

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2022 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2022 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It

- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2022 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: OR-506 - Hillsboro, Beaverton/Washington County CoC

1A-2. Collaborative Applicant Name: Washington County Department of Housing Services

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Washington County Department of Housing Services

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections VII.B.1.a.(1), VII.B.1.e., VII.B.1.p., and VII.B.1.r.	
	In the chart below for the period from May 1, 2021 to April 30, 2022:	
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC's coordinated entry system; or	
2.	select Nonexistent if the organization does not exist in your CoC's geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC's Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	Agencies serving survivors of human trafficking	Yes	Yes	Yes
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
4.	Disability Advocates	Yes	Yes	Yes
5.	Disability Service Organizations	Yes	Yes	Yes
6.	EMS/Crisis Response Team(s)	Yes	Yes	Yes
7.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
8.	Hospital(s)	Yes	Yes	Yes
9.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
10.	Law Enforcement	Yes	Yes	No
11.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
12.	LGBTQ+ Service Organizations	Yes	Yes	Yes
13.	Local Government Staff/Officials	Yes	No	Yes
14.	Local Jail(s)	No	No	No
15.	Mental Health Service Organizations	Yes	Yes	Yes
16.	Mental Illness Advocates	Yes	Yes	Yes

17.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
18.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	Yes
19.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
20.	Other homeless subpopulation advocates	Yes	Yes	Yes
21.	Public Housing Authorities	Yes	Yes	Yes
22.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
23.	State Domestic Violence Coalition	No	No	No
24.	State Sexual Assault Coalition	No	No	No
25.	Street Outreach Team(s)	Yes	Yes	Yes
26.	Substance Abuse Advocates	Yes	Yes	Yes
27.	Substance Abuse Service Organizations	Yes	Yes	Yes
28.	Victim Service Providers	Yes	Yes	Yes
29.	Domestic Violence Advocates	Yes	Yes	Yes
30.	Other Victim Service Organizations	Yes	Yes	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.	Legal Services Organizations	Yes	Yes	No
35.	Safety Net Health Plan	Yes	No	No

1B-2.	Open Invitation for New Members.	
	NOFO Section VII.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

1. The Housing and Supportive Services Network (HSSN) is the CoC membership body. The HSSN invitation process to solicit new members to become involved in CoC planning involves community outreach and marketing through the CoC's webpage, social media, newsletters, community meetings, and public forums. The monthly CoC meeting schedule is posted on the CoC webpage and distributed through the CoC email listserv (523 contacts). Meeting agendas, which are posted publicly two weeks prior to the meeting date, state that meetings are "open to the public and all are invited to join" and include a link to the CoC webpage for additional information, past meeting agendas, minutes and handouts. CoC members invite community members, providers, homeless consumers, and stakeholders to participate. New members receive the CoC's Governance Charter, an overview of the jurisdiction's A Road Home Plan and Consolidated Plan, and funding timelines for the CoC Program, ESG, CDBG, HOME, EFSP and local initiatives. An average of 69 people attended each monthly CoC planning meeting in FY 2021-22.

2. CoC communication includes accommodations and assistive technology to ensure that persons with disabilities can fully participate in the meetings and information sharing. All materials are available electronically in accessible formats. Since March 2020, CoC meetings have been held over Zoom, which offers accessible display settings, captioning, and transcriptions. Prior to 2020, meetings were held in ADA accessible locations with accommodations for hearing, sight and language translation available.

3. Outreach is conducted to invite agencies serving BIPOC, LGBTQ+ and persons with disabilities to participate in CoC meetings and events and to serve on the CoC Board. In FY 2021-22, the CoC created a Culturally Specific Organization position on the CoC Board and adopted a Board recruitment plan to more effectively reach BIPOC communities and people with lived experience. To expand the involvement of culturally specific organizations in the CoC's homeless system of care, the Lead Agency held two public procurement processes in FY 2021-22, with outreach and evaluation criteria that prioritized culturally specific services and equity. Culturally-specific organizations that qualified through this process have been provided with capacity building funding and technical assistance. The scoring criteria for new CoC Program project applications includes points for culturally specific services.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section VII.B.1.a.(3)	
	Describe in the field below how your CoC:	
	1. solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
	2. communicated information during public meetings or other forums your CoC uses to solicit public information; and	
	3. took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

(limit 2,500 characters)

1.The CoC solicits regular input from its membership and a diverse range of organizations and individuals through monthly CoC planning meetings with an average attendance of 69 people in FY 2021-22, CoC Board and subcommittee meetings, consumer and provider surveys, and community outreach. Input from a diverse range of partners and stakeholders is also gathered to inform specific policy and planning decisions. For example, in FY 2021-22, the Lead Agency (a) gathered input through focus groups, surveys and a 42-member stakeholder workgroup to inform updates to the coordinated entry (CE) system; (b) engaged culturally specific organizations and community stakeholders to provide input on plans for a new high-profile PSH project; and (c) conducted surveys and listening sessions with over 200 community partners, stakeholders, and people with lived experience to inform shelter expansion and siting guidelines.

2.Information is communicated through a combination of both visual and oral presentation with opportunities for clarifying questions and discussion. Presentations begin with an overview of relevant context, such as information on the CoC's structure, system of care, HMIS data and demographics, racial equity analysis, and gaps in housing and services. The questions that are posed for input are framed in terms that are accessible and understandable to a broad range of stakeholders. Presentation materials are posted to the CoC's webpage, and a detailed summary of the information shared and feedback gathered are posted in the minutes of each CoC meeting.

3.Input gathered is discussed by CoC members, with decisions guided by the CoC Governance Charter, which specifies the decision-making process and defines voting member eligibility. The resulting decisions are incorporated into CoC policies and plans and documented in meeting minutes and public communications. For example, the feedback received through the CE engagement process on the challenges experienced by assessors, providers, and participants highlighted the importance of streamlining CE assessments with a trauma-informed approach. The stakeholder workgroup used that input to guide its recommendations and shared the input when it presented its recommendations for CoC Board approval. The presentation and a summary of the discussion were posted on the CoC webpage, and the recommendations were incorporated into updated CE policies that were posted to the CoC webpage and shared with stakeholders.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section VII.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.	

(limit 2,500 characters)

On 8/5/22 the CoC publicly announced the local funding competition through a Request For Proposal (RFP) for new and renewal applications. The RFP was posted on the CoC webpage, Facebook, and Twitter, and sent to the CoC email listserv (523 contacts). Presentations about the RFP were made to the CoC and CoC Board at their August 2022 meetings, which are open to the public, and presentation materials were posted to the CoC webpage.

1. Page one of the RFP specifically stated that "Organizations that have not previously applied for CoC Program funding are encouraged to submit applications for new projects." The RFP included detailed information and links to additional resources about the CoC Program, and it provided a clear description of funding priorities and the local scoring rubric to enable new applicants to develop competitive proposals. To encourage new organizations to submit applications, the CoC held a Q&A session for potential new project applicants. The Q&A session was announced in the RFP and on the CoC webpage, and the presentation materials were posted on the CoC webpage.

2. The RFP clearly stated that all new and renewal project applications must be submitted via e-snaps by 8/31/22. The RFP explained the local application process and timeline, explained HUD's e-snaps system and how to access it, and provided instructions for the local competition's application submission process. The RFP provided links to HUD CoC resources and tools to support applicants with the e-snaps submission.

3. The RFP and public presentations included an overview of the decision-making process and criteria that the CoC would use for determining which project applications it would submit to HUD for funding. The RFP and the public notices of the RFP also included a link to the CoC's Application Rating and Ranking Process, which provides detailed information about the evaluation criteria and decision-making process. At a public meeting on 9/14/22 the CoC Board selected project applications based on the process and criteria defined in the Application Rating and Ranking Process.

4. All written communications about the RFP were provided in accessible electronic formats. The CoC's webpage is hosted on the Washington County website, which is committed to ensuring digital accessibility for people with disabilities. The public presentations and Q&A session were held via Zoom, which offers accessible display settings, captioning, and transcriptions.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section VII.B.1.b.	
	In the chart below:	
1.	select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
2.	select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.		
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section VII.B.1.b.	

	Describe in the field below how your CoC:
1.	consulted with ESG Program recipients in planning and allocating ESG and ESG-CV funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions within your CoC's geographic area so it could be addressed in Consolidated Plan update.

(limit 2,500 characters)

1. Washington County Office of Community Development (OCD) is the recipient of ESG and ESG-CV funds. OCD is required to consult with the CoC to plan and allocate funds under regulatory guidelines of the ESG Program. On 2/11/22 OCD staff met with the CoC Board to assist in the ESG consultation process. Participants included agencies representing all segments of the CoC including domestic violence, permanent supportive housing, emergency shelter, and emergency service providers. The discussion focused on how best to allocate ESG funds to strengthen the system and address gaps through a coordinated systemwide strategy. OCD staff took feedback but also recommended allowing the office to step back and re-assess the process for allocating ESG funding. In light of newly available local Supportive Housing Services (SHS) funding provided through a new regional tax, it seemed opportune to take extra time to assess the most strategic use of ESG funding in relation to other available funding sources to best meet community needs. A consultation with the full CoC membership occurred at a public meeting on 3/2/22. The discussion focused on priorities for ESG expenditures to strengthen the system and address gaps and, as described above, take the time to reassess how best to meet community needs given the changing funding landscape. OCD will be taking the new allocation plan and process to the CoC Board on 10/14/22 and CoC membership on 11/2/22.

2. The CoC participated in evaluating and reporting on the performance of ESG Program recipients and subrecipients through the annual PIT/HIC review by the CoC Board on 4/8/22 and the upcoming ESG consultations at the 10/14/22 and 11/2/22 meetings.

3. The Consolidated Plan jurisdiction received 2022 PIT and HIC data and participated in the analysis of sheltered and unsheltered populations, system gaps and needs, and solicited input with the CoC membership on 4/6/22 and CoC Board on 4/8/22. The PIT and HIC data were publicly released and submitted to HUD on 4/11/22 and shared with the County Commissioner appointed Homeless Plan Advisory Committee on 5/19/22.

4. Homeless information updates were provided to OCD for updates to the Consolidated Plan, Annual Action Plan and CAPER. The Lead Agency provided OCD with an annual performance and evaluation report, with detailed information in response to the CAPER questions in section CR-25. The CoC Program Manager also participated in the Consolidated Plan workgroup.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section VII.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting AAQs or requesting technical assistance to resolve noncompliance of service providers.	Yes
6.	Other. (limit 150 characters)	

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section VII.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The CoC Board has a designated position for a McKinney-Vento Homeless Student Liaison. McKinney-Vento Liaisons from the CoC's school districts also participate in the CoC's monthly meetings as well as the Homeless Education Network (HEN), which is a CoC subcommittee codified in the CoC Governance Charter. The HEN membership includes McKinney-Vento Liaisons from the seven school districts in the CoC's geographic area (Banks, Beaverton, Forest Grove, Gaston, Hillsboro, Sherwood and Tigard-Tualatin). The HEN members participate in regular meetings of statewide McKinney-Vento Liaisons with the State Education Agency. The HEN also participates in the CoC's Transitional Aged Youth subcommittee, which meets quarterly. The HEN provides subcommittee reports on local and statewide data, issues, and updates to the CoC membership at CoC meetings. The McKinney-Vento Liaisons collaborate directly with CoC member agencies serving homeless youth and families. At CoC meetings, Liaisons and service providers work collaboratively to ensure effective coordination and to inform CoC planning.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section VII.B.1.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,500 characters)

The CoC and education provider partnerships align with the Education for Homeless Children and Youth Program authorized under Subtitle VII-B, and reauthorized under the Every Student Succeeds Act (ESSA). The Lead Agency works with the CoC providers and Local Education Agencies to ensure ESSA protocols are implemented. The McKinney-Vento Liaison from each school district identifies youth for homeless and education services, refers youth to the coordinated entry system (CE), and works with shelter providers to coordinate enrollment and transportation to the school of origin. CE and provider job descriptions include ESSA requirements on informing children and their families of their rights under ESSA. The LEA policies incorporate collaboration with the CoC coordinated entry system to access housing and services. The SEA audits school districts for housing collaboration and compliance with implementing ESSA, with the audit report available for review by the CoC.

The Lead Agency's formal monitoring of CoC Program-funded projects that serve families with children includes an assessment to ensure that each project: (a) has a designated staff person who is responsible for ensuring that school-age participants have access to education, including early childhood programs such as Head Start and completion of a high school diploma or GED; and (b) considers the educational needs of children when placing families in emergency or transitional shelter, and, to the maximum extent practicable, places families with children as close to their school of origin so as not to further disrupt the children's education.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	Yes	No
2.	Child Care and Development Fund	Yes	No
3.	Early Childhood Providers	Yes	No
4.	Early Head Start	Yes	No
5.	Federal Home Visiting Program—(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	Yes	No
6.	Head Start	Yes	No
7.	Healthy Start	Yes	No
8.	Public Pre-K	Yes	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Collaborating with Victim Service Providers.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC regularly collaborates with organizations who help provide housing and services to survivors of domestic violence, dating violence, sexual assault, and stalking to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1.The Executive Director of the Domestic Violence Resource Center (DVRC), which is the CoC's lead provider of domestic violence services, is a voting member of the CoC Board in a designated position for organizations serving Victims of Domestic Violence. DVRC is a nonprofit VAWA agency with over 47 years of experience providing shelter, transitional housing, rapid rehousing, counseling and advocacy services. DVRC program staff along with the Executive Director are regular attendees and voting members at the CoC monthly meetings. Other CoC and CoC Board voting members also provide victim services, including Just Compassion of East Washington County, The Salvation Army, Lifeworks NW, and Ecumenical Ministries of Oregon. Through their participation on the CoC and the CoC Board, these organizations are involved in ongoing review and updates to CoC policies. For example, DVRC participated in a subcommittee of the CoC Board that worked in 2022 to update the CoC rating and ranking criteria. Among the updates informed by DVRC's participation were changes to reflect the particular challenges and requirements of projects serving survivors/victims of domestic violence.

