters. HB 2001 is intended to encourage more housing options in more neighborhoods. It will likely indirectly impact housing affordability by increasing the supply of smaller housing units, but it does not include specific requirements related to affordability.

Washington County is subject to HB 2001 requirements and deadlines for large cities[1]. By June 30, 2022, Washington County must update its land use regulations to:

- Allow a duplex on each lot or parcel within the UGB where detached single-family dwellings are allowed, and
- Allow all middle housing types in residential areas within the UGB that allow detached single-

family dwellings

Ordinances to update the Community Development Code (CDC) (Ordinance 885) and the Comprehensive Framework Plan for the Urban Area (CFP) (Ordinance 886) to comply with HB 2001 requirements were filed in January 2022.

Ordinance 885 addresses requirements of the bill and Rules and will allow all middle housing types in all residential districts in the unincorporated urban area subject to specific lot size limits and siting and design standards. CDC amendments include reductions in parking requirements (limited to one off-street parking space per unit). Another significant change is to require new homes on existing lots and middle housing to provide sidewalk and dedicate road right-of-way in front of their development. This requirement would address existing sidewalk gaps and help offset future County road improvement costs. This would add some costs to housing, offset by community safety and connectivity benefits.

Ordinance 886 updates several policies in the Comprehensive Framework Plan for the Urban Area, including:

- Policy 18, Plan Designations and Locational Criteria for Development;
- Policy 19, Infill;
- Policy 21, Housing Affordability;
- Policy 22, Housing Choice and Availability;
- Policy 24, Housing Discrimination; and
- Policy 40, Regional Planning Implementation.

Planning Commission and Board of Commissioners hearings are likely to result in revisions to the proposed regulations. Adoption is expected by the June deadline. Updates will be posted to the LUT Ordinance page.

## **Discussion**

### **Housing Related Work AFTER June 30, 2022**

The work of LUT Long Range Planning – Community Planning staff for the remainder of FY 2022-23 is expected to include continuing work on issues related to housing, as well as work on significant natural

resources and strategies to develop climate-friendly communities.

Long Range Planning staff expects to:

- Continue to revise the CDC to support housing affordability and choice for all community members
- Continue to revise CFP policies, including additional updates to Policy 24, Housing Discrimination
- Continue to participate in local, regional, and state level coordination and compliance efforts
- Engage the community and collect feedback about future land use options to support housing affordability
- Consider how other topics/potential actions could encourage housing affordability and/or address other community needs

Staff also supports several ways to specifically encourage *regulated* affordable housing, including incentives for smaller units and other strategies outlined in the *House Bill 2001 Implementation Economic Analysis and Market Research: Findings and Recommendations* (pgs. 52-53). LRP staff does not have sufficient capacity to assess the potential benefit of additional affordability incentives and finish the basic work to implement HB 2001 before June 2022. Further consideration of such incentives is recommended as part of work to support housing affordability generally.

LUT staff will continue to coordinate with staff from Housing, OCD, and other departments to:

- Support regulated affordable housing (including Bond funded developments) and efforts to provide shelter and amenities for persons experiencing homelessness.
- Improve data collection and assessment related to housing, including coordinating with existing planning cycles (such as the Consolidated Plan and the Plan to End Homelessness).
- Other revisions to encourage a greater supply and diversity of housing types will be considered in future years. This may include an effort to update the County's capacity and development processes for multifamily residential development (following HB2001-required updates to detached and middle housing types). The Office of Community Development and the Department of Housing Services will be partners in these efforts.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The following is a discussion of the actions planned in 2022 to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies. The proposed Washington County FY 22/23 budget includes the following affordable housing/homelessness initiatives:

- Homeless Program Administration (Request = \$323,145)
- Project Homeless Connect (Request = \$1,500) – Pass through to Project Homeless Connect of Washington County\*
- Mary Mac Transitional Housing Program (Request = \$50,000) Pass-through to Domestic Violence Resource Center\*
- Chronic Health Case Manager (Request = \$51,790) \* Pass-through to Open Door Counseling Center
- Reentry Housing, CoC (Request = \$142,000)
- Metro Affordable Housing Bond subsidy to offset County-wide indirect cost impact and insufficient admin fee provided by Metro (Request = \$339,561)
- Housing Production Opportunity Fund (HPOF) (Request = \$4 million)
- Renters Rights Hotline (Request = \$10,000) – Pass-through to Community Alliance of Tenants\*
- Rural Assistance in Transition from Homelessness Program (Request = \$423,365) pass through to Salvation Army and Forest Grove Foundation
- Public Safety Levy \$330,768 Sojourner's (Request = \$205,000) Employment Specialist – Community Action (Request = \$54,328) Housing Navigation – Community Action (Request = \$71,443)

**Items with an \* reflect no increase from FY21-22**

### **Actions planned to address obstacles to meeting underserved needs**

Developing housing for the underserved needs of homeless individuals is one of the most challenging aspects of affordable housing development. In Washington County, housing for extremely low-income individuals (persons earning thirty percent MFI) continues to be a High Priority. HOME funds will be used to leverage units supported by Section 8 Project-based vouchers for the creation of housing that is affordable to extremely low-income persons, attempting to create a financing structure with no debt payments, but also with an operating subsidy. Thus, housing for residents with incomes below thirty percent MFI is not only the most costly to create, but also requires identifying sources of operating subsidy (such as rent subsidies). Some organizations have addressed this structural challenge by including housing for homeless or extremely low-income persons in mixed income housing, where the

cash flow from units affordable at fifty or sixty percent MFI provide a bit of a cushion.

### **Actions planned to foster and maintain affordable housing**

Washington County will continue to foster development and preserve/maintain affordable housing in 2022 utilizing HOME funds (and CDBG-funds for rental and owner-occupied housing rehab programs as well as increasing the inventory of single family homes). Creation of new affordable rental housing remains a High Priority, and HOME funds will be used to support the creation of one hundred and sixty (160) units of affordable rental housing. CDBG funds will also be utilized to increase the inventory of single family homes. Partnerships with non-profits such as Habitat for Humanity and Proud Ground will work to preserve the inventory of affordable single family homes. The Office of Community Development will continue to coordinate with the Housing Authority of Washington County to encourage use of project based vouchers in HOME funded projects to meet the housing needs of those earning less than 30% MFI. Other associated goals for 2022 include providing weatherization, rehabilitation, and accessibility improvements to affordable rental and owner-occupied properties. The proposed actions are supported by strategies within the Strategic Plan that prioritize state and local funding sources for affordable housing, and advocate for alignment of federal programs. Other actions that the County proposes to take in 2022 to foster affordable housing include:

- Supporting a reliable source of operating subsidy to Tier 1 Community Housing Development Organizations (CHDOs)
- Providing an additional benefit to Tier 1 CHDOs by setting aside 13% of its CDBG Public Services funding to support services provided to low-income residents of their housing developments
- Allocating approximately 40% of its balance of CDBG funds (after admin and public services funds are reserved) for projects to support housing rehabilitation and weatherization programs which help people to remain in their already affordable homes (approximately \$600,000).
- Continuing participation in the Streamlining Reporting initiative involving Oregon Housing and Community Services and other jurisdictions in the state to reduce the duplicative monitoring and reporting requirements.
- \$190,064 in ESG funding for Rapid Re-housing rental assistance

### **Actions planned to reduce lead-based paint hazards**

The Washington County Community Development Housing Rehabilitation Coordinator is currently certified as a lead-based paint risk assessor, but the County will continue to contract out risk assessments for lead. In addition, the HOME Investment Partnerships Program rarely sees rental and owner-occupied developments constructed prior to 1978 come in for funding. In the few instances it has occurred, these applicants already have clearance for lead-based paint hazards. While it is rare to fund HOME activities in housing built before 1978 that does not yet have clearance, Washington County will follow the Lead Safe Housing Rule to ensure any lead-based paint hazards are abated, mitigated and



cleared when present in housing assisted with federal funds.

### **Actions planned to reduce the number of poverty-level families**

Washington County's public service and rental/owner-occupied housing programs are the primary output-oriented vehicles for reducing the number of poverty-level households in Washington County. Associated goals outlined in the 2022 Action Plan include provision of supportive services for homeless persons and families (ESG) as well as providing support to projects that implement strategies from the County's A Road Home (CDBG). Several policies support these overarching goals. The County allocates the maximum amount allowable to support public services annually to further the anti-poverty efforts of many local area non-profits. Washington County also allocates a percentage of public service funding to support resident services at properties owned by local Tier 1 Community Housing Development Organizations. These resident services, receiving approximately \$45,814 in 2022 CDBG funding, are critical to ensuring that persons have pathways to achieving self-sufficiency while living in affordable housing. Washington County's support for projects that implement A Road Home is carried out by additional points in the application process thereby supporting and leveraging resources to address homeless and at-risk households.

### **Actions planned to develop institutional structure**

There are strengths in the institutional delivery system. Collaboration, coordination and communication are strong in Washington County with relationships and advocacy in groups such as the Housing and Supportive Services Network of Washington County and the Coalition of Housing Advocates. These groups work to ensure there are a continuum of housing and services for low-income households, the homeless and populations with special needs. Referrals are made between agencies and oftentimes housing providers reach out to service providers for on-site resident services or recruitment of tenants. The gaps in the institutional delivery system center on the difficulty in finding units for the hard-to-house populations. There are no overnight shelter beds for single men. There are a limited number of shelter beds for women. There are no respite homes.

The strengths of the service delivery system for special needs populations and persons experiencing homelessness include the countywide resource and referral network that includes 211info and the centralized assessment for homeless and at-risk households operated by Community Action. The Homeless Management Information System (HMIS) has also been a strength within the service delivery point. For special needs populations, there are several agencies that provide services that are specific to special needs populations including persons with disabilities, ex-offenders, seniors, farmworkers, persons with HIV/AIDS, domestic violence survivors, and persons with addictions. Many of these agencies provide both housing and supportive services for their clients. The gaps in the service delivery system include the fact that many of the supportive services are not targeted to homeless persons or those with HIV/AIDS. Funding is also erratic and inconsistent in meeting the needs within the service delivery system, especially given the needs in Washington County. There is a gap in permanent

supportive housing models in Washington County that adequately integrate targeted supportive services with the permanent housing. Community Connect staff, and the group formed to provide oversight, is continually working to refine and address issues that arise. In addition, the HSSN will continue to work to address gaps. This will continue in FY 22.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

Within Washington County, there is a focus on connecting homeless persons to the mainstream services, such as health, mental health, and employment services, to the extent those services are used to complement services targeted to homeless persons. This is due to a countywide resource and referral network that includes 211info and the centralized assessment for homeless and at-risk households operated by Community Action, Community Connect. These agencies serve as entry points for homeless persons to access mainstream resources. Households seeking assistance are assessed for participation in mainstream resources, including TANF, SNAP, public health plans, employment and housing services, and referred to programs for which they may be eligible. For health, case managers and agencies routinely look to enroll uninsured clients in the Oregon Health Plan and ensure access through the Affordable Care Act. Agencies such as Virginia Garcia Memorial Health Clinic look to fill the void in providing mainstream health care to homeless clients who may have chronic health conditions. The previous year saw the loss of the Southwest Community Health Center from the healthcare system. For mental health, area agencies like Sequoia Mental Health Services, Luke-Dorf, and LifeWorks NW also work to enroll clients in the Oregon Health Plan and link them with access to a mental health provider who can create an individualized plan to manage their mental health challenges. The mental health providers are actively involved in the Continuum of Care and work closely with homeless services providers to provide access to mental health services. These agencies not only work with these clients to address their supportive service needs associated with their mental health conditions but work diligently to house them in their own properties or through use of Shelter Plus Care vouchers within a Housing First model that will help stabilize them. For access to employment services, agencies such as Luke-Dorf, Community Action and the Washington County Department of Housing Services partner with WorkSystems to ensure clients can begin to receive the training, education, mentoring and coaching they need to gain employment and a road to self-sufficiency. In addition, the Department of Housing Services operates the Homeless to Work program, a transitional housing program that is focused specifically on supporting homeless individuals as they regain employment. These efforts will continue in FY 22/23. With the development of strategies related to the implementation of the Metro Affordable Housing Bond, Washington County continues to seek ways to coordinate housing and supportive services within the community.

### **Discussion**

There have been so many challenges presented to our communities in the past year due to the economic implications of the worldwide pandemic known as COVID-19. Resources have been added to

the community through many Federal and State funding sources and Washington County continues to focus on the needs of the entire community. While the CARES funds that have been distributed are accounted for and tracked through our PY2019 Action Plan, Washington County remains committed to the needs of our extremely low, low and moderate income families through this time. Partnerships with our community agencies enable OCD to continue to provide essential assistance to families and individuals within our area on a daily basis.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

The following is a description of the program specific requirements under the Community Development Block Grant (CDBG), Home Investment Partnerships (HOME) program, and the Emergency Solutions Grant (ESG) program.

As a result of both federal mandate and local policy, each of the County's entitlement programs require or encourage some level of "match" or "leveraging" - financing from other sources in addition to the requested entitlement funds. For instance, locally adopted policies for the HOME program require that 25% of the project cost be accounted for by matching funds. In addition, the County's CDBG funding process awards a higher point value to project proposals that will leverage significant additional resources. Under the ESG program, federal regulations require that there be a dollar-for-dollar match from other public and private sources.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	186,854
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>186,854</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
---	---

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 100.00%

**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

HOME is not being proposed to provide forms of assistance beyond those listed in 24 CFR 92.205(b).

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME Program funds used for homebuyer assistance will be subject to recapture provisions in accordance with 24 CFR Part 92. Provisions are established as follows:

Upon sale of the property or transfer of title, the HOME investment will be recaptured from the net proceeds. Only in cases where net proceeds (sales price minus loan repayment and closing costs) are insufficient to recapture the full HOME investment plus enable the homeowner to recover the amount of the homeowner's down payment, principal payments, and any capital improvement investment, will the HOME investment amount that must be recaptured be reduced.

In order to ensure compliance with the recapture provisions, restrictions will be incorporated into each project Deed of Trust and Promissory Note and must be included in the signed written agreement. The restrictions are as follows:

- The County reserves the right of first refusal;
- The property must be used as the purchaser's principal residence;
- No subleases are allowed;
- HOME funds must be repaid upon sale of the property; and
- In the event of foreclosure, all deed restrictions may be cancelled. In addition, the HOME-assisted homebuyer may sell their unit at any time during the period of affordability to any willing buyer, and at the price the market will bear. In cases where there is indirect and direct subsidy, the recapture amount will be limited to the direct subsidy amount only. The direct subsidy includes the HOME investment that enabled the homebuyer to purchase the property (e.g., down payment assistance, purchase price buy-downs and funds for closing costs). Indirect subsidies include development

subsidies provided to the nonprofit developer of the housing.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

HOME Program funds used for homebuyer assistance will be subject to recapture provisions in accordance with 24 CFR Part 92. Provisions are established as follows:

Upon sale of the property or transfer of title, the HOME investment will be recaptured from the net proceeds. Only in cases where net proceeds (sales price minus loan repayment and closing costs) are insufficient to recapture the full HOME investment plus enable the homeowner to recover the amount of the homeowner's down payment, principal payments, and any capital improvement investment, will the HOME investment amount that must be recaptured be reduced.

In order to ensure compliance with the recapture provisions, restrictions will be incorporated into each project Deed of Trust and Promissory Note and must be included into the signed written agreement. The restrictions are as follows:

- The County reserves the right of first refusal;
  - The property must be used as the purchaser's principal residence;
  - No subleases are allowed;
  - HOME funds must be repaid upon sale of the property; and
  - In the event of foreclosure, all deed restrictions may be cancelled. In addition, the HOME-assisted homebuyer may sell their unit at any time during the period of affordability to any willing buyer, and at the price the market will bear. In cases where there is indirect and direct subsidy, the recapture amount will be limited to the direct subsidy amount only. The direct subsidy includes the HOME investment that enabled the homebuyer to purchase the property (e.g. down payment assistance, purchase price buy-downs and funds for closing costs). Indirect subsidies include development subsidies provided to the nonprofit developer of the housing.
4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME funds will not be used to refinance existing debt secured by multi-family housing in PY 2022.

### **Emergency Solutions Grant (ESG)**

1. Include written standards for providing ESG assistance (may include as attachment)

Agencies receiving ESG funds will be monitored annually to ensure that program guidelines are being followed. Monitoring procedures will be conducted similarly to the HPRP program, including verification of income and homeless documentation. In addition, before reimbursement can be made verification will be required including certification of homelessness, lease documents, and income calculations, as well as cancelled checks and invoices. In addition, the contract requires quarterly reimbursement requests, certification of match, and timely expenditure of funds.

An expanded version of ESG written standards can be found on the County Website at:

<https://www.co.washington.or.us/CommunityDevelopment/emergency-solutions-grant.cfm>

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Agencies receiving ESG funding must use a barrier level assessment tool as part of complying with policies and procedures for Washington County's coordinated and centralized assessment system called Community Connect. These policies and operating procedures have been adopted under the local Continuum of Care (CoC) in Washington County, commonly referred to as the Housing and Supportive Services Network (HSSN). Grant recipients and subrecipients under the CoC and ESG Programs must use Community Connect which was established by the HSSN, in accordance with requirements established by HUD, to ensure that screening, assessment, and referral of program participants is consistent with the written standards established.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Washington County commenced a consultation process with its Continuum of Care, through its Housing and Supportive Services Network (HSSN), to provide for the participation of local homeless service providers and not less than one homeless individual or formerly homeless individual in considering and making policies and decisions regarding any facilities, services, or other eligible activity that receives funding under ESG. Policies and other decisions resulting from this consultation process include how to allocate the ESG funds each year (between what eligible activities), the amount of funds distributed between activities, developing performance standards and evaluating outcomes, and policies and procedures related to the administration and operation of the County's Homeless Management and Information System (HMIS). The consultation process is a three-step process. First, OCD staff assesses the need for changes to the program based on emerging issues and/or historical trends in administration of the ESG contract. OCD then consults with the HSSN

Work Group on the proposed allocation method (activities, dollar amounts, etc.). And then the consultation is taken to the full HSSN group for feedback, discussion, etc.

The determination of allocation for the PY2022 had not been completed at the time the Annual Action Plan was placed into publication for public comment. The consultations for the use of these funds will continue until consensus is reached and the plan for use was outlined during the two public hearings held in April 2022.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

Washington County Office of Community Development (OCD) consulted with members of the Housing and Supportive Services Network (HSSN), the Continuum of Care (CoC) body for the area to discuss the activities to be funded under regulatory guidelines of ESG, as well as the HSSN Strategic Planning Workgroup members. Participants of these meetings included current recipients under the ESG program, former HPRP recipients, formerly homeless individuals, and other service providers in the area representing all segments of the CoC including domestic violence providers, permanent supportive housing providers, emergency shelter providers, and emergency service providers.

5. Describe performance standards for evaluating ESG.

During the past year, OCD has used specific performance objectives and outcomes for all of its programs based on consultations with the HSSN.

Maps have been appended to the 2022 Action Plan to indicate the type and location of projects and services that will be funded under the Washington County Consortium's HOME, ESG and CDBG programs, as well as the type and location of projects that will be funded under the City of Tigard, the City of Beaverton and the City of Hillsboro's CDBG program.





# City of Beaverton 2022 Action Plan





## **Executive Summary**

### **AP-05 Executive Summary - 91.200(c), 91.220(b)**

#### **1. Introduction**

The City of Beaverton (the City) is part of a consortium (Washington County, Hillsboro, Beaverton) of Community Development Block Grant (CDBG) entitlements who consolidate their planning efforts by combining the efforts for planning, outreach to the community to determine need as well as urgent issues which may arise. The consortium has been diligent in covering the most urgent of needs throughout the COVID pandemic. While our work is done jointly and in consideration of one another, the city prepares its own Annual Action Plan and submits it to Washington County (Consortium lead) for public comment and final submission to HUD. The Annual Action Plan implements activities needed to reach objectives identified in a five-year plan known as the Consolidated Plan (Con Plan), also a consortium effort. The Con Plan objectives are determined through considerable research and community outreach efforts. This Annual Action Plan represents the Consortium's second year of the 2020-2024 Con Plan. The activities specified in this plan are for the period from July 1, 2022, through June 30, 2023 (PY22).

A significant component of each Annual Action Plan is the amount of CDBG funds available to meet Con Plan objectives. Because the city's CDBG annual entitlement (Federal Award) is based upon Congressional appropriation and formula, funding varies year to year. The city will use the following as guidance regarding funding activities, should the entitlement be greater or lesser than anticipated. The city has budgeted a federal award of \$720,000. Should the city receive a different amount for its PY22 entitlement award, the city will make funding changes that consider the following priorities, which are in order of importance.

#### **Con Plan/Annual Action Plan Objectives**

- Priorities: homeless prevention, supportive services, housing rehabilitation and adaption, homeownership, and microenterprise activities
- Administrative burden
- Defined as adding a new activity
- Public Services support, capped at 15% of entitlement plus previous year's program income
- Homeless prevention and supportive services
- Housing adaption and rehabilitation
- Homeownership

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

During a lengthy Con Plan process the city identified priority goals and objectives in line with HUD's CDBG eligible objectives. As in past years, the city's priority areas of service and outcomes, as approved by City Council, are:

- Homeless Prevention
- Decent and Suitable Housing
- Economic Development (micro-enterprise support)

As the City exceeded all numbers projected in year one of the Consolidated Plan's Annual Plan, it is obvious we are on the right track.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Beaverton is a small entitlement jurisdiction with limited and prescribed Con Plan objectives. Historically, most agencies seeking funding in our priority objective areas described in Section one (1) above are granted an award. This has changed recently, and the city has received more applications for assistance than ever before. As our entitlement is relatively small, we are not able to fund all requests and what we are able to fund, is a much smaller amount than requested. The need for homeless/public services, critical home repair and micro-enterprise assistance has continued to increase but our award has not kept pace.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City of Beaverton released a Notice of Funding Availability in December 2021 and hosted a workshop on the application process which potential subrecipients were required to attend. This workshop was advertised through an email list maintained by CDBG staff of interested nonprofits and service providers, and a separate list of housing related contacts also maintained by CDBG staff.

Once available, the Consortium shared the Annual Action Plan draft for public comment and the date of the public hearing. This information was posted in three area print publications, Washington County Office of Community Development and the City webpages, emailed the information to lists maintained by Washington County and the City. The only component of the CPP that was not met was the availability of physical copies at several locations due to ongoing COVID-19 building closures.

The Consortium will also present the information at the Housing Supportive Services Network meeting, and at the Washington County Policy Advisory Board meeting, where community members can provide comments and feedback.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Please see Consortium Lead Entity for all comments received during this process

### **Public Comments - See Lead Consortium Entity**

Washington County serving as Lead consortium member reports on all public comments and outcome

### **Public Comments Summary See Lead Consortium Entity**

Public comments are collected and reported on by Washington County Lead Consortia member.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

There were no comments or views which were not accepted

## **7. Summary**

There were no comments or views which were not accepted.

## **PR-05 Lead & Responsible Agencies - 91.200(b)**

### **1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
CDBG Administrator	BEAVERTON	Community Development

**Table 1 – Responsible Agencies**

### **Narrative**

#### **Consolidated Plan Public Contact Information**

Cadence Petros. Cadence has left the city but all of her correspondence has been routed to:

Cheryl Twete Community Development Director

City of Beaverton

Community Development Department

PO Box 4755

Beaverton, OR 97076

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City collaborates with many agencies in Washington County. During the creation of the Consolidated Plan, we reached out to community partners who continue to be part of our consultation network. One such partner is the Housing Support Services Network (HSSN). The HSSN meets to perform planning, coordination of services and housing, and education to the public on serving individuals and families who are "at risk" or homeless and may have special needs. The HSSN ensures that a Continuum of Care (CoC) provides integrated and coordinated access to a range of affordable housing and services designed to prevent homelessness and help families and individuals experiencing homelessness to achieve their maximum level of independence and self-sufficiency. Through the HSSN we are able to notify a large number and broad range of service providers who can voice their opinions and concerns of the draft plan.

[https://www.co.washington.or.us/CommunityDevelopment/Planning/2020-2024\\_Planning\\_Efforts/upload/Appendix-B-Comm-Eng-Summary.pdf](https://www.co.washington.or.us/CommunityDevelopment/Planning/2020-2024_Planning_Efforts/upload/Appendix-B-Comm-Eng-Summary.pdf)

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

Throughout the year, City staff along with the greater Washington County Consortium members, attend various public meetings to coordinate activities that will benefit Beaverton residents. In addition to regular meetings, phone calls, trainings and correspondence with non-profit partner agencies, City staff are involved with HSSN (The CoC body for Washington County) and attend regular meetings, which are attended by the Housing Authority of Washington County. In attendance at these meetings are community-based organizations including culturally specific partner non-profits who assist various communities in the areas of mental health, health care, housing, childcare and economic development

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

In 2019, to develop the Consolidated Plan, Washington County and the cities of Beaverton and Hillsboro issued a Request for Proposal to a variety of local agencies to conduct focus groups in order to help gather information from residents about their needs, both met and unmet, for housing and services to include public facilities and public infrastructure. The purpose of this assessment was to help prioritize federal resources for housing and community development activities within the 2020-2024 Washington County Consolidated Plan. As the Annual Action Plan rolls out the objectives and priorities from the Con Plan, the input 2,000 participants remains invaluable.



**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

As previously stated, and historically undertaken, city staff regularly attends the Housing & Supportive Services Network (HSSN) meetings to better understand the current activities and needs of people experiencing homelessness in Washington County. The HSSN is comprised of public and private representatives of the homeless subpopulations that exist within the CoC geographic region. In order to receive shelter services in Washington County (including the City of Beaverton) all requests are funneled through a program called A Road Home, which Community Action deploys. This helps coordinate and efficiently place those who are either homeless or facing homelessness into an appropriate shelter situation.

Additional information regarding community outreach and participation can be found in the link provided above.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	OFFICE OF COMMUNITY DEVELOPMENT
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-homeless Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	See matching section of lead entity member Washington County Office of Community Development

**Identify any Agency Types not consulted and provide rationale for not consulting**

No Agencies were intentionally left out nor known of.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Housing and Supportive Services Network	The goals of the SP are how we determine what will be funded and prioritized in the AAP
Housing Action Plan	City of Beaverton	Affordable Housing and Outreach efforts are evaluated and reported on in this City centric document. As the same population is targeted they considerably overlap

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Comprehensive Plan	City of Beaverton	This is a long range planning tool which discusses how the city will develop thoughtfully with affordable housing, public services, public transportation, grocery stores, schools, libraries, etc. for those with low mod incomes
Diversity, Equity, and Inclusion Plan	City of Beaverton	The DEI Plan provides direction to staff on priorities for implementing diversity, equity, and inclusion reforms across the city's work.

**Table 3 - Other local / regional / federal planning efforts**

## Narrative

The City takes a holistic approach in the areas of housing, public services and overall development. The target residents included in CDBG activities are also given major consideration in all of the development the city touches. Careful consideration is given to the placement of services, housing and amenities as well as mitigating displacement and non-affordability which can come about if a proactive approach is not taken.

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The Citizen Participation process is done in partnership with the Washington County HUD Consortium. The summary of participation can be found on the Lead Consortium Member, Washington County Office of Community Development's AAP in this section

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish, Arabic, Russian, Somali,</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	Please see Consortium Lead Agency AAP	Please see Consortium Lead Agency AAP	There were no comments which were not accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish, Arabic, Russian</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Hearing Impaired</p>	Please see Consortium Lead Agency AAP	Please see Consortium Lead Agency AAP	No comments were not accepted	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The city will continue to carefully and thoughtfully use its resources to serve the low/mod-income residents of the Beaverton Community with robust community engagement and input. Available Prior Year Resources which remain unspent will be held for opportunities which are listed in the Con Plan and AAP.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	669,589	76,200	86,908	832,697	2,100,000	Estimated 700,000 x 3 (py22,23, 24 which is the last year of the consolidated plan.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

As part of the NOFA, the city requires budget information from each applicant describing how other funds will be used to leverage and compliment CDBG funds should they be awarded. Applications are scored on the response. The city does not receive funds that have match requirements currently.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City of Beaverton's future Metro Housing Bond, affordable housing projects, Elmonica Station, which the city will be developing through the Metro Housing Bond in partnership with Tri-Met, is being built on Tri-Met property and will have Section 8 Project Based Vouchers. There are two other Metro Bond projects, which will be moving forward which will utilize city owned property for which the city will be investing in infrastructure in this previously undeveloped land.

The city is considering other city owned sites for the placement of a senior housing development which will also be funded through the Metro Housing Bond.

**Discussion**

Beaverton does a good job a making a small amount of entitlement funds go a long way. It's subrecipients use their other funding sources to leverage the allocated CDBG funds to create a maximum benefit and service model for as many clients as possible. Unfortunately with this year's cut in funds, public servcies and low income homebuyers will take a significant cut. Although HUD encourages training and memberships to stay up to date on HUD requirements, our admin budget will not allow for this after the cut.



## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Implements a Road Home	2020	2024	Homeless			CDBG: \$23,125	Homeless Person Overnight Shelter: 19 Persons Assisted
2	Homebuyer Programs	2020	2024	Affordable Housing			CDBG: \$196,789	Homeowner Housing Added: 2 Household Housing Unit
3	Owner Occupied Housing Rehabilitation	2020	2024	Affordable Housing			CDBG: \$260,000	Homeowner Housing Rehabilitated: 67 Household Housing Unit
4	Supportive Services	2020	2024	Homeless Non-Homeless Special Needs Non-Housing Community Development			CDBG: \$88,625	Public service activities other than Low/Moderate Income Housing Benefit: 103 Persons Assisted Homelessness Prevention: 261 Persons Assisted
5	Micro Enterprise Technical Assistance	2020	2024	Non-Housing Community Development			CDBG: \$115,000	Businesses assisted: 53 Businesses Assisted

Table 6 – Goals Summary

#### Goal Descriptions

1	<b>Goal Name</b>	Implements a Road Home
	<b>Goal Description</b>	Referrals for homeless services which are screened and placed by Washington County's Community Connect
2	<b>Goal Name</b>	Homebuyer Programs
	<b>Goal Description</b>	Proud Ground Landtrust Model
3	<b>Goal Name</b>	Owner Occupied Housing Rehabilitation
	<b>Goal Description</b>	Housing preservation through repair and rehab for low income homeowners. Also includes disability adaptations which enable those with physical challenges to occupy their current homes safely.
4	<b>Goal Name</b>	Supportive Services
	<b>Goal Description</b>	
5	<b>Goal Name</b>	Micro Enterprise Technical Assistance
	<b>Goal Description</b>	Supporting microenterprises through technical assistance with a goal of economic independence

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The City of Beaverton will continue to use its CDBG funds to serve its most vulnerable residents. Beaverton will continue to utilize the CDBG program to help alleviate homelessness and help those experiencing homelessness, provide needed public services to families, assist first time homebuyers with purchase subsidies to successfully gain access into neighborhoods that have previously been unattainable, rehabilitate existing housing, and fund the microenterprise technical assistance model that assists in job creation and skills training. The City of Beaverton continues to be open to creating new relationships with partners that plan to benefit the City of Beaverton populations, while retaining existing partnerships that are working well. This year the city is partnering with a new (not funded with CDBG funds) non-profit, Professional Builders Development Group, which offers assistance to construction contractor micro-enterprises with a focus on the BIPOC community

#	Project Name
1	Boys and Girls Aid
2	CASA for Kids
3	Home Plate
4	Community Partners for Affordable Housing
5	Muslim Education Trust
6	Ecumenical Ministries of Oregon Second Home Program
7	Proud Ground
8	Community Action Homeowner Critical Rehab
9	Habitat for Humanity
10	Rebuilding Together
11	Unlimited Choices Mend a Home
12	Unlimited Choices Adapt a Home
13	Critical Home Rehab Currently Unallocated to specific non-profit
14	Micro Enterprise Services of Oregon
15	PBDG
16	LatinoBuilt
17	Administrative

**Table 7 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Obstacles include not having enough resources for an increasing demand for services. With a reduction in CDBG entitlement meeting the need of homeless children just got harder. The public services cap exacerbates this issue. The needs of low income, bipoc, homeless children are becoming harder to address.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Boys and Girls Aid
	<b>Target Area</b>	
	<b>Goals Supported</b>	Implements a Road Home
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$23,125
	<b>Description</b>	Shelter services for homeless youth referred by Washington County Community Connect - Implements a Road Home
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	19 Children will receive shelter services which also include attending school, food, study assistance and counseling.
	<b>Location Description</b>	9320 SW Barbur Blvd, Portland Oregon. Shelter Services Provided for City of Beaverton children
2	<b>Planned Activities</b>	<p>Provide emergency shelter, basic needs, limited case management, and referral services to eligible youth ages 13-19; experiencing homelessness, while targeting permanent housing.</p> <ul style="list-style-type: none"> <li>• Subrecipient's goal is to serve 19 eligible youth for a total of 800 nights.</li> </ul>
	<b>Project Name</b>	CASA for Kids
	<b>Target Area</b>	
	<b>Goals Supported</b>	Supportive Services
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Court advocates for children in foster care
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 130 foster children will receive court advocate assistance.

	<b>Location Description</b>	The address for the main office is 1401 NE 68th Avenue Portland, OR 97213. However, children in foster care within the City of Beaverton
	<b>Planned Activities</b>	Improve and protect the mental and physical health of children who have been abused and neglected and removed from their families. In court, a Court Appointed Special Advocate (CASA) takes actions that are strictly in the child's best interest, including helping them maintain a stable living situation, linking them to essential services at partner social service agencies, schools, and other government agencies, and, helping to find a safe, permanent home.
<b>3</b>	<b>Project Name</b>	Home Plate
	<b>Target Area</b>	
	<b>Goals Supported</b>	Supportive Services
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$13,875
	<b>Description</b>	HomePlate serves youth ages 12-24 who are experiencing any type of instability. Provides a judgement free and safe community to build relationships and take the first steps towards finding what stability means, while making available healthcare, food, showers, hygiene products, assistance with childcare, counseling, clothing, etc.,
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	103 young people ages 12-24 who are experiencing instability.
	<b>Location Description</b>	12520 SW 3rd, Beaverton, OR
	<b>Planned Activities</b>	Provides a judgement free and safe community to build relationships and take the first steps towards finding what stability means, while making available healthcare, food, showers, hygiene products, assistance with childcare, counseling, clothing, etc.,
<b>4</b>	<b>Project Name</b>	Community Partners for Affordable Housing
	<b>Target Area</b>	
	<b>Goals Supported</b>	Supportive Services

	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$23,125
	<b>Description</b>	Resident Services for those living in low income affordable housing projects, Barcelona and Spencer House.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	low income families living in one of two affordable housing projects in Beaverton owned by Community Partners for Affordable Housing
	<b>Location Description</b>	The Barcelona is located on 4745 SW Lombard Ave Beaverton Oregon and Spencer House apartments is on 13665 SW Larch Place Beaverton Oregon
	<b>Planned Activities</b>	Eviction prevention -This piece of programming works with residents whose housing is at risk. The resident services team work with residents to assist them in maintaining their housing. This might mean that they help residents cure a Notice of Violation, or they refer residents to a resource that can help with rent, energy assistance, or housekeeping. Community building The two Beaverton buildings all have community building activities built into the resident services programming. Social connections mitigate isolation and assist residents create a sense of community. Additionally, CPAH looks to incorporate community building that includes health and wellness activities, such as yoga, walking groups, and cooking classes. These programs also contribute to resident stability. After-school and summer programming At Spencer House apartments CPAH holds an after-school program two days a week. In the summer, the program is four hours a day Monday through Friday for either the month of July or August- depending on the year. Youth services are rooted in homework help, but the program also offers enrichment activities like cooking classes. Additionally, a goal of CPAH's youth program is to connect the youth to their community. This is especially true in Beaverton. For example, over the last summer CPAH had a partnership with The Beaverton Rec Mobile through Tualatin Park and Recreation District.
<b>5</b>	<b>Project Name</b>	Muslim Education Trust
	<b>Target Area</b>	
	<b>Goals Supported</b>	Supportive Services
	<b>Needs Addressed</b>	

	<b>Funding</b>	CDBG: \$27,750
	<b>Description</b>	Emergency Rent/energy assistance paid directly to landlord/utility company
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	11 Low income Beaverton residents who are unable to pay rent.
	<b>Location Description</b>	10330 SW Scholls Ferry Rd, Tigard, OR 97223. This is their headquarters office. Beaverton residents will be the population served.
	<b>Planned Activities</b>	Provide emergency rent and/or energy cost payment of no more than 3 months to help tenant(s) overcome unanticipated expense impacting their ability to make an upcoming rent and/or energy cost payment.
6	<b>Project Name</b>	Ecumenical Ministries of Oregon Second Home Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Supportive Services
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$13,875
	<b>Description</b>	Second Home provides unaccompanied homeless youth in the Beaverton School district with safe, secure and stable housing in order for them to focus on their school work, graduate from high school and realize their potential as individuals and members of the broader community
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 high school children who need to be housed while finishing high school
	<b>Location Description</b>	245 S Bancroft St., Ste. B Portland, OR 97239. This is the headquarter office. Children in the Beaverton School District are placed with Beaverton families



	<b>Planned Activities</b>	secure and stable housing in order for them to focus on their school work, graduate from high school and realize their potential as individuals and members of the broader community
<b>7</b>	<b>Project Name</b>	Proud Ground
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homebuyer Programs
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$196,789
	<b>Description</b>	Provide Proud Ground with funding purchase real property to enable low income homebuyers in a land trust modelEligible under 570.201(a)
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 acquisitions will be made with this funding. However, it will be combined with carry forward funds to potentially serve more
	<b>Location Description</b>	5288 N Interstate Portland OR 97217 This is the headquarter office. Homes will be purchased inside the cityof beaverton
	<b>Planned Activities</b>	assist in purchase of 2 homes with land trust model for lowincome home buyers
<b>8</b>	<b>Project Name</b>	Community Action Homeowner Critical Rehab
	<b>Target Area</b>	
	<b>Goals Supported</b>	Owner Occupied Housing Rehabilitation
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$100,000

	<b>Description</b>	Facilitate critical need rehabilitation tied to or wrapped around weatherization services and other project critical needs, within City limits, for persons with household incomes at or below 80% AMI per the most recent published U.S. Department of Housing and Urban Development (HUD) income limits for the Portland Metro area. Income limits are posted on the City website at: <a href="http://beavertonoregon.gov/1682/Income-Eligibility-for-CDBG">http://beavertonoregon.gov/1682/Income-Eligibility-for-CDBG</a> . If the Subrecipient is unable to determine household income using the HUD methodology expressed in Section 9 (c) of the Agreement, the Subrecipient will request technical assistance from the City.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	26 low income homeowners
	<b>Location Description</b>	1001 SW Baseline St. Hillsboro, OR 97123 But homeowners will live in city of beaverton limits
	<b>Planned Activities</b>	Emergency services defined as health and or safety at imminent risk. Risk of displacement or will become a health and safety concern; within 90 days of assessment. Critical need of major and or minor housing system repair/replacement such as HVAC, water heater, sewer connection, water connection, electrical service, drainage, broken windows. Need of a major building component such as a roof, supportive wall, floor, siding, and or foundation due to current leaking or potential risk of failure within the next two years. Preventative in nature such as insulation, caulking, and other repairs that keep the house dry and more energy efficient. Emergency small repair replacement services.
9	<b>Project Name</b>	Habitat for Humanity
	<b>Target Area</b>	
	<b>Goals Supported</b>	Owner Occupied Housing Rehabilitation
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$44,000
	<b>Description</b>	Critical Home Rehabilitation for Low income Homeowners

	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 low income homeowners in need of critical home repair
	<b>Location Description</b>	1478 NE Killingsworth St Portland, OR 97211 Headquarters Location. Homeowners residing in the City of Beaverton will be served.
	<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• New roofs due to leaking or potential risk of failure within the next two years, only.</li> <li>• Roof replacements/major repairs</li> <li>• Siding replacement</li> <li>• Replacement/repair of mechanical or electrical systems</li> <li>• Replacement/repair of plumbing systems</li> <li>• Some foundation repairs</li> <li>• Floor and wall repair</li> <li>• Modifications or reconfiguration of space for accessibility</li> <li>• Dangerous tree removal</li> <li>• Non-compliant/outdated electrical meters</li> <li>• Non-compliant/outdated meter bases</li> <li>• Insulation issues with incoming wires from the street to the house</li> <li>• Tree branches interfering and jeopardizing the incoming power lines from street to house</li> </ul>
10	<b>Project Name</b>	Rebuilding Together
	<b>Target Area</b>	
	<b>Goals Supported</b>	Owner Occupied Housing Rehabilitation
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	Critical Home Rehabilitation for low income homeowners
	<b>Target Date</b>	6/30/2023

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 low income homeowners that need critical home rehab
	<b>Location Description</b>	12550 SW 3rd St Beaverton, OR, 97005 Headquarters location. Homeowners receiving services will reside in the city of beaverton
	<b>Planned Activities</b>	Direct Delivery costs of providing urgent and critical need small repairs and/or removal replacement services within City limits, for persons with household incomes at or below 80% AMI per the most recent published U.S. Department of Housing and Urban Development (HUD) income limits for the Portland Metro area.
<b>11</b>	<b>Project Name</b>	Unlimited Choices Mend a Home
	<b>Target Area</b>	
	<b>Goals Supported</b>	Owner Occupied Housing Rehabilitation
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$31,000
	<b>Description</b>	Critical home rehab for low income Beaverton residents.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	6 low income home owners who need critical home repair
	<b>Location Description</b>	211 SE 80th Avenue Portland, OR 97215 Headquarters Location. Homeowners receiving services are residents of the City of Beaverton
	<b>Planned Activities</b>	critical needs based, defined as: A current health/safety concern, any member of the household at risk of displacement or likely to be a health/safety concern within one year. Subrecipient must be able to support determination upon request.
<b>12</b>	<b>Project Name</b>	Unlimited Choices Adapt a Home
	<b>Target Area</b>	
	<b>Goals Supported</b>	Owner Occupied Housing Rehabilitation

	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Facilitate critical need accessibility/adaptations and other requests from the City that fall within UCI's programmatic work.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 low income homeowners or qualified renters (those living in Affordable Housing or otherwise qualify per CDBG percentage of low income residents residing in the building) who need disability adaptations to remain safe in their homes.
	<b>Location Description</b>	211 SE 80th Avenue Portland, OR 97215 Headquarters Office. Those served are Beaverton residents.
	<b>Planned Activities</b>	Those
<b>13</b>	<b>Project Name</b>	Critical Home Rehab Currently Unallocated to specific non-profit
	<b>Target Area</b>	
	<b>Goals Supported</b>	Owner Occupied Housing Rehabilitation
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	Set aside funds project yet to be allocated
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	one to two assisted in DES
	<b>Location Description</b>	City of Beaverton
<b>14</b>	<b>Planned Activities</b>	Critical Home Repair to assist in homeless prevention - LMH
	<b>Project Name</b>	Micro Enterprise Services of Oregon
	<b>Target Area</b>	
	<b>Goals Supported</b>	Micro Enterprise Technical Assistance

	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Micro Enterprise technical assistance 18C LMCMC Low/Mod Limited Clientele Microenterprise Development
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	19 LMC individuals who are seeking technical assistance, retention and financial assistance planning with micro-enterprise to achieve economic self sufficiency
	<b>Location Description</b>	City of Beaverton with various addresses in the city of beaverton for those clients served.
	<b>Planned Activities</b>	technical assistance, financial planning, business plans, access to financial assistance if necessary, ongoing counseling.
15	<b>Project Name</b>	PBDG
	<b>Target Area</b>	
	<b>Goals Supported</b>	Micro Enterprise Technical Assistance
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$32,500
	<b>Description</b>	Micro Enterprise technical assistance 18C LMCMC Low/Mod Limited Clientele Microenterprise Development LMC individuals who are seeking technical assistance, retention and financial assistance planning with micro-enterprise to achieve economic self sufficiency with an emphasis on the construction trades
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	9 LMC individuals seeking economic self-sufficiency through a micro-enterprises business
	<b>Location Description</b>	City of Beaverton with various addresses for those served.

	<b>Planned Activities</b>	LMC individuals who are seeking technical assistance, retention and financial assistance planning with micro-enterprise to achieve economic self sufficiency
<b>16</b>	<b>Project Name</b>	LatinoBuilt
	<b>Target Area</b>	
	<b>Goals Supported</b>	Micro Enterprise Technical Assistance
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$32,500
	<b>Description</b>	Micro Enterprise technical assistance 18C LMCMC Low/Mod Limited Clientele Microenterprise DevelopmentLMC individuals who are seeking technical assistance, retention and financial assistance planning with micro-enterprise to achieve economic self sufficiency with an emphasis on the construction trades
	<b>Target Date</b>	6/23/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 LMC individuals who are seeking technical assistance, retention and financial assistance planning with micro-enterprise to achieve economic self sufficiency with an emphasis on the construction trades
	<b>Location Description</b>	City of Beaverton with clients from various address within the city.
	<b>Planned Activities</b>	technical assistance, retention and financial assistance planning with micro-enterprise to achieve economic self sufficiency with an emphasis on the construction trades
<b>17</b>	<b>Project Name</b>	Administrative
	<b>Target Area</b>	
	<b>Goals Supported</b>	Implements a Road Home Homebuyer Programs Owner Occupied Housing Rehabilitation Supportive Services Micro Enterprise Technical Assistance
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$149,158
	<b>Description</b>	Allowable admin costs not to exceed 20 percent of CDBG Allocation

	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	All work done to provide contract services and technical assistance and interface with HUD for CDBG awards.
	<b>Location Description</b>	City of Beaverton
	<b>Planned Activities</b>	Admin costs to support all work done to provide contract services and technical assistance and interface with HUD for CDBG awards.



## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

City of Beaverton

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The city does not designate any targeted geographic area as a priority other than the City of Beaverton. However, funds must be used as required by HUD, to benefit low-mod income persons

### **Discussion**

The city requires evidence that each person served lives within Beaverton City limits and reviews this evidence during monitoring and quarterly reports.



## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

The City of Beaverton is very active with removing barriers to affordable housing. The Affordable Housing Team (AHT), which was added to the Community Development Division four years ago, is actively working with community partners like Unite Oregon and the city's Housing Technical Advisory Group to bring better access to the community and evaluate how to best provide housing to Beaverton and to mitigate displacement as the city grows. A project called Equity to Planning, is examining new and innovative ways to offer CDBG funds to the non-profit community to assist in capacity building and provide service to those who remain underserved. The team also reviews screening criteria in City funded affordable housing projects to ensure applicants are screened-in not screened-out of regulated affordable housing. The city also partners with homeownership nonprofits to assist first-time homebuyers buy a home in the city, focusing on Black, Indigenous and People of Color communities.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City is taking action in the development of affordable housing with the Metro Affordable Housing Bond. Additionally, the City's Long Range Planning Team is working at the state level to reassess housing code updates, develop an up-to-date housing needs analysis, develop housing production strategy, and devise a housing implementation plan to implement one or more strategies. The Affordable Housing Tax Exemption Program offers property tax exemption to non-profits who provide affordable housing within Beaverton City Limits. As Beaverton's Downtown Core is being developed, a Downtown Equity Strategy has been deployed which seeks community input and is proactively working to manage any negative impacts this development may have on the low-mod BIPOC community. The AHT, discussed above works with all aspects of ameliorating negative impacts.

### **Discussion**

See above

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The following are other actions the city plans to take during the next year to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional partners and structure, and enhance coordination between public and private housing and social service agencies

### **Actions planned to address obstacles to meeting underserved needs**

The City will continue to; provide housing and social service navigation services for Beaverton residents, pursue improved connectivity within the housing delivery system, and encourage more training at the direct services level. CDBG staff attends regular discussions with the CoC agency, HSSN and relevant ad hoc committees. Staff keeps abreast of national issues through their membership with the National Community Development Association and Northwest Association of Community Development Managers. The city also contracts with various Black, Indigenous, and People of Color specific agencies and enlists translators to attend all meetings as well as translates materials into multiple languages.

### **Actions planned to foster and maintain affordable housing**

The current Consolidated Plan guides the city with regard to the annual activities it undertakes to meet objectives outlined in the plan. The Consolidated Plan also provides the strategies and approaches the City plans to use to implement Annual Action Plan objectives. The projects outlined in AP-38 include affordable housing objectives. The City will continue to provide homeownership opportunities to low-moderate-income residents as well maintaining its ongoing housing rehabilitation program providing services to low and moderate-income homeowners and eligible tenants in eligible properties. Work includes critical small, medium, and large repair, replacement, modification, and accessibility adaptations. In addition to CDBG-funded activities, the City allocates general fund resources to support affordable housing development including efforts to establish the improvement and preservation of naturally occurring affordable housing. The City continues provides property tax exemption for nonprofits for regulated affordable housing. As mentioned previously, the city is planning for approximately 500 units of new affordable housing through an affordable housing bond managed by our Metro regional government, and the city contracts with another homeownership provider using general fund dollars to increase access to homeownership.

### **Actions planned to reduce lead-based paint hazards**

Through the city's housing rehabilitation program, subrecipients are required to have staff trained in the recognition, handling and removal of lead based paint. Results are sent to the city and remediation performed if necessary. The City of Beaverton and Washington County continue to explore a partnership with the City of Portland's Healthy Homes Lead Grant to see if it's feasible. Given the

constraints of COVID this partnership did not manifest this last year. but would benefit low and moderate income homeowners in pre-1978 homes who have children under the age of 6.

### **Actions planned to reduce the number of poverty-level families**

These actions include funding for family and youth shelters, youth placement with host families, emergency rent, and increasing income for low income families via microenterprise. In addition to meeting Con Plan objectives CDBG staff employ efforts to reduce the cost of service delivery by working collaboratively with other jurisdictions and social service providers to bring together many years experience and intellectual capital to foster creative methods on funding and reducing poverty in the area. The City of Beaverton works closely with Washington County, City of Hillsboro, the HSSN, NCDA and the Coalition of Housing Advocates (CHA), to name only a few. The City of Beaverton is known for being one of the most diverse cities in the state, and makes it a top priority to conduct culturally

specific community engagement. A robust translation program and multi-lingual events are a source of pride. CDBG (and other) funded programs and events are advertised and held in several languages with the intent of reaching all community members. Through Beaverton's CDBG funded home rehabilitation

and adaption activities, low income families are kept in safe and livable environments to prevent homelessness and remove barriers to enable recipients to focus on employment and educational goals

### **Actions planned to develop institutional structure**

Community Development staff are committed to facilitating collaborative efforts within the city that engage multiple departments. The City's five-year guidance for city housing work is provided by the City's Housing Five Year Action Plan, which includes an annual performance report, beginning this year. Goals in the action plan are cross-departmental and provide a measure of accountability and progress for staff.

Housing staff has also collaborated with the Long-Range Planning team in an effort to give and receive input in the future development of various parts of the city and recently annexed property to ensure equity in its development. Unite Oregon and the Housing Technical Advisory Group, as well as staff working with Downtown Equity Strategy Plan are key in developing institutional structure as well.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City has taken a very proactive approach in its actions to enhance coordination between public and private housing and social service agencies. The city has a yearly contract with the Fair Housing Council of Oregon to provide training for tenants and landlords. The last Fair Housing training for landlords also included presentations from the Oregon Law Center and the Washington County Housing

Authority. Through the Metro Affordable Bond, the city has strived to strengthen relationships with affordable housing developers and general contractors, with the end goal of increasing participation of minority and women owned subcontracting firms. Funds have been made available through the county to access wrap around services for the increased affordable housing which creates relationships with several non-profit, service delivery organizations. To streamline and prioritize this work, the City's Affordable Housing Community Engagement Coordinator has had great success in community engagement, leveraging nonprofit partnerships even with COVID, and has held many virtual meetings and conducted public hearings and townhall events.

The City of Beaverton is working hard to be a place that is welcoming and affordable to those who have been historically alienated in the past. Long and Short Range Planning teams are working with the housing team, and careful consideration is being given to new funding sources to assist in the development of affordable housing, and relationships with culturally specific organizations have been very successful in reaching out to marginalized Black, Indigenous and People of Color communities.

## **Discussion**

See above

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

#### Introduction

The City will spend 100 percent of it's funds to benefit low mod income Beaverton residents. The program income that is receipted during the year will be deployed for CDBG eligible activities.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

## **Discussion**

Overall Benefit for PY22.





# City of Hillsboro 2020 Action Plan





## Executive Summary

### AP-05 Executive Summary - 91.200(c), 91.220(b)

#### 1. Introduction

The City of Hillsboro is a member of the Washington County Consortium, which is comprised of the County, all non-entitled cities within the county, and the City of Beaverton. The Washington County Consortium's 2020-2024 Consolidated Plan constitutes a strategic vision for housing and community development. The Plan's goals are to assist low- and moderate-income persons, provide decent housing, create suitable living environments, and expand economic opportunities for community members who reside in our respective jurisdictions. Included in the Consolidated Plan are broad five-year objectives and strategies to accomplish these goals. Specific identifiable benchmarks for measuring progress in realizing the Consortium's vision are proposed in the City of Hillsboro's Action Plan for FY 2022-2023 as part of the strategy. The FY 2022-2023 Annual Action Plan represents the fifth year the City of Hillsboro is submitting a plan as its own entitlement grantee.

#### 2. Summarize the objectives and outcomes identified in the Plan

**This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.**

The City of Hillsboro Community Development Department has identified goals and objectives to address the City's priority needs. These priorities are set annually by the City Council and align with the City's guiding principles. Projects have been designed and selected to carry out the goals and objectives identified in the 2020-2024 Consolidated Plan and support the City's priorities. These activities are also consistent with HUD's national objectives and outcomes. The FY 2022-2023 Annual Action Plan focuses on two goals outlined below:

**Goal 1 – Decent Affordable Housing:** Provide decent, safe, and affordable housing to improve the quality of life, households, neighborhoods, and community stability.

- Objective 1.1: Preserve, improve, and expand the supply of affordable housing for low- and moderate-income homeowners and renters.
- Objective 1.2: Increase homeownership opportunities for low and moderate-income community members

**Goal 2 – Suitable Living Environments:** Create environments that promote neighborhood improvement, safety, and access to fair housing.

- Objective 2.1: Provide support to improve neighborhood safety and livability by expanding or improving public facilities and infrastructure.
- Objective 2.2: Provide programs that support access to fair housing.

### **3. Evaluation of past performance**

**This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.**

The City's past program activities have focused on community needs that continue to exist, including the shortage of affordable housing, aging housing and infrastructure, and neighborhood improvements. The program activities the City has used to address these needs have been well received by Hillsboro community members, partners, and neighborhood non-profit organizations. The City has also received favorable reviews the first three CAPERS submitted to HUD. The City believes the program activities proposed for the 2022-2023 Annual Action Plan year continue to be the most efficient and effective use of HUD CDBG funds.

### **4. Summary of Citizen Participation Process and consultation process**

**Summary from citizen participation section of plan.**

The City of Hillsboro is a member of the Washington County Consortium with the City of Beaverton and jointly operates the consultation process and Citizen Participation Plan. Please refer to Washington County's Action Plan submitted in conjunction with the City of Hillsboro plan.

### **5. Summary of public comments**

**This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.**

The City of Hillsboro is a member of the Washington County Consortium with the City of Beaverton and jointly operates the consultation process and Citizen Participation Plan. Please refer to Washington County's Action Plan submitted in conjunction with the City of Hillsboro plan.

### **6. Summary of comments or views not accepted and the reasons for not accepting them**

The City of Hillsboro is a member of the Washington County Consortium with the City of Beaverton and jointly operates the consultation process and Citizen Participation Plan. Please refer to Washington County's Action Plan submitted in conjunction with the City of Hillsboro plan.

## **7. Summary**

The City of Hillsboro is committed to providing opportunities to low- and moderate-income residents access to decent, safe, and affordable housing by supporting the development, preservation, and improvement of neighborhoods. These commitments are represented in the goals and strategies described in the plan.

### **AP 55, 60 and 65**

Washington County represents the consortium in these sections. The city does not have access to sections AP-55, 60, and 65 in IDIS. Copy of IDIS screen print is attached.

## **PR-05 Lead & Responsible Agencies - 91.200(b)**

### **1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>		<b>Name</b>	<b>Department/Agency</b>
CDBG Administrator		HILLSBORO	Community Development Dept. / City of Hillsboro

**Table 1 – Responsible Agencies**

### **Narrative**

Washington County Office of Community Development is the lead HUD consortium agency.

