

# Washington County EMS Alliance



**Washington County EMS Alliance  
Governing Board  
Meeting Minutes  
June 27, 2024**

**Attendance:**

Member/Delegate			Back-Up Delegate	
Present	Name	Jurisdiction	Present	Name
X	David Downey (Chair)	City of Hillsboro	X	Greg Espinosa
X	Jim Geering (Vice Chair)	City of Forest Grove and City of Cornelius		Patrick Wineman
X	Marni Kuyl	Washington County		Mjere Simantel
	Rodney Linz	Banks Fire District	X	Andrew Cooper
X	Deric Weiss	Tualatin Valley Fire & Rescue	X	Steve Boughey
Affiliate Member Representative			Backup Representative	
X	Randy Lauer	American Medical Response	X	Jennifer Romero
X	Larry Boxman	Metro West Ambulance		Shawn Baird
	Mark Buchholz	WCCCA	X	Jennifer Reese

Other Interested Parties/Staff:

Tim Case (WCEMS), Gaby Rodriguez (WCEMS), Yera Castaneda (WCEMS), Ritu Sahni (MD WCEMS), Jennifer Romero (AMR), Zach Hall (AMR), Kristin Chaffee (TVFR), Jason Jensen (AMR), Rob McDonald (AMR), Ben Sorenson (TVFR), Tia Ho (Ride Connection), Shawn Wood (MWA), Kenny Frentress (TVFR), James Smario (TVFR),.

**Summary of Actions and Decisions**

1. Adoption of the Agenda
2. Review and approve May meeting minutes.
3. Strategic Planning

Department of Health and Human Services — Emergency Medical Services

155 N First Avenue, MS-23, Hillsboro, OR 97124-3072

Phone: 503-846-8699 • Fax: 503-693-8996 • [ems@co.washington.or.us](mailto:ems@co.washington.or.us)



4. Workgroup Updates
5. EMS Updates
6. Good of the Order (Public Comment)

### **Opening Comments**

Chief Downey opened the meeting at 1:00 PM and welcomed everyone.

### **Adoption of the Agenda**

Chief Downey asked the governing board members board members for a motion to adopt the agenda as presented, Chief Weiss made a motion to approve, and Chief Geering seconded. The agenda was adopted with no changes.

### **Review and Approve Minutes**

Chief Downey asked the board members if everyone had a chance to review the May meeting minutes and asked for a motion to approve. Andrew Cooper made a motion to approve; Chief Weiss seconded; the meeting minutes were approved with no changes.

### **Public Comment**

Chief Downey welcomed public comment. No public comment.

### **Strategic Planning**

- **Alliance workgroup charter discussion:**
  - This discussion will focus on identify participants and staff for the system stewardship and resource management charters to finalize them at this meeting.
  - Those who are interested in participating in any of the charters please contact Tim Case.
- **System Stewardship**
  - TVFR -Chief Weiss along with Chief Smario and Chief Sorensen will take on the task to identify participants for this workgroup.
- **Resource Management**
  - Forest Grove Fire - Chief Geering and Chief Wineman would like to be part of this workgroup.
  - Dr. Sahni is interested in this group.
  - Tim Case will be happy to jump on this group for county representation.
- **Governance Documents (Current)**
  - Hillsboro Fire will happily remain in this group.
  - Minor changes for maintenance were made, everyone present is okay with the changes.
- **Data Workgroup (Current)**
  - Hillsboro Fire would like to remain with this workgroup.
- **Data Reporting System Wide:**
  - Tim Case presented regular updates for systemwide data.

## **EMS Alliance Workgroup Updates:**

- **Dispatch data workgroup**
  - No new updates
- **Data workgroup**
  - No new updates

## **EMS Staff update:**

- Nurse Navigator kick off meeting was held last month and are very enthusiastic about this project.
- Licensing has started with some minor changes to the coverage being now from August to July to accommodate some internal finance problems, this however does not affect the decals.
- WC EMS now has the capability to receive licensing payments via credit card.
- We continue the work with the data use agreement, to look at all the data and streamline within FirstWatch and its family of programs to make sure that the data all matches up between the different places.

## **Agency Updates:**

- **TVFR**
  - Kristin Chaffee will be retiring, and her last day is tomorrow, if you would like to send her an email to thank her for all the great work she did.
- **Forest Grove/Cornelius Fire**
  - No new updates
- **Banks Fire**
  - No new updates
- **Gaston Fire**
  - No new updates
- **Hillsboro Fire**
  - No new updates
- **Medical Directors**
  - Dr. Daya appreciates seeing the data reports presented by Tim Case
  - Dr. Sahni thanked Chief Boughey for all the great work he did for this EMS system.
- **WCCCA**
  - Jack mentioned the data sharing agreement when we hit that one with our attorney, he had like three or four other agreements, and we hope to have that information back from legal in the next week so can get that started and on the way.
  - Working with Nurse Navigator.
  - Tech manager Ron Polyconi is retiring, he is staying under contract for the transition so that some projects can be closed.

- Most of the day-to-day responsibilities for facilities, radio, and IT is going to go through Jennifer Reese until another tech is in place.
- **MWA**
  - We are starting Lifelight ground operations the transition occurring the month of July with completion date of August 1<sup>st</sup>.
- **AMR**
  - Nearly fully staffed, only have one paramedic spot open.
  - A few EMT's will be finishing paramedic school their didactic portion.
  - Randy Lauer is retiring but will continue to be around and join these meetings periodically.

### **Public Comment**

Chief Downey opened the meeting up to public comment. There is no one for public comment.

### **Good of the Order**

- Marni let the Alliance know that Washington County is an early adopter of the DEFLEXION program which was included in House Bill 440 02. This is to divert people who are cited or arrested for possession out of the criminal justice system into treatment. County had 5 months to design this program and the goal is to start September 1<sup>st</sup> since this is when the law changes and possession becomes a criminal offense again.
- Marni's question is if the Alliance would be interested in a short presentation about what is being planned and how it will work?
- Please let Marni know if this would be of interest to the Alliance.
- If you have any agenda items for the next meeting please send them to Adrienne, Chief Downey, Chief Geering, or Yera.

**Meeting was adjourned at 2:33 pm.**

**Next meeting: July 25<sup>th</sup> at 1:00 p.m.- 3:00 p.m., via Zoom**

Minutes compiled by Yera Castaneda