2.The CoC collaborates with DVRC and other victim service providers to ensure housing and services are trauma-informed and can meet the needs of victims/survivors. DVRC coordinates trainings for the CoC's providers and coordinated entry (CE) staff focused on trauma-informed practices, safety planning, and access to resources for DV survivors/victims. The CoC's CE system and DVRC are co-located in the Family Justice Center, a one-stop location with counselors, advocates, and mainstream providers. DVRC is actively involved in the CoC's CE system and served on the workgroup that led the CoC's CE modernization process in 2021, where they provided input on how to make CE assessments more safe, effective and trauma-informed. DVRC staff provided training and guidance to make sure that survivor/victim needs are a priority in the CE system and that CE policies and procedures for handling data ensure the protection of survivor/victim Personally Identifying Information (PII). Family Justice Center and DVRC meet with CE staff at least annually to share information on how to provide assessments and referrals for households affected by domestic violence.

1C-5a.	Annual Training on Safety and Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	
	Describe in the field below how your CoC coordinates to provide training for:	
	1. project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and	
	2. Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).	

(limit 2,500 characters)

1. The Domestic Violence Resource Center (DVRC), the CoC's lead VAWA emergency shelter and housing provider, coordinates quarterly, semi-annual and annual trainings with providers (both HUD- and non-HUD funded) and coordinated entry (CE) staff. These trainings include DV 101 training; safety planning training; and a 40-hour domestic violence/sexual abuse training focused on developing a safe intake/assessment process delivered through a trauma-informed lens, engaging trauma-informed practices, and access to resources for persons fleeing domestic violence, dating violence, sexual assault, and stalking.

2. The CE system written standards identify the frequency and training requirements of all CE staff as outlined in a section titled Screener and Assessor Training. Training includes annual trauma-informed care, mental health first aid, confidentiality/privacy (including DV data entry in an HMIS comparable database), safety planning, and how to conduct a trauma-informed assessment using a victim-centered approach. The CoC monitors compliance with training through the Community Connect Oversight Committee that meets semi-annually to review CE training compliance, performance outcomes, review consumer and agency survey responses to system accessibility and outcomes, and support alignment of new housing and services with the CoC's CE.

1C-5b.	Using De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	
	Describe in the field below:	
1.	the de-identified aggregate data source(s) your CoC uses for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and	
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.	

(limit 2,500 characters)

1.Data on survivors of domestic violence, dating violence, sexual assault, and stalking is entered into a comparable Service Point HMIS by Domestic Violence Resource Center (DVRC). The HMIS comparable database is used for collection of homeless participant demographic data, data quality reports, the CSV files for upload into SAGE required by HUD for APR and CAPER reporting, generating LSA export reports, and System Performance Measurement reports. The data extrapolated is de-identified aggregated data, so no Personally Identifying Information (PII) is included. As an added layer of security, DVRC enters participant data using a unique identification number and no personal name. The HMIS Lead Agency extrapolates de-identified aggregate data from the comparable site to demonstrate outcomes in local, state and federal reports.

2.An analysis of community need is performed using the de-identified aggregate HMIS data, comparable data extrapolated from the state preferred OSNIUM system funded by the Oregon Department of Justice (DOJ), and the CoC's coordinated entry system (CE) HMIS. The data analysis is used to assess trends, characteristics and service needs of individuals and households experiencing homelessness due to domestic violence. This includes an analysis of demographic data, household composition, disability status, previous homelessness, and vulnerabilities. The analysis informs community planning related to services, shelter and housing options. In addition, data is extrapolated from the comparable HMIS to prepare the PIT and HIC documents that support CoC planning and resource prioritization.

The OSNIUM system provides a greater depth of data that includes all victims receiving victim assistance resources not connected to a shelter or housing program. OSNIUM data reflects an increase in people experiencing homelessness, with 3,350 victims and survivors accessing DV services from 7/1/21 through 6/30/22. Persons scoring highest on the Lethality and Risk Assessment access the limited beds dedicated to victims and survivors of DV that include 24 emergency shelter beds, 8 transitional housing beds, and 30 units of rapid rehousing. DVRC works closely with CoC housing providers to connect survivors with safe affordable housing through the ESG-funded DV shelter, a locally-funded transitional housing program, a CoC-funded rapid rehousing program managed by DVRC, and housing choice through the CoC's CE, but the need far exceeds available resources.

1C-5c.	Communicating Emergency Transfer Plan to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	
	Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:	
	1. the emergency transfer plan policies and procedures; and	
	2. the process for individuals and families to request an emergency transfer.	

(limit 2,500 characters)

The CoC's coordinated entry (CE) policies provide guidelines that all individuals and families seeking services will be asked during the Phase One assessment if they are fleeing or attempting to flee domestic violence. CE staff are trained in safety planning procedures, which include planning for emergency moves due to safety reasons if needed. CE staff also adhere to protocols outlined in the CoC Program Administrative Plan regarding VAWA notification. This includes posting information regarding VAWA, making it readily available to anyone who requests it, and providing it to all applicants and participants.

The CoC Program Administrative Plan includes information on the CoC's emergency transfer plan policy and procedures as well as samples of notices for applicants, tenants, owners, and property managers that outline the emergency transfer plan and procedures. Participants in publicly-funded housing programs such as HCV, ESG, and the locally-funded project-based regional long-term rent assistance program are required to receive information about VAWA and emergency transfer policies and procedures during the application and/or lease up process.

Case managers review emergency transfer policies and procedures with participants during housing enrollment. If an emergency transfer is needed, case managers review the process for requesting an emergency transfer and support participants with creating a safety plan, identifying safer housing options, and completing all of the documentation and procedures for initiating an emergency transfer. All aspects of the process are communicated with the participant and approached collaboratively. The case manager provides support in navigating the request process, engaging additional support services as needed, and supporting the logistics of the move.

1C-5d.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section VII.B.1.e.	
Describe in the field below how your CoC ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have access to all of the housing and services available within the CoC's geographic area.		

(limit 2,500 characters)

The Lead Agency contracts with over 20 agencies (including the Domestic Violence Resource Center and culturally specific providers) to act as Access Points for the CoC's coordinated entry (CE) system. Most of these agencies have multiple staff members trained to complete CE intake assessments, which includes a screening for domestic violence. This wide net of community partners allows the CE system to cover a large territory and ensures a greater number of residents are aware of services and have a local access point, including those who may not access traditional DV agency services.

The CE phased assessment process supports connections to services based on eligibility, need, and a household's desire to be connected to resources. Households are matched with resources beginning with housing, then moving to the full spectrum of wrap-around resources available within the CoC's homeless services system. The Phase One assessment focuses on basic eligibility questions to determine imminent risk of homelessness or homeless status of the individual or families seeking assistance, and households are then offered the available housing resources for which they are eligible. Households that are actively fleeing DV, dating violence, sexual assault and stalking receive information on DV resources as well as information on non-victim service providers. They have access to the CoC's designated housing resources for DV victims/survivors as well as a broad range of housing choice options through the broader CE network. The Phase Two assessment is completed with all households at housing program enrollment to identify and address any barriers that a household may face while seeking housing. The Phase Three assessment is completed with all households as they are leasing up a unit, focusing on the resources and wrap-around supports that a household will need to achieve housing stability. Survivors of domestic or dating violence, sexual assault or stalking are able to access all of the resources and supports provided through each phase of this process and are also connected with specialized services as needed to address their DV-related needs.

1C-5e.	Including Safety, Planning, and Confidentiality Protocols in Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	

	Describe in the field below how your CoC's coordinated entry includes:
1.	safety protocols,
2.	planning protocols, and
3.	confidentiality protocols.

(limit 2,500 characters)

1.The CoC coordinated entry system (CE) prioritizes the safety of individuals and families accessing the system as well as CE staff. Staff are trained in trauma-informed care, victim-centered approaches, confidentiality/privacy for persons fleeing domestic violence, safety planning, and mental health first aid. Access to CE is available through a variety of mechanisms including phone, site-based and mobile assessments, to allow household choice in the method that is safest for them. All assessments use a phased approach that screens for those experiencing domestic violence in the initial phase. In-person assessments are conducted in a secure, safe and private place to allow disclosure of sensitive information or safety concerns.

2.CE protocols provide guidelines to support DV survivors with confidential and trauma-informed planning, and assessors are trained in safety planning. The trainings cover components of a safety plan under different scenarios (while sharing a home, preparing to flee, living apart, visitation, etc.); how to support survivors with safety planning; and how to engage with survivors using trauma-informed strategies. Persons identified as fleeing or attempting to flee are provided immediate referral and assistance in accessing emergency DV services and may decline any and all referrals with no negative impact to their access to housing and services. CE staff adhere to protocols outlined in the CoC Program Administrative Plan regarding VAWA notification, including posting VAWA information, making it readily available to anyone who requests it, and providing it to all applicants and participants.

3.CE assessors are trained to provide appropriate disclosures to center participant autonomy in providing personal information. CE staff apply confidentiality filters to the client record in HMIS and the HMIS comparable system to ensure privacy of the individual's identity. CE staff adhere to protocols outlined in the CoC Program Administrative Plan regarding VAWA confidentiality. This includes notifying applicants and participants about their rights to confidentiality under VAWA, and the obligation to keep confidential any information received from a victim unless the disclosure is requested or consented to by the individual in writing.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+—Anti-Discrimination Policy and Training.	
	NOFO Section VII.B.1.f.	

1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy—Updating Policies—Assisting Providers—Evaluating Compliance—Addressing Noncompliance.	
	NOFO Section VII.B.1.f.	

	Describe in the field below:
1.	whether your CoC updates its CoC-wide anti-discrimination policy, as necessary, based on stakeholder feedback;
2.	how your CoC assisted providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. Anti-discrimination policies that are aligned with the Equal Access Final Rule and Gender Identity Final Rule are included in the CoC Program Administrative Plan, Coordinated Entry (CE) Policies, and Washington County's Supportive Housing Services (SHS) Program Standards. All of these policies are reviewed and updated by governance bodies or working groups that are responsive to stakeholder feedback. For example, the CoC updated its CE policies in 2021 in response to an extensive stakeholder feedback process. Among the updates informed by stakeholder input was the addition of a question asking a participant's preferred pronouns during CE assessment.

2. The CoC assists providers in developing and implementing anti-discrimination policies consistent with the CoC-wide policies in a variety of ways: (a) The Fair Housing Council of Oregon provides training at CoC membership meetings on how to implement the Equal Access Final Rule and Gender Identity Final Rule; (b) CE trainings for program partners are designed to ensure the CE system is fully inclusive, which includes providing equal access regardless of sexual orientation or gender identity; (c) The SHS Program Standards are embedded in the Lead Agency's contracts with SHS Program providers, and training and technical assistance are provided to support adherence to the standards.

3. The Lead Agency's monitoring of CoC Program-funded projects includes ensuring compliance with fair housing and non-discrimination policies based on site visits, review of reports, and review of complaint determinations. Adherence to the SHS Program Standards is assessed as part of ongoing monitoring for SHS Program contractors based on program review, annual reports, and service participant grievances.

4. CoC Program-funded projects that do not adhere to program requirements are provided with a monitoring compliance notification letter that lists the findings and concerns. Agencies have 30 days to provide a written response. Agencies that fail to address the findings in a timely manner must adhere to a schedule of corrective actions. SHS Program contractors that do not adhere to the SHS Program Standards are provided with a written notice and given 30 days to submit verification that the issue has been addressed. If the issue is not addressed within 30 days, contractors must implement a corrective action plan and payments are withheld until the issue has been resolved.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area—New Admissions—General/Limited Preference—Moving On Strategy.	
	NOFO Section VII.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the FY 2021 CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2021 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Housing Authority of Washington County, PHA # OR22	70%	Yes-Both	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section VII.B.1.g.	

Describe in the field below:

1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

The Housing Authority of Washington County, PHA #OR22, is the only PHA in the CoC's geographic area. The PHA has established a written standard for Homeless Admission Preference that requires families and households to self-certify their eligibility for a homelessness preference at application. When households are screened for admission to the program, the preference is verified with a third-party verification such as a letter from a homeless service provider, or a verification form provided by the PHA and completed by an appropriate agent.

The Homeless Admission Preference and Moving On Preference (same excerpt) in the Administrative Plan describes the Homeless and Moving On preferences. The Moving On preference is not specifically named "Moving On" but rather describes an administrative preference for CoC participants who no longer need additional supportive services. The Housing Authority also deploys targeted vouchers for homeless individuals and families. Those include VASH vouchers (which have a current utilization rate of 75%), Mainstream vouchers (which have a current utilization rate of 89%), and the Emergency Housing Vouchers (which have a current utilization rate of 94%).