### **Consolidated Plan Public Contact Information**

Office of Community Development

328 West Main, Suite 100 (MS#7)

Hillsboro, OR 97123

503-846-8814

[cdbg@co.washington.or.us](mailto:cdbg@co.washington.or.us)

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

In collaboration with Washington County and the City of Beaverton, the City of Hillsboro participated in a comprehensive consultation process in the development of the 2020-2024 Consolidated Plan. This process forms the foundation of the annual consultation process used in the development of the City's annual plan. The City recognizes that it takes input from the entire community to identify community needs and determine areas where service can be enhanced and programs developed. A detailed description of these consultations can be found in Appendix B of the 2020-2024 Consolidated Plan:

[https://www.co.washington.or.us/CommunityDevelopment/Planning/2020-2024\\_Planning\\_Efforts/upload/Appendix-B-Comm-Eng-Summary.pdf](https://www.co.washington.or.us/CommunityDevelopment/Planning/2020-2024_Planning_Efforts/upload/Appendix-B-Comm-Eng-Summary.pdf)

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The City of Hillsboro's activities that enhance coordination between public and assisted housing providers and private and governmental health, mental health, and service agencies are achieved in a variety of ways: 1) through the annual distribution of CDBG, Impact Grant, and Community Service Grants funding, the City works closely with housing and service providers to prepare applications, develop eligible activities and projects that meet the needs of our community and the goals stated in our Consolidated Plan, and provide technical assistance and project management to ensure successful programming; 2) City staff dedicated to housing and community development programs are active in local and regional boards, committees, and coordination efforts; 3) City staff works with numerous private and non-profit health, mental health, and service agencies to find opportunities to coordinate support for residents of low-income and affordable housing. As a member of the Housing and Supportive Services Network, the City regularly attends the monthly HSSN meetings designed to inform all service providers of current events and develop strategies to address local needs; 4) The City also works closely with the Housing Authority of Washington County to identify new opportunities for the development of affordable housing and the creation of supportive housing service opportunities in Hillsboro. The City is a partner in the implementation of the Metro Affordable Housing Bond and Supportive Housing Services program for people experiencing or at risk of experiencing homelessness. The City is also a participating member of the Coalition of Housing Advocates comprised of other local jurisdictions and housing advocates who meet monthly.



**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Hillsboro is a participating member of the Housing and Supportive Service Network (HSSN) group. The HSSN is a collaboration of community members, public service non-profit organizations, and local jurisdictions that meets to perform planning, coordination of services and housing, and education to the public on serving individuals and families who are "at-risk" or homeless and may have special needs. The HSSN ensures that the Continuum of Care (CoC) provides integrated and coordinated access to a range of affordable housing and services designed to prevent homelessness and help families and individuals experiencing homelessness achieve their maximum level of independence and self-sufficiency. The City also participates as a non-voting member of the CoC Board.

The Community Services Coordinator position was created within the City Manager's office in 2021 to lead homelessness initiatives for the city. With the addition of this position, the City was able to lead increased homelessness support programming. For example, the City utilized surplus property and internal funding to create safe camping options for persons living outside in 2021 as a COVID response, when shelter options were extremely limited. This sanctioned camp project operated in partnership with a local non-profit to provide a staffed, safe location with access to hygiene resources, food, and socially distanced safe sleep locations. The City also maintains yearly funding contracts with local partners to provide outreach and employment services to unaccompanied youth and day center services to unsheltered adults.

Please also see the corresponding section in Washington County's Annual Action Plan. The County is the Continuum of Care provider.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The County is the Continuum of Care provider. Please see the corresponding section in Washington County's Annual Action Plan.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Washington County Office of Community Development
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	See the matching Section in Washington County's Annual Action Plan created in collaboration with Washington County.

**Identify any Agency Types not consulted and provide rationale for not consulting**

See the corresponding section in Washington County's Annual Action Plan. Created in collaboration with Washington County.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Washington County	Created in collaboration with Washington County; see Consolidated Plan.

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

Other consultation efforts include the quarterly Regional Fair Housing Collaborative meeting, which is comprised of jurisdictions from the Portland Metropolitan region.

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Hillsboro in coordination with Washington County and the City of Beaverton engaged in a series of public hearings held throughout the county, one in each Hillsboro and Beaverton, in April 2022. Residents were notified of the meetings through our respective websites and public media notices distributed throughout the region. Public media notices were also sent to the local Spanish media outlet to reach out to the largest minority community in our county. Additionally, the City utilized email and regular mailing lists to notify interested citizens and agencies of the upcoming meetings. The City will provide the public the opportunity to review and comment on the proposed Action Plan through its display at four public locations, including government offices, public libraries, recreation centers, and neighborhood resource centers.

### **Citizen Participation Outreach**

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
1	Public Meeting	Non-targeted/broad community	Please see attached detailed minutes.	Please see attached detailed minutes.	All comments were accepted.	
2	Newspaper Ad	Non-targeted/broad community	Notice of the April Public Hearing of the 2022 Action Plan	Please see attached public hearing results.	All comments were accepted.	

**Table 4 – Citizen Participation Outreach**

## **Expected Resources**

### **AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)**

#### **Introduction**

The FY 2022-2023 Annual Action Plan describes the activities to be funded during the program year starting on July 1, 2022 and ending on June 30, 2023. The Action Plan contains goals, objectives, and descriptions of projects and activities that implement the strategies established in the 2020-2024 Consolidated Plan. This Action Plan is the third annual plan of the 2020-2024 five-year Consolidated Plan and the fifth plan for the City. This plan sets forth a description of activities, establishes goals and objectives for the described activities, for the use of funds allocated to the City of Hillsboro during the upcoming fiscal year. The resources described below will allow the City to implement its community development strategies for the 2022-2023 program year.

Prior year resources of \$528,588 will be used for activities that experienced a delay in the previous program year. The activities comprise of one public facility improvement project and the housing rehabilitation program described in the 2020 and 2021 Action Plan but has experienced

significant delays due to COVID-19.

## Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	713,632	0	528,588	1,242,220	1,144,926	CDBG Annual Allocation for 2022-23 is \$713,632. Estimated annual allocation remains \$1,144,926 for the remaining years of consolidated plan. \$670,000 x 5 = \$3,350,000 for a total estimate.

Table 5 - Expected Resources – Priority Table

## Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Hillsboro partners with local non-profit organizations to carry out the identified goals and objectives. The administrative cost of the CDBG program is funded by City general funds as well as all Public Services activities.

Anticipated leveraged resources for activities proposed in the 2022-2023 Action Plan are identified below:

- **Public Services** – All public service activity funding is funded by the City's General Fund in the amount of \$240,000 annually.
- **Housing Acquisition** – The program will leverage approximately \$1,202,500 in private funds made up of the homebuyer's mortgages and

down payments.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

In February 2022, the City donated a 6-acre parcel, valued at over \$5 Million, to a partnership comprised of nonprofit developers Bienestar Inc. and Housing Development Center (HDC) for the development of 149 units of regulated Affordable Housing, all for families at 60% of Area Median Income (AMI) and below. The City also provided \$17 Million in project financing from its share of Metro Regional Housing Bond Funds. Called Nueva Esperanza, or “New Hope,” the project will provide 60 units of the 150 total to households at 30% AMI or below, and 105 units will contain two or more bedrooms suitable for low-income families. The project is under construction and the expected completion is Fall 2023.

In May 2022, the City plans to donate a 3-acre parcel to Habitat for Humanity for the development of 18 affordable townhomes containing three- and four-bedroom units. The townhomes will be made available to households at 80% AMI and below. The project is expected to break ground in late Summer 2022.

**Discussion**

The City of Hillsboro has committed all its previous year’s CDBG allocation. The prior year’s resources of \$528,588 are projected to be fully expended by the end of the program year, June 30, 2023.

Unspent funds from the prior year were a result of delays caused by COVID-19 which caused projects to be stopped. Other unspent funds were carried over to continuing funded projects such as the housing rehabilitation and acquisitions programs. The following is a detailed breakdown of funded activities, allocations, and projected project completions.

- Boys and Girls Club – Projected delayed due to COVID – Projected completion 12/31/22 – \$79,770
- Boys and Girls Aid – Projected delayed due to COVID – Projected completion 12/31/22 – \$126,000
- Home Rehabilitation Program – Funds carried over to new program year - \$194,033
- Housing Acquisition Program - Funds carried over to new program year - \$19,585
- Fair Housing Council of Oregon - Funds carried over to new program year - \$15,200

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homebuyer Programs	2020	2024	Affordable Housing	City of Hillsboro	Housing	CDBG: \$340,000	Homeowner Housing Added: 4 Household Housing Unit
2	Owner-Occupied Housing Rehabilitation	2020	2024	Affordable Housing	City of Hillsboro	Homelessness Housing	CDBG: \$220,000	Homeowner Housing Rehabilitated: 17 Household Housing Unit
3	Public Facility & Investment	2020	2024	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Hillsboro	Neighborhood and Community Development	CDBG: \$150,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 3 Households Assisted

Table 6 – Goals Summary

#### Goal Descriptions



1	<b>Goal Name</b>	Homebuyer Programs
	<b>Goal Description</b>	The related goal to this high priority need will be to provide support for homeownership opportunities under the land trust model.
2	<b>Goal Name</b>	Owner-Occupied Housing Rehabilitation
	<b>Goal Description</b>	The related goal of this high priority need will be to provide support for the rehabilitation of housing owned and occupied by low-income households, including, but not limited to, rehabilitation, weatherization, and accessibility improvements. The population targeted under this priority needs to include (but is not limited to) extremely low- and moderate-income households, elderly, and frail elderly, and persons with disabilities.
3	<b>Goal Name</b>	Public Facility & Investment
	<b>Goal Description</b>	This goal is to improve or rehabilitate public facilities benefitting eligible populations.

## **AP-35 Projects - 91.420, 91.220(d)**

### **Introduction**

The following projects are based on the City's identified priority needs and activities. The City plans to use CDBG funds to provide one (1) Home Acquisition program, one (1) Housing Rehabilitation program, and one (1) Public Facility Investment. All three project activities target low- and moderate-income persons, or neighborhoods in census tracts with 51% or more who are low- or moderate-income.

#	Project Name
1	Proud Ground Homebuyer Assistance 2022-2023
2	Office of Community Development Housing Rehabilitation 2022-2023
3	Family Promise Rehabilitation 2022-2023
4	City of Hillsboro - CDBG Administration 2022-2023

**Table 7 – Project Information**

### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The City of Hillsboro's allocation for the 2022-2023 Action Plan aligns with the strategies identified in the 2020-2024 Consolidated Plan.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Proud Ground Homebuyer Assistance 2022-2023
	<b>Target Area</b>	City of Hillsboro
	<b>Goals Supported</b>	Homebuyer Programs
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	:
	<b>Description</b>	Funding will support the acquisition and necessary repairs/replacements of an owner-occupied housing unit.- Objective Category: Housing Assistance- Outcome Category: Affordability- National Objective: LMH- Matrix Code: 01
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Activities undertaken are to assist in the home acquisition of five homes for low- and moderate-income households.
	<b>Location Description</b>	Hillsboro City limits
	<b>Planned Activities</b>	CDBG funds will be used to provide assistance for acquisition, repairs/replacement, and homeowner education and counseling.
2	<b>Project Name</b>	Office of Community Development Housing Rehabilitation 2022-2023
	<b>Target Area</b>	City of Hillsboro
	<b>Goals Supported</b>	Owner-Occupied Housing Rehabilitation
	<b>Needs Addressed</b>	Homelessness Housing
	<b>Funding</b>	:
	<b>Description</b>	Office of Community Development of Washington County provides necessary repairs to homes owned by low and moderate-income homeowners. - Objective Category: Decent Housing- Outcome Category: Affordability- National Objective: LMH- Matrix Code: 14A
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Activities undertaken are to rehabilitate owner-occupied homes for approximately 17 households.
	<b>Location Description</b>	Hillsboro City limits.

	<b>Planned Activities</b>	CDBG funds will be used to provide assistance for professional services, construction-related costs, and other eligible permits and fees associated with carrying out the City's Housing Rehabilitation Program.
<b>3</b>	<b>Project Name</b>	Family Promise Rehabilitation 2022-2023
	<b>Target Area</b>	City of Hillsboro
	<b>Goals Supported</b>	Public Facility & Investment
	<b>Needs Addressed</b>	Neighborhood and Community Development
	<b>Funding</b>	:
	<b>Description</b>	Funding will support the improvement of a public facility that will benefit at-risk families. - Objective Category: Suitable Living Environment- Outcome Category: Availability/Accessibility- National Objective: LMC- Matrix Code: 03C Homeless Facilities (not operating costs).
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Activities undertaken are to improve and expand a public facility that will benefit approximately 3 at-risk families.
	<b>Location Description</b>	Hillsboro City limits.
	<b>Planned Activities</b>	CDBG funds will be used for professional services, construction, and capital costs.
<b>4</b>	<b>Project Name</b>	City of Hillsboro - CDBG Administration 2022-2023
	<b>Target Area</b>	City of Hillsboro
	<b>Goals Supported</b>	Homebuyer Programs
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	:
	<b>Description</b>	CDBG Administrative funds will be used for fair housing training provided by the Fair Housing Council of Oregon. This amount does not exceed the 20% cap set under the regulations. Matrix Code: 21D
	<b>Target Date</b>	6/30/2023

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Activities undertaken are to improve and expand Fair Housing education that will benefit landlords, residents, and city staff.
	<b>Location Description</b>	Hillsboro City limits.
	<b>Planned Activities</b>	CDBG administrative funds will be provided to support fair housing training costs associated with carrying out the 2022 Action Plan Annual Goals and Priority needs.

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The geographic service area is the Hillsboro city limits.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
City of Hillsboro	100

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The City of Hillsboro has not designated any geographic area as a priority. The geographic location of the programs is dependent upon the request for funds, as the City's program is partly driven by an annual competitive application process. The annual allocation process includes the release of the Notice of Funding Availability, submission of applications from non-profit partners, review of the applications by staff, provision of technical assistance to ensure eligibility of proposed activities, review and approval by the City's Finance Committee comprised of City Council members.

### **Discussion**

All CDBG funds allocated to the City of Hillsboro will be allocated to activities and projects that benefit low- and moderate-income persons that reside within the Hillsboro city limits.





## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City of Hillsboro is working to help overcome these barriers through the continued exploration of various affordable housing tools and policies to increase its affordable housing development projects. In 2017, the City commissioned a study with EcoNW to analyze the most effective tools the City could implement to reduce barriers to affordable housing development. The result was the adoption of three policies designed to support the development of affordable housing: donation of City own land, development code changes in parking requirements, and the development of gap financing mechanisms. In 2022, the City continued its exploration of additional affordable housing tools it could adopt by commissioning a follow-up study with EcoNW. The recommendations of that study were presented to the Hillsboro City Council in April 2022. The City plans to explore homeownership property tax exemptions, develop a potential policy for an SDC deferral for affordable housing, and target housing assistance and rent support programs to at-risk communities and areas.

### **Discussion**

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The City of Hillsboro undertakes the following other actions listed below to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

The City addresses these community needs through partnerships with social service agencies and nonprofit service providers. A significant portion of the funds made available to support this work comes from City General Fund resources. Programs and services funded through City General Fund dollars include but are not limited to grants to social service providers, affordable housing gap financing for new construction, workforce development, homelessness, and various other programs that serve low-moderate income community members. This allows the City's CDBG funds to be focused on housing rehabilitation, affordable homeownership programs, Fair Housing, and other public facility needs that are City Council priorities.

### **Actions planned to address obstacles to meeting underserved needs**

The City of Hillsboro's strategy to address obstacles in meeting underserved needs is centered on partnerships with local social service agencies, for-profit and non-profit affordable housing developers, and public housing providers. These partnerships are supported through City's annual grant programs and targeted programmatic funding.

The City supports local social service providers through two city-funded grant programs; Community Services Grants and Community Impact Grants. These two funding sources total \$320,000 annually and are targeted at local social service providers serving Hillsboro low- and moderate-income residents. The City also dedicates an additional \$171,000 in General Funds to local service providers to address housing instability and homelessness issues. These funds support community needs such as the expansion of shelter hours, cleanup projects, and other programs.

### **Actions planned to foster and maintain affordable housing**

The City continues to prioritize affordable housing through two of its main CDBG-funded activities; housing acquisition and housing rehabilitation programs. The City also supports new affordable housing developments through the City's General Funds and Metro Bond Funds.

The City's affordable housing development support is primarily centered on gap financing for projects, as well as leveraging city-owned sites for affordable housing new construction. The City is an implementing partner of the Metro Affordable Housing Bond and has access to bond resources to support two new affordable housing development consistent with the Hillsboro Local Implementation

Strategy.

Additionally, the City will seek new opportunities to coordinate with providers of affordable housing and supportive services through the City's strategy to implement the Metro Affordable Housing Bond.

The City of Hillsboro will make CDBG resources available for the preservation and rehabilitation of affordable housing and create and maintain affordable housing in partnerships with Proud Ground's land trust model and Washington County's Office of Community Development housing rehabilitation program. Included among those actions are:

- Provide financial assistance to low- and moderate-income households in need of housing rehabilitation for safety and accessibility improvements.
- Provide homeownership assistance funds designed to help low- and moderate-income families purchase a home.

### **Actions planned to reduce lead-based paint hazards**

The City of Hillsboro operates its housing rehabilitation program through our partnership with Washington County's Housing Rehabilitation program and follows current federal and state lead-safe housing regulations. This partnership will continue in the 2022-2023 program year with the goal of reducing lead-based paint hazards when encountered during the application phase of a housing rehabilitation project. The County's Housing Rehabilitation Coordinator is certified as a lead-based paint risk assessor and provides lead-based paint risk assessments on housing rehabilitation projects. The City and the County both will continue to follow the Lead Safe Housing Rule to ensure lead-based paint hazards are abated, mitigated, and cleared when present in housing assisted with CDBG funds.

### **Actions planned to reduce the number of poverty-level families**

The City of Hillsboro will continue to focus its efforts and resources to reduce the number of poverty-level families through the preservation and creation of safe and affordable housing. To help with this effort, the City will continue and expand coordination with the Community Services Grants and Community Impact Grant programs providing support to local non-profit organizations serving poverty-level families. Additionally, the City of Hillsboro is committed to investing in the City's workforce infrastructure by having Economic Development lead the effort and convene partners to collectively address workforce challenges in efforts to support economic vitality, prioritizing communities that have historically been underserved, including low income and rural families. Supporting community-based organizations with culturally specific programming, such as the Prosperidad Employment Empowerment Center, supports local job-seekers in need of employment and training opportunities. Prosperidad removes barriers and provides wraparound services so job seekers can be successful in receiving the

education and training they need to move into a sustainable, livable wage career and out of poverty.

### **Actions planned to develop institutional structure**

In 2019, the City of Hillsboro restructured its Planning and Building departments to create a new Community Development Department. The newly formed department integrated the affordable housing and CDBG staff to allow for increased project management expertise, capacity, and coordination with development-related department staff. The new Community Development Department will increase the communication flow of information within the City's development-related department staff, affordable housing, and CDBG staff. The City's new department will continue to collaborate with non-profit organizations, affordable housing developers, and private industry to develop projects and programs benefiting low- and moderate-income Hillsboro community members in support of activities associated with this Action Plan. An important component of this collaboration will consist of communication with community members facilitated by culturally specific non-profit organizations to ensure the needs of the community are being met.

The City, as a new CDBG Entitlement, will continue to seek education and training opportunities for Community Development staff made available through HUD, industry association groups, and Fair Housing organizations. In the same effort, the City sponsors and facilitates training for all City staff on the intersection of Fair Housing and the City's development-related department

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Hillsboro has a well-established partnership between public and private housing and social service agencies. The City participates in coordination meetings and activities with the Housing Supportive Service Network, Coalition of Housing Advocates, Washington County's Continuum of Care, and Built for Zero, a workgroup focused on ending homelessness and street outreach. These coordinated efforts help the City ensure there is open communication, coordination, and collaboration among public and private organizations on housing solutions and residents' services.

In 2019, the City's Local Implementation Strategy for the Metro Housing Bond was adopted by the Hillsboro City Council and Metro Council. The strategy guides the City's efforts in increasing the number of affordable housing units using revenues from the Metro Affordable Housing Bond. In this effort, the City will work with the Housing Authority of Washington County, Washington County Office of Community Development, the City of Beaverton, and local-service providers to assure the new developments meet the goals set forth by Hillsboro and Metro.

### **Discussion**

The Hillsboro's City Council annually identifies its Council Priorities where housing and homelessness are one of eight priorities. Affordable housing aligns with the City's Guiding Principles, Hillsboro's 2035

Community Plan, and Hillsboro's Affordable Housing Plan, and Action Plan. These plans along with the 2020-2024 Consolidated Plan support the Community Development Department's project allocation of \$350,000 to the Home Acquisition program. The program is an important strategy the city employs to provide homeownership opportunities throughout the city to five families annually. The Home Acquisition program uses the community land-trust model for the home acquisitions in partnership with Proud Ground that secures the City's investment by creating permanently affordable homeownership opportunities for first-time low- and moderate-income families. The City's investment also ensures low- and moderate-income families can afford to live in any Hillsboro community of their choice.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

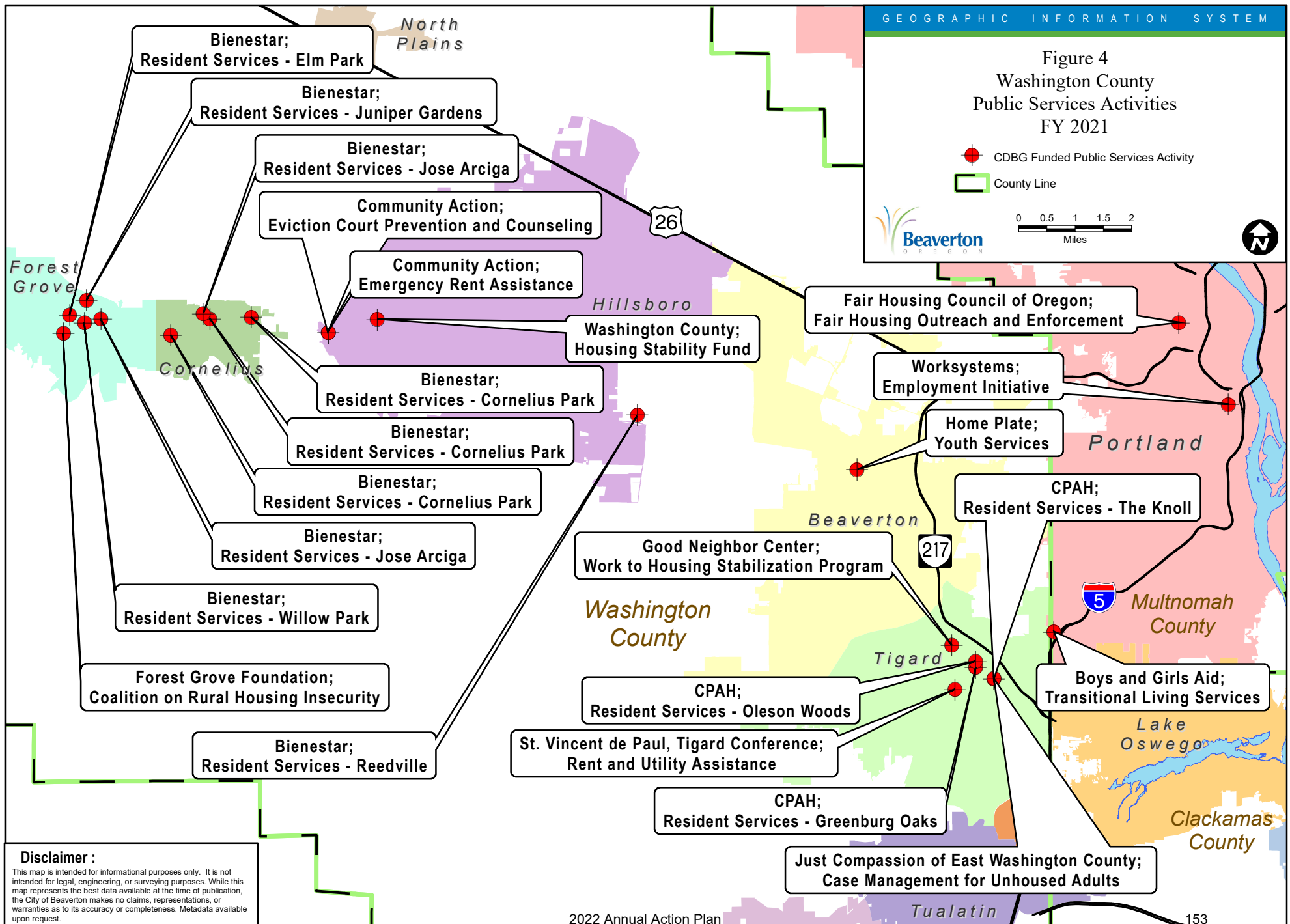
## **Discussion**

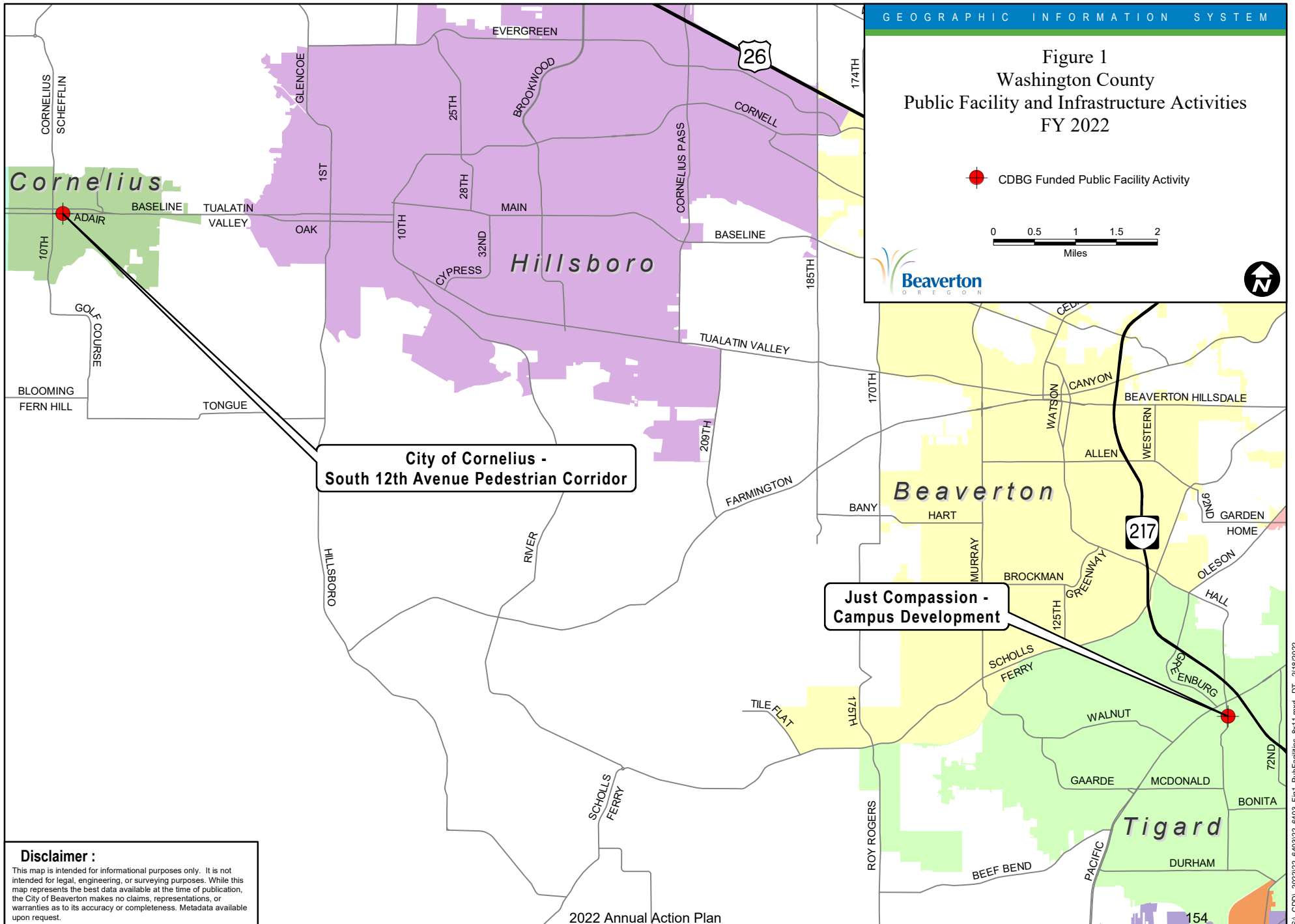
The City of Hillsboro's goal is for CDBG funds to benefit 100% of persons with household incomes at or below 80% of the area median income.

