

Financial Statements and  
Supplementary Data

# Urban Road Maintenance Service District



(A Component Unit of Washington County, Oregon)



Year ended  
**June 30, 2012**

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**WASHINGTON COUNTY URBAN ROAD  
MAINTENANCE SERVICE DISTRICT**  
(A Component Unit of Washington County, Oregon)

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**WASHINGTON COUNTY URBAN ROAD  
MAINTENANCE SERVICE DISTRICT  
(A Component Unit of Washington County, Oregon)**

Governing Body Under ORS 451.435  
Board of County Commissioners  
Washington County, Oregon  
155 North First Avenue  
Hillsboro, Oregon 97124-3072

Commissioners as of June 30, 2012

<u>Name</u>	<u>Term Expires</u>
Andy Duyck, Chair Commissioner-At-Large	December 31, 2014
Dick Schouten, Vice Chair District 1	December 31, 2012
Greg Malinowski District 2	December 31, 2014
Roy Rogers District 3	December 31, 2012
Bob Terry District 4	December 31, 2014

Andrew Singelakis, Director of Land Use and Transportation

Administrative Staff

Robert Davis, County Administrator  
Don Bohn, Assistant County Administrator  
Rob Massar, Assistant County Administrator  
Mary Gruss, Chief Finance Officer  
Roger Dawes, Controller  
Josh Salaets, Chief Accountant

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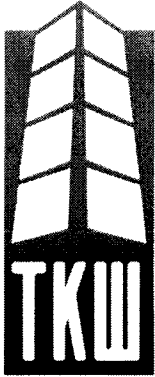
**WASHINGTON COUNTY URBAN ROAD  
MAINTENANCE SERVICE DISTRICT  
(A Component Unit of Washington County, Oregon)**

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## INDEPENDENT AUDITOR'S REPORT

December 18, 2012

Board of County Commissioners of  
Washington County, Oregon, as Governing Body of  
Washington County Urban Road Maintenance Service District  
Hillsboro, OR

We have audited the accompanying basic financial statements of the Washington County Urban Road Maintenance Service District (the District), a component unit of Washington County, Oregon, as of and for the year ended June 30, 2012. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the District as of June 30, 2012, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 18, 2012, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

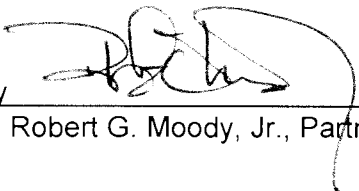
**INDEPENDENT AUDITOR'S REPORT (Continued)**

Board of County Commissioners of  
Washington County, Oregon, as Governing Body of  
Washington County Urban Road Maintenance Service District  
December 18, 2012

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, as listed in the Table of Contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the basic financial statements of the District. The supplementary data, as listed in the Table of Contents, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary data is fairly stated in all material respects in relation to the financial statements as a whole.

**TALBOT, KORVOLA & WARWICK, LLP**  
Certified Public Accountants

By  \_\_\_\_\_  
Robert G. Moody, Jr., Partner

**Washington County Urban Road Maintenance Service District**  
**(A Component Unit of Washington County, Oregon)**  
Management's Discussion and Analysis

June 30, 2012

As management of the Washington County Urban Road Maintenance District (the District), a component unit of Washington County, Oregon, we offer readers of the District's basic financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended June 30, 2012. We encourage readers to consider the information presented here in conjunction with the District's basic financial statements, which begin on page 6. All amounts, unless otherwise indicated, are expressed in thousands of dollars.

**Financial Highlights**

- The assets of the District exceeded liabilities at the close of the fiscal year by \$6,523. This entire amount is considered unrestricted net assets and may be used to meet the ongoing obligations to citizens and creditors.
- The District's total net assets increased by \$1,710 from 2010-11.
- The District has no debt.

**Overview of the Basic Financial Statements**

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the basic financial statements. This report also contains supplementary information in addition to the basic financial statements themselves.

***Basic Financial Statements***

The basic financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business. For purposes of financial statement presentation, the District is classified as a governmental fund of the special revenue fund type, and financial statements present only governmental activities.