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

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1.	Multifamily assisted housing owners	No
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	No
4.	Local low-income housing programs	No
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section VII.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process?

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	No
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	No
5.	Mainstream Vouchers	Yes
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section VII.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	No
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section VII.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored—For Information Only	

	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
	If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.	

PHA
Housing Authority...

1C-7e.1. List of PHAs with MOUs

Name of PHA: Housing Authority of Washington County

1D. Coordination and Engagement Cont'd

1D-1.	Discharge Planning Coordination.	
	NOFO Section VII.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section VII.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2022 CoC Program Competition.	9
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2022 CoC Program Competition that have adopted the Housing First approach.	9
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2022 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section VII.B.1.i.	

Describe in the field below:

1.	how your CoC evaluates every recipient—that checks Housing First on their Project Application—to determine if they are actually using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of the competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

1.The CoC's rating tools for renewal and new project applications include an assessment of the use of Housing First principles and an evaluation of objective measures that demonstrate rapid placement and stabilization in permanent housing and prioritization of services for high-barrier populations. The CoC Board evaluates and scores all applications based on these criteria, with input from CoC voting members which submit scores for all new projects.

2.For renewal projects, indicators used to evaluate rapid placement and stabilization in housing are (a) no preconditions or barriers to entry, (b) provision of necessary supports to maintain housing, (c) average length of time from program start to housing move in, (d) exits to permanent housing. The indicators used to evaluate prioritization of services for high-barrier populations are whether at least 50% of participants (a) have zero cash income at entry, (b) have a disability, (c) enter from a place not meant for human habitation, (d) are chronically homeless, (e) are survivors of domestic violence.

For new projects, indicators include (a) experience and intent to implement use of Housing First principles including no preconditions or barriers to entry and provision of necessary supports to maintain housing, (b) applicant prioritizes 75% or more of CoC Program funds for housing, (c) applicant demonstrates how the project will support permanent housing placement and retention, (d) applicant demonstrates how the project will serve high-barrier populations including participants with zero income, disabilities, living in places not meant for human habitation, a history of victimization, criminal histories, substance use disorders, or chronic homelessness.

3.The CoC Lead Agency's on-site monitoring of CoC Program-funded projects evaluates their fidelity to Housing First principles through review of the coordinated entry assessment and referral determination, program intake/enrollment policy and procedures, case notes, and participant surveys. A written monitoring report is provided to the provider, and areas of concern and/or finding are identified for correction. In 2022 the Lead Agency introduced a questionnaire to assess each project's fidelity to a detailed rubric of specific Housing First best practices. The questionnaire responses were used for annual monitoring, and they will also inform ongoing education and training regarding implementation of Housing First principles.

1D-3.	Street Outreach–Scope.	
	NOFO Section VII.B.1.j.	
	Describe in the field below:	
	1. your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;	
	2. whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;	
	3. how often your CoC conducts street outreach; and	
	4. how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.	

(limit 2,500 characters)

1. Street outreach is performed by eight provider agencies that regularly engage with unsheltered homeless youth, individuals, and families to connect them with essential services. Six outreach teams are assigned to specific geographic areas, while the remaining two teams specialize in reaching specific populations: one team focuses on youth under age 25 and one team focuses on engaging BIPOC, immigrant and refugee populations. Outreach is conducted in assigned geographic areas and known locations where people experiencing homelessness congregate. Outreach teams also coordinate with organizations who come into contact with homeless persons to identify areas for targeted outreach (e.g. public transit, day centers, libraries, soup kitchens, fire/EMS, Oregon Department of Transportation, Oregon Forestry, Metro Parks & Nature Division, and faith-based organizations).

Street outreach workers are trained to collect personally identifying information and complete coordinated entry Phase One assessment using trauma-informed strategies and motivational interviewing. Outreach teams offer access to language interpretation as well as communication formats that are accessible for persons with disabilities. The data is entered into HMIS and used to identify housing program eligibility and track engagement activities.

2. The eight outreach teams cover 100% of the 726 square mile CoC geographic area.

3. Weekly outreach activities are scheduled in assigned geographic areas and known locations where people experiencing homelessness congregate. The CoC outreach teams are flexible and responsive in scheduling (e.g. early morning, late evening and weekends in addition to regular weekly outreach schedules).

4. The CoC tailored outreach to persons least likely to request assistance through a collaborative Homeless Outreach Subcommittee that includes county public health, law enforcement, and city staff who meet twice monthly to develop outreach plans, share engagement challenges, and observations of environmental and/or public health concerns at encampment sites. Outreach staff actively engage in the development of By-Name Lists that support case conferencing. Washington County has signed on to the national "Built for Zero" initiative, which has supported the implementation of strategies to effectively reach persons who are unlikely to proactively request assistance.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section VII.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

		Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	Yes
2.	Engaged/educated law enforcement	Yes	Yes

3.	Engaged/educated local business leaders	Yes	Yes
4.	Implemented community wide plans	Yes	Yes
5.	Other:(limit 500 characters)		
	Engaged community members in public forums to engage, educate and collect comment	Yes	Yes

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC).	
	NOFO Section VII.B.1.I.	

		2021	2022
	Enter the total number of RRH beds available to serve all populations as reported in the HIC—only enter bed data for projects that have an inventory type of “Current.”	226	275

1D-6.	Mainstream Benefits—CoC Annual Training of Project Staff.	
	NOFO Section VII.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Resource	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI—Supplemental Security Income	Yes
3.	TANF—Temporary Assistance for Needy Families	Yes
4.	Substance Abuse Programs	Yes
5.	Employment Assistance Programs	Yes
6.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section VII.B.1.m	

Describe in the field below how your CoC:

1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1.The CoC systemically shares information through the CoC listserv (523 contacts) and at its meetings on resources and training to assist participants in applying for state/federal benefits. The Oregon Department of Human Services provides updates on SNAP, TANF and Employment Related Day Care. The Social Security Administration (SSA) and ASSIST provide updates on SSA benefits. Provider agencies report on housing, behavioral health and treatment programs. CE staff receive regular training from mainstream resource providers on available resources and eligibility criteria.

2.The Lead Agency provides training on navigating the behavioral health system, navigating health plans (in partnership with Health Share), navigating mental health crisis services, and information sessions on aging and disability resources (in partnership with state and county Aging and Disability Services and ASSIST). The Lead Agency offers trainings in partnership with Project Access Now on connecting participants to Medicaid through the Oregon Health Plan (OHP). CoC-funded providers assist participants with OHP enrollment and accessing medical care. The Lead Agency operated a winter shelter medical case conferencing pilot during FY 2021-22 that brought together Kaiser Permanente, Providence Health System, CareOregon, Health Share, and Legacy Pacific Source to provide benefit navigation services, connections with health services, and case consultation. The Lead Agency also collaborates with behavioral health providers and local hospitals to connect people accessing CoC programs with medical services.

3.The CoC's A Road Home Plan identifies increasing the number of SOAR-trained case managers as a core strategy for reducing barriers in accessing SSI/SSDI benefits. The CoC provides information about SOAR training opportunities to its members. Completion of SOAR training is a factor used in rating new project applications for CoC Program funding, and renewal applications are rated on performance in increasing participants' income. Among current renewal projects, 100% provide participants with access to SSI/SSDI technical assistance either directly or through partnerships. Many projects within the CoC partner with ASSIST to support participants in accessing SSI-SSDI benefits. ASSIST staff are SOAR certified and have in-depth expertise in the SSI/SSDI application process. ASSIST participates in CoC meetings and HMIS, and its Executive Director serves on the CoC Board.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section VII.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

(limit 2,500 characters)

Federal COVID emergency relief funding allowed the CoC to create non-congregate shelter options, along with scaling up emergency winter shelter system capacity and distributing funds for emergency rental assistance to prevent evictions. The Lead Agency works in full partnership with elected officials, public and non-profit agencies, community members and advocates serving individuals experiencing homelessness. One goal is to increase shelter by 250 beds of year-round, full-service emergency and non-congregate shelter (using local Supportive Housing Services funds from a regional income tax) that serves all parts of Washington County and connects people to housing solutions. As part of shelter capacity planning, the Lead Agency built year-round shelter operations by leveraging existing shelter capacity investments, such as Project Turnkey (state funding), to secure two former motels/hotels and redevelop them into non-congregate shelter. Hillsboro Bridge Shelter provides up to 60 rooms for non-congregate shelter and is programmatically managed by one of the CoC's non-profit partners, Greater Good Northwest. Forest Grove Bridge Shelter provides up to 20 rooms and is managed by Centro Cultural. Each shelter offers participants a place of safety and culturally responsive case management resources and coordinated entry assessments that work toward helping households find housing. The programs also provide meals, basic hygiene needs, access to transportation resources, referrals to medical care and other emergent needs expressed by participants. With the COVID-19 outbreak, Washington County divisions including the Lead Agency worked collaboratively to initiate a Respite Shelter, which offered participants who were COVID positive or exposed a place for isolation and/or quarantine. Additionally, non-congregate sheltering was identified to minimize infectious disease outbreaks. In the past year, Washington County provided 180 rooms of non-congregate sheltering, with 10 of those rooms for Respite Shelter. Plans are underway for the addition of a 40-room Family Bridge Shelter, 65 rooms of scattered sites, and 30 Safe Rest Pods, which is an alternative to traditional non-congregate rooms. Compared to last year, there are 35 more non-congregate shelter rooms, a 19% increase.

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section VII.B.1.o.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:	
1.	develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

During the COVID outbreak, the CoC collaborated with state and local public health agencies, health systems, public and nonprofit providers, faith-based and volunteer service organizations, community advocates and persons with lived experience to develop appropriate ways to address the urgent needs of individuals experiencing homelessness. The Lead Agency engaged in multidisciplinary work with the Emergency Operations Center (EOC) to perform planning, coordination, resource, implementation, communication, and reporting of a response plan. CoC-wide protocols were established to include (a) infectious disease prevention practices such as wellness checks, education on symptoms and testing, use of personal protective equipment (PPE); (b) deploying PPE supplies and sanitation services (e.g. handwashing stations, portable latrines); (c) creating non-congregate shelters; (d) developing an encampment safety program which coordinates services such as outreach, sanitation and public safety services, and regular health safety risk assessments to support unsheltered persons while reducing the risk of outbreaks.

The Lead Agency: 1) Attends Continuity Working Group meetings on emergency preparedness, continuing EOC work on strategizing and developing policies and procedures in response to disasters such as outbreaks; 2) Partners with Public Health and Emergency Management Services on reviewing emergency response plans including roles and responsibilities for coordination among public health agencies, CoC and service providers; 3) Collaborates with Health and Human Services (HHS) designees to advise on prevention measures (e.g. non-congregate space plans, health and safety protocols) and provide supplies and resources (e.g. PPE; sanitation services; vaccine, testing, and treatment locations). Information is shared throughout the CoC network to update safety plans and procedures and embed public health guidance into programs' standard operating procedures; 4) Coordinates communication with HHS, including Public Health, on a single point of entry approach, as exemplified by the encampment program; 5) Engages with health systems (Providence, Legacy, Kaiser, Veterans Medical Center, Oregon Health & Science University) and health clinics (e.g. Virginia Garcia) for winter shelter medical case conferencing, outbreak updates, and planning such as increasing access to mobile health centers with health partners (e.g. CareOregon, a Coordinated Care Organization).

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section VII.B.1.o.	
	Describe in the field below how your CoC effectively equipped providers to prevent or limit infectious disease outbreaks among program participants by:	
1.	sharing information related to public health measures and homelessness, and	
2.	facilitating communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

Information is shared with providers and communication between public health and providers is facilitated through multiple channels: (a) The Lead Agency provides subject matter expertise on housing efforts and initiatives including HUD guidance about serving vulnerable persons experiencing homelessness in all of the forums referenced in 1D-8. (b) The same information is shared broadly throughout the CoC's provider network serving people at risk of and experiencing homelessness, in monthly meetings and email notifications. (c) Information is shared at monthly CoC meetings (with an average of 69 representatives from public and nonprofit provider organizations, faith-based and volunteer service organizations, community advocates, persons with lived experience, and mainstream benefit providers) on current events such as infectious disease updates, public health and sheltering resources and protocols. (d) Notifications to the CoC email listserv (523 contacts) provide timely communication on infectious disease outbreaks, vaccination clinics and public health resources, federal CDC and HUD updates on infectious disease prevention, health and safety measures, and programmatic regulation waivers, resources and initiatives. (e) The Health and Human Services and Public Health division provide updates at CoC meetings, ensuring that service providers receive up-to-date information on infectious disease threat levels that impact housing programs and vulnerable populations including persons experiencing homelessness. (f) Designated Public Health representatives provide health and safety best practices for shelter, day-use drop-in centers, and outreach programs, which is embedded into outreach and service provider training to equip providers in preparation for the winter season. Providers also receive updated public health information at outreach and weekly shelter provider meetings. (g) CoC members receive communication through social media (e.g. Facebook and Twitter postings from County Public Health on infectious disease updates, protocols, and resources; County Board of Commissioners postings on enactment of emergency declarations and preparedness, and available relief funds). (h) The Lead Agency also coordinates communication and resources with health systems such as Providence, Legacy, Kaiser, Veterans Medical Center and OHSU to ensure program participants receive timely and appropriate referrals for testing, vaccines and treatment.