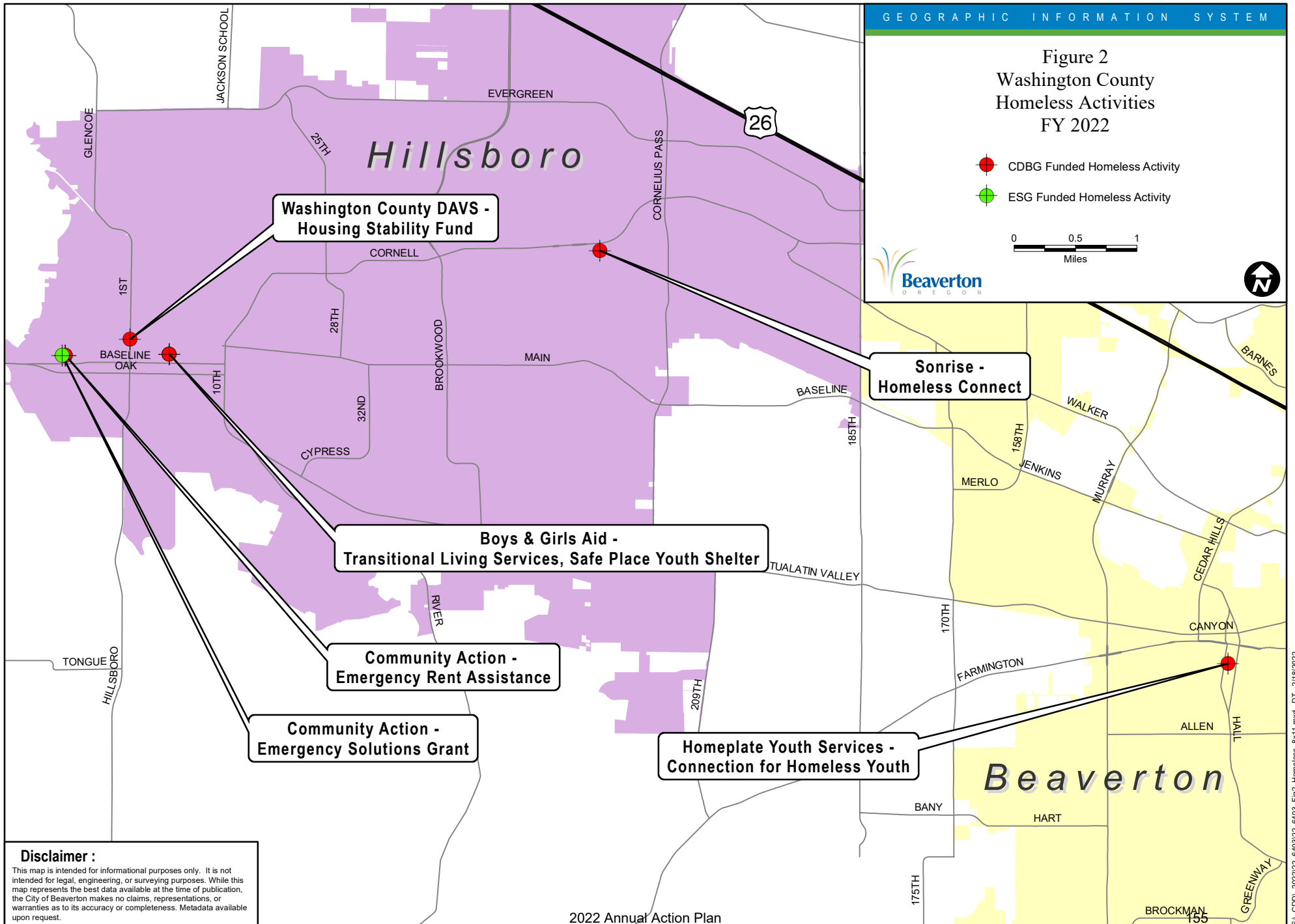
## Appendix A

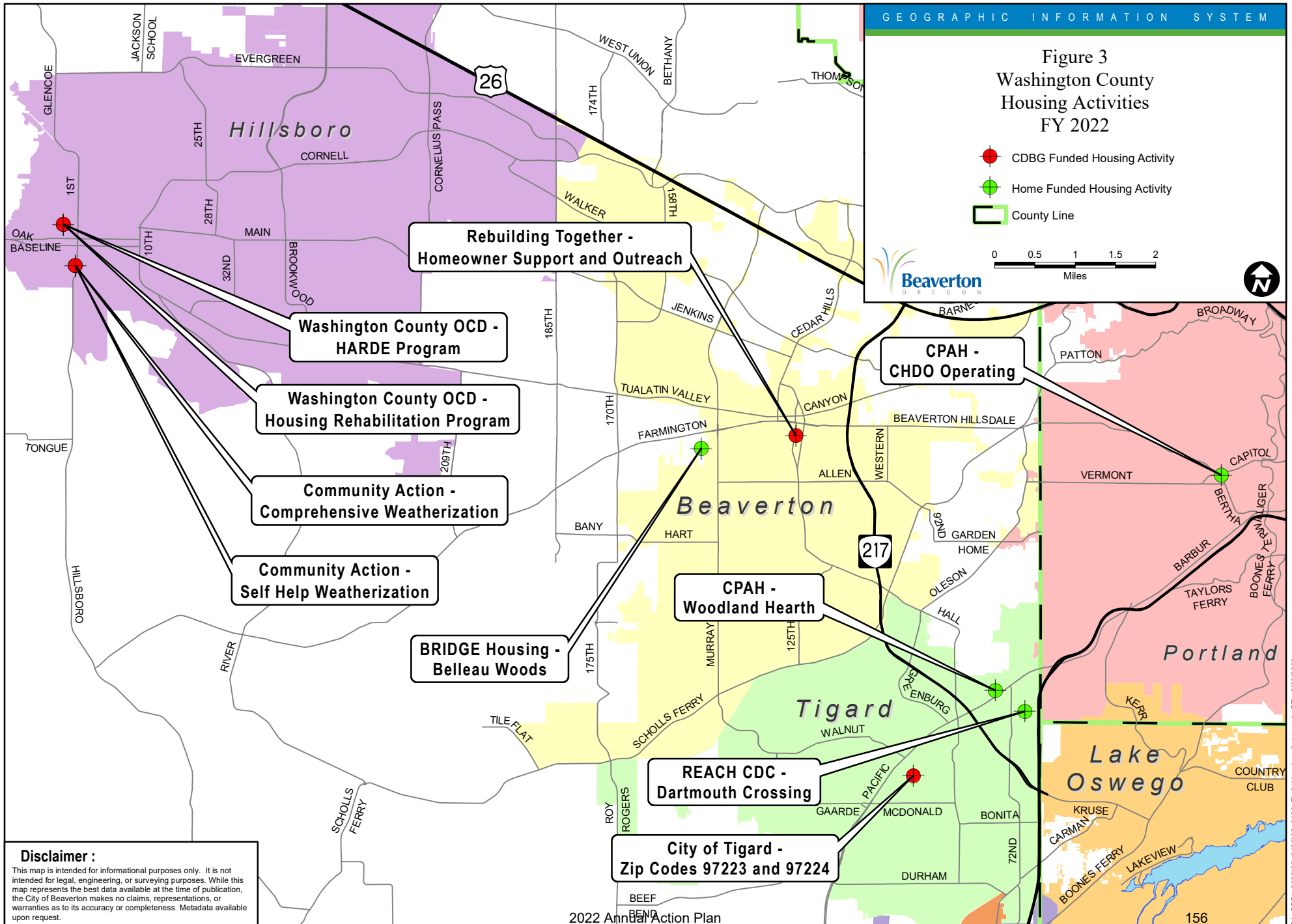
### Washington County Maps





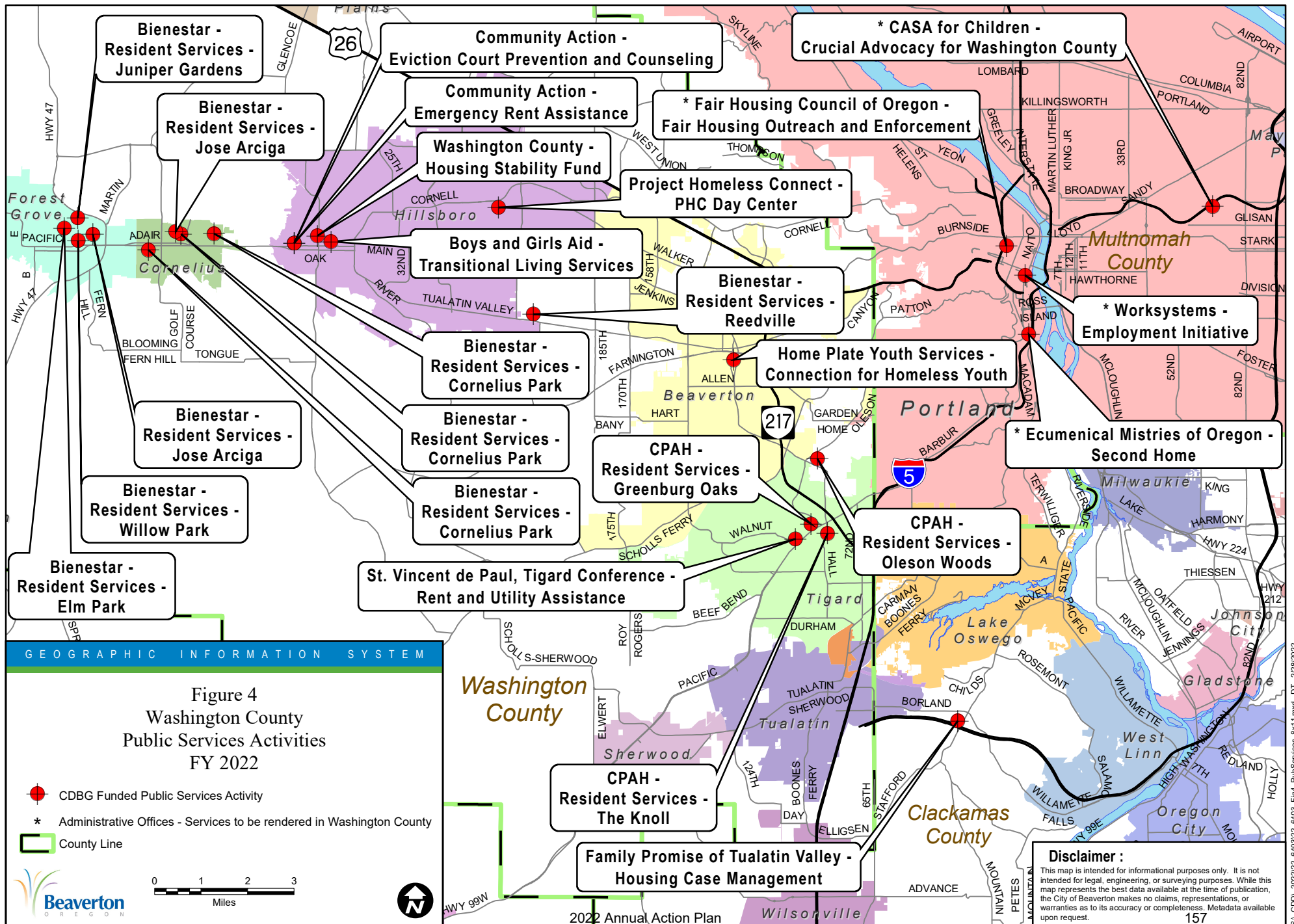






**Disclaimer :**

This map is intended for informational purposes only. It is not intended for legal, engineering, or surveying purposes. While this map represents the best data available at the time of publication, the City of Beaverton makes no claims, representations, or warranties as to its accuracy or completeness. Metadata available upon request.



## Appendix B

### Fair Housing Actions, Anti-poverty Strategies, and ESG Performance Objectives and Standards



## Fair Housing Activities Matrix (PY22-23)

Year 2						
Action	Lead	Notes	Action Type	Date Notes	Completion Date	
1 Fund continued paired testing for discrimination in rental transactions and actions to remedy discriminatory activity.	All Jurisdictions	30-50 tests per contract	Fair housing awareness and discrimination	Moved to year 3	expected by 6/30/2023	
2 Implement outreach and education activities (fair housing and landlord/tenant law) targeted to consumers, service providers, and small and large landlords who do not typically participate in training opportunities currently offered.	All Jurisdictions	FHCO banners/hotline/Complaint data report/3 trainings/5 videos	Fair housing awareness and discrimination	This work continues from year 1 to year 2	expected by 6/30/2023	
3 Encourage area organizations to adopt and implement an equity framework by awarding extra points to applicants for CDBG and HOME funds that have implemented equity policies resulting in positive outcomes. Provide examples of successful processes and implementation actions. (Clark County best practice).	All jurisdictions	Equity questions on applications in every funding cycle	Fair housing awareness and discrimination	This work continues from year 1 to year 2	2/1/2023	
4 Increase resources for early interventions for tenants who are late paying rent to prevent eviction and help people remain in housing.	All jurisdictions	Report on homeless prevention dollars that were committed/expended in Wash County	Access to affordable housing in good condition	This work continues from year 2 to year 3	expected by 6/30/2023	
5 Identify promising practices around affirmative marketing in the digital age and then strengthen affirmative marketing requirements for subsidized housing projects.	All jurisdictions	Written narrative in annual performance report on progress in this area	Access to affordable housing in good condition	Moved from year 2 to year 3	expected by 6/30/2023	
6 Explore the feasibility of a regionwide approach to forming a database of affordable rental and ownership housing with accessibility features, and which includes fair housing information.	Kathy & Omar leading	Written narrative in annual performance report on progress in this area	Access to affordable housing in good condition	Moved from year 1 to year 2	TBD	
7 Commit funding to support affordable homeownership programs. Support agencies and nonprofits that provide culturally competent services and can help address the gap in homeownership for communities of color.	All jurisdictions	Annual report out in CAPER	Access to affordable housing in good condition	This work continues from year 1 to year 2	Completed	
8 Encourage jurisdictions to define and commit to affirmatively furthering fair housing in relevant plans and codes. Encourage jurisdictions to review the analysis provided in the AI and pursue relevant amendments to codes and plans. In current and future code and plan changes, cities and the County, on their respective timelines, will evaluate their own proposed changes to ensure that they do not create barriers to housing access and choice.	Washington County		Access to affordable housing in good condition	Moved from year 2 to year 3	expected by 6/30/2023	
9 Washington County OCD will develop and maintain a webpage on its CDBG/HOME Program website providing information on Fair Housing and linking to informational and enforcement resources. Cities in the CDBG Consortium will be invited to link to this page (or use the information to create their own page).	Washington County, Beaverton	Mari & Emily to lead	Access to affordable housing in good condition	Moved from year 1 to year 2	Completed	
10 Utilizing federal block grant funds, expand the supply of deeply affordable rental units, larger units and units with accessibility features.	All jurisdictions	OCD, Beaverton & Hillsboro to report HOME & Metro bond accomplishments	Access to affordable housing in good condition	This work continues from year 2 to year 3	expected by 6/30/2023	

## Proposed Fair Housing Action Plan

Fair Housing Awareness and Discrimination	
<ul style="list-style-type: none"> <li>Lack of understanding of voucher holder protections in fair housing law</li> <li>Lack of understanding of reasonable accommodation protections in fair housing law</li> <li>Differential treatment in rental transactions</li> </ul>	

Action	Timeline (Years)	Primary Partners <i>Lead Partner(s) Italicized</i>	Measurements	Notes
1. Fund continued paired testing for discrimination in rental transactions and actions to remedy discriminatory activity.	FY 21/22  FY 23/24	<i>Washington County</i>  Beaverton  Hillsboro	30-50 tests per contract	Tests would be done every other year.
2. Implement outreach and education activities (fair housing and landlord/tenant law) targeted to consumers, service providers, and small and large landlords who do not typically participate in training opportunities currently offered. Prioritize these topics: a) Oregon source of income protections, b) reasonable accommodations for people with disabilities, including emotional support	Annually  Year 1-5	<i>Washington County</i>  <i>Beaverton</i>  <i>Hillsboro</i>  Multifamily NW	Minimum of 6 trainings per year.	Collaboration to reduce duplication. Consider emerging issues.



animals, c) current requirements for case-by-case evaluation of prior criminal convictions (disparate impact, case law), d) other emerging topics identified through audit testing or other means.				
3. Encourage area organizations to adopt and implement an equity framework by awarding extra points to applicants for CDBG and HOME funds that have implemented equity policies resulting in positive outcomes. Provide examples of successful processes and implementation actions. (Clark County best practice).	Year 1-5	<i>Washington County</i> <i>Beaverton</i> <i>Hillsboro</i>	Written narrative in annual performance report on progress in this area.	Year 1: review best practices.  Year 1-2: Incentive mechanisms  Year 2-5: Broader equity framework for programs.
4. Integrate current work by FHCO, Unite Oregon, the Coalition of Communities of Color and other organizations into fair housing outreach and educational activities.	Year 2	<i>Washington County</i>	Progressive meetings with FHCO on existing work and possible partnership in Washington County.	

5. Encourage the State of Oregon and BOLI to enforce Oregon source of income protections for renters. Encourage the State of Oregon to amend state law and BOLI to become a substantially equivalent state agency. This will allow BOLI to investigate and adjudicate federal fair housing law violations occurring in Oregon.	Year 0-1	<i>Washington County</i>	Letter(s) of support for the legislation.	Letter of support sent from Washington County to Legislative Leadership, February 4, 2020.
6. Periodically invite FHCO to present updates to the Regional Fair Housing Collaborative on emerging issues and practices regarding education and enforcement.	Year 1-5	Regional Collaboration	Quarterly meetings.	

### Access to Affordable Housing in Good Condition

- Shortage of deeply affordable rental housing
- Shortage of large rental units appropriate for families
- Differences in the ability to access homeownership

Action	Timeline (Years)	Primary Partners <i>Lead Partner(s)</i> <i>Italicized</i>	Measurements	Notes
1. Utilizing federal block grant funds, expand the supply of deeply	Year 1-5	<i>Washington County</i>	Number of completed units as reported in the	Beaverton and Hillsboro do not utilize CDBG

affordable rental units, larger units and units with accessibility features.			annual performance report.	funding for affordable rental development.
2. Analyze, quantify and publicize the need for accessible housing based on the share of area households with disabilities.	Year 3-5	To be determined	Development of more refined data and educational material.	This effort will involve more than one entity.
3. Increase resources for early interventions for tenants who are late paying rent to prevent eviction and help people remain in housing.	Year 1-5	All public and private funders.	Report on homeless prevention dollars that were committed/expended in Washington County.	
4. Identify promising practices around affirmative marketing in the digital age and then strengthen affirmative marketing requirements for subsidized housing projects.	Year 1-5	<i>Housing Authority of Washington County.</i>  Beaverton  Hillsboro	Written narrative in annual performance report on progress in this area.	
5. Explore the feasibility of a regionwide approach to forming a database of affordable rental and ownership housing with accessibility features, and which includes fair housing information.	Year 3-5	<i>Washington County</i>	Written narrative in annual performance report on progress in this area.  Development of database.	Will seek interest and assistance from the Regional Fair Housing Collaborative.  Regionwide database would necessitate a much longer planning timeline.

6. Commit funding to support affordable homeownership programs. Support agencies and nonprofits that provide culturally competent services and can help address the gap in homeownership for communities of color.	Year 1-5	<i>Washington County</i> <i>Beaverton</i> <i>Hillsboro</i> <i>Tigard</i>	Number of units sold to households with incomes below 80% MFI.	
7. Inventory and review existing financial literacy, homebuyer education and matched savings programs, including the demographics of populations served and outcomes. Pursue additional opportunities to support culturally-specific or culturally-informed financial literacy programs and technical assistance	Year 2-5	To be determined	Written narrative in annual performance report on progress in this area.	Washington County will seek input from partner agencies on this action.
8. Encourage jurisdictions to define and commit to affirmatively furthering fair housing in relevant plans and codes. Encourage jurisdictions to review the analysis provided in the AI and pursue relevant amendments to codes and plans. In current and future code and plan changes, cities and the County, on their respective timelines, will evaluate their own proposed changes	Year 1-5	<i>Washington County</i>	Share the AI with Consortium cities and encourage them to review the analysis on codes/plans. Encourage them to utilize the Fair Housing Council of Oregon's guidance when updating planning documents.	

to ensure that they do not create barriers to housing access and choice.				
9. Working with a partner, research the diverse homebuying challenges of communities of color and people with disabilities. Research innovative financing options—e.g., promising practices research on culturally appropriate home financing and other types of culturally competent innovative financing.	Year 3-5	To be determined	Written narrative in annual performance report on progress in this area.	Washington County does not have the staff capacity to take on this effort but will work with partners to identify a research partner.
10. Washington County OCD will develop and maintain a webpage on its CDBG/HOME Program website providing information on Fair Housing and linking to informational and enforcement resources. Cities in the CDBG Consortium will be invited to link to this page (or use the information to create their own page).	Year 2	<i>Washington County</i> Beaverton	Completion of webpage.	
11. Housing Authority of Washington County will provide non-profits and local jurisdictions an opportunity to purchase public housing units at market value after they are offered to current residents but before they are made available for sale to the general	See note.	<i>Housing Authority of Washington County</i>	Number of public housing units sold to non-profits/partner cities to ensure ongoing affordability.	Timing is dependent on a future disposition process that is not currently planned.

public. This is only in the case that future public housing units are repositioned.				
---	--	--	--	--

### Barriers to Housing Choice/Access and Community Amenities

- Differences in access to high performing schools
- Public transportation is limited in areas with older residents, residents with disabilities, and low-income communities of color

Action	Timeline (Years)	Primary Partners <i>Lead Partner(s)</i> <i>Italicized</i>	Measurements	Notes
1. Monitor disparities in access to high performing schools in the region and placement of affordable housing. Explore partnerships with school districts to communicate the importance of housing stability among students and families, and discuss solutions to educational inequities (access to high performing schools as well as cultural sensitivities). Convey to school districts the need for life skills training at the high school level that includes budgeting, cost and	Year 1-2	Washington County Beaverton Hillsboro	Meetings with School District staff to introduce the AI.  Written narrative in annual performance report on progress in this area.	

availability of housing, employment soft skills, etc.				
2. Meet with transit providers to share findings from the AI. At these meetings, discuss how the jurisdictions can support researching innovative models and best practices in peer regions to address lack of access for residents with disabilities, communities of color, and low-income residents overall, including on-demand transit access.	Year 1-2	<i>Washington County</i>  Beaverton  Hillsboro	Meetings with transit provider staff to introduce the AI.  Written narrative in annual performance report on progress in this area.	
3. Pair revitalization activities with programs and policies that mitigate displacement of low-income residents and cultural enclaves.	Year 1-5	<i>Beaverton</i>	Written narrative in annual performance report on progress in this area.  Share best practices with other jurisdictions.	Washington County is willing to participate in planning/policy development under Beaverton's effort.
4. Share information from the AI with economic development organizations, especially those focusing on serving existing employers, providing employment training, or assisting emerging entrepreneurs, to help those organization explore ways to support	Year 2-5	<i>Washington County</i>	Written narrative in annual performance report on progress in this area.	

greater labor market engagement by people of color.				
5. Examine existing or ongoing studies that compare wages to availability of affordable housing and help inform geographic prioritization of housing. If such studies do not exist, identify a research partner to help collect the data.	Year 2-5	Washington County	Written narrative in annual performance report on progress in this area.	Washington County will take the lead on this effort in terms of finding a partner(s) to assist in this study. The capacity is not available in-house.
6. Housing Authority of Washington County will revise its current screening criteria and policies to reduce barriers to housing access for individuals who have been justice involved.	Year 1	<i>Housing Authority of Washington County</i>	Full implementation and staff training by end of 2020.	Staff training will include the secondary review panel in public housing.



## Fair Housing Activities Matrix - Year 2 (PY21)

Year 2						
Action	Lead	Notes	Action Type	Date Notes	Completion Date	
1 Fund continued paired testing for discrimination in rental transactions and actions to remedy discriminatory activity.	Mari Omar Emily	30-50 tests per contract	Fair housing awareness and discrimination	This work continues from year 1 to year 2	expected by 6/30/2022	
2 Implement outreach and education activities (fair housing and landlord/tenant law) targeted to consumers, service providers, and small and large landlords who do not typically participate in training opportunities currently offered.	Mari Omar Emily	FHCO banners/hotline/Complaint data report/3 trainings/5 videos	Fair housing awareness and discrimination	This work continues from year 1 to year 2	expected by 6/30/2022	
3 Encourage area organizations to adopt and implement an equity framework by awarding extra points to applicants for CDBG and HOME funds that have implemented equity policies resulting in positive outcomes. Provide examples of successful processes and implementation actions. (Clark County best practice).	All jurisdictions	Equity questions on applications in every funding cycle	Fair housing awareness and discrimination	This work continues from year 1 to year 2	2/1/2022	
4 Increase resources for early interventions for tenants who are late paying rent to prevent eviction and help people remain in housing.	All jurisdictions	Report on homeless prevention dollars that were committed/expended in Wash County	Access to affordable housing in good condition	This work continues from year 1 to year 2	expected by 6/30/2022	
5 Identify promising practices around affirmative marketing in the digital age and then strengthen affirmative marketing requirements for subsidized housing projects.	All jurisdictions	Written narrative in annual performance report on progress in this area	Access to affordable housing in good condition	Moved from year 1 to year 2	expected by 6/30/2022	
6 Explore the feasibility of a regionwide approach to forming a database of affordable rental and ownership housing with accessibility features, and which includes fair housing information.	Kathy & Omar leading	Written narrative in annual performance report on progress in this area	Access to affordable housing in good condition	Moved from year 1 to year 2	TBD	
7 Commit funding to support affordable homeownership programs. Support agencies and nonprofits that provide culturally competent services and can help address the gap in homeownership for communities of color.	All jurisdictions	Annual report out in CAPER	Access to affordable housing in good condition	This work continues from year 1 to year 2	2/1/2022	
8 Encourage jurisdictions to define and commit to affirmatively furthering fair housing in relevant plans and codes. Encourage jurisdictions to review the analysis provided in the AI and pursue relevant amendments to codes and plans. In current and future code and plan changes, cities and the County, on their respective timelines, will evaluate their own proposed changes to ensure that they do not create barriers to housing access and choice.	Washington County		Access to affordable housing in good condition	Moved from year 1 to year 2	Expected over summer of 2021 which then becomes FY 21/22 (year 2)	
9 Washington County OCD will develop and maintain a webpage on its CDBG/HOME Program website providing information on Fair Housing and linking to informational and enforcement resources. Cities in the CDBG Consortium will be invited to link to this page (or use the information to create their own page).	Washington County, Beaverton	Mari & Emily to lead	Access to affordable housing in good condition	Moved from year 1 to year 2	Expected over summer of 2021 which then becomes FY 21/22 (year 2)	
10 Utilizing federal block grant funds, expand the supply of deeply affordable rental units, larger units and units with accessibility features.	All jurisdictions	OCD, Beaverton & Hillsboro to report HOME & Metro bond accomplishments	Access to affordable housing in good condition	This work continues from year 1 to year 2	2/1/2022	

## Fair Housing Activities Matrix - Year 2 (PY21)

11 Integrate current work by FHCO, Unite Oregon, the Coalition of Communities of Color and other organizations into fair housing outreach and educational activities.	N/A	This action not financially feasible	Fair housing awareness and discrimination
12 Inventory and review existing financial literacy, homebuyer education and matched savings programs, including the demographics of populations served and outcomes. Pursue additional opportunities to support culturally-specific or culturally-informed financial literacy programs and technical assistance	TBD	More discussion needed on this action	Access to affordable housing in good condition
13 Monitor disparities in access to high performing schools in the region and placement of affordable housing. Explore partnerships with school districts to communicate the importance of housing stability among students and families, and discuss solutions to educational inequities (access to high performing schools as well as cultural sensitivities). Convey to school districts the need for life skills training at the high school level that includes budgeting, cost and availability of housing, employment soft skills, etc.	All jurisdictions	More discussion needed on this action	Barriers to housing choice/access and community amenities
14 Meet with transit providers to share findings from the AI. At these meetings, discuss how the jurisdictions can support researching innovative models and best practices in peer regions to address lack of access for residents with disabilities, communities of color, and low-income residents overall, including on-demand transit access.	All jurisdictions	More discussion needed on this action	Barriers to housing choice/access and community amenities
15 Pair revitalization activities with programs and policies that mitigate displacement of low-income residents and cultural enclaves.	Beaverton	Emily leadng	Barriers to housing choice/access and community amenities
16 Share information from the AI with economic development organizations, especially those focusing on serving existing employers, providing employment training, or assisting emerging entrepreneurs, to help those organization explore ways to support greater labor market engagement by people of color.	Washington County	More discussion needed on this action	Barriers to housing choice/access and community amenities
17 Examine existing or ongoing studies that compare wages to availability of affordable housing and help inform geographic prioritization of housing. If such studies do not exist, identify a research partner to help collect the data.	Washington County		Barriers to housing choice/access and community amenities

## ANTI-POVERTY STRATEGIES 2020-2024

### YEARS 1-5

#### Strategy 1: Public Policy

Implement innovative public policy that affirmatively seeks new ways to promote the economic independence and well-being of low income residents.