The *Statement of Net Assets* provides information about the District's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The *Statement of Activities* presents information showing how the District's net assets changed during 2012. All changes in net assets are reported on the accrual basis of accounting similar to the method used by most private-sector companies and are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

***Fund Financial Statements***

The *Balance Sheet* presents the assets and liabilities of the District and indicates whether any of the resulting fund balance is restricted or available for use in the coming year.

**Washington County Urban Road Maintenance Service District**  
**(A Component Unit of Washington County, Oregon)**  
Management's Discussion and Analysis (Continued)

June 30, 2012

The *Statement of Revenues, Expenditures, and Changes in Fund Balances* presents information showing how the District's fund balance changed during the most recent fiscal year. All changes in fund balance are reported on a modified accrual basis.

**Notes to the Basic Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the basic financial statements. The notes to the basic financial statements can be found on pages 11 through 14 of this report.

**Government-Wide Financial Analysis**

**Net Assets**

The net assets of the District increased by \$1,710 during the fiscal year. The most significant assets consist of deposits with fiscal agent. The liability is an amount payable to Washington County for contracted services at June 30.

	<b>2011-12</b>	<b>2010-11</b>
Assets:		
Deposits and receivables	\$ 6,523	4,837
Less Liability:		
Account payable	-	(24)
Net assts:		
Unrestricted	\$ 6,523	4,813

**Changes in Net Assets**

This table shows a summary of the District's changes in net assets for 2012 and 2011.

	<b>2011-12</b>	<b>2010-11</b>
Revenues:		
Property tax revenue	\$ 3,736	3,603
Miscellaneous revenue	175	42
Total revenue	3,911	3,645
Expenses:		
County contract services	2,201	2,184
Change in net assets	1,710	1,461
Net assets, beginning of year	4,813	3,352
Net assets, end of year	\$ 6,523	4,813

All residents in the District pay additional property taxes for urban road maintenance services. The taxes were established by a vote of the residents of the District.

Program expenses for the District are exclusively made up of contract services provided to the District by Washington County. Such services are primarily in the form of street maintenance activities on County roads within District boundaries.

**Washington County Urban Road Maintenance Service District**  
**(A Component Unit of Washington County, Oregon)**  
Management's Discussion and Analysis (Continued)

June 30, 2012

**District Fund Financial Analysis**

***Balance Sheet***

The District's Balance Sheet includes assets of \$6,523 consisting of \$6,335 in deposits with fiscal agent and \$188 in property taxes receivable.

Liabilities of the District total \$170 in deferred revenue. Unassigned fund balance at June 30, 2012 totaled \$6,353. The difference between total net assets shown in the government-wide statements and total fund balance shown in the fund statements is due to the full accrual of property taxes in the government-wide statements.

***Statement of Revenues, Expenditures and Changes in Fund Balance***

Total revenues were \$3,868, an increase of 6 percent compared to last year. The difference between the total revenues shown in the Statement of Activities and the Statement of Changes in Fund Balance is \$43 and results from the changes in deferred revenues related to property taxes receivable.

**District Fund Budgetary Highlights**

There were no changes to the adopted budget for the fiscal year. Total budgeted revenues were \$3,683. Actual revenues exceeded the budget estimate by \$185.

Budgeted expenditures were \$7,568; however, actual expenditures were \$2,201. The difference of \$5,367 includes \$5,182 of unspent contingency appropriations and \$186 of unspent program expenditures. Expenditures vary from year to year due to timing of contracted work and weather conditions.

Actual beginning fund balance was greater than anticipated by \$801 due to the cyclical nature of maintenance work performed by the District.

**Future Events that will Financially Impact the District**

The District continues to carry out its mission of providing road maintenance to the public right of way within the District boundary. The District has a permanent property tax rate of \$0.2456 per \$1,000 of assessed value.

**Contacting the District's Financial Management**

The financial report is designed to provide a general overview of the District's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Washington County Department of Support Services, Finance Division, 155 N First Ave., Hillsboro, OR 97124-3072, or call (503) 846-8811.