1D-9.	Centralized or Coordinated Entry System—Assessment Process.	
	NOFO Section VII.B.1.p.	

Describe in the field below how your CoC's coordinated entry system:

1.	covers 100 percent of your CoC's geographic area;
2.	uses a standardized assessment process; and
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.

(limit 2,500 characters)

1. Over the past year, the modernization of the CoC's coordinated entry (CE) system focused on expanding capacity and access to ensure full coverage of 100% of the CoC's geographic area. The updated system creates a significant increase in access points by training over 240 community partners to conduct assessments. This wide net of community partners allows the CoC to cover a large territory and ensures a greater number of residents are aware of services and have a local access point. Access to CE is offered through phone, site-based and mobile-based assessments using a phased approach designed to streamline access and lower barriers. Outreach teams conduct weekly outreach throughout the geographic area to engage in collecting data and performing assessments using the CE policy and protocols.

2. The CE Phase One assessment is used by all partner agencies to intake participants into the system. The assessment is 24 questions long and takes about 20 minutes to complete. All staff completing the intake assessment receive training on best practices in completing the assessment and HMIS data entry prior to being approved to complete assessments with participants. Once the Phase One assessment is entered into HMIS, the Eligibility Tool identifies the housing programs the household is eligible for. The assessment specialist then works with the household to choose the most appropriate intervention based on the household's needs and wants. By-Name Case Conferencing is also used in follow up to the initial assessment for priority populations based on their Assessment Score.

3. The CE system was significantly updated in 2021 by a stakeholder-led workgroup based on input gathered from assessors, participating projects and participants. Contracted providers are encouraged to hire those with lived experience to ensure the voices of those who have experienced homelessness are integrated into the day-to-day work and decision-making process. An oversight committee comprised of stakeholders is included in the CoC governance structure to provide oversight and feedback to improve the effectiveness of the CE system. Additionally, feedback surveys are used to evaluate the participant experience in completing the intake assessment.

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section VII.B.1.p.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;	
2.	prioritizes people most in need of assistance;	
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and	
4.	takes steps to reduce burdens on people using coordinated entry.	

(limit 2,500 characters)

1. The CE system reaches people who are least likely to apply for assistance through weekly outreach by eight teams trained to complete CE assessments using trauma-informed and culturally responsive strategies. Each team specializes in outreach to a specific geographic area or population (youth, immigrants/refugees, and BIPOC). In addition, more than 20 agencies are trained to conduct CE assessments, including culturally specific organizations, victim service providers, and faith-based organizations, which often work with people unlikely to seek homeless assistance on their own.

2. On 8/3/16 the CoC adopted HUD CPD 16-11(Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons) which guides its CE work. Phase One assessments determine eligibility for homeless assistance based on questions such as length of time homeless, disability status, and income level. Households that meet eligibility guidelines are offered an immediate referral to housing and services. By-Name Case Conferencing is used in follow up to the initial assessment to expedite housing and service connections for persons experiencing chronic homelessness based on severity of service need and length of homelessness.

3. Following Phase One assessment, households are matched with housing resources for which they are eligible. Participants then have an opportunity to learn more about the resource and decline if it does not match their preference. If the participant declines a resource, they will return to the list for matching to the next available option. All participating providers are trained in housing navigation and assist the participant through the leasing process including application assistance, coordinating meetings with potential landlords, and coordinating inspection and payment information.

4. The CE tool is significantly shorter than the widely used VI-SPDAT and focuses on asking eligibility-based questions. The 20-minute assessment gathers basic information to gauge the length of time homeless, co-occurring conditions, and housing provider preferences needed to match a participant with available resources. The expansion of community partners, particularly culturally specific organizations, has also reduced barriers to intake. Participants who have a connection with a partner agency can receive an assessment with that agency instead of calling an additional phone number or visiting another office.

1D-10.	Promoting Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section VII.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	06/30/2022

1D-10a.	Process for Analyzing Racial Disparities—Identifying Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section VII.B.1.q.	

Describe in the field below:

1.	your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

1. In 2019, the Lead Agency conducted an assessment of CoC Program-funded projects using HUD's Racial Equity Analysis Tool and American Community Survey (ACS), PIT and HMIS data. In 2021, to inform a multi-year systemwide planning effort, the Lead Agency expanded on this analysis by combining an analysis of ACS, PIT, and HMIS data (using a method comparable to the Racial Equity Analysis Tool) with qualitative input from over 525 people with lived experience, service participants, service providers and stakeholders. Following this analysis, the Lead Agency worked to develop and institutionalize a tool for systematically assessing racial equity in program access and outcomes for all services in the local homeless system of care (including CoC Program-funded projects). The first report based on this tool analyzed data from 7/1/21-6/30/22. The tool uses HMIS, ACS and PIT data to analyze access and outcome metrics by race and ethnicity, including rates of homelessness, programmatic inflow and outflow, housing placements and retention, and returns to homelessness.

2. The 2019 analysis found higher proportions of Black/African American and American Indian/Alaska Native populations reported in the PIT data compared to persons living in poverty. It also found that communities of color were underrepresented in access to the homeless service system's permanent housing programs. The 2021 data analysis found over-representation in the homeless population by Native Hawaiian/Pacific Islander, American Indian/Alaska Native, Black/African American and Hispanic/Latinx households. The qualitative research showed that BIPOC communities experienced barriers in accessing services, including racism and discrimination from providers, a shortage of culturally responsive services, and a need for navigators and case managers to facilitate connections to housing and services. The 2022 analysis was conducted after a year of significant changes in the local system of care to address these challenges and create greater equity in access to services. The analysis found general proportionality in the race/ethnicity of populations accessing services. But the analysis also highlighted areas for continued improvement, such as disproportionately higher rates of returns to the homeless services system within two years of exit for American Indian/Alaska Native/Indigenous and Native Hawaiian/Pacific Islander populations.

1D-10b.	Strategies to Address Racial Disparities.	
	NOFO Section VII.B.1.q.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1D-10c.	Actions Taken to Address Known Disparities.	
	NOFO Section VII.B.1.q.	

Describe in the field below the steps your CoC and homeless providers have taken to address disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

To address disparities in access to CoC Program-funded assistance, the CoC Board has adopted rating criteria that evaluate projects based on (a) prioritization of services for underserved populations including BIPOC and people with language barriers; and (b) the percentage of program participants that are BIPOC. As part of 2022 program monitoring, CoC Program-funded projects were required to demonstrate that they have identified and worked to address barriers to participation faced by BIPOC persons within their program. The CoC Board analyzes disparities in program access and outcomes and works with the CoC membership to identify strategies to address the disparities. Among these strategies, the rating tool used to prioritize new project applications includes points for (a) experience serving underserved populations including BIPOC and people with language barriers; and (b) culturally specific services delivered to ensure racial equity, diversity and inclusion.

At a system level, the Lead Agency implemented several interconnected strategies in FY 2021-22 to strengthen racial equity in service access and outcomes. These include: (a) expanding the role of culturally specific organizations in the homeless system of care through two public procurement processes that prioritized outreach to culturally specific organizations and used scoring criteria that emphasized racial equity and the provision of culturally responsive and specific services; (b) providing service contracts combined with multi-year funding and technical assistance to culturally specific organizations to support their long-term capacity building; (c) contracting with an agency that specializes in working with immigrants, refugees, and BIPOC communities as part of a restructured outreach strategy to more effectively reach and engage these populations; (d) restructuring coordinated entry to reduce barriers for BIPOC communities by streamlining the initial assessment process, training culturally specific organizations to conduct CE assessments, and facilitating internal referrals; (e) requiring training for all case managers and supervisors in anti-racist practices and culturally responsive service delivery; and (f) launching a Housing Case Management Services program that significantly expands the system's capacity to provide people seeking services with culturally responsive housing navigation, placement and retention support.

1D-10d.	Tracking Progress on Preventing or Eliminating Disparities.	
	NOFO Section VII.B.1.q.	

Describe in the field below the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

CoC Program-funded projects will continue to be evaluated based on (a) prioritization of services for underserved populations including BIPOC and people with language barriers; and (b) the percentage of program participants that are BIPOC. As part of annual monitoring, projects will continue to be required to demonstrate that they have identified and are addressing disparities in service provision and/or outcomes.

Beginning in FY 2022-23, the Lead Agency plans to produce quarterly reports using the racial disparity analysis tool described in 1D-10a. The tool analyzes racial disparities in access and outcome metrics across the homeless system of care, including rates of homelessness, programmatic inflow and outflow, housing placements and retention, and returns to homelessness. The tool will be expanded over the upcoming months to include additional outcome measures disaggregated by race and ethnicity, including how long it takes for the average participant to secure housing. The Lead Agency and its partners will use these reports to track progress and identify areas where additional strategies or improvements are needed to ensure equitable access and outcomes.

To support this work, the Lead Agency will provide expanded training, technical assistance, and program monitoring to support the collection of quality data in partnership with community-based partners. The use of different practices, such as how and when questions about race and ethnicity are asked, creates data quality issues that challenge accurate evaluation of outcomes. Training, technical assistance and program monitoring will create a shared language for how demographic data are collected, recorded, and reported to improve the use of these data to advance equity. As part of this work, the HMIS system plans to implement REALD (Race, Ethnicity, and Language, Disability) data collection standards in FY 2022-23 to more accurately reflect the diverse communities we serve.

In addition to tracking data on program participants, the Lead Agency also plans to evaluate and track the diversity of the workforce serving participants throughout the local homeless services system. This data will support progress in achieving the goal of providing services that are culturally specific and responsive.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC's Outreach Efforts.	
	NOFO Section VII.B.1.r.	

Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

(limit 2,500 characters)

Persons with current and previous lived experience of homelessness are encouraged to participate in CoC meetings and the CoC Board through targeted outreach, web and social media marketing, and community engagement. A CoC Board recruitment flyer and the CoC Board application are available on the CoC's webpage. Both documents prominently highlight that the CoC encourages and invites those with lived experience to apply. In 2022 the CoC adopted new recruitment policies that were incorporated into the CoC Governance Charter. Under the new policies, in addition to publishing announcements for open Board positions, the CoC will actively recruit at leadership programs and by distributing flyers or other forms of communication at locations where people with lived experience congregate. The new policies also call for the development of a stipend program to support the participation of people with lived experience on the CoC Board.

In 2021-22 at least 32 people with lived experience participated in CoC meetings, and at least one person with lived experience served on the CoC Board in a designated position for a Person with Lived Experience. The CoC implemented a demographic survey that asks participants at CoC meetings to identify whether they have lived experience, making it possible to document the involvement of people with lived in experience in CoC decision-making based on meeting minutes. For example, in 2021-22, persons with lived experience participated in the steering committee for the coordinated entry system redesign, voted on EFSP grant funding recommendations, voted on revisions to the CoC rating and ranking criteria, and voted in CoC Board elections.

In addition to recruiting people with lived experience to participate in the CoC meetings and CoC Board, the Lead Agency also conducts targeted outreach to engage people with lived experience in specific planning and decision-making processes. For example, the Lead Agency convened a community engagement process in 2022 to help inform the development of shelter expansion and siting guidelines. As part of this process, 38 people with lived experience provided input on their experiences with the shelter system at outreach events held at winter shelters. Similarly, the Lead Agency conducted a focus group for 20 people who were unsheltered to provide feedback to inform a shelter planning process in Hillsboro.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the five categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included and provide input that is incorporated in the local planning process.	62	58
2.	Review and recommend revisions to local policies addressing homelessness related to coordinated entry, services, and housing.	62	58
3.	Participate on CoC committees, subcommittees, or workgroups.	3	1

4.	Included in the decisionmaking processes related to addressing homelessness.	3	1
5.	Included in the development or revision of your CoC's local competition rating factors.	1	0

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

The CoC Lead Agency worked with partners to develop and launch a Workforce Development Pilot program in 2022 to train and support people with lived experience of housing instability or homelessness that identify as BIPOC and/or LGBTQ+ to enter the homeless services career track. The pilot program will offer peer support and job training, internship placement services, and supported employment services to 30 individuals during its first year. Upon completing an initial training series, participants will be placed in six-month paid internships with local homeless services providers while they continue to receive supported employment services. Upon successful internship completion, participants may be offered permanent employment with local homeless services agencies in positions funded by the regional Supportive Housing Services tax. CoC member organizations were invited to make participant referrals to the pilot and serve as placement organizations, and two CoC members (Open Door HousingWorks and Worksystems) are contracting with the Lead Agency to provide the training and supported employment services.

