

Washington County EMS Alliance



Washington County EMS Alliance Governing Board Meeting Minutes October 24, 2024

Attendance:

Member/Delegate			Back-Up Delegate	
Present	Name	Jurisdiction	Present	Name
X	David Downey (Chair)	City of Hillsboro	X	Greg Espinosa
X	Jim Geering (Vice Chair)	City of Forest Grove and City of Cornelius		Patrick Wineman
X	Marni Kuyl	Washington County	X	Mjere Simantel
	Rodney Linz	Banks Fire District	X	Andrew Cooper
X	Deric Weiss	Tualatin Valley Fire & Rescue		Kenny Frentress
Affiliate Member Representative			Backup Representative	
X	Jennifer Romero	American Medical Response	X	Rob McDonald
X	Larry Boxman	Metro West Ambulance		Shawn Baird
X	Mark Buchholz	WCCCA	X	Jennifer Reese

Other Interested Parties/Staff:

Adrienne Donner (WCEMS), Tim Case (WCEMS), Gaby Rodriguez (WCEMS), Alyssa Mooney (WCEMS) Marie Boman-Davis (WCPH), Zach Hall (AMR), Tia H. Ho (Ride Connection), James Smario (TVFR), Austin DePaolo (Teamsters 223)

Summary of Actions and Decisions

1. Adoption of the Agenda
2. Review and approve September meeting minutes.
3. Strategic Planning
4. Workgroup Updates
5. EMS Updates

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6. Good of the Order (Public Comment)

Opening Comments

Chief Downey opened the meeting at 1:00 PM and welcomed everyone.

Adoption of the Agenda

Chief Downey asked the governing board members for a motion to adopt the agenda as presented, Chief Geering made a motion to approve, and Marni Kuyl seconded. The agenda was adopted with no changes.

Review and Approve Minutes

Chief Downey asked the board members if everyone had a chance to review the September meeting minutes and asked for a motion to approve. Chief Geering made a motion to approve; Capt. Andrew Cooper seconded; the meeting minutes were approved with no changes.

Public Comment

Chief Downey welcomed public comment. No public comment.

EMS Alliance Workgroup Updates:

- **Resource management workgroup**
 - Still trying to fill out some of the positions in this workgroup.
- **Regulatory documents workgroup**
 - No new updates
- **System stewardship workgroup**
 - Still trying to fill out some of the positions in this workgroup.
- **Data workgroup**
 - Met Oct 16th, and we did have a draft of the data use agreement, some of the folks in this meeting had not seen a copy of the draft of this data use agreement.
 - It has now been made available to everyone but if anyone that needs to see it has not heard about it or need a copy, please let us know so that you can provide it to your agency for review.
 - Doodle poll was sent out to everyone for a November meeting.
 - There have been some changes to specify what data will and will not be shared.

EMS Staff update:

- Marni Kuyl will be stepping down as representative at the Alliance table to take care of other responsibilities at the county.
- Mjere Simantel will be taking Marni's place in this group with Marie Boman-Davis as backup delegate.
- Adrienne provided the following language from the bylaws for chair and vice chair positions for the EMS Alliance:
 - **Chair and Vice Chair roles language**
 - B. Officers*
 1. *Presiding Officer/Chair: Governing Board members shall select a presiding officer/chair from among them to serve for a term of one year.*
 2. *Vice Chair: Governing Board members shall select a vice chair from among them to serve in the Chair's absence.*

3. *Term: Role of Chair and Vice Chair will be revisited annually and confirmed via vote.*
4. *Chair and Vice Chair can hold consecutive terms.*
5. *Alternate delegates do not take on the role of the primary delegate if they hold an officer position.*

- These positions need to be voted on at the November/December meeting so that they go into effect in January.
- Chief Downey thanked Marni for her support of this group all these years that she has been with the Alliance.

Agency Updates:

- **TVFR**
 - Thanks to Marni for her partnership with the Alliance.
- **Forest Grove/Cornelius Fire**
 - Thankful to Marni for the support to this group.
 - FirstWatch conference was great, there was a lot of value in it.
- **Banks Fire**
 - No new updates
- **Gaston Fire**
 - No new updates
- **Hillsboro Fire**
 - Change in battalion chiefs coming in January.
 - Chief Vecht moving back into shift work.
 - Chief Ben Tanner will be new EMS chief.
- **Medical Directors**
 - No medical directors present today.
- **WCCCA**
 - Back to the standard staffing model.
 - In the last 45 days have had Loss of staff. Lost one to another communications center, one to a Police Departments, one to courts, one to PGE, and one not sure what they are going to do (and two out on extended FMLA).
- **MWA**
 - 24 ambulances deployed.
 - Looking to add 6 more ambulances and 10 vans.
 - 26 wheelchair vehicles
- **AMR**
 - Staffing is close to where they want to be.
 - 5 EMT will upgrade to paramedic in January.

- 9 EMT's currently in medic school

Public Comment

Chief Downey opened the meeting up to public comment. There is no one for public comment.

Good of the Order

- Doodle poll is out for the proposed day for the combined December and November meeting. Please complete it so we can select a date.
- If you are interested in either of the Chair and Vice Chair positions, please send Adrienne the information so she can put it on the agenda.
- If you have any agenda items for the next meeting please send them to Adrienne, Chief Downey, Chief Geering, or Yera.

Meeting was adjourned at 1:20 pm.

Next meeting: TBD via Zoom

Minutes compiled by Yera Castaneda