	Action	Lead Contact	Year 2 Progress Targets
1.a	Increase awareness of poverty issues among community leaders	Community Action	On-going: Identify existing efforts and key partners. Conduct outreach to City and business leaders. Provide information about local issues of poverty and service utilization.  Continue working through Washington County Thrives to develop consistent and effective anti-poverty messages and engage new community partners.
1.b	Continue to staff ongoing Anti-Poverty Work Group to guide implementation of Anti-Poverty Strategy, monitor progress, address barriers and respond to changing conditions as they arise.  Work Group should collaborate with and support current anti-poverty initiatives including: Washington County Thrives, A Road Home: Plan to End Homelessness, Washington County Early Learning HUB, Here Together, Metro Bond & Tri-County groups.	Community Action	On-going: Regular meetings of the Anti-Poverty Work Group to guide implementation of Anti-Poverty Strategy, monitor progress, publicize results, address barriers and respond to changing conditions as they arise.  Year 2: Work to increase membership (Oregon Food Bank, Worksystems, United Way Washington County Early Learning Plan staff and others) including culturally specific groups.
1.c	Explore impact of policy changes on the lives of people with low-incomes	Pacific University Community Action	On-going: Identify research questions & engage academic institutions in conducting research and reporting findings Identified research questions: How did life change after minimum wage increase? Paid medical leave impact on low-wage workers? Housing waitlist management – Implications for fair housing, community building & displacement
1.d	Locate affordable housing and services to promote resident access to the opportunities that help people succeed in life.	Washington County Office of Community Development	Years 1-5: Access to opportunity evaluated during HOME funding cycle.

1.e	Increase opportunities for communication, collaboration, and coordination between groups that fund organizations and agencies to undertake anti-poverty efforts. <i>(pending work group discussion)</i>	Washington County Office of Community Development	Year 2: Identify existing efforts and key partners. Establish funders forum to identify areas of potential collaboration.
1.g	Continue to set aside the maximum available (15%) under the CDBG-funded Public Services category.	Washington County Office of Community Development	Year 2
1.i	Identify and follow new planning efforts where coordination with Consolidated Plan strategies may make sense.	Anti-Poverty Strategies Work Group	Year 2: Discuss whether representation from the Anti-Poverty Work Group makes sense to learn about new effort and whether there is a place at the table for one of our members, or at least request an opportunity to share what the consolidated plan is and try to encourage participation of the same strategies where applicable.
1.j	Establish one property that combines both affordable housing and subsidized early learning opportunities in a single site.	Washington County Office of Community Development Community Action	Year 2: Invite CPAH to Anti-Poverty Workgroup to discuss El Monica plans

## Strategy 2: Service & Support Systems

Provide comprehensive and integrated services that focus on prevention and are strongly consumer driven

	Action	Lead Contact	Progress Targets
2.a	Increase provider & Consumer awareness of services available within community	Community Action	Year 2: Continue to host bi-monthly I&R breakfasts HSSN resource presentations include information about how to access services Continue to hold Project Homeless Connect Continue to promote 211info, Help Me Grow, and other emerging I&R resources Explore Unite Us Support & promote Coordinated Entry Systems: <ul style="list-style-type: none"> <li>- Community Connect</li> <li>- Help Me Grow Washington County</li> <li>- Project Access Now (?)</li> <li>- Other emerging systems</li> </ul>
2.b	Strengthen Community Safety Net Services. Safety Net Services consist of emergency, short-term rent, energy and food assistance that enable residents to remain stable in their homes.	Community Action	Year 2: Identify existing efforts and key partners. Identify/Create new sources of funding to secure and sustain "Safety-Net" Services.

			Year 2: Improve access to safety net services by increasing collaboration and coordination among providers.
2.c	Increase community capacity to provide culturally responsive services. <i>(pending work group discussion)</i>	Early Learning Washington County	Year 1: Provide training Year 2: Funders include question regarding equity efforts in funding applications, Promote self-assessments Year 3: Incorporate equity accountability measures into program reporting Year 4: Assess impact Year 5: Continue efforts, adjust as needed
2.d	Increase community capacity to provide coordinated services	Anti-Poverty Strategies Work Group	Years 1&2: Explore Existing Models Year 3: Train and Promote, identify potential funding and financial supports especially opportunities for flex funds to fill service gaps Year 4: Continue to promote, Assess local impact Year 5: Publish results, develop sustainability plan
2.e	Increase capacity for landlords, property management staff, & resident services staff to support housing retention for low-income households	Washington County Department of Housing	Year 1: Assess existing training & community efforts Year 2: Develop or select training to address identified gaps Years 3-5: Provide training annually
2.f	Increase access to culturally appropriate financial education.	Anti-Poverty Strategies Work Group	Year 2: Assess existing training & community efforts Year 3: Develop or select training to address identified gaps Years 4-5: Provide training annually

### Strategy 3: Civic Capital

Increase sense of community and belonging among low-income and minority residents as well as overall public investment in the social and political well-being of the entire community

	Action	Lead Contact	Progress Targets
3.a	Continue to engage low-income and minority residents in the development of the Consolidated Plan and Fair Housing Plan.	Washington County Office of Community Development	Years 0: Work with agencies that serve underrepresented communities to develop a plan for continued and improved outreach to, and recruitment of, low-income and minority residents to participate in focus groups and interviews to gain insight about the community. Years 3-5: Prepare for plan migration by reengaging communities
3.b	Continue to seek opportunities to solicit feedback from the low-income community about the quality and effectiveness of services and identify unmet and emerging needs in the community.	Community Action & Washington County Office of Community Development	Years 1-5: Collect and disseminate information on a yearly basis through various outreach opportunities (including but not limited to Project Homeless Connect, Point-In-Time Count, and Community Needs Assessment Survey) to identify trends and inform planning processes where appropriate

3.c	Engage community members, particularly in underserved communities, in planning and community processes in a more meaningful way.	Anti-Poverty Strategies Work Group	Year 2: Conduct thorough analysis of current state - What's happening now? Who is doing what? Including Washington County Community Engagement, Unite Us, Coalition of Communities of Color, SW Corridor, Community Alliance of Tenants, and Unite Oregon Year 3: Develop strategies to increase meaningful participation in community processes Years 4-5: Implement strategies
-----	--	------------------------------------	--

#### Strategy 4: Affordable Housing Plan

Increase and/or preserve affordable housing units for low-income residents as a means of achieving or regaining self-sufficiency by reducing housing cost burden

	Action	Lead Contact	Progress Targets
4.a	Seek alignment with broad initiatives around housing, health care, education, and employment.	Anti-Poverty Work Group	Years 1-5: Anti-Poverty Work Group to continue to follow progress in these areas to ensure that whenever possible and logical, alignment of systems can support other efforts (example, Enterprise Community Partners, Meyer Memorial, State of Oregon Governor's Initiatives, OHCS funding rounds, etc).
4.b	Continue to fund housing rehabilitation efforts to ensure that people can remain in their affordable homes.	Washington County Office of Community Development	Production target data will be reported in the Affordable Housing plan of the Consolidated Plan
4.c	Continue to target HOME funds to units at or below 30% MFI	Washington County Office of Community Development	Production target data will be reported in the Affordable Housing plan of the Consolidated Plan
4.d	Continue to partner with Housing Authority on the allocation of project-based vouchers (PBVs) to support households at or below 30% MFI in HOME-assisted projects.	Washington County Office of Community Development/ Housing Authority of Washington County	Production target data will be reported in the Affordable Housing plan of the Consolidated Plan
4.e	Continue to use Emergency Solutions Grant funding to support individuals and families who are either homeless or at-risk of becoming homeless to achieve and/or regain stability.	Washington County Office of Community Development	Years 1-5: Continue to work with the Continuum of Care (HSSN) on allocation of the funding

#### Strategy 5: Economic Mobility

Increase availability of and access to income supports and economic opportunities for low-income households			
	Action	Lead Contact	Progress Targets
5.a	Increase access to career coaching services by expanding the Aligned Partner Network to include additional homeless service providers.	Worksystems HSSN	Years 1-5: 15 Agencies in APN and/or 15 Career Coaches in Continuum
5.b	Develop Economic Opportunity Program aligning short-term housing assistance for households at or below 30% area median income (AMI) to support housing stability while individuals are engaged in job skills training or employment program.	Worksystems HSSN	Years 1 & 2: Identify funding opportunities and project sponsors Years 3-5: Operate Economic Opportunity Program Established and operating, serving a full career coaching capacity (35-40 HH).
5.c	Create annual training on “child support” laws to provide social service case workers with information on how to assist single parents to access child support enforcement services.	Community Action	Years 1-5: Conduct annual training
5.d	Develop systematic process for referring homeless and at-risk households to mainstream resources utilizing the Community Connect, a coordinated entry system serving people at imminent risk of homelessness (within 14 days) or experiencing homelessness.	Washington County Department of Housing Community Action	Year 2: Develop process Years 3-5: Implement and analyze impact. Target of 500 households each year provided assistance and direction connecting to and applying for mainstream resources.
5.e	Expand the ASSIST Program to increase access to SSI/SSDI application assistance for homeless and at-risk individuals, and provide annual SOAR training to community partners	ASSIST	Years 2-5: Increase approved SSI/SSDI claims
5.f	Expand Supported Employment Program model for individuals with disabilities experiencing barriers to obtain and retain employment.	DAVS	Years 1-5: Staff 2 FTE “Employment Specialist/Job Coach” positions that will work with employers to hire formerly homeless persons, and to support formerly homeless in developing employment skills, and obtain and retain employment.

## Appendix C

### Program Specific Requirements for HOME



Program Specific Requirements for HOME  
Append to the 2022 Action Plan on AD-25  
Washington County, Oregon

HOME Requirement: If the PJ intends to use HOME funds for homebuyer assistance or for rehabilitation of owner-occupied single family housing and does not use the HOME affordable homeownership limits for the area provided by HUD, did it determine 95 percent of the median area purchase price and set forth the information in accordance with 24 CFR 92.254(a)(2)(iii).

Washington County: Washington County intends to use HOME affordable homeownership limits for the area as provided by HUD.

HOME Requirement: Did the PJ describe eligible applicants (e.g., categories of eligible applicants), its process for soliciting and funding applications or proposals (e.g., competition, first-come first-serve) and where detailed information may be obtained (e.g., application packages are available at the office of the jurisdiction or on the jurisdiction's Web site).

Washington County: Washington County undertakes a competitive funding process for its HOME funds for development. Our Consolidated Plan describes the priorities, goals and objectives for funding and these and all other requirements are conveyed during application workshops. The application workshops are advertised via a Save-the-Date postcard mailed at the end of June/beginning of July. A public notice is published in the paper. A memo regarding the workshops is mailed out in August. The websites are updated to include notification of workshops. Notices are also sent through the HSSN and CHA networks. We now require attendance at the workshop in order to submit an application.

HOME Requirement: If the PJ planned to limit the beneficiaries or give preferences to a particular segment of the low-income population, was a description of that limitation or preference described in the action plan?

Washington County: Washington County does not limit beneficiaries or give preferences in the application process although higher priority populations are identified in the Consolidated Plan (examples include persons who are homeless, persons with disabilities, elderly, farmworkers, etc)

**ANTI-POVERTY STRATEGIES 2020-2024**  
**YEARS 1-5**  
**(Year 3 – PY2022)**

**Strategy 1: Public Policy**

Implement innovative public policy that affirmatively seeks new ways to promote the economic independence and well-being of low-income residents.

	<b>Action</b>	<b>Lead Contact</b>	<b>Year 3 Progress Targets</b>
1.a	Increase awareness of poverty issues among community leaders	Community Action	On-going: Identify existing efforts and key partners. Conduct outreach to City and business leaders. Provide information about local issues of poverty and service utilization.  Continue working through Washington County Thrives to develop consistent and effective anti-poverty messages and engage new community partners.
1.b	Continue to staff ongoing Anti-Poverty Work Group to guide implementation of Anti-Poverty Strategy, monitor progress, address barriers, and respond to changing conditions as they arise.  Work Group should collaborate with and support current anti-poverty initiatives including: Washington County Thrives, A Road Home: Plan to End Homelessness, Washington County Early Learning HUB, Here Together, Metro Bond & Tri-County groups.	Community Action	On-going: Regular meetings of the Anti-Poverty Work Group to guide implementation of Anti-Poverty Strategy, monitor progress, publicize results, address barriers, and respond to changing conditions as they arise.  Year 3: Work to increase membership (Oregon Food Bank, Worksystems, United Way Washington County Early Learning Plan staff, and others) including culturally specific groups.
1.c	Explore impact of policy changes on the lives of people with low incomes	Pacific University Community Action	On-going: Identify research questions & engage academic institutions in conducting research and reporting findings Identified research questions: How did life change after minimum wage increase? Paid medical leave impact on low-wage workers? Housing wait list management – Implications for fair housing, community building & displacement

1.d	Locate affordable housing and services to promote resident access to the opportunities that help people succeed in life.	Washington County Office of Community Development	Years 1-5: Access to opportunity evaluated during HOME funding cycle.
1.e	Increase opportunities for communication, collaboration, and coordination between groups that fund organizations and agencies to undertake anti-poverty efforts. <i>(pending work group discussion)</i>	Washington County Office of Community Development	Year 3: Identify existing efforts and key partners. Establish funders forum to identify areas of potential collaboration.
1.g	Continue to set aside the maximum available (15%) under the CDBG-funded Public Services category.	Washington County Office of Community Development	Year 3
1.i	Identify and follow new planning efforts where coordination with Consolidated Plan strategies may make sense.	Anti-Poverty Strategies Work Group	Year 3: Discuss whether representation from the Anti-Poverty Work Group makes sense to learn about new effort and whether there is a place at the table for one of our members, or at least request an opportunity to share what the consolidated plan is and try to encourage participation of the same strategies where applicable.
1.j	Establish one property that combines both affordable housing and subsidized early learning opportunities in a single site.	Washington County Office of Community Development Community Action	Years 3-5: Continue to be aware and write letters of support for the application. Advocate for the requirement of funding.

## Strategy 2: Service & Support Systems

Provide comprehensive and integrated services that focus on prevention and are strongly consumer driven

	Action	Lead Contact	Progress Targets
2.a	Increase provider & Consumer awareness of services available within community	Community Action	Year 3: HSSN resource presentations include information about how to access services Food and essential needs services Enhance Help Me Grow to improve connections to mental health Continuation of services of the family resource coordinators Explore Unite Us Support & promote Coordinated Entry Systems: <ul style="list-style-type: none"> <li>- Community Connect</li> <li>- Help Me Grow Washington County</li> <li>- Development of access centers</li> </ul>

2.b	Strengthen Community Safety Net Services. Safety Net Services consist of emergency, short-term rent, energy, and food assistance that enable residents to remain stable in their homes.	Community Action	Year 3: Identify existing efforts and key partners. Identify/Create new sources of funding to secure and sustain "Safety-Net" Services. Year 3: Improve access to safety net services by increasing collaboration and coordination among providers.
2.c	Increase community capacity to provide culturally responsive services. <i>(pending work group discussion)</i>	Early Learning Washington County	Year 1: Provide training Year 2: Funders include question regarding equity efforts in funding applications, Promote self-assessments Year 3: Incorporate equity accountability measures into program reporting, inclusive of funding allocation process. Year 4: Assess impact Year 5: Continue efforts, adjust as needed
2.d	Increase community capacity to provide coordinated services	Anti-Poverty Strategies Work Group	Years 1-2: Explore Existing Models Year 3: Train and Promote, identify potential funding and financial supports especially opportunities for flex funds to fill service gaps Year 4: Continue to promote, Assess local impact Year 5: Publish results, develop sustainability plan
2.e	Increase capacity for landlords, property management staff, & resident services staff to support housing retention for low-income households	Washington County Department of Housing	Year 1: Assess existing training & community efforts Year 2: Develop or select training to address identified gaps Years 3-5: Provide training annually
2.f	Increase access to culturally appropriate financial education.	Anti-Poverty Strategies Work Group	Years 2-3: Assess existing training & community efforts Year 4: Develop or select training to address identified gaps Year 5: Provide training annually

### Strategy 3: Civic Capital

Increase sense of community and belonging among low-income and minority residents as well as overall public investment in the social and political well-being of the entire community

	Action	Lead Contact	Progress Targets
3.a	Continue to engage low-income and priority populations in the development of the Consolidated Plan and Fair Housing Plan.	Washington County Office of Community Development	Years 1-2: Work with agencies that serve underrepresented communities to develop a plan for continued and improved outreach to, and recruitment of, low-income and minority residents to participate in focus groups and interviews to gain insight about the community. Years 3-5: Prepare for plan migration by reengaging communities

3.b	Continue to seek opportunities to solicit feedback from the low-income community about the quality and effectiveness of services and identify unmet and emerging needs in the community.	Community Action Washington County Office of Community Development	Years 1-5: Collect and disseminate information on a yearly basis through various outreach opportunities (including but not limited to Project Homeless Connect, Point-In-Time Count, and Community Needs Assessment Survey) to identify trends and inform planning processes where appropriate
3.c	Engage community members, particularly in underserved communities, in planning and community processes in a more meaningful way.	Anti-Poverty Strategies Work Group	Year 2: Conduct thorough analysis of current state - What's happening now? Who is doing what? Including Washington County Community Engagement, Unite Us, Coalition of Communities of Color, SW Corridor, Community Alliance of Tenants, and Unite Oregon Year 3: Develop strategies to increase meaningful participation in community processes Years 4-5: Implement strategies

#### Strategy 4: Affordable Housing Plan

Increase and/or preserve affordable housing units for low-income residents as a means of achieving or regaining self-sufficiency by reducing housing cost burden

	Action	Lead Contact	Progress Targets
4.a	Seek alignment with broad initiatives around housing, health care, education, and employment.	Anti-Poverty Work Group	Years 1-5: Anti-Poverty Work Group to continue to follow progress in these areas to ensure that whenever possible and logical, alignment of systems can support other efforts (example, Enterprise Community Partners, Meyer Memorial, State of Oregon Governor's Initiatives, OHCS funding rounds, etc.).
4.b	Continue to fund housing rehabilitation efforts to ensure that people can remain in their affordable homes.	Washington County Office of Community Development	Production target data will be reported in the Affordable Housing plan of the Consolidated Plan
4.c	Continue to target HOME funds to units at or below 30% MFI	Washington County Office of Community Development	Production target data will be reported in the Affordable Housing plan of the Consolidated Plan
4.d	Continue to partner with Housing Authority on the allocation of project-based vouchers (PBVs) to support households at or below 30% MFI in HOME-assisted projects.	Washington County Office of Community Development/ Housing Authority of Washington County	Production target data will be reported in the Affordable Housing plan of the Consolidated Plan
4.e	Continue to use Emergency Solutions Grant funding to support individuals and families who are either	Washington County Office of Community Development	Years 1-5: Continue to work with the Continuum of Care (HSSN) on allocation of the funding

	homeless or at-risk of becoming homeless to achieve and/or regain stability.		
--	--	--	--

<b>Strategy 5: Economic Mobility</b>			
Increase availability of and access to income supports and economic opportunities for low-income households			
	<b>Action</b>	<b>Lead Contact</b>	<b>Progress Targets</b>
5.a	Increase access to career coaching services by expanding the Aligned Partner Network to include additional homeless service providers.	Worksystems HSSN	Years 1-5: 15 Agencies in APN and/or 15 Career Coaches in Continuum
5.b	Develop Economic Opportunity Program aligning short-term housing assistance for households at or below 30% area median income (AMI) to support housing stability while individuals are engaged in job skills training or employment program.	Worksystems HSSN	Years 1-2: Identify funding opportunities and project sponsors Years 3-5: Operate Economic Opportunity Program Established and operating, serving a full career coaching capacity (35-40 HH).
5.c	Create annual training on “child support” laws to provide social service case workers with information on how to assist single parents to access child support enforcement services.	Community Action	Years 1-5: Conduct annual training
5.d	Develop systematic process for referring homeless and at-risk households to mainstream resources utilizing the Community Connect, a coordinated entry system serving people at imminent risk of homelessness (within 14 days) or experiencing homelessness.	Washington County Department of Housing Community Action	Year 2: Develop process Years 3-5: Implement and analyze impact. Target of 500 households each year provided assistance and direction connecting to and applying for mainstream resources.
5.e	Expand the ASSIST Program to increase access to SSI/SSDI application assistance for homeless and at-risk individuals, and provide annual SOAR training to community partners	ASSIST	Years 2-5: Increase approved SSI/SSDI claims
5.f	Expand Supported Employment Program model for individuals with disabilities experiencing barriers to obtain and retain employment.	DAVS	Years 1-5: Staff 2 FTE “Employment Specialist/Job Coach” positions that will work with employers to hire formerly homeless persons, and to support formerly homeless in developing employment skills, and obtain and retain employment.

## ANTI-POVERTY STRATEGIES 2020-2024 YEARS 1-5

<b>Strategy 1: Public Policy</b> Implement innovative public policy that affirmatively seeks new ways to promote the economic independence and well-being of low-income residents.			
	<b>Action</b>	<b>Lead Contact</b>	<b>Year 2 Progress Targets</b>
1.a	Increase awareness of poverty issues among community leaders	Community Action	On-going: Identify existing efforts and key partners. Conduct outreach to City and business leaders. Provide information about local issues of poverty and service utilization.  Continue working through Washington County Thrives to develop consistent and effective anti-poverty messages and engage new community partners.
1.b	Continue to staff ongoing Anti-Poverty Work Group to guide implementation of Anti-Poverty Strategy, monitor progress, address barriers, and respond to changing conditions as they arise.  Work Group should collaborate with and support current anti-poverty initiatives including: Washington County Thrives, A Road Home: Plan to End Homelessness, Washington County Early Learning HUB, Here Together, Metro Bond & Tri-County groups.	Community Action	On-going: Regular meetings of the Anti-Poverty Work Group to guide implementation of Anti-Poverty Strategy, monitor progress, publicize results, address barriers, and respond to changing conditions as they arise.  Year 2: Work to increase membership (Oregon Food Bank, Worksystems, United Way Washington County Early Learning Plan staff and others) including culturally specific groups.
1.c	Explore impact of policy changes on the lives of people with low incomes	Pacific University Community Action	On-going: Identify research questions & engage academic institutions in conducting research and reporting findings Identified research questions: How did life change after minimum wage increase? Paid medical leave impact on low-wage workers? Housing wait list management – Implications for fair housing, community building & displacement
1.d	Locate affordable housing and services to promote resident access to the opportunities that help people succeed in life.	Washington County Office of Community Development	Years 1-5: Access to opportunity evaluated during HOME funding cycle.

1.e	Increase opportunities for communication, collaboration, and coordination between groups that fund organizations and agencies to undertake anti-poverty efforts. <i>(pending work group discussion)</i>	Washington County Office of Community Development	Year 2: Identify existing efforts and key partners. Establish funders forum to identify areas of potential collaboration.
1.g	Continue to set aside the maximum available (15%) under the CDBG-funded Public Services category.	Washington County Office of Community Development	Year 2
1.i	Identify and follow new planning efforts where coordination with Consolidated Plan strategies may make sense.	Anti-Poverty Strategies Work Group	Year 2: Discuss whether representation from the Anti-Poverty Work Group makes sense to learn about new effort and whether there is a place at the table for one of our members, or at least request an opportunity to share what the consolidated plan is and try to encourage participation of the same strategies where applicable.
1.j	Establish one property that combines both affordable housing and subsidized early learning opportunities in a single site.	Washington County Office of Community Development Community Action	Year 2: Invite CPAH to Anti-Poverty Workgroup to discuss El Monica plans

## Strategy 2: Service & Support Systems

Provide comprehensive and integrated services that focus on prevention and are strongly consumer driven

	Action	Lead Contact	Progress Targets
2.a	Increase provider & Consumer awareness of services available within community	Community Action	Year 2: Continue to host bi-monthly I&R breakfasts HSSN resource presentations include information about how to access services Continue to hold Project Homeless Connect Continue to promote 211info, Help Me Grow, and other emerging I&R resources Explore Unite Us Support & promote Coordinated Entry Systems: <ul style="list-style-type: none"> <li>- Community Connect</li> <li>- Help Me Grow Washington County</li> <li>- Project Access Now (?)</li> <li>- Other emerging systems</li> </ul>
2.b	Strengthen Community Safety Net Services. Safety Net Services consist of emergency, short-term rent, energy, and food assistance that enable residents to remain stable in their homes.	Community Action	Year 2: Identify existing efforts and key partners. Identify/Create new sources of funding to secure and sustain "Safety-Net" Services.



			Year 2: Improve access to safety net services by increasing collaboration and coordination among providers.
2.c	Increase community capacity to provide culturally responsive services. <i>(pending work group discussion)</i>	Early Learning Washington County	Year 1: Provide training Year 2: Funders include question regarding equity efforts in funding applications, Promote self-assessments Year 3: Incorporate equity accountability measures into program reporting Year 4: Assess impact Year 5: Continue efforts, adjust as needed
2.d	Increase community capacity to provide coordinated services	Anti-Poverty Strategies Work Group	Years 1&2: Explore Existing Models Year 3: Train and Promote, identify potential funding and financial supports especially opportunities for flex funds to fill service gaps Year 4: Continue to promote, Assess local impact Year 5: Publish results, develop sustainability plan
2.e	Increase capacity for landlords, property management staff, & resident services staff to support housing retention for low-income households	Washington County Department of Housing	Year 1: Assess existing training & community efforts Year 2: Develop or select training to address identified gaps Years 3-5: Provide training annually
2.f	Increase access to culturally appropriate financial education.	Anti-Poverty Strategies Work Group	Year 2: Assess existing training & community efforts Year 3: Develop or select training to address identified gaps Years 4-5: Provide training annually

### Strategy 3: Civic Capital

Increase sense of community and belonging among low-income and minority residents as well as overall public investment in the social and political well-being of the entire community

	Action	Lead Contact	Progress Targets
3.a	Continue to engage low-income and minority residents in the development of the Consolidated Plan and Fair Housing Plan.	Washington County Office of Community Development	Years 0: Work with agencies that serve underrepresented communities to develop a plan for continued and improved outreach to, and recruitment of, low-income and minority residents to participate in focus groups and interviews to gain insight about the community. Years 3-5: Prepare for plan migration by reengaging communities
3.b	Continue to seek opportunities to solicit feedback from the low-income community about the quality and effectiveness of services and identify unmet and emerging needs in the community.	Community Action & Washington County Office of Community Development	Years 1-5: Collect and disseminate information on a yearly basis through various outreach opportunities (including but not limited to Project Homeless Connect, Point-In-Time Count, and Community Needs Assessment Survey) to identify trends and inform planning processes where appropriate

3.c	Engage community members, particularly in underserved communities, in planning and community processes in a more meaningful way.	Anti-Poverty Strategies Work Group	Year 2: Conduct thorough analysis of current state - What's happening now? Who is doing what? Including Washington County Community Engagement, Unite Us, Coalition of Communities of Color, SW Corridor, Community Alliance of Tenants, and Unite Oregon Year 3: Develop strategies to increase meaningful participation in community processes Years 4-5: Implement strategies
-----	--	------------------------------------	--

<b>Strategy 4: Affordable Housing Plan</b>			
Increase and/or preserve affordable housing units for low-income residents as a means of achieving or regaining self-sufficiency by reducing housing cost burden			
	<b>Action</b>	<b>Lead Contact</b>	<b>Progress Targets</b>
4.a	Seek alignment with broad initiatives around housing, health care, education, and employment.	Anti-Poverty Work Group	Years 1-5: Anti-Poverty Work Group to continue to follow progress in these areas to ensure that whenever possible and logical, alignment of systems can support other efforts (example, Enterprise Community Partners, Meyer Memorial, State of Oregon Governor's Initiatives, OHCS funding rounds, etc.).
4.b	Continue to fund housing rehabilitation efforts to ensure that people can remain in their affordable homes.	Washington County Office of Community Development	Production target data will be reported in the Affordable Housing plan of the Consolidated Plan
4.c	Continue to target HOME funds to units at or below 30% MFI	Washington County Office of Community Development	Production target data will be reported in the Affordable Housing plan of the Consolidated Plan
4.d	Continue to partner with Housing Authority on the allocation of project-based vouchers (PBVs) to support households at or below 30% MFI in HOME-assisted projects.	Washington County Office of Community Development/ Housing Authority of Washington County	Production target data will be reported in the Affordable Housing plan of the Consolidated Plan
4.e	Continue to use Emergency Solutions Grant funding to support individuals and families who are either homeless or at-risk of becoming homeless to achieve and/or regain stability.	Washington County Office of Community Development	Years 1-5: Continue to work with the Continuum of Care (HSSN) on allocation of the funding

<b>Strategy 5: Economic Mobility</b>			
Increase availability of and access to income supports and economic opportunities for low-income households			
	<b>Action</b>	<b>Lead Contact</b>	<b>Progress Targets</b>

5.a	Increase access to career coaching services by expanding the Aligned Partner Network to include additional homeless service providers.	Worksystems HSSN	Years 1-5: 15 Agencies in APN and/or 15 Career Coaches in Continuum
5.b	Develop Economic Opportunity Program aligning short-term housing assistance for households at or below 30% area median income (AMI) to support housing stability while individuals are engaged in job skills training or employment program.	Worksystems HSSN	Years 1 & 2: Identify funding opportunities and project sponsors Years 3-5: Operate Economic Opportunity Program Established and operating, serving a full career coaching capacity (35-40 HH).
5.c	Create annual training on "child support" laws to provide social service case workers with information on how to assist single parents to access child support enforcement services.	Community Action	Years 1-5: Conduct annual training
5.d	Develop systematic process for referring homeless and at-risk households to mainstream resources utilizing the Community Connect, a coordinated entry system serving people at imminent risk of homelessness (within 14 days) or experiencing homelessness.	Washington County Department of Housing Community Action	Year 2: Develop process Years 3-5: Implement and analyze impact. Target of 500 households each year provided assistance and direction connecting to and applying for mainstream resources.
5.e	Expand the ASSIST Program to increase access to SSI/SSDI application assistance for homeless and at-risk individuals, and provide annual SOAR training to community partners	ASSIST	Years 2-5: Increase approved SSI/SSDI claims
5.f	Expand Supported Employment Program model for individuals with disabilities experiencing barriers to obtain and retain employment.	DAVS	Years 1-5: Staff 2 FTE "Employment Specialist/Job Coach" positions that will work with employers to hire formerly homeless persons, and to support formerly homeless in developing employment skills, and obtain and retain employment.