Many CoC member organizations also provide professional development and employment opportunities through their own programs. For example, Forest Grove Foundation employs individuals with lived experience in its outreach and peer support programs; Sequoia Mental Health Services provides supported employment opportunities and skills based training to people accessing its services and also employs individuals with lived experience to provide services; Just Compassion prioritizes hiring employees who have lived experience; Lifeworks NW offers supported employment and supported education as well as interdisciplinary work with vocational rehab; HomePlate Youth Services supports homeless youth with career exploration, paid employment, navigation of employment systems, and ongoing employment supports.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Describe in the field below how your CoC:

1.	how your CoC routinely gathered feedback from people experiencing homelessness and people who have received assistance through the CoC or ESG program on their experience receiving assistance; and
2.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness

(limit 2,500 characters)

1. CoC programs and partner agencies are expected to routinely gather feedback from service participants on their experience receiving assistance. The CoC's coordinated entry policies call for an annual report to the CoC membership with the results of feedback gathered from participating households and projects. Washington County's Supportive Housing Services Program Standards, which are incorporated into the Lead Agency's contracts with nonprofits providing supportive services, require providers to gather feedback from participants on at least an annual basis. Examples of how CoC member agencies gather feedback from participants include: (a) Domestic Violence Resource Center administers a client satisfaction survey on a regular basis and an exit form when participants graduate services; (b) Second Home conducts ongoing check-ins and individual exit interviews with participants; (c) Boys and Girls Aid conducts an annual anonymous survey with participants that asks questions about their service experience; (d) Just Compassion checks in with participants on a weekly basis to follow up on service referrals and their experiences trying to access programs.

The CoC also gathers input from service participants to inform broader system planning. For example, in 2020, the Lead Agency sponsored an engagement process that interviewed and surveyed more than 90 service participants to inform multi-year system planning. In 2022, the Lead Agency gathered input from 58 winter shelter and day center participants to inform shelter siting and expansion plans in two locations.

2. Input from CE users informed the redesign of the CE system to prioritize a streamlined assessment process and increased points of access to reduce wait times. In response to challenges identified by service participants during the 2020 engagement process, the Lead Agency expanded the role of culturally specific organizations in the homeless system of care, created a program to assist households seeking services with culturally responsive housing navigation and retention supports, and required training for case managers in anti-racist and culturally responsive services. Individual CoC providers review feedback gathered from their program participants and use the information to inform service improvements and strategic planning. At a client level, providers also work with participants to problem-solve to address challenges in order to ensure they are able to get their needs met.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section VII.B.1.t.	
	Describe in the field below at least 2 steps your CoC has taken in the past 12 months that engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
	1.	reforming zoning and land use policies to permit more housing development; and
	2.	reducing regulatory barriers to housing development.

(limit 2,500 characters)

In the past 12 months the Lead Agency has engaged city, county, and state governments to increase the affordable housing supply by:

1.Reforming zoning and land use policies: (a) The Lead Agency advocated to the City of Hillsboro to rezone a transit-oriented property to facilitate a potential 200-unit affordable housing development. (b) The Lead Agency invoked the provisions of Senate Bill 8 (a state zoning reform that it advocated for in 2021) to develop affordable housing in areas that previously did not allow housing. For example, a new affordable housing project is in predevelopment on a site at a community college campus that prior to SB 8 provisions only allowed institutional uses. (c) The Lead Agency supported the approval of a Washington County ordinance to amend the Comprehensive Framework Plan to implement state law changes adopted in HB 2001 (a zoning reform bill to support Middle Housing that it advocated for in 2019).

2.Reducing regulatory barriers: (a) The Lead Agency utilized Oregon super siting legislation to acquire and develop two hotels for bridge sheltering and COVID respite non-congregate shelters. The Lead Agency also assisted other partners throughout Oregon to understand and utilize these provisions to reduce regulatory barriers in support of the state's Project Turnkey program to acquire hotels for similar uses. (b) The Lead Agency educated local elected officials, executive leadership, and industry advocates on the adoption of Oregon Climate Smart Administrative rulemaking that will end minimum parking requirements, increase density allowances, and expand eligible properties for affordable housing in most Oregon cities.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.	
	NOFO Section VII.B.2.a. and 2.g.	
	You must upload the Local Competition Deadline attachment to the 4B. Attachments Screen.	

	Enter the date your CoC published the deadline for project applicants to submit their applications to your CoC's local competition.	08/05/2022
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1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.

Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	52
2.	How many renewal projects did your CoC submit?	9
3.	What renewal project type did most applicants use?	PH-RRH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section VII.B.2.d.	

Describe in the field below:

1.	how your CoC collected and analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)

1.The CoC's renewal project rating tool analyzes each project's success in housing program participants in permanent housing using HMIS and APR data from the most recent fiscal year. Rating criteria include: (a) the percentage of participants exiting the program to permanent housing; (b) project cost per participant exit to or retention of permanent housing; (c) the percentage of participants who return to homelessness within 24 months of exit to permanent housing; and (d) the percentage of adult participants with new or increased income (to support long-term housing stability).

2.The CoC's renewal project rating tool analyzes how long it takes each project to house people in permanent housing using HMIS and APR data from the most recent fiscal year. Rating criteria are based on the average length of time between project start and housing move-in date for each project type.

3.To assess severity of needs and vulnerability, the rating tool awards points to projects that demonstrate (a) Housing First principles with no preconditions or barriers to entry; (b) prioritization of services for underserved and marginalized populations; (c) a minimum of 25% of project participants are BIPOC; (d) a minimum of 50% of adult participants have zero cash income at entry; (e) a minimum of 50% of participants have a disabling condition; (f) a minimum of 50% of participants are entering from a place not meant for human habitation; (g) a minimum of 50% of participants are chronically homeless; (h) a minimum of 50% of adult participants are survivors of domestic violence.

4.The criteria listed in part 3 enable projects to receive 14 out of 52 potential points for providing housing and services to the hardest to serve populations. These points can offset a loss of points in performance outcomes, allowing a lower performing project serving high-need populations to still rank competitively in comparison to higher performing projects that do not serve these priority populations. The CoC Board reviews the performance outcomes for these projects within the broader context of the need for the project and the additional challenges of higher barrier populations. If the project is serving vulnerable populations and the project is needed to address these populations, the CoC Board may recommend renewal of the project even if its performance outcomes may not be as high as those of other projects.

1E-3.	Promoting Racial Equity in the Local Competition Review and Ranking Process.	
	NOFO Section VII.B.2.e.	
	Describe in the field below:	
1.	how your CoC obtained input and included persons of different races, particularly those over-represented in the local homelessness population;	
2.	how the input from persons of different races, particularly those over-represented in the local homelessness population, affected how your CoC determined the rating factors used to review project applications;	
3.	how your CoC included persons of different races, particularly those over-represented in the local homelessness population, in the review, selection, and ranking process; and	
4.	how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	

(limit 2,500 characters)

1.The local competition rating factors were developed by the CoC Board, and the CoC Board performs the rating and ranking of project applications. The CoC Board is elected by the CoC members with a goal of ensuring that it provides a platform for obtaining input from persons of different races, particularly those over-represented in the local homeless population. The CoC Board currently has 32% BIPOC membership. In FY 2021-22, the CoC Board implemented several strategies designed to increase BIPOC representation, including (a) adding a Culturally Specific Organization position to the Board; and (b) strengthening Board recruitment to better reach BIPOC community members and people with lived experience.

2.The CoC solicited input from additional stakeholders representing BIPOC communities in the initial process of developing the CoC rating factors. The CoC Board also works to ensure the perspectives of persons of different races inform updates to the rating factors. For example, during the rating and ranking for the 2021 CoC competition, the Board held a discussion focused on identifying barriers BIPOC participants may face in accessing the CoC's programs. Twenty-eight percent of the Board members who participated in this discussion identify as BIPOC. The discussion identified specific issues such as language barriers that the Board then worked to incorporate into updates to the CoC rating factors. The updates were approved in April 2022 at a CoC Board meeting where 26% of the participants identify as BIPOC.

3.The CoC Board performs the review, selection and ranking of all project applications and approves the submittal of the Project Priority Listing. See the response to part 1 for information on the CoC Board's inclusion of persons of different races.

4.The CoC's rating process prioritizes racial equity by awarding 12% of the potential points based on a project's (a) demonstrated commitment to serving underserved and marginalized populations including BIPOC; and (b) the percentage of project participants that are BIPOC. In follow-up to the process described in part 2, in 2022 projects were required to demonstrate that they provide sufficient access to translation and interpretation services to mitigate barriers faced by non-English speakers. In 2022, projects were also required to report on how they have identified and worked to address other barriers to participation in their programs faced by BIPOC persons.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section VII.B.2.f.	

Describe in the field below:

1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any projects through this process during your local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

(limit 2,500 characters)

1. The CoC's reallocation process is documented in the CoC Program Application Rating and Ranking Process (Section 8), which is available on the CoC webpage and was included in all public communications about the local competition: During the comprehensive review of renewal projects, the CoC Board will use the scoring criteria to determine the extent to which each project is still necessary and addresses priorities based on System Performance Measurement (SPM) outcomes, housing gaps analysis, homeless demographic data collected during the PIT count, and coordinated entry data. The CoC Board will reallocate funds to new projects if reallocation would reduce homelessness or address an underserved homeless population.

All renewal projects are scored using objective criteria that includes severity of need and vulnerability of the target population, the cost effectiveness of the project, and performance in meeting the system measurement goals. The lowest scoring projects are identified as candidates for reallocation, and the CoC Board reviews those projects within the context of the broader system analysis to assess whether they are still meeting a priority need within the CoC's system of care.

2. The CoC Board considered the two lowest scoring projects for reallocation: (a) Housing Stabilization Program, and (b) Reentry Housing. After analyzing the projects within the context of system gaps and needs, the CoC Board determined they both fill an important role in the local system of care and meet priority system needs. Housing Stabilization Program leverages 12 units of affordable housing with rent subsidies from the Housing Authority of Washington County to support permanent housing placement for families in emergency shelter. CoC Program funding supports the cost of case management to quickly move the families into housing and stabilize them. Reentry Housing supports permanent housing placement and stabilization for justice-involved homeless adults, a high-need and underserved population. CoC Program funding supports rent assistance for 20 units while leveraging locally-funded case management and supportive services.

3. The CoC did not reallocate any projects during its local competition this year.

4. The CoC did not reallocate any projects due to the CoC Board's determination that both of the lowest scoring renewal projects address priority needs within the local system of care, as described in the response to part 2.

1E-4a.	Reallocation Between FY 2017 and FY 2022.	
	NOFO Section VII.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2017 and FY 2022?	No
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject or reduce any project application(s)?	No
2.	Did your CoC inform applicants why their projects were rejected or reduced?	No
3.	If you selected Yes for element 1 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2022, 06/27/2022, and 06/28/2022, then you must enter 06/28/2022.	

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2022, 06/27/2022, and 06/28/2022, then you must enter 06/28/2022.	09/14/2022
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1E-5b.	Local Competition Selection Results–Scores for All Projects.	
	NOFO Section VII.B.2.g.	
	You must upload the Final Project Scores for All Projects attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Applicant Names; 2. Project Names; 3. Project Scores; 4. Project Rank–if accepted; 5. Award amounts; and 6. Projects accepted or rejected status.	Yes
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1E-5c.	1E-5c. Web Posting of CoC-Approved Consolidated Application.	
	NOFO Section VII.B.2.g.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC's website or partner's website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	09/23/2022
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1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section VII.B.2.g.	

You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application has been posted on the CoC's website or partner's website.	09/23/2022
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2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Wellsky
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Multiple CoCs
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section VII.B.3.a.	

	Enter the date your CoC submitted its 2022 HIC data into HDX.	04/11/2022
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2A-4.	Comparable Database for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section VII.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in databases that meet HUD's comparable database requirements; and	
2.	state whether your CoC is compliant with the 2022 HMIS Data Standards.	

(limit 2,500 characters)

1.The CoC and HMIS Lead operate a comparable database used by victim service providers to enter data for victims and survivors of domestic violence. The HMIS software vendor – WellSky – developed the relational database that meets HUD HMIS 2022 data standards as well as stringent HMIS privacy and security controlled by the HMIS Lead. The comparable database currently has eight HMIS Users in three agencies who have signed agreements regarding access to participant data, privacy and security requirements, and data quality standards. The database collects participant-level data over time, with a local HMIS policy to retain data for seven years after participant last exit date. The CoC and HMIS Lead adopted an HMIS Governance Charter in alignment with the Violence Against Women Act (VAWA) and Family Violence Prevention and Services Act (FVPSA) containing strong language on limiting the sharing, disclosing or revealing of victims' Personally Identifying Information (PII).

2.The CoC is compliant with the 2022 HMIS Data Standards.

2A-5.	Bed Coverage Rate–Using HIC, HMIS Data–CoC Merger Bonus Points.	
	NOFO Section VII.B.3.c. and VII.B.7.	

Enter 2022 HIC and HMIS data in the chart below by project type:

Project Type	Total Beds 2022 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
1. Emergency Shelter (ES) beds	661	24	637	100.00%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	98	8	90	100.00%
4. Rapid Re-Housing (RRH) beds	275	30	245	100.00%
5. Permanent Supportive Housing	490	0	490	100.00%
6. Other Permanent Housing (OPH)	770	0	770	100.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section VII.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

Not Applicable.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section VII.B.3.d.	

Did your CoC submit LSA data to HUD in HDX 2.0 by February 15, 2022, 8 p.m. EST?	Yes
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2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section VII.B.4.b	

	Enter the date your CoC conducted its 2022 PIT count.	01/26/2022
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2B-2.	PIT Count Data—HDX Submission Date.	
	NOFO Section VII.B.4.b	

	Enter the date your CoC submitted its 2022 PIT count data in HDX.	04/11/2022
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2B-3.	PIT Count—Effectively Counting Youth.	
	NOFO Section VII.B.4.b.	

	Describe in the field below how during the planning process for the 2022 PIT count your CoC:
1.	engaged stakeholders that serve homeless youth;
2.	involved homeless youth in the actual count; and
3.	worked with stakeholders to select locations where homeless youth are most likely to be identified.

