

## CATT PROGRAM DEVELOPMENT WORK GROUP (PDWG)

SEPTEMBER 2, 2021

### MEETING SUMMARY

*Virtual meeting – ZOOM*

**FACILITATORS:** Kristin Burke, Kathy Prenevost

**ATTENDING:** Dave Mowry, Sean Fields, Katrina McPherson, Jeremy Koehler, Steven Youngs, Tristan Sundsted, Greg Bledsoe, Geoffrey Carden, Nikolai Bennetti, Kim Duerst, Nina Marshall, Matt Conrad

**STAFF ATTENDING:** Nick Ocon, Naomi Hunsaker, Aika Fallstrom, Kelly Cheney

Agenda Item	Meeting Notes
1. Welcome -Introduce new members	Welcome new members: Nina Marshall, Kim Duerst, Dr. Geoffrey Carden, and Nikolai Bennetti
2. Review project/updates  Board Adoption of Study  Accomplishments	<p>The feasibility study was adopted by the Board of Commissioners (BOC) and we were instructed to start searching for property. The BOC feedback included:</p> <ul style="list-style-type: none"> <li>• This project is needed</li> <li>• We were asked to look at integrating the CATT with housing services</li> <li>• They would like more understanding of the financial strategy</li> </ul> <p>The PDWG contributed substantially to the feasibility study. Some of the many accomplishments were highlighted:</p> <ul style="list-style-type: none"> <li>• Developed and adopted an equity tool to apply to decisions about the CATT</li> <li>• Identified multiple services that the CATT could provide, with the theme of, "Go big, but carefully."</li> <li>• Established the CATT Building Blocks, which identify the values and objectives that we want the CATT to represent</li> <li>• Provided valuable input that helped inform the feasibility study</li> </ul>
Provider selection	<p>-The awarded provider(s) will help with community engagement, project development work and facility design</p> <p>-An RFP will be created in partnership with the Coordinated Care Organizations</p> <p>-Our goal is to publish the Provider RFP early next year</p>
Planning for next stage of work	<p>-Financial planning</p> <p>-Finalize clinical design</p> <p>-Site selection/construction</p>

	<ul style="list-style-type: none"> <li>-Community engagement</li> <li>-Systems integration</li> </ul>
Work group structure	<p><u>Changes in leadership:</u></p> <ul style="list-style-type: none"> <li>-Walt retired (again) and is no longer facilitating the PDWG</li> <li>-Kathy is our new co-facilitator for the PDWG, along with Kristin</li> </ul> <p><u>Continuing work groups:</u></p> <ul style="list-style-type: none"> <li>-Leadership Team</li> <li>-Steering Committee</li> <li>-Program Development Work Group</li> <li>-Communications Sub-Committee</li> </ul> <p><u>New work groups:</u></p> <ul style="list-style-type: none"> <li>-Law Enforcement and Criminal Justice Interface Work Group</li> <li>-Community Engagement Sub-Committee</li> <li>-M110 Implementation Sub-Committee</li> <li>-Workforce Development Sub-Committee</li> </ul>
3. Focus areas for future meetings	<p><u>The purpose of Program Development Work Group:</u></p> <ul style="list-style-type: none"> <li>-To provide subject matter expertise in the development of a substance use treatment center in Washington County.</li> <li>-To ensure collaboration across system partners to build a program that is responsible to community needs and integrated into the existing system of care.</li> </ul> <p><u>Areas of Focus:</u></p> <ul style="list-style-type: none"> <li>-Clinical model: identify and recommend use of evidence-based and promising practices.</li> <li>-Staffing model: recommend hours of operation, range of positions, certification requirements, role of peers, integration with other core programs.</li> <li>-Coordinate with existing providers and services.</li> <li>-Provider procurement: assist with the development of an RFP to select a provider.</li> </ul> <p><u>Questions related to future areas of focus:</u></p> <ul style="list-style-type: none"> <li>-What best practices/promising practices do we need to include?</li> <li>-How do we provide culturally responsible services?</li> <li>-What needs to be included in the RFP?</li> <li>-What should staffing look like at the center?</li> <li>-What other systems do we interface with and how?</li> <li>-How do we continue to inform the facility design?</li> </ul> <p><u>Member feedback: What else needs to be worked on?</u></p> <ul style="list-style-type: none"> <li>-We need to see what providers will be needed, where providers are, and find Spanish-speaking providers.</li> <li>-We need to focus on socio-economic status needs and make services available to any community member. We also need to be aware of making services available to those who have unique needs.</li> <li>-Jail diversion.</li> </ul>

	<ul style="list-style-type: none"> <li>-We need to keep equity on the list each time we work on a decision or plan so that we are reminded to have an equity lens.</li> <li>-We need to be dedicated to workforce development issues and look into how we can incentivize people to work at the CATT without taking staff from other providers. The CATT needs to be part of the solution.</li> <li>-Consider CATT as a training site, offer internships, develop the workforce pipeline, have training on site. Make sure the provider(s) are on board with this.</li> </ul>
4. Work group revisions	<ul style="list-style-type: none"> <li>-We will draft a revision to the charter and discuss this at the next meeting. It will incorporate the discussion from today.</li> <li>-The cadence for this meeting will change to every other month beginning in October. We will be bringing subcommittee recommendations back to you.</li> </ul>
5. Key dates and next steps for the CATT	<p><u>Leadership Team completes high-level fiscal analysis</u></p> <ul style="list-style-type: none"> <li>-Services cost estimate</li> <li>-Staffing plan <ul style="list-style-type: none"> <li>-Both will be refined over time</li> </ul> </li> <li>-Capital costs</li> </ul> <p><u>MOU with CCOs</u></p> <p><u>Site search/selection:</u></p> <ul style="list-style-type: none"> <li>-The options for sites will be presented to the BOC 9/14/2021</li> <li>-Once site selected, we will do an RFP for an architect</li> <li>-Once design is approved, RFP for construction <ul style="list-style-type: none"> <li>- earliest opening: 18 months</li> <li>- more likely: 2-3 years</li> </ul> </li> </ul> <p><u>Initiate new work groups and subcommittees (if interested in a particular subcommittee, let us know)</u></p> <p><u>Preliminary funding analysis (goal):</u> October 2021</p> <p><u>Site selected (goal):</u> November 2021</p> <p><u>RFP publish date (goal):</u> March 2022</p>
Note:	Feel free to reach out to Kristin or Kathy if you want more detailed information on anything discussed today.

**Next PDWG meetings:**

**October 7, 2021**

**December 2, 2021**