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## **BASIC FINANCIAL STATEMENTS**

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**WASHINGTON COUNTY URBAN ROAD  
MAINTENANCE SERVICE DISTRICT  
(A Component Unit of Washington County, Oregon)**

Statement of Net Assets

June 30, 2012

(Dollars in thousands)

Assets:

Deposits with fiscal agent  
Property taxes receivable

\$ 6,335  
188

Total assets

6,523

Net assets:

Unrestricted

\$ 6,523

See accompanying notes to basic financial statements.

**WASHINGTON COUNTY URBAN ROAD  
MAINTENANCE SERVICE DISTRICT  
(A Component Unit of Washington County, Oregon)**

Statement of Activities  
For the year ended June 30, 2012  
(Dollars in thousands)

Program expenses:	
Land use and transportation	\$ <u>2,201</u>
General revenues:	
Property tax revenue	3,736
Miscellaneous revenue	<u>175</u>
Total general revenues	<u>3,911</u>
Change in net assets	1,710
Net assets, beginning of year	<u>4,813</u>
Net assets, end of year	\$ <u><u>6,523</u></u>

See accompanying notes to basic financial statements.

**WASHINGTON COUNTY URBAN ROAD  
MAINTENANCE SERVICE DISTRICT  
(A Component Unit of Washington County, Oregon)**

Balance Sheet

June 30, 2012

(Dollars in thousands)

**Assets**

Deposits with fiscal agent	\$	6,335
Property taxes receivable		<u>188</u>
Total assets		<u><u>6,523</u></u>

**Liabilities and Fund Balance**

Liabilities:		
Deferred revenue		<u>170</u>
Total liabilities		170
Fund balance:		
Unassigned		<u>6,353</u>
Total liabilities and fund balance		<u><u>6,523</u></u>

Reconciliation of the Balance Sheet to the Statement of Net Assets

Fund balance		6,353
Amounts reported are different because:		
A portion of the District's property taxes are collected after year-end but are not available soon enough to pay for the current year's operations and, therefore, are not reported as revenue in the governmental fund.		<u>170</u>
Net assets on the Statement of Net Assets	\$	<u><u>6,523</u></u>

See accompanying notes to basic financial statements.

**WASHINGTON COUNTY URBAN ROAD  
MAINTENANCE SERVICE DISTRICT  
(A Component Unit of Washington County, Oregon)**

Statement of Revenues, Expenditures  
and Changes in Fund Balance

For the year ended June 30, 2012

(Dollars in thousands)

Revenues:		
Property taxes	\$	3,692
PILOTS		1
Miscellaneous revenue		<u>175</u>
Total revenues		<u>3,868</u>
Expenditures:		
Land use, housing and transportation		1,703
Administrative costs		<u>498</u>
Total expenditures		<u>2,201</u>
Revenues over expenditures		1,667
Fund balance, beginning of year		<u>4,686</u>
Fund balance, end of year		<u><u>6,353</u></u>

Reconciliation of the Statement of Revenues, Expenditures and Changes  
in Fund Balance to the Statement of Activities

Net change in fund balance		1,667
Property taxes that do not meet the measurable and available criteria are not recognized as revenue in the current year in the governmental fund. In the Statement of Activities, property taxes are recognized when levied.		<u>43</u>
Change in net assets	\$	<u><u>1,710</u></u>

See accompanying notes to basic financial statements.

**WASHINGTON COUNTY URBAN ROAD  
MAINTENANCE SERVICE DISTRICT  
(A Component Unit of Washington County, Oregon)**

Statement of Revenues, Expenditures  
and Changes in Fund Balance - Budget  
and Actual (Budgetary Basis)

For the year ended June 30, 2012

(Dollars in thousands)

	<b>Original and Final budget</b>	<b>Actual</b>	<b>Variance positive (negative)</b>
Revenues:			
Property taxes	\$ 3,645	3,693	48
Miscellaneous revenue	38	175	137
Total revenues	3,683	3,868	185
Expenditures:			
Land use, housing and transportation	2,386	2,201	186
Contingency	5,182	—	5,182
Total expenditures	7,568	2,201	5,367
Revenues over (under) expenditures	(3,885)	1,667	5,552
Fund balance, beginning of year	3,885	4,686	801
Fund balance, end of year	\$ —	6,353	6,353

See accompanying notes to basic financial statements.