(limit 2,500 characters)

1.A variety of planning meetings occurred prior to the 2022 PIT count between community stakeholders across Washington County serving youth and adults experiencing homelessness, including Street Outreach Convening and PIT count planning meetings. Street Outreach Convening meetings are biweekly community meetings composed of representatives from organizations across Washington County providing street outreach services to community members experiencing homelessness or housing instability, including HomePlate Youth Services (the only youth-focused organization in the county providing street-based outreach services). Starting in November 2021, time during each meeting was dedicated to PIT count planning. Several meetings dedicated specifically to PIT count planning and coordination were also held prior to the 2022 PIT count. Organizations with representation in these meetings who serve youth experiencing homelessness include HomePlate Youth Services, Boys & Girls Aid, Second Home, and McKinney-Vento Liaisons from local school districts.

2.The week prior to the PIT count, staff from HomePlate Youth Services gathered feedback from youth accessing drop-in and outreach services regarding locations to visit during the PIT count and creative methods to engage youth in the count this year. Based in part on youth feedback, HomePlate held a pizza party at its drop-in centers in Beaverton and Hillsboro the week of the count in order to encourage youth to participate. HomePlate staff shared flyers for the event with community partners and via social media.

3.The selection of locations for targeted youth outreach during the 2022 PIT count was largely based on (a) feedback directly from youth prior to and during the count, and (b) discussion in Street Outreach Convening meetings. Specific locations that were targeted for outreach based on this feedback included: (a) Beaverton and Hillsboro Transit Centers, (b) Central Beaverton (particularly in the late afternoon and early morning), (c) the neighborhoods near local high schools around the time school gets out (Beaverton High, Aloha High, Merlo Station, Miller Education Center, Century High, Glencoe, Hillsboro High), (d) encampments throughout the county, particularly those known to have youth staying in them, and (e) local fast food restaurants and businesses that youth tend to frequent.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section VII.B.5.a and VII.B.7.c.	
	In the field below:	
	1. describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2021 and 2022, if applicable;	
	2. describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2021 and 2022, if applicable; and	
	3. describe how the changes affected your CoC's PIT count results; or	
	4. state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2022.	

(limit 2,500 characters)

1. No changes were made to the sheltered PIT count implementation between 2021 and 2022.
2. No changes were made to the unsheltered PIT count implementation between 2021 and 2022.
3. Not Applicable
4. Not Applicable

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.	
	NOFO Section VII.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC's strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

The number of people entering ES, SH, TH and PH projects with no prior enrollment in HMIS (Metric 5.2) increased from 1,279 in FY20 to 1,389 in FY21. This increase reflects the impact of the pandemic and affordable housing crisis on rates of homelessness, but it also reflects an expansion in coordinated entry (CE) access and available services, creating new entry points for HMIS enrollment.

1.The CoC's CE assessment determines whether an at-risk household would become homeless without assistance based on income, savings, employment status, potential for increasing earned income, rental history, credit history, utility or rent increase, and household budget. The CoC determined the risk factors to identify persons experiencing homelessness for the first time by collaborating with other systems that engage people at risk of homelessness and by analyzing data from outreach/engagement, CE assessment, point-in-time interviews, winter shelters, and program entry.

2.At-risk households are linked to prevention services provided by Community Action Organization (CAO). In FY 2021-22, CAO provided 3,191 households with homeless prevention services including housing and emergency rent assistance. This includes 219 households that were provided with ongoing rent plans and case management to prevent homelessness. CAO also connects households with employment and benefits assistance and access to financial education classes and career coaching to ensure they will have sufficient income to pay their rent when the assistance ends. The Lead Agency launched a program in partnership with culturally specific organizations in FY 2021-22 to mitigate the disproportionate impact of evictions on people of color, and a local eviction court prevention program in partnership with the Oregon Law Center and Unite Oregon is working to prevent evictions among households at risk of homelessness. The CoC also partners with health, behavioral health, community corrections, and other systems to prevent homelessness at discharge.

3.Community Action Organization is responsible for overseeing the CoC's strategy to reduce first-time homelessness.

2C-2.	Length of Time Homeless—CoC's Strategy to Reduce.	
	NOFO Section VII.B.5.c.	
	In the field below:	
1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;	
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.	

(limit 2,500 characters)

The CoC's average Length of Time Homeless (Metric 1.2) for FY21 was 90 days.

1. Over the past year, the CoC and Lead Agency have significantly strengthened and expanded the strategies to reduce the length of time individuals and persons in families remain homeless, including: (a) Built for Zero By-Name List Case Conferencing that expedites permanent supportive housing placement for the chronically homeless population; (b) a new Housing Case Management Services program funded by a new regional tax that provides housing placement services and long-term wrap around supports for people experiencing prolonged homelessness through contracts with 18 culturally responsive organizations in FY 2021-22 (to expand to 22 organizations in FY 2022-23); (c) a pilot project that places housing navigators within health, behavioral health, and aging and disability programs to facilitate connections to housing for people within those programs; (d) a semi-annual housing access fair to connect people experiencing homelessness directly with case managers to begin working immediately toward housing placement; (e) housing navigators funded by a local Public Safety Levy that work with sheltered populations to reduce their shelter stays; and (f) expanded winter shelter capacity to provide an entry point for engaging people with housing resources.

2. The CoC identifies households with the longest length of time homeless through outreach, shelters and CE assessment data that are used to create lists for By-Name Case Conferencing. CE includes length of time homeless as a prioritization factor and the CoC adopted HUD Notice CPD 16-11 that guides prioritization of these individuals for housing. Following the CE Phase One assessment, households are matched with housing options for which they are eligible. All participating providers are trained in housing navigation and assist the participant through the leasing process including application assistance, coordinating meetings with potential landlords, and coordinating inspection and payment information. By-Name Case Conferencing is used in follow up to the initial assessment to expedite housing placements for chronically homeless persons based on severity of service need and length of homelessness.

3. Washington County Department of Housing Services is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC's Strategy	
	NOFO Section VII.B.5.d.	
	In the field below:	
	1. describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
	2. describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.	

(limit 2,500 characters)

Exits from ES, SH, TH and RRH to permanent housing increased by 11% from 34% in FY20 to 45% in FY21 (Metric 7b.1). The percentage of persons in all PH projects except RRH who remained in PH or exited to permanent housing declined by 4% from 99% in FY20 to 95% in FY21, although the total number increased from 541 to 555 (Metric 7b.2).

1.The CoC and Lead Agency have significantly expanded the strategies to support exits to permanent housing for households in ES, TH and RRH over the past year, including: (a) the new Housing Case Management Services (HCMS) program funded housing navigation capacity in 18 partner organizations in FY 2021-22 (and 22 organizations in FY 2022-23); (b) as part of CE modernization, a tenant screening tool was launched that allows case managers to easily gather data and documentation to aid in navigating screening barriers and work with landlords to overcome application denials; (c) the Housing Authority of Washington County has plans for ten developments which will add 812 new affordable units, at least 136 of which will be PSH; (d) the Lead Agency has launched a program that leverages regional tax funding to create project-based PSH in privately owned buildings; (e) the Lead Agency has launched a landlord liaison program to increase access to private market units for people exiting homelessness; (f) housing navigators funded by a local Public Safety Levy work with sheltered populations to support permanent housing placement.

2.The CoC and Lead Agency have also significantly expanded the system's capacity to support households in PH projects to retain their housing or exit to permanent housing: (a) as part of CE modernization, a Housing Stabilization Plan is completed in Phase Three to identify the resources and supports needed to ensure long-term stability; (b) the HCMS program provides ongoing case coordination and resource support to ensure permanent housing stability for participants; (c) a new locally-funded long-term rent assistance program provides rent subsidies for each HCMS participant and for households previously placed in housing with temporary subsidies; (d) to support successful exits from permanent housing, the CoC continues to coordinate with the PHA to increase Move-On Strategy outcomes under the PHA Administrative Preference.

3.Washington County Department of Housing Services is responsible for overseeing the CoC's strategy to increase the rate that households exit to or retain permanent housing.

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section VII.B.5.e.	
	In the field below:	
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC's strategy to reduce the rate of additional returns to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

The CoC's rate of return in FY21 was 4% within 6 months and 8% within 12 months (Metric 2).

1.The CoC identifies returns to homelessness through HMIS and coordinated entry (CE). HMIS tracks returns to homelessness within 24 months at a project and system level. Participant-level data is cross-referenced within HMIS to determine prior homeless service system involvement, and recidivism is included in the eligibility screening for several programs. The CE system's recent expansion has significantly increased the number and diversity of potential access points, making it possible to more quickly identify and engage persons who return to homelessness. The expansion in the number of culturally specific providers that are part of the CE network enables the system to connect with people who are less likely to access more traditional entry points such as shelters. Phase One CE assessments ask participants whether they have previously been in housing through a homeless assistance program in the last three years.

2>Returns to homelessness are analyzed to identify trends, causes, and needed interventions. For example, after the Lead Agency determined that households receiving short-term rent assistance were facing particular challenges in retaining their housing, it matched eligible households in temporary subsidy programs with locally funded long-term rent subsidies and housing retention case management. The Lead Agency is investing in several interconnected strategies to reduce returns to homelessness, including: (a) the CE Phase Three Housing Stabilization Plan supports connections to wrap-around services including employment and benefits to increase household income, health and behavioral health care, disability services, and social and community supports; (b) the locally funded long-term rent assistance program significantly expands the capacity to provide permanent housing subsidies for people exiting homelessness; (c) the Housing Case Management Services program provides ongoing case management and retention services to support up to 800 households' long-term stability; (d) the Lead Agency has funded additional retention workers dedicated to supporting up to 30 households in existing placements; and (e) shelter programs partner with case managers who work with guests to support transitions to permanent housing.

3.Washington County Department of Housing Services is responsible for overseeing the CoC's strategy to reduce returns to homelessness.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section VII.B.5.f.	

In the field below:

1.	describe your CoC's strategy to access employment cash sources;
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.

(limit 2,500 characters)

The CoC had a 16% decrease in FY21 in the percentage of system leavers who increased earned income (Metric 4.4) and a 3% increase in the percentage of stayers (Metric 4.2). The combined percentage of leavers and stayers who increased earned income was 8% in both FY20 and FY21. This reflects the continued employment challenges created by the pandemic due to business closures and lack of childcare.

1.The CoC strategy to increase earned income begins with Phase Three of coordinated entry, which identifies strategies to support increased income. Case managers assist work-able participants to access employment and/or connect them with partner organizations that specialize in training and supported employment. The Lead Agency and many CoC members provide training and employment support. For example: (a) a pilot program sponsored by the Lead Agency in partnership with Worksystems and Open Door HousingWorks offers peer support and job training, internship placement services, and supported employment services, with the potential for permanent employment once the six-month internship ends; (b) Sequoia Mental Health Services provides supported employment opportunities and skills-based training; (c) Lifeworks NW offers supported employment and supported education as well as interdisciplinary work with vocational rehab; (d) HomePlate Youth Services supports homeless youth with career exploration, paid employment, navigation of employment systems, and ongoing employment supports. The CoC Board evaluates CoC Program-funded projects' rates of increasing employment income as part of the rating and ranking process.

2.The CoC partners with Worksystems and WorkSource Oregon to help individuals and families experiencing homelessness increase their cash income. Worksystems coordinates a multi-party network of service providers, the Aligned Partners Network, that provides connections to career planning, job skills development, and paid internships and other resources. Participants receiving TANF benefits can also access the JOBS-Plus program administered by the Oregon Department of Human Services. Local community-based providers use career coaching for people who meet established program goals of serving homeless and housing-insecure people in the Washington County area to access high-demand, family-wage jobs.

3.Washington County Department of Housing Services is responsible for overseeing the CoC's strategy to increase income from employment.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section VII.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

The CoC experienced a 10% decrease in the percentage of adult system leavers who exited with increased non-employment cash income in FY21 (Metric 4.5), but an 11% increase in the percentage of stayers who increased non-employment cash income (Metric 4.2). The combined percentage of leavers and stayers who increased non-employment cash income increased by 1% from FY20 to FY21.

1.The CoC's approach to increasing non-employment cash income begins with Phase Three of coordinated entry assessment which focuses on identifying interventions to support housing stability, including support with benefit access. CoC agencies provide direct support to participants with applying for benefits for which they are eligible and/or connect them with partner organizations that specialize in benefit acquisition and appeals. This includes (a) ASSIST, a certified SSI/SSDI Outreach, Access and Recovery (SOAR) nonprofit organization with federal benefits specialist staff that work with disabled populations to access Social Security benefits; (b) the Veteran Service Officers at the County and Veteran Affairs (VA) agencies for service-connected and non-service connected disability benefits; (c) Oregon Department of Human Services for SNAP, TANF, WIC and other resources. The CoC supports SOAR training for providers and also trains providers on how to file for child support on behalf of single parents with children. The CoC Board's rating and ranking criteria for CoC Program-funded projects include programs' effectiveness at increasing non-employment cash income.

2.Washington County Department of Housing Services is responsible for overseeing the CoC's strategy to increase non-employment cash income.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section VII.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No
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3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section VII.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No
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3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections VII.B.6.a. and VII.B.6.b.	
	If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.	