# Appendix D

## Community Participation Plan

# COMMUNITY PARTICIPATION PLAN<sup>1</sup>

## WASHINGTON COUNTY CONSORTIUM Washington County/City of Beaverton/City of Hillsboro 2020-2024 CONSOLIDATED PLAN

### 1. Background

This Community Participation Plan (CPP) sets forth policies and procedures to provide for and encourage participation by community members of Washington County and the Cities of Beaverton and Hillsboro (the Washington County Consortium) in the development of the jurisdictions' Consolidated Plan and Analysis of Impediments. The CPP also applies to any substantial amendments to the Consolidated Plan and to the preparation of the annual performance report, which evaluates progress in meeting Consolidated Plan objectives.

The provisions of the CPP fulfill statutory and regulatory requirements for community participation specified in the US Department of Housing and Urban Development's (HUD) rules for the Consolidated Plan, the Analysis of Impediments, the Community Development Block Grant (CDBG) Program, the HOME Investment Partnerships (HOME) Program, and the Emergency Solutions Grant (ESG) Program.

### 2. Encouraging Community Participation

The Consolidated Plan states the Washington County Consortium's overall strategy for coordinating federal and other housing and community development resources is to provide decent housing, establish and maintain a suitable living environment, and expand economic opportunities, particularly for low and moderate-income persons.

Interested groups<sup>2</sup> and individuals are encouraged to provide input into all aspects of the Consortium's consolidated planning activities—from assessing

<sup>1</sup> 24 CFR Part 91.105 requires that jurisdictions adopt a citizen participation plan that sets forth the jurisdiction's policies and procedures for citizen participation in the HUD-funded programs. As an effort to be more inclusive and use inclusive language, Washington County, the City of Beaverton and the City of Hillsboro refer to this document as the Community Participation Plan (CPP). The CPP adheres to all the federal requirements under Part 91. The CPP has been reviewed by Root Policy Research as part of its scope of work on the Consolidated Plan.

<sup>2</sup> Interested Groups include local and regional institutions, the Public Housing Authority, the Continuum of Care and other organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations) in the process of developing and implementing the Consolidated Plan.

needs and setting priorities through performance evaluation. The CPP offers numerous opportunities for community members to contribute information, ideas, and opinions about ways to improve our neighborhoods, promote housing affordability, and enhance the delivery of public services to all community members.

In developing its Consolidated Plan and the Analysis of Impediments, the Consortium will undertake community engagement efforts that are culturally responsive and encourage hard to reach populations, including:

- Low and moderate-income persons, particularly those living in areas where CDBG funds are proposed to be used,
- Community members of predominantly low- and moderate-income neighborhoods,
- Communities of Color
- Limited English Proficiency and/or Non-English-speaking persons,
- Persons with disabilities, and
- Community members of public and assisted housing developments.

Washington County, the City of Beaverton, and the City of Hillsboro are committed to keeping all interested groups and individuals informed of each phase of the consolidated planning process, and of activities being proposed or undertaken under HUD entitlement programs. Opportunities to comment on or participate in planning community development and affordable housing activities and projects will be publicized and disseminated throughout the Washington County Consortium. Each Entitlement jurisdiction will post comment periods in publications that serve those specific geographies. Any city mailing lists that might capture entities not covered by the County's master list and the Continuum of Care listserve may be used to encourage participation.

Innovative tactics to public involvement will be utilized for Consolidated Plan and Analysis of Impediments planning efforts: focus groups, communitywide surveys (in multiple formats), listening sessions, public meetings, public hearings, etc. To increase participation and ensure authentic engagement during these public involvement efforts, the following supportive services will be secured: interpretation, translation, child care provision, meal provision, participant compensation, etc.

To ensure broad outreach, the County, the City of Beaverton and the City of Hillsboro will make all housing and community development plans and reports available via computer technology, i.e., websites will contain summaries of programs and reports and links to specific documents. Likewise, public comments may be accepted via email during specific comment periods.

### **3. Policy Advisory Board, Beaverton City Council, and Hillsboro City Council**

The Washington County Policy Advisory Board (PAB) serves as the advisory board to the Washington County Board of Commissioners for the planning, implementation, evaluation and policy formulation for the County's CDBG, HOME and ESG programs. The City of Beaverton and the City of Hillsboro's respective City Councils are the final approving authority for each City's CDBG funding activities.

### **4. Public Hearings and Meetings**

The Consortium will conduct at least two public hearings a year to obtain community members' feedback and to respond to comments and questions. The hearings will take place at different stages of the consolidated planning and fair housing process and together address:

- Housing and community development needs,
- The proposed use of program funds, and
- Program performance during the past year.

At least one hearing will be held before each year's proposed Action Plan is published for comment so that the Consortium may obtain community members' feedback on needs and priorities in the areas of housing and community development. In addition, at least one public hearing will be held to solicit comments on draft plans.

Information about the time, location, and subject of each hearing will be provided to community members at least two weeks in advance through adopted public notice and outreach procedures.

Every effort will be made to ensure that public hearings are inclusive and culturally responsive. Hearings will be held at convenient times and locations, preferably in the evening, near public transit, and in places where people most affected by proposed activities can attend. The Consortium will utilize public hearing facilities that are accessible to persons with mobility challenges. The Consortium will provide appropriate materials, equipment, and interpreting services to facilitate the participation of limited-English proficient/non-English speaking persons and persons with visual and/or hearing impairments when notice is received, preferably seven days in advance of the public hearing date. Interpreters will be provided at public hearings where a significant number of limited English/non-English speaking community members are expected to participate.

If, in the event of a declared city, state or national emergency declaration; every attempt will be made to hold the public hearing either completely virtually or in person with a second method of interaction such as conference call, social media or web crossing option for virtual participants. In such an event, access

information will be posted to the Community Development website at:  
<https://www.co.washington.or.us/CommunityDevelopment/>

Depending on available resources and staffing, the Consortium may exceed these basic requirements.

All public hearings and public meetings associated with the Consolidated Planning process will conform to the Oregon Open Meetings Law.

## **5. Publication of the Proposed Consolidated Plan/Related Action Plans and the Analysis of Impediments**

The Consortium will publish its proposed Consolidated Plan/related Action Plans and the Analysis of Impediments in a manner that affords community members, public agencies, and other interested parties a reasonable opportunity to examine its contents and submit comments. The proposed or “public comment” draft of the Annual Action Plan will be a complete document that includes:

- The estimated amount of assistance the participating jurisdictions expect to receive (including grant funds and program income), and
- The range of activities that may be undertaken, including the estimated amount that will benefit persons of low and moderate income.

A summary of the proposed Consolidated Plan/Analysis of Impediments/Action Plan will be published in one or more newspapers of general circulation at the beginning of the required public comment period. The summary will describe the contents and purpose of the plan and include a list of the locations where copies of the proposed Plans may be obtained or examined. The following are among the locations where copies of the public comment draft will be made available for inspection:

- All public library members of the Washington County Cooperative Library Services;
- City of Hillsboro, Community Development Department, 150 E. Main Street 5<sup>th</sup> Floor, Hillsboro;
- City of Beaverton, Community Development Department, 12725 SW Millikan Way, Beaverton;
- City of Beaverton, Office of the Mayor, 12725 SW Millikan Way, Beaverton;
- Washington County Office of Community Development, 328 West Main, Suite 100, Hillsboro.

Community members and community groups may obtain a reasonable number of free copies of the proposed Consolidated Plan by contacting the Washington County Office of Community Development at (503) 846-8814.



## **6. Public Comments on the Proposed Consolidated Plan**

The Washington County Consortium will receive comments from community members on its proposed Consolidated Plan for a period not less than 30 days prior to submission of the plan to HUD.

Feedback or comments received in writing or orally at public hearings, will be considered in preparing the final Consolidated Plan. A summary of the feedback and comments, including a summary of any feedback and comments not accepted and the reasons therefore, shall be attached to the final Consolidated Plan.

## **7. Public Notice and Outreach**

An informed community is critical to effective and responsive housing and community development programs. Efforts to educate community members and empower their participation are an ongoing element of the consolidated planning process.

As the fundamental means of notifying interested community members about the Consolidated Plan and related activities, the Consortium will utilize display ad notices in newspapers of general circulation. Such notices will be published at least two weeks prior to public hearings or other events of record. All notices will be written in plain, simple language. Due to the high cost of publishing in the paper, the following process shall be used at a minimum:

### **Action Plan/Consolidated Plan/Analysis of Impediments**

- Public notices will be distributed in The Oregonian, Hillsboro Tribune and the Beaverton Valley Times as well as in one Spanish language newspaper.

### **Action Plan Substantial Amendments**

- Notices will be published in a newspaper that covers the affected project area.

### **Consolidated Annual Performance and Evaluation Report (CAPER)**

- Public notices will be distributed in The Oregonian, Hillsboro Tribune and the Beaverton Valley Times.

Public education and outreach will be facilitated through the maintenance of a mailing list (electronic and/or paper) of parties interested in the Consolidated Plan and/or funding availability for projects. The Consortium's mailing list includes social service organizations, local jurisdictions, neighborhood groups, previous participants and commentators, and others expected to have an interest in providing feedback on the plan. This list is updated continuously and available for inspection at the Washington County Office of Community Development. In addition, e-mail listserves, such as the Housing and Supportive Services (HSSN)

or Coalition of Housing Advocates (CHA) will be utilized to expand the outreach effort.

Washington County, the City of Beaverton and the City of Hillsboro conduct ongoing outreach efforts and provide other opportunities for community involvement that support the Consolidated Plan process and expand the continuing dialogue between community members and program administrators. Examples of standard program practices that enable community involvement include:

- Outreach to community participation organizations on all mass program mailings.
- Publish notices in newspapers as identified in this section above.
- Monthly meetings of the PAB, which are open to the public.
- Use of the County and the Cities' websites for informing the community of all public comment periods and public review drafts.

## **8. Technical Assistance**

Groups or individuals interested in obtaining technical assistance to develop project proposals or apply for funding assistance through HUD entitlement programs covered by the Consolidated Plan may contact the staff of Washington County's Office of Community Development, the City of Beaverton's Community Development Department and the City of Hillsboro's Community Development Department. Such assistance may be of particular use to neighborhood improvement organizations, nonprofit service providers, and for-profit and non-profit housing development groups that serve or represent persons of low-and moderate-income. Pre-application workshops offer basic program information and materials to potential project sponsors, and staff from all three offices provide in-depth guidance and assistance to applicants and program participants on an on-going basis.

In addition to the information available at regular funding workshops and public hearings, the Consortium will hold special workshops when it initiates its five-year Consolidated Plan process. In addition to other topics covered, these workshops will educate agencies, local governments, nonprofits, and members of target groups on the elements of the Consolidated Plan process, the relationship between the Consolidated Plan and funding decisions on CDBG, HOME and ESG applications.

## **9. Displacement**

Displacement of persons by activities or projects funded through HUD entitlement programs is discouraged by Washington County, the City of Beaverton and the City of Hillsboro. All written materials regarding funding programs, all workshops for potential applicants, and all application materials

include information on anti-displacement policies and caution applicants to discuss any activities that may entail displacement with the local jurisdiction staff in advance of submitting funding proposals. If displacement is unavoidable, full benefits and assistance will be provided according to appropriate provisions of Uniform Relocation Act regulations. Sponsors of projects that may involve displacement must submit a General Information Notice (GIN) to every person or business impacted at the point of application for federal assistance. In addition, the Sponsor of the project must submit a Relocation Plan to the respective entitlement grantee. Subsequent notices (type of notice and expected due date) to affected parties must be identified in the Plan.

## **10. Amendments to the Consolidated Plan and Action Plan**

Pursuant to HUD regulations, an amendment to the Consolidated Plan and Action Plan is required whenever the local jurisdiction intends to:

- Change allocation priorities or its method of distributing HUD entitlement funds;
- Utilize entitlement funds (including program income) to carry out an activity not previously described in the Action Plan; or
- Change the purpose, scope, location or type of beneficiaries of an activity.

Such changes, prior to their implementation, are reviewed under various federal or local requirements (particularly rules on procurement and/or policies on the allocation of public resources). The approved amendments that do not qualify as a substantial amendment will be noted in the applicable CAPER.

Substantial amendments to the Consolidated Plan and Action Plan are, in addition, subject to a formal community participation process. The Washington County Consortium has defined a substantial amendment to be any amendment that will:

- Change the approved allocation priorities in the Consolidated Plan or
- Change the use of CDBG funds from one eligible activity to another if the new eligible activity was not included in the Action Plan.

A proposed substantial amendment triggers special procedures for community participation. Notice and the opportunity to comment will be given to community members through public notices in local newspapers (at a minimum) and other appropriate means (when appropriate), such as direct mail or public meetings. A public comment period of not less than 30 days will be provided prior to implementing any substantial amendment to the Consolidated Plan. Washington County Office of Community Development staff will prepare a summary of all comments received and, in cases where any community members' feedback are not accepted, provide reasons for the decision. This documentation will be attached to the substantial amendment, which will be available to the public.

It may be necessary to expedite substantial amendments to the Consolidated Plan in the event of a declared disaster or emergency. There are three types of disasters/emergency events that may necessitate an expedited substantial amendment including (1) Man-Made-disasters, (2) Natural disasters, and (3) Terrorism. Man-made disasters can include chemical spills, mass rioting, power outages, dam failure, plant explosions, etc. Natural disasters can include earthquakes, tsunamis, hurricanes, tornadoes, wild fires, flooding and public health issues such as wide-spread disease such as the recent coronavirus disease 2019 (COVID-19). Terrorism events include bomb threats, biochemical attacks like the spread of anthrax, or cyber-attacks like hacking, phishing, and virus distribution, etc.

These expedited substantial amendments may include funding new activities and/or the reprogramming of funds including canceling activities to meet needs resulting from a declared disaster or emergency. Therefore, Washington County and/or participating cities may utilize CDBG, HOME, or ESG funds to meet these needs with a shortened public comment period instead of a 30-day public comment period, which is otherwise required for substantial amendments. For CDBG funding under FY 2020-2021, and the Coronavirus Aid, Relief, and Economic Security Act or CARES Act, Washington County and participating cities may provide a 5-day notice of a proposed off-cycle change as allowed under a HUD waiver. Special ESG funding under the CARES Act referred to as ESG-CV to address the COVID-19 pandemic do not apply to citizen participation requirements that would otherwise apply to ESG funds; however, the County will publish how the ESG-CV funding has or will be used on the Office of Community Development website at <https://www.co.washington.or.us/CommunityDevelopment>

## **11. Annual Performance Reports**

Performance reports on programs covered by the Consolidated Plan are to be prepared by Washington County, the City of Beaverton and the City of Hillsboro for annual submission to HUD 90 days after the start of each program year (July 1). Draft performance reports will be made available through the established network of program participants, service providers, local jurisdictions, and partner agencies. The draft performance report will be available for comment for no less than fifteen (15) days, and any public comments received will be reported in an addendum to the final performance report.

## **12. Access to Records**

To the extent allowed by law, interested community members and organizations shall be afforded reasonable and timely access to records covering the preparation of the Consolidated Plan, Analysis of Impediments and Action Plan, project evaluation and selection, HUD's comments on the plan, and annual performance reports. In addition, materials on entitlement programs covered by

the Consolidated Plan, including activities undertaken in the previous five years, will be made available to any member of the public who requests information from the Washington County Office of Community Development, the City of Beaverton Community Development Department or the City of Hillsboro's Community Development Department. A complete file of community comments will also be available for review by interested parties.

After receiving notice of HUD's approval of the Consolidated Plan, Analysis of Impediments, Action Plan and annual performance reports, Washington County Office of Community Development staff will post final versions on its website.

### **13. Community Member Complaints**

All materials relating to the Consolidated Plan, Analysis of Impediments and Action Plan, and to specific programs governed by the plan shall include the names and telephone numbers of appropriate persons designated as lead contacts. Inquiries, complaints, or grievances raised by members of the public will be addressed immediately, with every effort made to satisfactorily resolve issues prior to their becoming the subject of a formal complaint. Any written complaint or grievance will be investigated promptly and reviewed by the appropriate program manager or department head. A written response will be made to the complainant within no more than fifteen (15) working days, where practicable. Public review materials and performance reports will include data, as appropriate under confidentiality regulations, on any written complaints received and how each was resolved.

### **14. Amendments to the Community Participation Plan**

The Consortium will provide community members with a reasonable opportunity to comment on any substantial amendments to the Community Participation Plan.

### **15. Availability of the Community Participation Plan**

Copies of the Community Participation Plan may be obtained by contacting the Washington County Office of Community Development. Upon request, Washington County Office of Community Development will make the plan available in an alternative format accessible to persons with disabilities or translated for persons who are speakers of languages other than English.

Contact Information:

Washington County Office of Community Development  
328 West Main Street, MS #7  
Hillsboro, OR 97123-3967  
503-846-8814  
Email: [cdbg@co.washington.or.us](mailto:cdbg@co.washington.or.us)  
Website: <http://www.co.washington.or.us/CommunityDevelopment/>

City of Beaverton  
12725 SW Millikan Way  
PO Box 4755  
Beaverton, OR 97076  
CDBG Contact: 503-526-2433

City of Hillsboro  
Community Development Department  
150 E. Main Street, 5<sup>th</sup> Floor  
Hillsboro, OR 97123-4028  
503-681-6100  
Email: [cdbg@hillsboro-oregon.gov](mailto:cdbg@hillsboro-oregon.gov)



Appendix E

Public Notice, Public Comments & Public Hearing  
Minutes



**NOTICE OF PUBLIC COMMENT PERIOD AND HEARINGS ON  
DRAFT  
2022 ACTION PLAN**

**Washington County, City of Beaverton and City of Hillsboro**

The Consolidated Plan is a strategic planning document, resulting from 18 months of planning and public participation, which sets local strategies and priorities for allocating the federal funding over the five-year timeframe. It acts as a combined plan and application to the U.S. Department of Housing and Urban Development (HUD) for federal funds available to counties and cities under the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) formula programs. Washington County, the City of Beaverton and the City of Hillsboro each receive an annual CDBG entitlement grant. In addition, Washington County annually receives HOME and ESG program funds on behalf of the entire county. Action Plans are annual components of the Consolidated Plan that specifically describe how Washington County, the City of Beaverton, and the City of Hillsboro will spend scarce federal resources over a one-year period for activities serving low- and moderate-income persons, the homeless, and persons with special needs.

The Draft 2022 Action Plan is available for public review and comment from Wednesday, **March 16** through Thursday, **April 14, 2022**. Copies can be found during regular business hours at the City of Beaverton's Community Development Division located on the 4<sup>th</sup> floor at "The Beaverton Round" at 12725 SW Millikan Way in Beaverton, or the City of Hillsboro City Manager's Office at 150 E Main Street in Hillsboro. Copies of the draft plan documents can also be obtained from Washington County Office of Community Development located at 328 W Main Suite 100 in Hillsboro or by calling **503-846-8814**. In addition, you may download a version of the plan via the County's website:

<http://www.co.washington.or.us/CommunityDevelopment/Planning/annual-draft-action-plan.cfm>

(or go to [www.co.washington.or.us/CommunityDevelopment](http://www.co.washington.or.us/CommunityDevelopment) click on Planning, Annual Action Plan option).

Two public hearings will be held on the draft plans in a virtual format and information regarding connection to the meeting will be available on the Office of Community Development website:

**Wednesday, April 6, 2022 - 10:00 a.m.**

**Thursday, April 14, 2022- 7:00 p.m.**

Please notify the Office of Community Development at least 72 hours before a meeting or hearing if special accommodations (equipment or interpreting service) are needed. If you have a disability or are hearing impaired and need assistance, please plan ahead by calling 503 846-8814 or TTY relay dial 711 or 1-800-735-1232.

You may comment on the draft 2022 Action Plan at either of the public hearings, or by writing to

**Jennie H. Proctor, Program Manager  
Washington County Office of Community Development  
328 W. Main Street, MS7  
Hillsboro, OR 97123  
Phone: 503-846-8814  
Fax: 503-846-2882**

**Or**

E-mail: [cdbg@co.washington.or.us](mailto:cdbg@co.washington.or.us)

- ACTION -

**POLICY ADVISORY BOARD (PAB)** for the Washington County Community Development Block Grant (CDBG) Program and HOME Investment Partnerships Program, **April 14<sup>th</sup>, 2022 7:00 pm** via Zoom.

**PUBLIC HEARING MINUTES**

**FY2022 ACTION PLAN**

**And**

**POLICY ADVISORY BOARD MEETING MINUTES**

The following persons were present:

**PAB REPRESENTATIVES:**

Banks	*Stephanie Jones
Cornelius	*Luis Hernandez
Forest Grove	*Mariana Valenzuela
Gaston	*David Meeker
Hillsboro	*Gina Roletto
North Plains	*Trista Papen
Sherwood	*Kim Young
Tigard.	*Liz Newton
Tualatin	*Bridget Brooks
Washington Co.	*Pam Treece

\*Denotes Primaries

**OCD STAFF:**

Jennie Proctor, Program Manager  
Ann Hawkins, Housing & Community Development Specialist  
Natalie Williams, Housing & Community Development Specialist  
Lauren Thomas, Housing & Community Development Specialist  
Shaena Johnson, Administrative Specialist II

**GUESTS:**

Kathy Peoples, City of Beaverton  
Omar Martinez, City of Hillsboro  
Councilor Kate Mohr, King City

**Public Hearing**

Stephanie Jones, Chair of the Policy Advisory Board, opened the public hearing at approximately 7:00 pm. Stephanie informed all meeting participants that this public meeting will be recorded. All PAB members, staff, and members of the public introduced themselves for the record.

Ann Hawkins began the Public Hearing by reviewing the purpose of the hearing.

The hearing is the second of two public hearings for the 2022 Annual Action Plan for the jurisdictions including Washington County and the Cities of Beaverton and Hillsboro. The purpose of today’s public hearing is both to outline for the public the funded activities for the 2022 program year for the Community Development Block Grant Program, the HOME Investment Partnerships Program and the Emergency Solutions Grant Program, as well as provide the public with an opportunity to comment on the activities and programs proposed for the upcoming program year. These comments will be included with the final version of the Action Plan document provided to the U.S. Department of Housing and Urban Development when it is submitted this May.

The Action Plan document highlights the activities in the third year of the 2020-2024 Consolidated Plan, the strategic planning document that provides a framework for the County in targeting critical but limited federal resources to the highest priority needs. The 2022 Action Plan not only highlights these activities for this program year but also helps to shape how Washington County and the Cities of Beaverton and Hillsboro are progressing in meeting the five-year goals in this third year of the five-year strategic planning period.

### **Washington County**

Natalie Williams, and Ann Hawkins reviewed the 2022 Action Plan for Washington County.

Program Allocations:

<b>Grant Program</b>	<b>Annual Award Amount</b>
<b>Community Development Block Grant (CDBG)</b>	<b>\$2,222,952</b>
<b>HOME Investment Partnerships (HOME)</b>	<b>\$1,683,547</b>
<b>Emergency Solutions Grant (ESG)</b>	<b>\$190,064</b>

- County CDBG dollars are available on a competitive basis in “non-entitlement” cities (excluding Beaverton and Hillsboro because they receive CDBG directly)
- HOME dollars are distributed throughout the county including Beaverton and Hillsboro which are members of the Consortium

CDBG: Homelessness Activities

<b>Subrecipient</b>	<b>Activity</b>	<b>Funding</b>
<b>Boys &amp; Girls Aid</b>	<b>Transitional Living Services</b>	<b>3 Year Grant at \$30,000/year</b>
<b>Community Action Organization</b>	<b>Emergency Rent Assistance</b>	<b>3 Year Grant at \$30,000/year</b>
<b>Washington County DAVS</b>	<b>Housing Stability Fund</b>	<b>3 Year Grant: \$30,000</b>
<b>Ecumenical Ministries of Oregon</b>	<b>Second Home</b>	<b>1 Year Grant at \$30,000</b>
<b>CASA for Children</b>	<b>Crucial Advocacy for Washington County</b>	<b>1 Year Grant at \$30,000</b>
<b>HomePlate Youth Services</b>	<b>Connection for Homeless Youth</b>	<b>3 Year Grant at \$30,000/year</b>
<b>Project Homeless Connect *</b>	<b>PHC Day Center</b>	<b>1 Year Grant at \$3,473 est.</b>

CDBG: Neighborhood and Community Development Activities

<b>Infrastructure</b>		
<b>Subrecipient</b>	<b>Activity</b>	<b>Funding</b>
<b>City of Cornelius</b>	<b>12<sup>th</sup> Avenue Sidewalks Pedestrian Improvements</b>	<b>1 Year Grant: \$425,000</b>

Public Facilities		
Subrecipient	Activity	Funding
Just Compassion	Campus Development	1 Year Grant: \$457,521

Single Family Homeownership		
Subrecipient	Activity	Funding
City of Tigard	Homeownership	\$149,086 est.

- The City of Tigard has entered into a joint intergovernmental agreement with Washington County to administer their CDBG grant.

#### CDBG: Public Services Activities

Subrecipient	Activity	Funding
Bienestar	Resident Services	1 Year Grant: \$22,442 est.
CPAH	Resident Services	1 Year Grant: \$22,442 est.
WorkSystems	Washington County Economic Opportunity Program	1 Year Grant: \$50,000
Fair Housing Council of Oregon	Fair Housing Services	1 Year Grant: \$6,905
St. Vincent de Paul, Tigard Conference	Rent and Utilities Assistance	1 Year Grant: \$30,000

Family Promise of Tualatin Valley	Housing Case Management	1 Year Grant: \$30,000
-----------------------------------	-------------------------	------------------------

#### CDBG: Housing Activities

Subrecipient	Activity	Funding
OCD	Home Access & Repair and Elderly (HARDE)	1 Year Grant: \$150,000
OCD	Housing Rehab Program	1 Year Grant: \$83,347
Community Action Organization	Self-Help Weatherization	1 Year Grant: \$25,000
Community Action Organization	Comprehensive Weatherization	1 Year Grant: \$20,000
Rebuilding Together	Safe & Healthy Housing	1 Year Grant: \$10,000

#### HOME: Housing Activities

- 2022 Application Cycle
  - Three HOME Applications
    - Preservation and 2 New Construction
- Building Resources within the Community
  - CHDO – Community Housing Development Organization

Subrecipient	Activity	Funding
Community Partners for Affordable Housing (CPAH)	Woodland Hearth	\$1,200,000
REACH CDC, Inc	Dartmouth Crossing	\$1,200,000

BRIDGE Housing	Belleau Woods	\$600,000
Community Partners for Affordable Housing (CPAH)	Community Housing Development Organization (CHDO)	\$42,088 est.

#### ESG: Homelessness Activities

- Funding will support eligible activities that serve individuals and families with a total household income at or below 30% Area Median Income (AMI), that meet the definition of homeless or at-risk of becoming homeless, depending on the activity to be undertaken.
- OCD will work with partners to reassess needs, gaps, and availability of other funding to revision the best use of ESG funds. This will take time over the next 4-6 months. An amendment to the Action Plan will be provided when that process has been completed.

#### City of Beaverton

Kathy Peoples reviewed the 2022 Action Plan for the City of Beaverton.