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**WASHINGTON COUNTY URBAN ROAD MAINTENANCE SERVICE DISTRICT  
(A Component Unit of Washington County, Oregon)**

Notes to Basic Financial Statements

June 30, 2012

(Dollars in thousands)

**1. The District**

The Urban Road Maintenance Service District (the District) was formed under the provisions of ORS Chapter 451 and approved by the voters in September, 1987. The District provides an enhanced level of maintenance services to local, minor collector and public roads in the urban unincorporated areas of Washington County and is funded by an established permanent rate. The District contracts with private firms and with Washington County to provide the required road maintenance services.

The District, under the criteria of the Governmental Accounting Standards Board (GASB), is considered a blended component unit of Washington County, Oregon (the County) due to the fact that the Washington County Board of Commissioners is the governing body of the District, and therefore is an integral part of the County reporting entity. All significant activities over which the District exercises oversight responsibility have been included in the basic financial statements.

**2. Summary of Significant Accounting Policies**

***Use of Estimates***

The preparation of basic financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that effect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the basic financial statements and reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

***Basis of Presentation and Accounting***

The District's accounting records are maintained on the modified accrual basis of accounting but the basic financial statements are presented at both the government-wide and fund financial level, on a full accrual and modified accrual basis, respectively.

Measurement focus is a term used to describe which transactions are recorded within the various financial statements. Basis of accounting refers to when transactions are recorded.

The government-wide financial statements are presented on a full accrual basis of accounting with an economic resource measurement focus. An economic resource focus concentrates on an entity's net assets. All transactions and events that affect the total economic resources (net assets) during the period are reported. An economic resources measurement focus is inextricably connected with full accrual accounting. Under the full accrual basis of accounting, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of the timing of related cash inflows and outflows.

**WASHINGTON COUNTY URBAN ROAD MAINTENANCE SERVICE DISTRICT**  
**(A Component Unit of Washington County, Oregon)**  
Notes to Basic Financial Statements (Continued)  
June 30, 2012  
(Dollars in thousands)

Fund financial statements are presented on a modified accrual basis of accounting with a current financial resource measurement focus. This measurement focus concentrates on the fund's resources available for spending currently or in the near future. Only transactions and events affecting the fund's current financial resources during the period are reported. Similar to the connection between an economic resource focus and full accrual accounting, a current financial resource measurement focus is inseparable from a modified accrual basis of accounting. Under modified accrual accounting, revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

The District has classified its entire ending fund balance as unassigned, in accordance with GASB Statement No. 54, which the District implemented in the current year.

The District's general revenues consist of tax revenues and investment income. Program expenses are defined as those expenses directly related to providing road maintenance services.

Since the governmental fund statements are presented on a different measurement focus and basis of accounting than the government-wide financial statements, a reconciliation is necessary to explain the adjustments needed to transform the fund-based financial statements into the government-wide presentation.

Payments made to Washington County's Department of Land Use, Housing and Transportation were in exchange for services and have been classified as program expenditures/expenses.

***Deposits with Fiscal Agent***

Deposits with fiscal agent comprise funds held by the Washington County Department of Support Services, Finance Division, on behalf of the District. Unrealized gains and losses as well as interest earnings are allocated from total County earnings based on the proportion of District funds to total County funds.

The District considers deposits with fiscal agent, which is used as a demand deposit account, to be cash and cash equivalents. This treatment is in conformity with GASB Statement No. 9, which states that deposits having the general characteristics of demand deposit accounts are appropriately classified as cash equivalents.