Project Name	Project Type	Rank Number	Leverage Type
This list contains no items			

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs—New Projects.	
	NOFO Section VII.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs—New Projects.	
	NOFO Section VII.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD's implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
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3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

4A. DV Bonus Project Applicants

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section II.B.11.e.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	No
Applicant Name		
This list contains no items		

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1.	You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.		
2.	You must upload an attachment for each document listed where 'Required?' is 'Yes'.		
3.	We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.		
4.	Attachments must match the questions they are associated with.		
5.	Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.		
6.	If you cannot read the attachment, it is likely we cannot read it either.		
	. We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).		
	. We must be able to read everything you want us to consider in any attachment.		
7.	After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.		
Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	09/12/2022
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	09/12/2022
1E-1. Local Competition Deadline	Yes	Local Competition...	09/12/2022
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	09/12/2022
1E-2a. Scored Renewal Project Application	Yes	Scored Forms for ...	09/12/2022
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	09/12/2022
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	09/14/2022
1E-5b. Final Project Scores for All Projects	Yes	Final Project Sco...	09/14/2022
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes	Web Posting-CoC-A...	09/23/2022
1E-5d. Notification of CoC-Approved Consolidated Application	Yes	Notification of C...	09/23/2022
3A-1a. Housing Leveraging Commitments	No		

3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Local Competition Deadline

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Final Project Scores for All Projects

Attachment Details

Document Description: Web Posting-CoC-Approved Consolidated Application

Attachment Details

Document Description: Notification of CoC-Approved Consolidated Application

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/14/2022
1B. Inclusive Structure	09/20/2022
1C. Coordination and Engagement	09/20/2022
1D. Coordination and Engagement Cont'd	09/20/2022
1E. Project Review/Ranking	09/20/2022
2A. HMIS Implementation	09/15/2022
2B. Point-in-Time (PIT) Count	09/15/2022
2C. System Performance	09/19/2022
3A. Coordination with Housing and Healthcare	09/15/2022
3B. Rehabilitation/New Construction Costs	09/15/2022
3C. Serving Homeless Under Other Federal Statutes	09/15/2022

4A. DV Bonus Project Applicants	09/15/2022
4B. Attachments Screen	09/23/2022
Submission Summary	No Input Required

1C-7. PHA Homeless Preference

1 or 2 projects). In these cases, the PHA may admit such families whether or not they are on the waiting list, and, if they are on the waiting list, without considering the family's position on the waiting list. These families are considered non-waiting list selections. The PHA must maintain records showing that such families were admitted with special program funding.

Targeted Funding

[24 CFR 982.204(e)]

HUD may award a PHA funding for a specified category of families on the waiting list. The PHA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, the PHA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

PHA Policy

The PHA administers the following types of targeted funding:

Mainstream (Non-Elderly Disabled) Voucher Program: Families that include a non-elderly adult (18 years of age or older, but less than 62 years of age) with disabilities. Eligible families will be assisted in accordance with the policies in Section 4-III.C.

Veterans Affairs Supportive Housing (VASH): Families are referred by the Veterans Affairs (VA) Medical Center.

Family Youth Initiative (FYI): Targeted to youth aging out of the foster system.

Emergency Housing Vouchers (EHV): Targeted to referred households experiencing homelessness.

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences

[24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

The PHA has established the following local preferences:

- **Terminated HCV Family due to Insufficient Program Funding**

- Administrative Preference
- Mainstream Voucher Eligible Families that are Homeless, At Risk of Homelessness, Transitioning from Institutional/Segregated Settings, or At Risk of Institutionalization (limited to the number of Mainstream Program Vouchers allocated to the PHA)
- Homeless
- Elderly or Disabled on a Fixed Income or No Income
- Victim of Domestic Violence
- Youth aging out of the foster system and eligible for FYI vouchers
- Individuals or families coming onto or exiting the Kaiser Metro 300 Program. Individuals or families exiting this program will be added to the waitlist even if it is closed with a preference.

Terminated HCV Family due to Insufficient Program Funding. Any family terminated from the PHA's HCV program due to insufficient program funding will be provided this preference. The PHA accepts applications from households with this local preference at all times, regardless of waiting list closure status.

Administrative Preference.

The intent of the Administrative Preference is to provide a mechanism to rapidly provide Housing Choice Voucher rental assistance to program participants in other PHA programs who:

- 1) Have a need to move from the current unit due to a threat to health or safety (such as to provide protection to a victim of a hate crime or domestic violence, dating violence, stalking, or sexual assault); or
- 2) Through no fault of their own, are in jeopardy of losing rental assistance due to a lack of funding, a change in client eligibility for services linked to the rental assistance, or other circumstances as approved by the Executive Director; or
- 3) Are residing in a project-based assistance program (such as Public Housing) and are underoccupied or overcrowded for their unit size, and no replacement unit is available to meet their needs.
 - a. "Underoccupied" is defined as a household that does not meet the minimum number of persons for the bedroom size of the unit, according to the Housing Choice Voucher subsidy standards listed in this plan.
 - b. "Overcrowded" is defined as a household that exceeds the maximum persons for the bedroom size of the unit, according to the Housing Choice Voucher subsidy standards listed in this plan.

An administrative preference may be awarded to program participants already residing in units assisted through:

- The Low Rent Public Housing Program, including Section 32 Public Housing Homeownership Program participants and Public Housing Family Self-Sufficiency

program participants who are eligible to receive a voucher under the Section 8(y) Housing Choice Voucher Homeownership Program.

- Continuum of Care Rental Assistance (not including transitional or short-term rental assistance with a determined expiration date).

Persons requesting administrative preference may be required to complete and submit an application for rental assistance and be placed on the waiting list prior to voucher issuance.

The awarding of the Administrative Preference must be approved by the Executive Director.

The PHA accepts applications from households with the Administrative Preference at all times, regardless of waiting list closure status.

Mainstream Voucher Eligible Families that are Homeless/Transitioning from Institutions or Segregated Settings/At Risk of Homelessness or Institutionalization

Families with a non-elderly (age 18 - 61) person with disabilities, as defined in 24 CFR 5.403, who are homeless, at risk of homelessness, transitioning out of institutional or other segregated settings, or at risk of institutionalization. The PHA will accept applications from applicant households with this local preference at all times, regardless of waiting list closure status.

Unlike other local preferences, eligibility for the Mainstream Voucher preference described in this section will be determined upon receipt of application. Applicants claiming this preference must include verification with their application form. The PHA will accept verification of eligibility for this preference from the local Continuum of Care centralized intake system or from organizations that have entered into an agreement with the PHA relating to the Mainstream Voucher program. Applicants who self-refer to the waiting list will be directed to these organizations for evaluation for eligibility for the preference prior to being placed on the waiting list.

For the Mainstream Voucher program, the following definitions apply:

Institutional or other segregated settings include, but are not limited to:

- Congregate settings populated exclusively or primarily with individuals with disabilities;
- Congregate settings characterized by regimentation in daily activities, lack of privacy or autonomy, policies limiting visitors, or limits on individuals' ability to engage freely in community activities and to manage their own activities of daily living; or
- Settings that provide for daytime activities primarily with other individuals with disabilities.

Transitioning is defined as having a plan for exiting institutional or other segregated settings within three months.

At serious risk of institutionalization: Includes an individual with a disability who as a result of a public entity's failure to provide community services or its cut to such services

will likely cause a decline in health, safety, or welfare that would lead to the individual's eventual placement in an institution. This includes individuals experiencing lack of access to supportive services for independent living, long waiting lists for or lack of access to housing combined with community-based services, individuals currently living under poor housing conditions or homeless with barriers to geographic mobility, and/or currently living alone but requiring supportive services for independent living. A person cannot be considered at serious risk of institutionalization unless the person has a disability. An individual may be designated as at serious risk of institutionalization either by a health and human services agency, by a community-based organization, or by self-identification.

Homeless means:

(1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
- (ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, State, or local government programs for low-income individuals); or
- (iii) An individual who is exiting an institution where they resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

(2) An individual or family who will imminently lose their primary nighttime residence, provided that:

- (i) The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;
- (ii) No subsequent residence has been identified; and
- (iii) The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, needed to obtain other permanent housing;

(3) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:

- (i) Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)), or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
- (ii) Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;

- (iii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and
- (iv) Can be expected to continue in such status for an extended period of time because of chronic disabilities; chronic physical health or mental health conditions; substance addiction; histories of domestic violence or childhood abuse (including neglect); the presence of a child or youth with a disability; or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment; or

(4) Any individual or family who:

- (i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
- (ii) Has no other residence; and
- (iii) Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain other permanent housing.

It is important to note that this definition of homelessness is used only in screening of households for eligibility for the Mainstream Voucher program. The PHA maintains a local preference for homeless families as defined later in this administrative plan.

At risk of becoming homeless: An individual or family who:

- (i) Does not have sufficient resources or support networks, e.g., family, friends, faith-based or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in paragraph (1) of the "Homeless" definition in this section; and
- (ii) Meets one of the following conditions:
 - (A) Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;
 - (B) Is living in the home of another because of economic hardship;
 - (C) Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days of the date of application for assistance;
 - (D) Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by federal, State, or local government programs for low-income individuals;
 - (E) Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons, or lives in a larger housing unit in which there reside more than 1.5 people per room, as defined by the U.S. Census Bureau;
 - (F) Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or

(G) Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness.

Homeless (including formerly homeless without replacement housing)

A homeless applicant is defined as one of the following:

- An individual or household who lacks a fixed, regular, and adequate nighttime residence, meaning:
 - Has a primary residence that is a public or private place not meant for human habitation including a car, park, abandoned building, bus or train station, airport, or camping ground;
 - Is living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels/motels paid for by charitable organizations or by federal, state and/or local government programs); or
 - Is exiting an institution where they have resided for 90 days or less **and** who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.
 - Was formerly homeless and is now receiving short-term rapid re-housing rental assistance through a program funded by the Emergency Solutions Grant (ESG) or Supportive Services to Veterans and Families (SSVF), or who has been unable to secure permanent housing since an episode of homelessness as defined above.

OR

- Any individual or family who:
 - Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence; and
 - Has no other residence; and
 - Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain permanent housing.

Verification of Homeless Preference

Currently Homeless Households

The PHA will accept any of the following forms of verification that an applicant is currently homeless:

- A signed letter that specifically states the individual or household is homeless under the definition above, including the date, on letterhead, from:
 - A public safety agency (i.e. local police department); or
 - A social service agency; or
 - The shelter where the applicant family is currently staying
- The PHA's verification form, completed by an appropriate agent (if applicable).

Formerly Homeless Households

The PHA will accept any of the following forms of verification that an applicant is currently homeless:

- A signed letter that specifically states the individual or household was homeless under the definition above, including the date, on letterhead, from:
 - A public safety agency (i.e. local police department); or
 - A social service agency; or
 - The shelter where the applicant family previously stayed

AND

- A signed letter or statement, including the date, on letterhead, from a social service agency providing short term rental assistance; or
- A signed letter or statement, including the date, on letterhead, from a social service agency or other knowledgeable organization, verifying that the household is without its own permanent housing (i.e. “doubled up” with another household).

OR

- The PHA’s verification form, completed by an appropriate agent (if applicable).

Elderly or Disabled Household on a Fixed Income or No Income

To qualify as Elderly or Disabled on a Fixed Income or No Income, the head of the household or spouse must be at least 62 years of age or a person with disabilities, and at least 75% of the household income must come from fixed sources, or the household must have no source of cash income (not including non-cash benefits such as food stamps).

A “fixed income” is defined as income of a specified and consistent value that is received at specified and consistent intervals. Types of fixed income include Social Security benefits, VA benefits, pension income, or permanent disability benefits. Other types of fixed income sources may be considered by the PHA on a case-by-case basis.

Verification of Elderly or Disabled on a Fixed Income or No Income Preference

Elderly Status

Elderly status will be verified by the age of the person as shown on photo identification provided by the applicant family.

Disabled Status

Disability status will be verified by one of the following:

- Receipt of Social Security Disability Income (SSDI), Supplemental Security Income (SSI) due to a disability; or
- If not receiving income from Social Security due to a disability, the PHA’s disability verification form, completed and signed by a medical professional of the applicant’s choosing.

Verification of Fixed Income or No Income

The applicant's income will be considered "fixed" if at least 75% of it is from one or more of the following sources:

- Social Security benefits
- Veteran's Administration benefits
- Permanent disability benefits from a non-government source

If the applicant household claims to have no source of cash income, all adult members of the household must complete a Declaration of Zero Income. Additionally, the PHA will verify zero income status by checking any available databases or resources for verification of income (such as the State of Oregon Department of Human Services).

Victim of Domestic Violence

"Domestic violence" means actual or threatened physical violence directed against one or more members of the applicant family by a spouse or other member of the applicant's household.

To qualify for this preference:

- The PHA shall determine that the domestic violence occurred within the last 12 months, is of a continuing nature, or poses a continuing threat to the applicant; and
- The applicant shall certify that the person who engaged in such violence will not reside with the applicant family unless the PHA has given advance written approval. If the family is admitted, the PHA may deny or terminate assistance to the family for breach of this certification.