#### 2020-2024 Public Services Priority Goals:

- **Shelters and housing** for adults and youth experiencing homelessness
- **Case management** and permanent housing referrals
- **Emergency rent/utility assistance**
- **Resident services** in affordable housing developments
- **Advocates** for neglected and abused children

Proposed Funding FY 22-23 (public services)	Persons Assisted Goal (5 year)
\$120,000	1700

PY22 Public Services Funding Recommendations:

***Subrecipients:***

- **CASA for Kids - \$10,000**
  - Serving **130** Children
- **Boys & Girls Aid - \$25,000**
  - Serving **21** Children
- **Community Partners for Affordable Housing - \$25,000**
  - Serving **125** residents
- **Muslim Education Trust - \$30,000**
  - Serving **12** HH/**60** individuals
- **Ecumenical Ministries of Oregon - \$15,000**
  - Serving **6** High School Youth
- **Homeplate Drop-in Center - \$15,000**
  - Serving **111** Youth

Economic Development Priority Goals:

**Microenterprise technical assistance**

- Pre-business support - rough business plan concepts
- Formalize, prove and test business concepts
- Post-business support
- Business registration
- Loan submission
- IDA qualifications and set up
- Hands on business development classes

PY22 Economic Development Funding Recommendations:

- **Latino Built - \$32,500**
  - Serving **25** Individuals
- **Micro Enterprise Services of Oregon - \$50,000**
  - Serving **19** Individuals
- **Professional Business Development Group - \$32,500**
  - Serving **9** Individuals

<b>Proposed Funding FY 22-23</b>	<b>Persons Assisted Goal (5 year)</b>
\$115,000	180



Housing Priority Goals:

- Adaption for Accessibility
- Small and critical Repair
- Emergency Home Repair
- Code Violation Repair
- Roof Replacement and Repair
- Home Acquisition/Ownership

Proposed Funding (FY 22-23)	Persons Assisted Goal (5 year)
\$500,000	199

PY22 Housing Funding Recommendations:

***Subrecipients:***

- **Community Action: rehab - \$100,000**
  - Serving **26** Households
- **Proud Ground - \$240,000**
  - Serving **2** Homebuyers
- **Rebuilding Together Washington County - \$20,000**
  - Serving **20** Households
- **Unlimited Choices Adapt a Home - \$50,000**
  - Serving **10** Disabled Households
- **Unlimited Choices Mend a Home - \$31,000**
  - Serving **6** Households
- **Willamette West Habitat for Humanity - \$44,000**
  - Serving **5** Households

Program Year 2021 Projected Outcomes:

- **13 local nonprofits** to be awarded to carry out activities under housing, public services, and economic development.
- **413 persons** to receive public services.
- **71 households** to benefit from housing rehabilitation including handicap accessibility features
- **2 household** to receive homeownership acquisition assistance
- **53 persons** and micro businesses to receive assistance

## City of Hillsboro

Omar Martinez reviewed the 2022 – 2023 Action Plan for the City of Hillsboro.

Goal 1 – Decent Affordable Housing: Provide decent, safe and affordable housing to improve the quality of lives, households, neighborhoods and community stability.

- Objective 1.1: Preserve, improve and expand the supply of affordable housing for low- and moderate-income homeowners and renters.
- Objective 1.2: Increase homeownership opportunities for low- and moderate-income community members

Goal 2 – Suitable Living Environments: Create environments that promote neighborhood improvement and access to fair housing.

- Objective 2.1: Provide support to improve neighborhood safety and livability by expanding or improving public facilities and infrastructure.
- Objective 2.2: Provide programs and activities that support access to fair housing.

Funding Priorities:

Estimated Funding Allocation			
<b>FY 2022-2023 Entitlement</b>			<b>\$725,000</b>
Administration	0%	\$0	
Public Services	0%	\$0	
Public Facilities/Improvement Projects	100%	\$725,000	
<b>Total</b>			<b>\$725,000</b>

- Prioritize Public Facility/Improvement Projects
- Administrative cost funded through City's general funds
- Public Service activities funded through general funds by increasing Community Services Grants Program, \$200,000

City of Hillsboro will have an estimated \$725,000 in CDBG funds:

- (2) Housing Acquisition & Rehabilitation Programs
- (1) Public Facility Project
- (1) City of Hillsboro Administrative Activities (Fair Housing).

#### City of Hillsboro CDBG Projects:

- Proud Ground – Home Acquisition: \$345,000
  - 4 Home Acquisitions
- Office of Community Development – Housing Rehabilitation: \$225,000
  - 18 Housing Renovations
- Family Promise – Home Renovation: \$150,000
- City of Hillsboro – Fair Housing: \$5,000

Ann reviewed next steps for the Action Plan. The public comment period does end today. Plans will be submitted to the Washington County Board of County Commissioners, the Beaverton City Council and the Hillsboro City Council for approval. We will be submitting the Action Plan to HUD on May 15, 2022.

## **PUBLIC TESTIMONY**

Ann opened the public hearing to the public for testimony. Stephanie called for any comments. Liz Newton thanked the teams for their hard work on the action plans. Stephanie noted there were no public comments or questions in the chat.

With there being no comments, Chair Stephanie Jones closed the Public Hearing at approximately 7:29 pm.

## **Policy Advisory Board Meeting**

Chair Stephanie Jones called the meeting to order at 7:30 pm.

### **1. APPROVAL OF February 10<sup>th</sup>, 2022 MINUTES and March 10<sup>th</sup>, 2022 MINUTES**

Kim Young MOVED TO APPROVE the February 10th, 2022, and March 10<sup>th</sup>, 2022, MINUTES. Pam Treece SECONDED. Motion CARRIED. (10 yes, 0 no)

### **2. APPROVAL OF THE DRAFT 2022 ACTION PLAN**

Bridget Brooks MOVED TO ENDORSE the 2022 Action Plan. Liz Newton SECONDED. Motion CARRIED. (10 yes, 0 no)

### **3. MISCELLANEOUS AND ANNOUNCEMENTS**

Jennie Proctor gave open KUDOS to the teams working so hard to prepare the action plans and wanted to thank them for all their hard work in putting the presentations together.

The next PAB meeting will be on May 12<sup>th</sup>, 2022.

The Office of Community Development staff are hoping to have the HUD allocations by mid-May 2022. We may have to adjust total allocations once we have the HUD allocations.

Jennie introduced Shaena Johnson as the new Administrative Specialist II in the Community Development office.

Chair Stephanie Jones adjourned the meeting at 7:37 pm.

**LATIN AMERICAN TIMES, INC**  
P.O. Box 10689  
Portland, OR 97296  
contact@ellatinodehoy.com  
classified@ellatinodehoy.com  
www.ellatinodehoy.com  
503-493-1106 / 26 fax 503-493-1107



Bill To:

WASHINGTON COUNTY Office  
of Community Development  
Attn: Lauren Thomas  
328 W Main St., Suite 100 MS #7  
Hillsboro, OR 97123

Invoice

DATE 3/11/22

Invoice #: 00007854

PHONE #

SALESPERSON			SHIP VIA	SHIP DATE	TERMS		PG.
					Net 15		1
QTY.	ITEM NO.	DESCRIPTION		PRICE	UNIT	DISC %	EXTENDED
1	Classified	"NOTICE OF PUBLIC COMMENT PERIOD AND HEARING ON DRAFT 2022 ACTION PLAN". 30" x \$18.00 Public Notice/Classified Ad. 1- March 9th, 2022.		\$540.00	Inch		\$540.00
El Latino de Hoy Newspaper is a small, minority-owned business. Your prompt payment enables the continued weekly distrubution of this Spanish Language newspaper in Oregon and SW Washington.  Please send payment to the address above.  All accounts payable 15 days after statement date. A late charge of \$15.00 will be added per month to any balance remaining unpaid.					SALE AMT.		\$540.00
					TOTAL AMT.		\$540.00
					TOTAL BALANCE		\$0.00
					TOTAL DUE		\$540.00

# AFFIDAVIT OF PUBLICATION

**I, RODRIGO J. AGUILAR BEING FIRST DULY SWORN DEPOSE AND SAY THAT I AM THE PUBLISHER OF EL LATINO DE HOY NEWSPAPER, THE WEEKLY LATIN-AMERICAN NEWSPAPER OF OREGON, AS DEFINED BY ORG 193.010 AND 193.020, PUBLISHED IN THE CITY OF PORTLAND, IN MULTNOMAH COUNTY, OREGON: THAT THE ADVERTISING, THE PRINTED TEXT OF WHICH IS SHOWN BELOW, WAS PUBLISHED IN THE ENTIRE AND REGULAR ISSUE OF EL LATINO DE HOY NEWSPAPER FOR THE WEEK THAT STARTING 03/09/22, ENDING 03/15/22. IN ADDITION, ALL ADS CAN BE VIEWED IN OUR WEB PAGE AT: WWW.ELLATINODEHOY.COM**



.....  
**PUBLISHER**

**DATE** ..... 3/11/22



14



## CLASIFICADOS

**merry maids**  
Relax. It's Done.™

Merry Maids is a local residential cleaning company looking to grow our team! We're looking for positive people that are bilingual who want to make a difference!

- Starts at \$16/hr. full time work available
  - Monday-Friday schedule
  - No nights and no weekends
  - Must have a car, driver's license and insurance on the car.
- Call Taylor at (503) 572-9848.

Merry Maids es una empresa local de limpieza residencial que busca hacer crecer nuestro equipo! ¡Buscamos personas positivas que sean bilingües que quieran marcar la diferencia!

- Empesando a 16 la hour/ Trabajo es tiempo completo
- Horario de lunes a viernes
- Sin noches ni fines de semana
- Debe tener un automóvil, licencia de conducir y seguro en el automóvil.

Llame a Taylor al (503) 572-9848.

PHILIPS



## ¡Alerta de seguridad importante!

Philips ha emitido un anuncio de retiro de una serie de equipos de CPAP, BiPAP y ventiladores.



Los dispositivos afectados incluyen DreamStation, System One y Trilogy

Si utiliza uno de estos dispositivos, obtenga información sobre el retiro y regístrese en Philips.

Regístrese ahora.  
[Philips.com/src-update](https://philips.com/src-update)

Llame al +1-877-907-7508 si no puede visitar el sitio web o no tiene acceso a Internet.

## Reynolds School District

Las escuelas públicas se asegurarán de que todos los estudiantes con discapacidades que sean elegibles desde el kindergarten hasta los 21 años de edad, que residen dentro de su área de asistencia a la escuela, tengan a su disposición una educación pública gratuita y apropiada en el entorno menos restrictivo. Los derechos de los niños con discapacidades y sus padres estarán protegidos de acuerdo con las leyes estatales y federales.

Los distritos escolares deben ubicar e identificar a las personas que tienen discapacidades desde el nacimiento hasta los 21 años de edad. Si usted, o alguien que conoce, tiene un hijo/a con una discapacidad que pueda necesitar educación especial y servicios relacionados, puede iniciar una solicitud a través de las escuelas locales.

La siguiente es una lista de los distritos escolares del condado de Multnomah:

Centennial School District	503-760-7990
Corbett School District	503-261-4200
David Douglas School District	503-261-8209
Gresham-Barlow School District	503-261-4650
Parkrose School District	503-408-2118
Portland School District	503-916-3152
Reynolds School District	503-661-7200
Riverdale School District	503-262-4840
Multnomah Early Childhood Program	503-261-5535

## SUB BIDS REQUESTED

### Plaza Los Amigos Cornelius, Oregon

**Bids Due: 3/21/22 @ 5:00 PM**

Plaza Los Amigos is a new construction project that will provide 113 affordable housing units in a four-story building.

#### Trades Included:

All Trades (excluding Fire Protection, Plumbing, HVAC, & Electrical)

**Bid Documents:** <https://bids.lmcconstruction.com/PlazaLosAmigos>

**Project Requirements:** Davis-Bacon Residential Prevailing Wages & COBID Goals apply to this project.

**LMC Contact:** Ken Bello (KenB@lmcconstruction.com)



**19200 SW Teton Avenue, Tualatin, OR 97062**  
**P: (503) 646-0521 | F: (503) 646-6823**

LMC Construction is an equal employment opportunity employer & requests sub-bids from all interested firms including disadvantaged, minority, women, disabled veterans, and emerging small businesses.

## NOTICE OF PUBLIC COMMENT PERIOD AND HEARINGS ON DRAFT 2022 ACTION PLAN

### Washington County, City of Beaverton and City of Hillsboro

The Consolidated Plan is a strategic planning document, resulting from 18 months of planning and public participation, which sets local strategies and priorities for allocating the federal funding over the five-year timeframe. It acts as a combined plan and application to the U.S. Department of Housing and Urban Development (HUD) for federal funds available to counties and cities under the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) formula programs. Washington County, the City of Beaverton and the City of Hillsboro each receive an annual CDBG entitlement grant. In addition, Washington County annually receives HOME and ESG program funds on behalf of the entire county. Action Plans are annual components of the Consolidated Plan that specifically describe how Washington County, the City of Beaverton, and the City of Hillsboro will spend scarce federal resources over a one-year period for activities serving low- and moderate-income persons, the homeless, and persons with special needs.

The Draft 2022 Action Plan is available for public review and comment from Wednesday, **March 16** through Thursday, **April 14, 2022**. Copies can be found during regular business hours at the City of Beaverton's Community Development Division located on the 4th floor at "The Beaverton Round" at 12725 SW Millikan Way in Beaverton, or the City of Hillsboro City Manager's Office at 150 E Main Street in Hillsboro. Copies of the draft plan documents can also be obtained from Washington County Office of Community Development located at 328 W Main Suite 100 in Hillsboro or by calling **503-846-8814**. In addition, you may download a version of the plan via the County's website:

<http://www.co.washington.or.us/CommunityDevelopment/Planning/annual-draft-action-plan.cfm>

(or go to [www.co.washington.or.us/CommunityDevelopment](http://www.co.washington.or.us/CommunityDevelopment) click on Planning, Annual Action Plan option).

Two public hearings will be held on the draft plans in a virtual format and information regarding connection to the meeting will be available on the Office of Community Development website:

**Wednesday, April 6, 2022 - 10:00 a.m.**

**Thursday, April 14, 2022 - 7:00 p.m.**

Please notify the Office of Community Development at least 72 hours before a meeting or hearing if special accommodations (equipment or interpreting service) are needed. If you have a disability or are hearing impaired and need assistance, please plan ahead by calling 503 846-8814 or TTY relay dial 711 or 1-800-735-1232.

You may comment on the draft 2022 Action Plan at either of the public hearings, or by writing to

**Jennie H. Proctor, Program Manager**  
**Washington County Office of Community Development**  
**328 W. Main Street, MS7**  
**Hillsboro, OR 97123**  
**Phone: 503-846-8814**  
**Fax: 503-846-2882**  
**Or**  
**E-mail: [cdbg@co.washington.or.us](mailto:cdbg@co.washington.or.us)**

El Condado de Clark (WA) está solicitando propuestas para:

### Propuesta # 818 Asesor financiero

Los documentos de Solicitud para la Propuesta están disponibles para verlos en:

<https://clark.wa.gov/internal-services/request-proposal-1>

Las propuestas se recibirán en la Oficina de Compras (Office of Purchasing), 1300 Franklin Street, Suite 650, Vancouver, Washington, hasta, pero no después de las **1:30 pm del miércoles 30 de Marzo, 2022**.

El Condado de Clark, de acuerdo con las disposiciones del Título VI de la Ley de Derechos Civiles de 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d a 2000d-4) y el Reglamento, por la presente notifica a todos los postores que se asegurará afirmativamente de que cualquier contrato celebrado de conformidad con este anuncio, las empresas comerciales desfavorecidas tendrán la oportunidad plena y justa de presentar ofertas en respuesta a esta invitación y no serán discriminadas por motivos de raza, color u origen nacional en consideración a un laudo.

Hotel en Hillsboro, está buscando personal para:

### Limpeza y mantenimiento

Medio tiempo, tiempo completo

Si está interesado, llame o envíe un correo electrónico  
**503-547-1654**  
[residenceinnbw@gmail.com](mailto:residenceinnbw@gmail.com)

## Seguridad del desinfectante de manos

- Cuando no hay agua y jabón disponibles, el desinfectante de manos a base de alcohol puede ayudarlo a evitar enfermarse y transmitir gérmenes a otras personas.
- Mantenga los desinfectantes de manos fuera del alcance de los niños pequeños y supervise su uso.
- Evite los desinfectantes de manos no aprobados por la Food and Drug Administration (Administración de alimentos y fármacos). Consulte la lista de productos que no debe usar en [www.fda.gov/handsanitizerlist](http://www.fda.gov/handsanitizerlist)
- Llame al centro de control de intoxicaciones si alguien ingiere desinfectante de manos o si le salpica los ojos.

¿Tiene alguna pregunta?  
Poison Control puede ayudar.

Si sospecha de una intoxicación, no se arriesgue.  
Llame al 1-800-222-1222.



OREGON  
POISON  
CENTER

El Condado de Clark (WA) está solicitando propuestas para:

### Propuesta #817

### Adquisición de Bienes Inmuebles y Reubicación de Servicios

Los documentos de Solicitud para la Propuesta están disponibles para verlos en:

<https://clark.wa.gov/internal-services/request-proposal-1>

Las propuestas se recibirán en la Oficina de Compras (Office of Purchasing), 1300 Franklin Street, Suite 650, Vancouver, Washington, hasta, pero no después de las **1:30 pm del miércoles 6 de Abril, 2022**.

El Condado de Clark, de acuerdo con las disposiciones del Título VI de la Ley de Derechos Civiles de 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d a 2000d-4) y el Reglamento, por la presente notifica a todos los postores que se asegurará afirmativamente de que cualquier contrato celebrado de conformidad con este anuncio, las empresas comerciales desfavorecidas tendrán la oportunidad plena y justa de presentar ofertas en respuesta a esta invitación y no serán discriminadas por motivos de raza, color u origen nacional en consideración a un laudo.

La póliza del condado de Clark es garantizar que ninguna persona por motivos de raza, color, origen nacional o sexo según lo dispuesto en el Title VI of the Civil Rights Act of 1964, según enmendada, sea excluida por participar en, ser negado los beneficios de, o ser discriminado por cualquier programa o actividad patrocinada por el condado. Para preguntas relacionadas con el programa de Title VI de Obras Públicas del condado de Clark, o para servicios de interpretación o traducción para personas que no hablan inglés. O para que los materiales estén disponibles en un formato alternativo, comuníquese con el coordinador del Title VI de Obras Públicas del condado de Clark por correo electrónico a [CCPW-TitleVI@clark.wa.gov](mailto:CCPW-TitleVI@clark.wa.gov) o por teléfono a 564-397-9444. Las personas con problemas de audición / habla pueden llamar a Washington Relay Center al 711.

### Haz tiempo para tu propia

*Belleza*



**Aesthetic  
Laser Center**

155 B Avenue, Ste. 221, Lake Oswego  
Llámenos para hacer una cita

**503-353-0888**

[www.aestheticlasercenter.com](http://www.aestheticlasercenter.com)



HABLA ESPAÑOL

**Dr. Quita Lopez**

Miembro de la Asociación Americana de Cirujía Cosmética  
Más de 20 años de experiencia  
Más de 30 mil procedimientos aplicados

- Cirugía Cosmética -
- Liposucción Vaser de Alta Definición
- Abdominoplastia
- Aumento de Pecho
- Levantamiento de Pecho
- Aumento de Glúteos

#### - Sin Cirugía -

- Botox
- Rellenos
- Hilos PDO
- Inducción de Colágeno
- Tratamiento para Cicatrices de Acné

SEGUIR UNA CAREERA EN LA INDUSTRIA DE JARDINERIA.

## ESTAMOS CONTRATANDO

JARDINEROS  
SUPERVISORES DE JARDINEROS  
TÉCNICOS EN IRRIGACIÓN  
PERSONAL DE EMBELLECIMIENTO DE PAISAJES

COORDINAR UNA ENTREVISTA | (425)757-2899  
4123 NE Columbia Blvd Portland, OR 97211

SALARIO EMPLEO \$14.50 Y MÁS (PAGO ES BASADO EN EXPERIENCIA)

MÁS INFORMACIÓN  
[LandCare.com/careers](http://LandCare.com/careers)

**LandCare**

**EVerify** Empleador de Igualdad de Oportunidades y E-Verify



Oregonian Media Group  
1500 SW 1st Ave Suite 500  
Portland, OR 97201



## The Oregonian

WASHINGTON COUNTY COMMUNITY  
DEVELOPMENT OFFICE  
cdbg@co.washington.or.us  
Lauren\_Thomas@co.washington.or.us  
328 W MAIN ST STE 100 MS7  
HILLSBORO, OR 97123

AD#: 0010269557

Sales Rep: Kimberlee O'Neill  
Account Number: 1022350005  
AD#: 0010269557

Remit Payment to:  
Oregonian Media Group  
Dept 77571  
P.O. Box 77000  
Detroit, MI 48277-0571

Page 1 of 2

Date	Position	Description	P.O. Number	Ad Size	Costs
03/19/2022	PublicNotices OR	NOTICE OF PUBLIC COMMENT PERIOD AND HEARINGS ON DRAFT	2022 Action Plan	2 x 63 L	
Basic Ad Charge - 03/13/2022					\$958.29
Total					\$958.29

FOR QUESTIONS CONCERNING THIS AFFIDAVIT, PLEASE CALL 503-221-8481

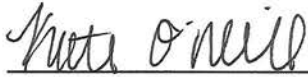


AD#: 0010269557

State of Oregon,) ss  
County of Multnomah)

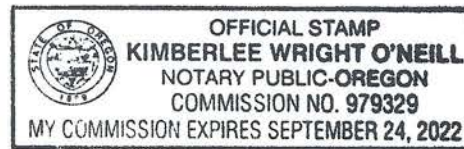
Kate O'Neill being duly sworn, deposes that he/she is principal clerk of Oregonian Media Group; that The Oregonian is a public newspaper published in the city of Portland, with general circulation in Oregon, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

The Oregonian 03/13/2022



Principal Clerk of the Publisher

Sworn to and subscribed before me this 14th day of March 2022



  
Notary Public

**NOTICE OF PUBLIC COMMENT PERIOD AND HEARINGS ON  
DRAFT**

**2022 ACTION PLAN**

**Washington County, City of Beaverton and City of Hillsboro**

The Consolidated Plan is a strategic planning document, resulting from 18 months of planning and public participation, which sets local strategies and priorities for allocating the federal funding over the five-year timeframe. It acts as a combined plan and application to the U.S. Department of Housing and Urban Development (HUD) for federal funds available to counties and cities under the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) formula programs. Washington County, the City of Beaverton and the City of Hillsboro each receive an annual CDBG entitlement grant. In addition, Washington County annually receives HOME and ESG program funds on behalf of the entire county. Action Plans are annual components of the Consolidated Plan that specifically describe how Washington County, the City of Beaverton, and the City of Hillsboro will spend scarce federal resources over a one-year period for activities serving low- and moderate-income persons, the homeless, and persons with special needs.

The Draft 2022 Action Plan is available for public review and comment from **Wednesday, March 16 through Thursday, April 14, 2022**. Copies can be found during regular business hours at the City of Beaverton's Community Development Division located on the 4th floor at "The Beaverton Round" at 12725 SW Millikan Way in Beaverton, or the City of Hillsboro City Manager's Office at 150 E Main Street in Hillsboro. Copies of the draft plan documents can also be obtained from Washington County Office of Community Development located at 328 W Main Suite 100 in Hillsboro or by calling 503-846-8814. In addition, you may download a version of the plan via the County's website:

<http://www.co.washington.or.us/CommunityDevelopment/Planning/annual-draft-action-plan.cfm>

(or go to [www.co.washington.or.us/CommunityDevelopment](http://www.co.washington.or.us/CommunityDevelopment) click on Planning, Annual Action Plan option).

Two public hearings will be held on the draft plans in a virtual format and information regarding connection to the meeting will be available on the Office of Community Development website:

**Wednesday, April 6, 2022 - 10:00 a.m.**

**Thursday, April 14, 2022 - 7:00 p.m.**

Please notify the Office of Community Development at least 72 hours before a meeting or hearing if special accommodations (equipment or interpreting service) are needed. If you have a disability or are hearing impaired and need assistance, please plan ahead by calling 503 846-8814 or TTY relay dial 711 or 1-800-735-1232.

You may comment on the draft 2022 Action Plan at either of the public hearings, or by writing to

**Jennie H. Proctor, Program Manager**  
**Washington County Office of Community Development**  
328 W. Main Street, MS7  
Hillsboro, OR 97123  
Phone: 503-846-8814  
Fax: 503-846-2882  
Or  
E-mail: [cdbg@co.washington.or.us](mailto:cdbg@co.washington.or.us)

## Appendix F

### Complete List of HSSN Member Agencies

## **HSSN Partners**

With the Department of Housing Services playing an active role, Washington County's Housing and Supportive Services Network has established itself as a vital planning, coordinating and resource development body for homeless services in the county. The group is largely composed of representatives of non-profit organizations, direct service providers, and public agencies who share a commitment to developing a continuum of opportunities for the homeless. The HSSN has been instrumental in streamlining the referral process by providing a forum for Washington County agencies and non-profit organizations to share information, refer clients to each other, and collaborate on federal applications to bring resources to the county.

The following organizations currently participate in the HSSN:

[211 Info](#)

[ASSIST Program](#)

[Beaverton First Baptist Church](#)

[Beaverton School District](#)

[Bienestar](#)

[Boy Scouts of America, Troop 208](#)

[Boys and Girls Aid](#)

[Bridges to Change](#) | Homeless to Work Program

[Calvin Presbyterian Church - Tigard](#)

[Care to Share](#)

[Cascade AIDS Project](#)

[City of Beaverton](#)

[CODA](#)

[Community Action](#)

[Community Warehouse](#)

[Community Partners for Affordable Housing \(CPAH\)](#)

[Daytime Enrichment Activities and Recreation \(DEAR\)](#)

[Domestic Violence Resource Center \(DVRC\)](#)

[Families for Independent Living](#)

[Family Promise of Greater Washington County](#) | Interfaith Hospitality Network

[Family Promise of Tualatin Valley](#)

[Forest Grove School District](#)

[Forest Grove United Church of Christ](#)

[Good Neighbor Center](#)

[Hillsboro Congregational United Church of Christ](#)

[HomePlate](#)

[Housing Authority of Washington County](#)

[Housing Independence](#)

[Job Corps](#)

[Just Compassion of East Washington County](#)

[LifeWorks Northwest](#)

[Love, Inc.](#)

[Luke-Dorf, Inc.](#)

[Lutheran Community Services Northwest](#)

[Old Town Church](#)

[Open Door Counseling Center](#)

[Oregon Department of Human Services](#)

[Oregon Food Bank](#)

[Pacific University](#)

[Portland Housing Center](#)

[Project Access NOW](#)

[Project Bloom](#)

[REACH Community Development, Inc.](#)

[Recovery Association Project](#)

[Ride Connection](#)

[Rolling Hills Community Church](#)

[Safe Families for Children](#)

[Salvation Army Veterans and Families Center](#)

[Sequoia Mental Health Services, Inc.](#)

Soldiers to Veterans

[Sonrise Church](#)

[St. Anthony Catholic Church - Tigard](#)

[St. Francis Catholic Church](#)

[SW Community Health Center](#)

[The Community Housing Fund](#)

[The Salvation Army](#)

[United States Department of Housing and Urban Development \(HUD\)](#)

[United States Department of Veterans Affairs](#)

[Virginia Garcia Memorial Health Center](#)

[Washington County Commission on Children and Families](#)

[Washington County Cooperative Library Services](#)

[Washington County Mental Health Services](#)

[Washington County Department of Community Corrections](#)

[Washington County Department of Housing Services](#)

[Washington County Disability, Aging, and Veteran Services](#)

[Washington County Office of Community Development](#)

[Washington County Reentry Council](#)

[Washington County Sheriff's Office](#)

[Willamette West Habitat for Humanity](#)

[WorkSource Oregon](#)

[Worksystems, Inc.](#)

## Appendix G

### Certifications and SF-424s

# Community Development Systems

## Integrated Disbursement & Information System (IDIS)



**User:** B65237  
**Role:** Grantee  
**Organization:**  
 HILLSBORO

- Switch Profile
- Logout

### Activity

- Add
- Search
- Search HOME/HTF
- CDBG Cancellation

### Project

- Add
- Search
- Copy

### Consolidated Plans

- Add
- Copy
- Search

### Annual Action Plans

- Add
- Copy
- Search

### Consolidated Annual Performance Evaluation Report

- Add
- Search

### Utilities

- Home
- Data Downloads
- Print Page
- Help

### Links

- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

## Plans/Projects/Activities

## Funding/Drawdown

## Grant

## Grantee/PJ

## Admin

## Reports

## Annual Action Plans

### Menu

Public reporting burden for this collection of information is estimated to average 210 hours per response (154 hours for Consolidated Plan, 56 hours for an Annual Action Plan), including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.  
 OMB Control No: 2506-0117 (exp 9/30/2021).

