

# Program Development Work Group

October 7, 2021



**WASHINGTON COUNTY**  
**OREGON**

Department of Health and Human Services

# Meeting Overview

- Welcome and Introductions
- Project Updates
- Revised Charter
- Staffing Discussion
  - Breakout groups
  - Report out
- Next Steps



# Project Update: Recap of Last Meeting

- Update about the board's adoption of the Feasibility Study
- Work of the leadership team over the summer
- Bodies of work for this next phase of development



# Project Update: Key Focus Areas

- Complete fiscal analysis
  - Building cost estimate
  - Staffing cost estimate
- MOU with CCOs
- Site search/selection
- Initiate new work groups
- Select architect





# Project Update: Site Selection

Main criteria:

- Close to public transportation
- Green spaces for residents of the programs
- Adequate parking
- Site(s) must allow for buildings that total about 80,000 sq ft.
- Consider proximity to schools and day care facilities



# Project Update: Site Selection

- Real property manager began exploring property options with a broker in January 2021 to help inform preliminary cost analysis
- Outreach to other brokers and property developers
- Outreach to property owners
- Identification of options on transit lines through records search

# Project Update: Site Selection

Few options identified so expanded search criteria adopted:

1. Purchase empty lot and build campus using ground up construction.
2. Purchase an existing building large enough to house the entire program.
3. Purchase smaller lots/buildings and develop a split campus approach.



# Site Recommendation

- Split campus approach
  - WCCCA building
  - Aloclek
- Total estimated cost: \$38.1 million
- Benefits:
  - Least expensive option
  - Close to population centers
  - Quickest time to open
  - Most compatible with neighborhood locations





# Site Recommendation (Continued)



# Discussion

- Any reactions to the site information?
- Feedback?



# Revised Charter

- Original charter formed over two years ago
- Charter updated to reflect current focus areas but most of the content is still relevant
- Will likely need to be updated again as the development progresses
- Only a few updates
  - Completed work removed
  - Membership updated
  - Meeting frequency updated

# Discussion

- Any concerns with the charter draft?
- What is missing?





# Center Staffing



There are multiple services that will be offered at CATT

- Intensive services (triage, sobering, withdrawal management, stabilization and residential)
- Peer services
- Outpatient services
- Co-located services



# Center Staffing, cont.



Purpose of the discussion:

- Big picture discussion to help inform the RFP and the fiscal analysis.
- Not be the final staffing plan, that will be developed by the provider.
- Focus on key staffing characteristics that the provider should consider for the different service areas.

# Staffing, cont.

Key questions to consider:

- How do we ensure cultural responsiveness?
- Where are there opportunities to share staff across services?
- How should the staffing vary by time of day?
- How are peers integrated?



# Breakout Groups

- Four breakout rooms:
  - Assessment and Triage
  - Sobering
  - Withdrawal management & Crisis Stabilization
  - Residential



# Discussion

- Each group share your key discussion points



# Key Dates and Next Steps

- Next PDWG meetings:
  - December 2, 2021
  - February 3, 2022
- Preliminary funding analysis:
  - November 2021 (goal)
- Site selected:
  - January 2022 (goal)
- RFP publish date
  - March 2022 (goal)