**WASHINGTON COUNTY URBAN ROAD MAINTENANCE SERVICE DISTRICT**  
**(A Component Unit of Washington County, Oregon)**  
Notes to Basic Financial Statements (Continued)  
June 30, 2012  
(Dollars in thousands)

***Property Taxes***

Property taxes become a lien against the property as of July 1 of each year and are payable in three installments which are due on November 15, February 15 and May 15. All property taxes receivable are due from property owners within the District.

***Vested Compensated Absences and Sick Pay***

The District's personnel are exclusively contracted Washington County employees. Accordingly, the liability of vested compensated absences is recorded by the County. Reference should be made to the Washington County Comprehensive Annual Financial Report for the year ended June 30, 2012 for treatment of vested compensated absences and sick pay for County employees.

***Appropriations and Budgetary Controls***

A budget is prepared for the District in accordance with the modified accrual basis of accounting and legal requirements set forth in the Oregon Local Budget Law. The District's expenditure budget is appropriated at a single amount for its operations, including contingency.

Unexpected additional resources may be added to the budget through the use of a supplemental budget and appropriation resolution. The Board of County Commissioners at a regular Board meeting may adopt supplemental budgets less than 10% of the organizational unit's original budget. A supplemental budget greater than 10% of the organizational unit's original budget requires a hearing before the public, publication in newspapers and approval by the Board. Original and supplemental budgets may be modified by the use of appropriation transfers between the levels of control with approval by the Board. Expenditure appropriations may not be legally over expended except in the case of reimbursable grant expenditures or other specific circumstances which could not be reasonably estimated at the time the budget was adopted.

After budget approval, the Board of Commissioners may approve supplemental appropriations if an occurrence, condition or need exists which was not known at the time the budget was adopted

There were no supplemental budgets or appropriation transfers during the year. Appropriations lapse at the end of each fiscal year.

**3. Pension Plan and Other Post Employment Benefits**

The District's personnel are exclusively contracted Washington County employees. Substantially all of the County's employees are participants in the Oregon Public Employees Retirement System (OPERS), a state-wide cost-sharing multi-employer defined benefit pension plan. Contributions to OPERS are made on a current basis as required by the plan and are charged to expenditures/expenses as funded. The District's retirees, through the County, are provided with group health and dental insurance from the date of retirement to age 65 at the same rate provided to current employees in accordance with Oregon Revised Statutes 243.303. Further information regarding OPERS and OPEB

**WASHINGTON COUNTY URBAN ROAD MAINTENANCE SERVICE DISTRICT**  
**(A Component Unit of Washington County, Oregon)**  
Notes to Basic Financial Statements (Continued)  
June 30, 2012  
(Dollars in thousands)

(Other Post Employment Benefits) can be found in the June 30, 2012 Washington County, Oregon, Comprehensive Annual Financial Report.

**4. Insured Risks**

Potential liabilities for liability/casualty claims are covered under the self-insurance plans maintained by Washington County. Accordingly, insurance reserves are recorded by the County. Reference should be made to the Washington County Comprehensive Annual Financial Report for the year ended June 30, 2012 for treatment of insurance risks.

**5. Transactions with Related Parties**

The District's property taxes are levied and collected through Washington County's Assessment and Taxation Department. The District also contracts with Washington County to provide certain road maintenance services. The District's accounting and clerical functions are performed by County personnel, as well. Washington County charges the District for administrative costs incurred. The total charges paid to Washington County for the fiscal year ended June 30, 2012 were \$2,201.

## **SUPPLEMENTARY DATA**

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**WASHINGTON COUNTY URBAN ROAD  
MAINTENANCE SERVICE DISTRICT  
(A Component Unit of Washington County, Oregon)**

Schedule of Property Tax Transactions  
and Outstanding Balances

For the year ended June 30, 2012

(Dollars in thousands)