- **Annual Action Plan saved.**

[Cancel](#)
[Download as Word document](#)
[Download Previous Versions](#)
[Delete this Amendment](#)

(Note: click on a link to edit)

### Annual Action Plan

#### Setup

- AD-26 Administration
- AD-50 Verify Grantee/PJ Information in IDIS
- AD-55 Verify Grantee/PJ - Program Contacts

#### Process

- AP-05 Executive Summary
- PR-05 Lead & Responsible Agencies
- AP-10 Consultation
- AP-12 Participation

#### Annual Action Plan

- AP-15 Expected Resources
- AP-20 Annual Goals and Objectives
- AP-35 Projects
- AP-50 Geographic Distribution
- AP-75 Barriers to affordable housing
- AP-85 Other Actions
- AP-90 Program Specific Requirements

[Cancel](#)
[Download as Word document](#)
[Download Previous Versions](#)
[Delete this Amendment](#)


Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>		
<b>* 3. Date Received:</b> 05/20/2022		<b>4. Applicant Identifier:</b> FY CDBG 2022
<b>5a. Federal Entity Identifier:</b> <input type="text"/>		<b>5b. Federal Award Identifier:</b> <input type="text"/>
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> <input type="text"/>		<b>7. State Application Identifier:</b> <input type="text"/>
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> City of Hillsboro		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 93-6002183		<b>* c. UEI:</b> 070727565000
<b>d. Address:</b>		
<b>* Street1:</b> 150 E. Main Street		
<b>Street2:</b> <input type="text"/>		
<b>* City:</b> Hillsboro		
<b>County/Parish:</b> <input type="text"/>		
<b>* State:</b> OR: Oregon		
<b>Province:</b> <input type="text"/>		
<b>* Country:</b> USA: UNITED STATES		
<b>* Zip / Postal Code:</b> 97123-4028		
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> Economic & Comm. Development		<b>Division Name:</b> Community Development Program
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b> Mr. <b>* First Name:</b> Omar		
<b>Middle Name:</b> <input type="text"/>		
<b>* Last Name:</b> Martinez		
<b>Suffix:</b> <input type="text"/>		
<b>Title:</b> Community Development Program Coordinator		
<b>Organizational Affiliation:</b> <input type="text"/>		
<b>* Telephone Number:</b> 503-681-5209		<b>Fax Number:</b> <input type="text"/>
<b>* Email:</b> Omar.Martinez@Hillsboro-Oregon.gov		



**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Department of Housing & Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

Community Development Block Grant/Entitlement Grants

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

City of Hillsboro Community Development Block Grant Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant \* b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="713,632.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="713,632.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title: \* Telephone Number:  Fax Number: \* Email: 

\* Signature of Authorized Representative:

\* Date Signed:

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
Signature of Authorized Official

5/19/22  
Date

City Manager  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2022-2023 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
Signature of Authorized Official

5/19/22  
Date

City Manager  
Title

### OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
Signature of Authorized Official

5/19/22  
Date

  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**


**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.



11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of Hillsboro	DATE SUBMITTED 05/20/2022

SF-424D (Rev. 7-97) Back

### ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Hillsboro	05/20/2022

Standard Form 424B (Rev. 7-97) Back

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
\_\_\_\_\_  
Signature of Authorized Official

5/26/2022  
\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager  
Title



## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2022-2023 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

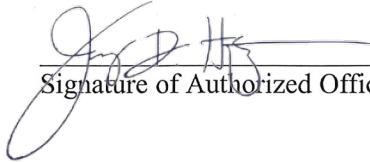
**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

5/26/2022  
Date

City Manager  
Title

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
\_\_\_\_\_  
Signature of Authorized Official

5/26/2022  
\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager  
Title



## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2022-2023 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

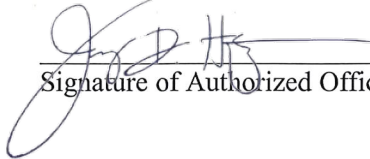
1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.



**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official  
  
City Manager  
\_\_\_\_\_  
Title

5/26/2022  
Date

# Community Development Systems

## Integrated Disbursement & Information System (IDIS)



**User:** B65237  
**Role:** Grantee  
**Organization:**  
 HILLSBORO

- Switch Profile
- Logout

### Activity

- Add
- Search
- Search HOME/HTF
- CDBG Cancellation

### Project

- Add
- Search
- Copy

### Consolidated Plans

- Add
- Copy
- Search

### Annual Action Plans

- Add
- Copy
- Search

### Consolidated Annual Performance Evaluation Report

- Add
- Search

### Utilities

- Home
- Data Downloads
- Print Page
- Help

### Links

- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

[Plans/Projects/Activities](#)
[Funding/Drawdown](#)
[Grant](#)
[Grantee/PJ](#)
[Admin](#)
[Reports](#)

## Annual Action Plans

### Menu

Public reporting burden for this collection of information is estimated to average 210 hours per response (154 hours for Consolidated Plan, 56 hours for an Annual Action Plan), including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.  
 OMB Control No: 2506-0117 (exp 9/30/2021).

- **Annual Action Plan saved.**

[Cancel](#)
[Download as Word document](#)
[Download Previous Versions](#)
[Delete this Amendment](#)

(Note: click on a link to edit)

### Annual Action Plan

#### Setup

- AD-26 Administration
- AD-50 Verify Grantee/PJ Information in IDIS
- AD-55 Verify Grantee/PJ - Program Contacts

#### Process

- AP-05 Executive Summary
- PR-05 Lead & Responsible Agencies
- AP-10 Consultation
- AP-12 Participation

#### Annual Action Plan

- AP-15 Expected Resources
- AP-20 Annual Goals and Objectives
- AP-35 Projects
- AP-50 Geographic Distribution
- AP-75 Barriers to affordable housing
- AP-85 Other Actions
- AP-90 Program Specific Requirements

[Cancel](#)
[Download as Word document](#)
[Download Previous Versions](#)
[Delete this Amendment](#)


Application for Federal Assistance SF-424		
<div> <div> * 1. Type of Submission:  <input type="checkbox"/> Preapplication  <input checked="" type="checkbox"/> Application  <input type="checkbox"/> Changed/Corrected Application </div> <div> * 2. Type of Application:  <input checked="" type="checkbox"/> New  <input type="checkbox"/> Continuation  <input type="checkbox"/> Revision </div> <div> * If Revision, select appropriate letter(s):  <input type="text"/>  * Other (Specify):  <input type="text"/> </div> </div>		
* 3. Date Received: 05/20/2022		4. Applicant Identifier: FY CDBG 2022
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: City of Hillsboro		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 93-6002183		* c. UEI: 070727565000
<b>d. Address:</b>		
* Street1: 150 E. Main Street Street2: <input type="text"/> * City: Hillsboro County/Parish: <input type="text"/> * State: OR: Oregon Province: <input type="text"/> * Country: USA: UNITED STATES * Zip / Postal Code: 97123-4028		
<b>e. Organizational Unit:</b>		
Department Name: Economic & Comm. Development		Division Name: Community Development Program
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: Mr. * First Name: Omar Middle Name: <input type="text"/> * Last Name: Martinez Suffix: <input type="text"/> Title: Community Development Program Coordinator Organizational Affiliation: <input type="text"/> * Telephone Number: 503-681-5209 Fax Number: <input type="text"/> * Email: Omar.Martinez@Hillsboro-Oregon.gov		

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

Department of Housing & Urban Development

### 11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant/Entitlement Grants

### \* 12. Funding Opportunity Number:

\* Title:

### 13. Competition Identification Number:

Title:

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

City of Hillsboro Community Development Block Grant Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant \* b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="713,632.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="713,632.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title: \* Telephone Number:  Fax Number: \* Email: 

\* Signature of Authorized Representative:

\* Date Signed:

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
Signature of Authorized Official

5/19/22  
Date

City Manager  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2022-2023 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
Signature of Authorized Official

5/19/22  
Date

City Manager  
Title



### OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
Signature of Authorized Official

5/19/22  
Date

  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Hillsboro	05/20/2022

SF-424D (Rev. 7-97) Back

## ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Hillsboro	05/20/2022

Standard Form 424B (Rev. 7-97) Back

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

### 11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

### \* 12. Funding Opportunity Number:

PY22 CDBG

\* Title:

Community Development Block Grant Entitlement Program PY21

### 13. Competition Identification Number:

Title:

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

City of Beaverton Entitlement Block Grant Program PY22

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

<b>Application for Federal Assistance SF-424</b>			
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		<b>* If Revision, select appropriate letter(s):</b> <input style="width: 100%;" type="text"/> <b>* Other (Specify):</b> <input style="width: 100%;" type="text"/>	
<b>* 3. Date Received:</b> <input style="width: 100%;" type="text" value="05/13/2022"/>		<b>4. Applicant Identifier:</b> <input style="width: 100%;" type="text" value="PY22 CDBG Entitlement Award"/>	
<b>5a. Federal Entity Identifier:</b> <input style="width: 100%;" type="text" value="B-22-MC-41-007"/>		<b>5b. Federal Award Identifier:</b> <input style="width: 100%;" type="text"/>	
<b>State Use Only:</b>			
<b>6. Date Received by State:</b> <input style="width: 100%;" type="text"/>		<b>7. State Application Identifier:</b> <input style="width: 100%;" type="text"/>	
<b>8. APPLICANT INFORMATION:</b>			
<b>* a. Legal Name:</b> <input style="width: 100%;" type="text" value="City Of Beaverton"/>			
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input style="width: 100%;" type="text" value="93-6002125"/>		<b>* c. UEI:</b> <input style="width: 100%;" type="text" value="EEV9FLX34VF8"/>	
<b>d. Address:</b>			
<b>* Street1:</b> <input style="width: 100%;" type="text" value="12725 SW Millikan Way"/> <b>Street2:</b> <input style="width: 100%;" type="text"/> <b>* City:</b> <input style="width: 100%;" type="text" value="Beaverton"/> <b>County/Parish:</b> <input style="width: 100%;" type="text"/> <b>* State:</b> <input style="width: 100%;" type="text" value="OR: Oregon"/> <b>Province:</b> <input style="width: 100%;" type="text"/> <b>* Country:</b> <input style="width: 100%;" type="text" value="USA: UNITED STATES"/> <b>* Zip / Postal Code:</b> <input style="width: 100%;" type="text" value="97076-4755"/>			
<b>e. Organizational Unit:</b>			
<b>Department Name:</b> <input style="width: 100%;" type="text" value="Community Development"/>		<b>Division Name:</b> <input style="width: 100%;" type="text" value="Development"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>			
<b>Prefix:</b> <input style="width: 100%;" type="text" value="Ms ."/> <b>Middle Name:</b> <input style="width: 100%;" type="text"/> <b>* Last Name:</b> <input style="width: 100%;" type="text" value="Haruyama"/> <b>Suffix:</b> <input style="width: 100%;" type="text"/>		<b>* First Name:</b> <input style="width: 100%;" type="text" value="Jenny"/>	
<b>Title:</b> <input style="width: 100%;" type="text" value="City Manager"/>			
<b>Organizational Affiliation:</b> <input style="width: 100%;" type="text"/>			
<b>* Telephone Number:</b> <input style="width: 100%;" type="text" value="503 526-3272"/>		<b>Fax Number:</b> <input style="width: 100%;" type="text"/>	
<b>* Email:</b> <input style="width: 100%;" type="text" value="jharuyama@beavertonoregon.gov"/>			



**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

1

\* b. Program/Project

OR-001

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

07/01/2022

\* b. End Date:

06/30/2023

**18. Estimated Funding (\$):**

\* a. Federal

669,589.00

\* b. Applicant

\* c. State

\* d. Local

\* e. Other

\* f. Program Income

76,200.00

\* g. TOTAL

745,789.00

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

Ms.

\* First Name:

Jenny

Middle Name:

\* Last Name:

Haruyama

Suffix:

\* Title:

City Manager

\* Telephone Number:

503 526 3272

Fax Number:

\* Email:

jharuyama@beavertonoregon.gov

\* Signature of Authorized Representative:

\* Date Signed:

5/26/2022



## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

### 11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

### \* 12. Funding Opportunity Number:

PY22 CDBG

\* Title:

Community Development Block Grant Entitlement Program PY21

### 13. Competition Identification Number:

Title:

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

City of Beaverton Entitlement Block Grant Program PY22

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

<b>Application for Federal Assistance SF-424</b>			
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>	
<b>* 3. Date Received:</b> <input type="text" value="05/13/2022"/>		<b>4. Applicant Identifier:</b> <input type="text" value="PY22 CDBG Entitlement Award"/>	
<b>5a. Federal Entity Identifier:</b> <input type="text" value="B-22-MC-41-007"/>		<b>5b. Federal Award Identifier:</b> <input type="text"/>	
<b>State Use Only:</b>			
<b>6. Date Received by State:</b> <input type="text"/>		<b>7. State Application Identifier:</b> <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>			
<b>* a. Legal Name:</b> <input type="text" value="City Of Beaverton"/>			
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input type="text" value="93-6002125"/>		<b>* c. UEI:</b> <input type="text" value="EEV9FLX34VF8"/>	
<b>d. Address:</b>			
<b>* Street1:</b> <input type="text" value="12725 SW Millikan Way"/> <b>Street2:</b> <input type="text"/> <b>* City:</b> <input type="text" value="Beaverton"/> <b>County/Parish:</b> <input type="text"/> <b>* State:</b> <input type="text" value="OR: Oregon"/> <b>Province:</b> <input type="text"/> <b>* Country:</b> <input type="text" value="USA: UNITED STATES"/> <b>* Zip / Postal Code:</b> <input type="text" value="97076-4755"/>			
<b>e. Organizational Unit:</b>			
<b>Department Name:</b> <input type="text" value="Community Development"/>		<b>Division Name:</b> <input type="text" value="Development"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>			
<b>Prefix:</b> <input type="text" value="Ms ."/> <b>Middle Name:</b> <input type="text"/> <b>* Last Name:</b> <input type="text" value="Haruyama"/> <b>Suffix:</b> <input type="text"/>		<b>* First Name:</b> <input type="text" value="Jenny"/>	
<b>Title:</b> <input type="text" value="City Manager"/>			
<b>Organizational Affiliation:</b> <input type="text"/>			
<b>* Telephone Number:</b> <input type="text" value="503 526-3272"/>		<b>Fax Number:</b> <input type="text"/>	
<b>* Email:</b> <input type="text" value="jharuyama@beavertonoregon.gov"/>			



**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

1

\* b. Program/Project

OR-001

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

07/01/2022

\* b. End Date:

06/30/2023

**18. Estimated Funding (\$):**

\* a. Federal

669,589.00

\* b. Applicant

\* c. State

\* d. Local

\* e. Other

\* f. Program Income

76,200.00

\* g. TOTAL

745,789.00

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

Ms.

\* First Name:

Jenny

Middle Name:

\* Last Name:

Haruyama

Suffix:

\* Title:

City Manager

\* Telephone Number:

503 526 3272

Fax Number:

\* Email:

jharuyama@beavertonoregon.gov

\* Signature of Authorized Representative:

\* Date Signed:

5/26/2022



## ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

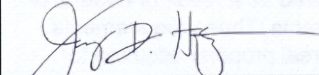
**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.



9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of Beaverton	DATE SUBMITTED 05/27/2022

Standard Form 424B (Rev. 7-97) Back



## ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

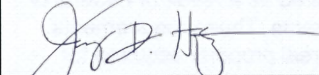
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of Beaverton	DATE SUBMITTED 05/27/2022

Standard Form 424B (Rev. 7-97) Back



## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

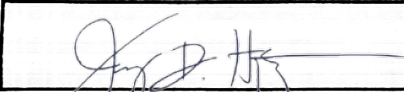
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Beaverton	05/27/2022

SF-424D (Rev. 7-97) Back

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

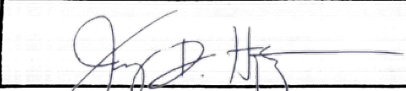
Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102



11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Beaverton	05/27/2022

SF-424D (Rev. 7-97) Back

Application for Federal Assistance SF-424			
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>	
<b>* 3. Date Received:</b> 06/10/2022		<b>4. Applicant Identifier:</b> PY2022 CDBG	
<b>5a. Federal Entity Identifier:</b> 41-0002		<b>5b. Federal Award Identifier:</b> B-22-UC-41-0002	
<b>State Use Only:</b>			
<b>6. Date Received by State:</b> <input type="text"/>		<b>7. State Application Identifier:</b> N/A	
<b>8. APPLICANT INFORMATION:</b>			
<b>* a. Legal Name:</b> COUNTY OF WASHINGTON			
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 93-6002316		<b>* c. UEI:</b> H8F3KZ3X4LC3	
<b>d. Address:</b>			
<b>* Street1:</b> 155 North 1st Avenue, Suite 300, MS21			
<b>Street2:</b> <input type="text"/>			
<b>* City:</b> Hillsboro			
<b>County/Parish:</b> Washington			
<b>* State:</b> OR: Oregon			
<b>Province:</b> <input type="text"/>			
<b>* Country:</b> USA: UNITED STATES			
<b>* Zip / Postal Code:</b> 97124-3001			
<b>e. Organizational Unit:</b>			
<b>Department Name:</b> Community Development		<b>Division Name:</b> <input type="text"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>			
<b>Prefix:</b> Ms.		<b>* First Name:</b> Jennie	
<b>Middle Name:</b> H.			
<b>* Last Name:</b> Proctor			
<b>Suffix:</b> <input type="text"/>			
<b>Title:</b> Program Manager			
<b>Organizational Affiliation:</b> Washington County Oregon			
<b>* Telephone Number:</b> 503 846 8663		<b>Fax Number:</b> 503 846 2882	
<b>* Email:</b> Jennie_Proctor@co.washington.or.us			

**Application for Federal Assistance SF-424****\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

Community Development Block Grant Program

**\* 12. Funding Opportunity Number:**

FY 2022 CDBG

\* Title:

FY 2022 Community Development Block Grant Program

**13. Competition Identification Number:**

N/A

Title:

N/A

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Washington County, Oregon Community Development Block Grant (FY 2022)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments



**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

1

\* b. Program/Project

1

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

07/01/2022

\* b. End Date:

06/30/2023

**18. Estimated Funding (\$):**

\* a. Federal

2,071,033.00

\* b. Applicant

\* c. State

\* d. Local

\* e. Other

\* f. Program Income

266,963.00

\* g. TOTAL

2,337,996.00

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐

a. This application was made available to the State under the Executive Order 12372 Process for review on

☒

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☐

c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐

Yes

☒

No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

\* First Name:

Kathryn

Middle Name:

\* Last Name:

Harrington

Suffix:

\* Title:

Chair, Board of Commissioners

\* Telephone Number:

503 846 8681

Fax Number:

\* Email:

Kathryn.Harrington@co.washington.or.us

\* Signature of Authorized Representative:



\* Date Signed:

06/16/22

2022 Annual Action Plan

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Chair, WA to Board of Commissioners
APPLICANT ORGANIZATION Washington County, Oregon	DATE SUBMITTED 06/16/22

SF-424D (Rev. 7-97) Back

## CERTIFICATION REGARDING LOBBYING

### Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.


(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

<b>* APPLICANT'S ORGANIZATION</b> Washington County - Oregon		
<b>* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE</b>		
Prefix: <input type="text"/>	* First Name: <b>KATHRYN</b>	Middle Name: <input type="text"/>
* Last Name: <b>HARRINGTON</b>	Suffix: <input type="text"/>	
* Title: <b>Chair, WA Co Board of Commissioners</b>		
* SIGNATURE: 	* DATE: <b>8/6/16/12</b>	

2022  
Annual Action Plan  
2022 Annual Action Plan  
2022 Annual Action Plan

<b>Application for Federal Assistance SF-424</b>			
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		<b>* If Revision, select appropriate letter(s):</b> <input style="width: 100%;" type="text"/> <b>* Other (Specify):</b> <input style="width: 100%;" type="text"/>	
<b>* 3. Date Received:</b> <input style="width: 100%;" type="text" value="06/10/2022"/>		<b>4. Applicant Identifier:</b> <input style="width: 100%;" type="text" value="PY 2022 HOME"/>	
<b>5a. Federal Entity Identifier:</b> <input style="width: 100%;" type="text" value="41-0002"/>		<b>5b. Federal Award Identifier:</b> <input style="width: 100%;" type="text" value="M-21DC-41-0202"/>	
<b>State Use Only:</b>			
<b>6. Date Received by State:</b> <input style="width: 100%;" type="text"/>		<b>7. State Application Identifier:</b> <input style="width: 100%;" type="text" value="N/A"/>	
<b>8. APPLICANT INFORMATION:</b>			
<b>* a. Legal Name:</b> <input style="width: 100%;" type="text" value="COUNTY OF WASHINGTON"/>			
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input style="width: 100%;" type="text" value="93-6002316"/>		<b>* c. UEI:</b> <input style="width: 100%;" type="text" value="H8F3KZ3X4LC3"/>	
<b>d. Address:</b>			
<b>* Street1:</b> <input style="width: 100%;" type="text" value="155 North 1st Avenue, Suite 300, MS21"/> <b>Street2:</b> <input style="width: 100%;" type="text"/> <b>* City:</b> <input style="width: 100%;" type="text" value="Hillsboro"/> <b>County/Parish:</b> <input style="width: 100%;" type="text" value="Washington"/> <b>* State:</b> <input style="width: 100%;" type="text" value="OR: Oregon"/> <b>Province:</b> <input style="width: 100%;" type="text"/> <b>* Country:</b> <input style="width: 100%;" type="text" value="USA: UNITED STATES"/> <b>* Zip / Postal Code:</b> <input style="width: 100%;" type="text" value="97124-3001"/>			
<b>e. Organizational Unit:</b>			
<b>Department Name:</b> <input style="width: 100%;" type="text" value="Community Development"/>		<b>Division Name:</b> <input style="width: 100%;" type="text"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>			
<b>Prefix:</b> <input style="width: 100%;" type="text" value="Ms."/>		<b>* First Name:</b> <input style="width: 100%;" type="text" value="Jennie"/>	
<b>Middle Name:</b> <input style="width: 100%;" type="text" value="H."/>			
<b>* Last Name:</b> <input style="width: 100%;" type="text" value="Proctor"/>			
<b>Suffix:</b> <input style="width: 100%;" type="text"/>			
<b>Title:</b> <input style="width: 100%;" type="text" value="Program Manager"/>			
<b>Organizational Affiliation:</b> <input style="width: 100%;" type="text" value="Washington County Oregon"/>			
<b>* Telephone Number:</b> <input style="width: 100%;" type="text" value="503 846 8663"/>		<b>Fax Number:</b> <input style="width: 100%;" type="text" value="503 846 2882"/>	
<b>* Email:</b> <input style="width: 100%;" type="text" value="Jennie_Proctor@co.washington.or.us"/>			

**Application for Federal Assistance SF-424****\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.239

CFDA Title:

HOME Investment Partnership Program

**\* 12. Funding Opportunity Number:**

PY 2022 HOME

\* Title:

PY 2022 HOME Investment Partnership Program

**13. Competition Identification Number:**

N/A

Title:

N/A

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Washington County, Oregon HOME Investment Partnerships Program (PY 2022)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments



**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

1

\* b. Program/Project

1

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

New Attachment

**17. Proposed Project:**

\* a. Start Date:

07/01/2022

\* b. End Date:

06/30/2023

**18. Estimated Funding (\$):**

\* a. Federal

1,802,891.00

\* b. Applicant

\* c. State

\* d. Local

\* e. Other

\* f. Program Income

532,438.00

\* g. TOTAL

2,335,329.00

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐

a. This application was made available to the State under the Executive Order 12372 Process for review on

☒

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☐

c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐

Yes

☒

No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

New Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

\* First Name:

Kathryn

Middle Name:

\* Last Name:

Harrington

Suffix:

\* Title:

Chair, Board of Commissioners

\* Telephone Number:

503 846 8681

Fax Number:

\* Email:

Kathryn\_Harrington@co.washington.or.us

\* Signature of Authorized Representative:



\* Date Signed:

06/16/22



## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
Signature of Authorized Official

06/16/22  
Date

chair  
Title

Chapter 105

Chapter 105

<b>Application for Federal Assistance SF-424</b>			
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		<b>* If Revision, select appropriate letter(s):</b> <input style="width: 100%;" type="text"/> <b>* Other (Specify):</b> <input style="width: 100%;" type="text"/>	
<b>* 3. Date Received:</b> <input style="width: 100%;" type="text"/> 06/10/2022		<b>4. Applicant Identifier:</b> <input style="width: 100%;" type="text"/> PY2022 ESG	
<b>5a. Federal Entity Identifier:</b> <input style="width: 100%;" type="text"/> 41-0002		<b>5b. Federal Award Identifier:</b> <input style="width: 100%;" type="text"/> E-22-UC-41-0002	
<b>State Use Only:</b>			
<b>6. Date Received by State:</b> <input style="width: 100%;" type="text"/>		<b>7. State Application Identifier:</b> <input style="width: 100%;" type="text"/> N/A	
<b>8. APPLICANT INFORMATION:</b>			
<b>* a. Legal Name:</b> <input style="width: 100%;" type="text"/> COUNTY OF WASHINGTON			
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input style="width: 100%;" type="text"/> 93-6002316		<b>* c. UEI:</b> <input style="width: 100%;" type="text"/> H8F3KZ3X4LC3	
<b>d. Address:</b>			
<b>* Street1:</b> <input style="width: 100%;" type="text"/> 155 North 1st Avenue, Suite 300, MS21 <b>Street2:</b> <input style="width: 100%;" type="text"/> <b>* City:</b> <input style="width: 100%;" type="text"/> Hillsboro <b>County/Parish:</b> <input style="width: 100%;" type="text"/> Washington <b>* State:</b> <input style="width: 100%;" type="text"/> OR: Oregon <b>Province:</b> <input style="width: 100%;" type="text"/> <b>* Country:</b> <input style="width: 100%;" type="text"/> USA: UNITED STATES <b>* Zip / Postal Code:</b> <input style="width: 100%;" type="text"/> 97124-3001			
<b>e. Organizational Unit:</b>			
<b>Department Name:</b> <input style="width: 100%;" type="text"/> Community Development		<b>Division Name:</b> <input style="width: 100%;" type="text"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>			
<b>Prefix:</b> <input style="width: 100%;" type="text"/> Ms. <b>Middle Name:</b> <input style="width: 100%;" type="text"/> H. <b>* Last Name:</b> <input style="width: 100%;" type="text"/> Proctor <b>Suffix:</b> <input style="width: 100%;" type="text"/>		<b>* First Name:</b> <input style="width: 100%;" type="text"/> Jennie	
<b>Title:</b> <input style="width: 100%;" type="text"/> Program Manager			
<b>Organizational Affiliation:</b> <input style="width: 100%;" type="text"/> Washington County Oregon			
<b>* Telephone Number:</b> <input style="width: 100%;" type="text"/> 503 846 8663		<b>Fax Number:</b> <input style="width: 100%;" type="text"/> 503 846 2882	
<b>* Email:</b> <input style="width: 100%;" type="text"/> Jennie_Proctor@co.washington.or.us			

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

### 11. Catalog of Federal Domestic Assistance Number:

14.231

CFDA Title:

ESG Emergency Solutions Grant

### \* 12. Funding Opportunity Number:

PY 2022 ESG

\* Title:

PY 2022 Emergency Solutions Grant Program

### 13. Competition Identification Number:

N/A

Title:

N/A

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

New Attachment

### \* 15. Descriptive Title of Applicant's Project:

Washington County, Oregon Emergency Solutions Grant (PY 2022)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

1

\* b. Program/Project

1

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

07/01/2022

\* b. End Date:

06/30/2023

**18. Estimated Funding (\$):**

\* a. Federal

161,798.00

\* b. Applicant

\* c. State

\* d. Local

\* e. Other

\* f. Program Income

\* g. TOTAL

161,798.00

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☐ c. Program is not covered by E.O. 12372.**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

\* First Name:

Kathryn

Middle Name:

\* Last Name:

Harrington

Suffix:

\* Title:

Chair, Board of Commissioners

\* Telephone Number:

503 846 8681

Fax Number:

\* Email:

Kathryn\_Harrington@co.washington.or.us

\* Signature of Authorized Representative:




\* Date Signed:

06/16/22





9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Chair, WA County Board of Commissioners
APPLICANT ORGANIZATION Washington County - Oregon	DATE SUBMITTED 06/16/22

Standard Form 424B (Rev. 7-97) Back

### ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
Signature of Authorized Official

06/16/22  
Date

chair  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2022-2023 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:


1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.


**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
Signature of Authorized Official

  
Date

  
Title

### OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
Signature of Authorized Official

06/16/22  
Date

chair  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.





## **Washington County Office of Community Development**

328 West Main Street, Suite 100, MS7  
Hillsboro, OR 97123



503-846-8814



503-846-2882



[www.co.washington.or.us/CommunityDevelopment](http://www.co.washington.or.us/CommunityDevelopment)

To help ensure equal access to Washington County Office of Community Development programs, services and activities, we will provide translation, reasonably modify policies or procedures and provide auxiliary aids/services/alternative formats to persons with disabilities.

For accommodations, translations, complaints, and additional information, contact 503-846-8814, or for voice to TTY relay dial 711 or 1-800-735-1232.

Para traducción en español marque 1-800-735-3896.

