

**Attachment 2**  
**Housing Authority of Washington County**  
**ACOP Updates/Changes FY2021-2022**

ACOP Updates/Changes FY2021-22

| Section (pg.) of ACOP | Brief Description of Update  |
|-----------------------|--|
| All                   | Replaced “PHA” in document with “HAWC” to improve clarity of document (PIH=Public and Indian Housing; HAWC = Housing Authority of Washington County) |
| All                   | Updated PIH Notice references to the most current published versions   |
| 1-I.C (pg. 21)        | Updated HAWC mission statement to parallel the published mission statement on HAWC website   |
| 2-II.D (pg. 31)       | Included additional staff procedures regarding protocols if resident medical records are received (PIH 2010-26)                                      |
| 2-III.B (pg. 34)      | LEP (Limited English Proficiency) and interpreter services HAWC will provide to applicants and residents.  |
| 4-II.F (pg. 73)       | Updated to include email as an approved method of correspondence to assist in streamlining waitlist purging  |
| (pg. 82)              | Outlined HAWC wait list Order of Selection process with additional details to improve transparency of process.                                       |
| 4-III.D (pg. 83)      | Streamlined application interview process to fill vacant units more efficiently.   |
| (pg. 101)             | Earned Income Disallowance (EID) updated to match PIH 2016-05, changing the disregard time period from four years to two years.                      |
| (pg. 129)             | Flat Rent phase in process outlined to assist households tier flat rents increases over a three-year period.   |
| (pg. 145)             | Family self-declaration of assets less than \$5000   |
| 9-I.B (pg. 176)       | Streamlined annual income determination for fixed sourced income families (e.g., SSI, SSDI, etc.)  |
| 11-I.B (pg. 207)      | Community Service exemption for employment raised from 24 hours to 30 hours per PIH 2015-12  |
| (pgs. 285-286)        | Update on PHAS (Public Housing Assessment System) scoring to new scoring model   |