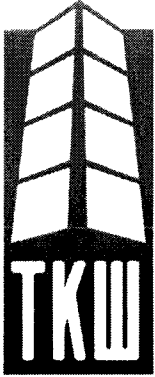
	<u>Taxes receivable June 30, 2011</u>	<u>Certified levy</u>	<u>Corrections and adjustments</u>	<u>Deduct cash collections</u>	<u>Deduct discounts allowed</u>	<u>Add interest collected</u>	<u>Taxes receivable June 30, 2012</u>
2011-12	\$ —	3,820	6	(3,634)	(98)	1	95
2010-11	88	—	(4)	(35)	1	4	54
2011-12	37	—	(2)	(8)	—	3	30
2008-09	18	—	(2)	(16)	—	4	4
2007-08	5	—	—	(5)	—	2	2
2006-07	1	—	—	—	—	—	1
2005-06 and prior	2	—	—	—	—	—	2
	<u>\$ 151</u>	<u>3,820</u>	<u>(2)</u>	<u>(3,698)</u>	<u>(97)</u>	<u>14</u>	<u>188</u>
Reconciliation to revenue:							
Collections above PILOTS				\$ 3,698			
Accrual of receivables:							
June 30, 2011				(24)			
June 30, 2012				<u>18</u>			
Revenues				<u>3,693</u>			
Reconciliation to deferred revenue:							
Taxes uncollected at June 30, 2012				188			
Accrual of receivables at June 30, 2012				<u>(18)</u>			
Deferred revenue				<u>\$ 170</u>			

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**INDEPENDENT AUDITOR'S REPORT  
REQUIRED BY OREGON STATE REGULATIONS**

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## **INDEPENDENT AUDITOR'S REPORT REQUIRED BY OREGON STATE REGULATIONS**

December 18, 2012

Board of Commissioners  
Washington County, Oregon, as Governing Body of  
Washington County Urban Road Maintenance Service District  
Hillsboro, Oregon

We have audited the basic financial statements of the Washington County Urban Road Maintenance Service District (the District), a component unit of Washington County, Oregon, as of and for the year ended June 30, 2012, and have issued our report thereon dated December 18, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### **COMPLIANCE**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the *Minimum Standards for Audits of Oregon Municipal Corporations*, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed the procedures to the extent we considered necessary to address the required comments and disclosures, which included, but were not limited to the following:

- Deposit of public funds with financial institutions (ORS Chapter 295).
- Budgets legally required (ORS Chapter 294).
- Insurance and fidelity bonds in force or required by law.
- Authorized investment of surplus funds (ORS Chapter 294).

In connection with our testing, nothing came to our attention that caused us to believe the District was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the *Minimum Standards for Audits of Oregon Municipal Corporations*.

**INDEPENDENT AUDITOR'S REPORT  
REQUIRED BY OREGON STATE REGULATIONS (Continued)**

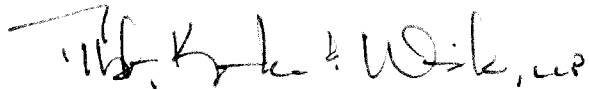
**OAR 162-10-230 INTERNAL CONTROL**

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

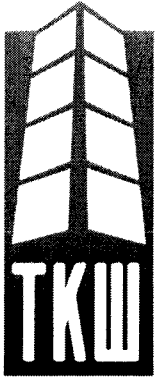
Our report on the District's internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with *Government Auditing Standards*, dated December 18, 2012, and immediately follows this report.

\* \* \* \* \*

This report is intended solely for the information and use of the Audit Committee, Board of Commissioners, Oregon Secretary of State Audits Division, and management and is not intended to be and should not be used by anyone other than these specified parties.



Certified Public Accountants



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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

December 18, 2012

Board of County Commissioners of  
Washington County, Oregon, as Governing Body of  
Washington County Urban Road Maintenance Service District  
Hillsboro, OR

We have audited the basic financial statements of the Washington County Urban Road Maintenance Service District (the District), a component unit of Washington County, Oregon, as of and for the year ended June 30, 2012, and have issued our report thereon dated December 18, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**INTERNAL CONTROL OVER FINANCIAL REPORTING**

Management of the District is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined previously.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS (Continued)**

**COMPLIANCE AND OTHER MATTERS**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

\* \* \* \* \*

This report is intended solely for the information and use of the Audit Committee, Board of Commissioners, and management and is not intended to be and should not be used by anyone other than these specified parties.



Certified Public Accountants

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