Verification of Victim of Domestic Violence Preference

The PHA will accept the following forms of verification of displacement by domestic violence:

- A Federal, State, tribal, territorial, or local police or court record; or
- Documentation signed by an employee, agent, or volunteer of a victim service provider, an attorney or a medical professional, from whom the victim has sought assistance in addressing domestic violence, or the effects of abuse, in which the professional attests to the professional's belief that the incident or incidents in question are bona fide incidents of abuse, and the victim of domestic violence has signed or attested to the documentation.

Preference Screening and Verification

Preference Screening

Applicants will be screened in the following order:

1. Terminated HCV Families due to Insufficient Funding, in date and time order of termination.
2. Applicants accepted into the Kaiser Permanente Metro 300 Housing Program.
3. Applicants with an Administrative Preference, in date and time order of awarding of Administrative Preference.
4. Mainstream Voucher eligible households that are homeless/at risk of homelessness, existing institutions/segregated settings, or at risk of institutionalization (limited to the number of Mainstream Vouchers allocated to the PHA).
5. Foster youth eligible for FYI vouchers will be targeted.
6. Applicants with any other Local Preference, in numerical order based on the numbers that were assigned to each application, by lottery, at the time the applications were placed on the waiting list
7. Applicants with no preferences, in numerical order based on the numbers that were assigned to each application, by lottery, at the time the applications were placed on the waitinglist.

Verification of Preferences

The PHA will accept verification of preferences as described in this chapter only from third party sources generally regarded to be knowledgeable professionals.

The PHA reserves the right to determine whether or not the person providing the verification meets the definition of "knowledgeable professional" in the context of the preference being verified.

Additionally, the PHA reserves the right to refuse any verification provided if it appears to have been modified, tampered with, compromised, or falsified by either the applicant or the party/agency providing the verification. In the event that the PHA refuses verification from an applicant, the applicant will be provided with written notice of the refusal and given a period of ten (10) business days in which appropriate alternate verification may be provided.

Income Targeting Requirement

[24 CFR 982.201(b)(2)]

HUD requires that extremely low-income(ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

1C-7. PHA Moving On Preference

1 or 2 projects). In these cases, the PHA may admit such families whether or not they are on the waiting list, and, if they are on the waiting list, without considering the family's position on the waiting list. These families are considered non-waiting list selections. The PHA must maintain records showing that such families were admitted with special program funding.

Targeted Funding

[24 CFR 982.204(e)]

HUD may award a PHA funding for a specified category of families on the waiting list. The PHA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, the PHA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

PHA Policy

The PHA administers the following types of targeted funding:

Mainstream (Non-Elderly Disabled) Voucher Program: Families that include a non-elderly adult (18 years of age or older, but less than 62 years of age) with disabilities. Eligible families will be assisted in accordance with the policies in Section 4-III.C.

Veterans Affairs Supportive Housing (VASH): Families are referred by the Veterans Affairs (VA) Medical Center.

Family Youth Initiative (FYI): Targeted to youth aging out of the foster system.

Emergency Housing Vouchers (EHV): Targeted to referred households experiencing homelessness.

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences

[24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

The PHA has established the following local preferences:

- **Terminated HCV Family due to Insufficient Program Funding**

- Administrative Preference
- Mainstream Voucher Eligible Families that are Homeless, At Risk of Homelessness, Transitioning from Institutional/Segregated Settings, or At Risk of Institutionalization (limited to the number of Mainstream Program Vouchers allocated to the PHA)
- Homeless
- Elderly or Disabled on a Fixed Income or No Income
- Victim of Domestic Violence
- Youth aging out of the foster system and eligible for FYI vouchers
- Individuals or families coming onto or exiting the Kaiser Metro 300 Program. Individuals or families exiting this program will be added to the waitlist even if it is closed with a preference.

Terminated HCV Family due to Insufficient Program Funding. Any family terminated from the PHA's HCV program due to insufficient program funding will be provided this preference. The PHA accepts applications from households with this local preference at all times, regardless of waiting list closure status.

Administrative Preference.

The intent of the Administrative Preference is to provide a mechanism to rapidly provide Housing Choice Voucher rental assistance to program participants in other PHA programs who:

- 1) Have a need to move from the current unit due to a threat to health or safety (such as to provide protection to a victim of a hate crime or domestic violence, dating violence, stalking, or sexual assault); or
- 2) Through no fault of their own, are in jeopardy of losing rental assistance due to a lack of funding, a change in client eligibility for services linked to the rental assistance, or other circumstances as approved by the Executive Director; or
- 3) Are residing in a project-based assistance program (such as Public Housing) and are underoccupied or overcrowded for their unit size, and no replacement unit is available to meet their needs.
 - a. "Underoccupied" is defined as a household that does not meet the minimum number of persons for the bedroom size of the unit, according to the Housing Choice Voucher subsidy standards listed in this plan.
 - b. "Overcrowded" is defined as a household that exceeds the maximum persons for the bedroom size of the unit, according to the Housing Choice Voucher subsidy standards listed in this plan.

An administrative preference may be awarded to program participants already residing in units assisted through:

- The Low Rent Public Housing Program, including Section 32 Public Housing Homeownership Program participants and Public Housing Family Self-Sufficiency

program participants who are eligible to receive a voucher under the Section 8(y) Housing Choice Voucher Homeownership Program.

- Continuum of Care Rental Assistance (not including transitional or short-term rental assistance with a determined expiration date).

Persons requesting administrative preference may be required to complete and submit an application for rental assistance and be placed on the waiting list prior to voucher issuance.

The awarding of the Administrative Preference must be approved by the Executive Director.

The PHA accepts applications from households with the Administrative Preference at all times, regardless of waiting list closure status.

Mainstream Voucher Eligible Families that are Homeless/Transitioning from Institutions or Segregated Settings/At Risk of Homelessness or Institutionalization

Families with a non-elderly (age 18 - 61) person with disabilities, as defined in 24 CFR 5.403, who are homeless, at risk of homelessness, transitioning out of institutional or other segregated settings, or at risk of institutionalization. The PHA will accept applications from applicant households with this local preference at all times, regardless of waiting list closure status.

Unlike other local preferences, eligibility for the Mainstream Voucher preference described in this section will be determined upon receipt of application. Applicants claiming this preference must include verification with their application form. The PHA will accept verification of eligibility for this preference from the local Continuum of Care centralized intake system or from organizations that have entered into an agreement with the PHA relating to the Mainstream Voucher program. Applicants who self-refer to the waiting list will be directed to these organizations for evaluation for eligibility for the preference prior to being placed on the waiting list.

For the Mainstream Voucher program, the following definitions apply:

Institutional or other segregated settings include, but are not limited to:

- Congregate settings populated exclusively or primarily with individuals with disabilities;
- Congregate settings characterized by regimentation in daily activities, lack of privacy or autonomy, policies limiting visitors, or limits on individuals' ability to engage freely in community activities and to manage their own activities of daily living; or
- Settings that provide for daytime activities primarily with other individuals with disabilities.

Transitioning is defined as having a plan for exiting institutional or other segregated settings within three months.

At serious risk of institutionalization: Includes an individual with a disability who as a result of a public entity's failure to provide community services or its cut to such services

will likely cause a decline in health, safety, or welfare that would lead to the individual's eventual placement in an institution. This includes individuals experiencing lack of access to supportive services for independent living, long waiting lists for or lack of access to housing combined with community-based services, individuals currently living under poor housing conditions or homeless with barriers to geographic mobility, and/or currently living alone but requiring supportive services for independent living. A person cannot be considered at serious risk of institutionalization unless the person has a disability. An individual may be designated as at serious risk of institutionalization either by a health and human services agency, by a community-based organization, or by self-identification.

Homeless means:

(1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
- (ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, State, or local government programs for low-income individuals); or
- (iii) An individual who is exiting an institution where they resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

(2) An individual or family who will imminently lose their primary nighttime residence, provided that:

- (i) The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;
- (ii) No subsequent residence has been identified; and
- (iii) The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, needed to obtain other permanent housing;

(3) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:

- (i) Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)), or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
- (ii) Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;

- (iii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and
- (iv) Can be expected to continue in such status for an extended period of time because of chronic disabilities; chronic physical health or mental health conditions; substance addiction; histories of domestic violence or childhood abuse (including neglect); the presence of a child or youth with a disability; or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment; or

(4) Any individual or family who:

- (i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
- (ii) Has no other residence; and
- (iii) Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain other permanent housing.

It is important to note that this definition of homelessness is used only in screening of households for eligibility for the Mainstream Voucher program. The PHA maintains a local preference for homeless families as defined later in this administrative plan.

At risk of becoming homeless: An individual or family who:

- (i) Does not have sufficient resources or support networks, e.g., family, friends, faith-based or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in paragraph (1) of the "Homeless" definition in this section; and
- (ii) Meets one of the following conditions:
 - (A) Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;
 - (B) Is living in the home of another because of economic hardship;
 - (C) Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days of the date of application for assistance;
 - (D) Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by federal, State, or local government programs for low-income individuals;
 - (E) Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons, or lives in a larger housing unit in which there reside more than 1.5 people per room, as defined by the U.S. Census Bureau;
 - (F) Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or

(G) Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness.

Homeless (including formerly homeless without replacement housing)

A homeless applicant is defined as one of the following:

- An individual or household who lacks a fixed, regular, and adequate nighttime residence, meaning:
 - Has a primary residence that is a public or private place not meant for human habitation including a car, park, abandoned building, bus or train station, airport, or camping ground;
 - Is living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels/motels paid for by charitable organizations or by federal, state and/or local government programs); or
 - Is exiting an institution where they have resided for 90 days or less **and** who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.
 - Was formerly homeless and is now receiving short-term rapid re-housing rental assistance through a program funded by the Emergency Solutions Grant (ESG) or Supportive Services to Veterans and Families (SSVF), or who has been unable to secure permanent housing since an episode of homelessness as defined above.

OR

- Any individual or family who:
 - Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence; and
 - Has no other residence; and
 - Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain permanent housing.

Verification of Homeless Preference

Currently Homeless Households

The PHA will accept any of the following forms of verification that an applicant is currently homeless:

- A signed letter that specifically states the individual or household is homeless under the definition above, including the date, on letterhead, from:
 - A public safety agency (i.e. local police department); or
 - A social service agency; or
 - The shelter where the applicant family is currently staying
- The PHA's verification form, completed by an appropriate agent (if applicable).

Formerly Homeless Households

The PHA will accept any of the following forms of verification that an applicant is currently homeless:

- A signed letter that specifically states the individual or household was homeless under the definition above, including the date, on letterhead, from:
 - A public safety agency (i.e. local police department); or
 - A social service agency; or
 - The shelter where the applicant family previously stayed

AND

- A signed letter or statement, including the date, on letterhead, from a social service agency providing short term rental assistance; or
- A signed letter or statement, including the date, on letterhead, from a social service agency or other knowledgeable organization, verifying that the household is without its own permanent housing (i.e. “doubled up” with another household).

OR

- The PHA’s verification form, completed by an appropriate agent (if applicable).

Elderly or Disabled Household on a Fixed Income or No Income

To qualify as Elderly or Disabled on a Fixed Income or No Income, the head of the household or spouse must be at least 62 years of age or a person with disabilities, and at least 75% of the household income must come from fixed sources, or the household must have no source of cash income (not including non-cash benefits such as food stamps).

A “fixed income” is defined as income of a specified and consistent value that is received at specified and consistent intervals. Types of fixed income include Social Security benefits, VA benefits, pension income, or permanent disability benefits. Other types of fixed income sources may be considered by the PHA on a case-by-case basis.

Verification of Elderly or Disabled on a Fixed Income or No Income Preference

Elderly Status

Elderly status will be verified by the age of the person as shown on photo identification provided by the applicant family.

Disabled Status

Disability status will be verified by one of the following:

- Receipt of Social Security Disability Income (SSDI), Supplemental Security Income (SSI) due to a disability; or
- If not receiving income from Social Security due to a disability, the PHA’s disability verification form, completed and signed by a medical professional of the applicant’s choosing.

Verification of Fixed Income or No Income

The applicant's income will be considered "fixed" if at least 75% of it is from one or more of the following sources:

- Social Security benefits
- Veteran's Administration benefits
- Permanent disability benefits from a non-government source

If the applicant household claims to have no source of cash income, all adult members of the household must complete a Declaration of Zero Income. Additionally, the PHA will verify zero income status by checking any available databases or resources for verification of income (such as the State of Oregon Department of Human Services).

Victim of Domestic Violence

"Domestic violence" means actual or threatened physical violence directed against one or more members of the applicant family by a spouse or other member of the applicant's household.

To qualify for this preference:

- The PHA shall determine that the domestic violence occurred within the last 12 months, is of a continuing nature, or poses a continuing threat to the applicant; and
- The applicant shall certify that the person who engaged in such violence will not reside with the applicant family unless the PHA has given advance written approval. If the family is admitted, the PHA may deny or terminate assistance to the family for breach of this certification.

Verification of Victim of Domestic Violence Preference

The PHA will accept the following forms of verification of displacement by domestic violence:

- A Federal, State, tribal, territorial, or local police or court record; or
- Documentation signed by an employee, agent, or volunteer of a victim service provider, an attorney or a medical professional, from whom the victim has sought assistance in addressing domestic violence, or the effects of abuse, in which the professional attests to the professional's belief that the incident or incidents in question are bona fide incidents of abuse, and the victim of domestic violence has signed or attested to the documentation.

Preference Screening and Verification

Preference Screening

Applicants will be screened in the following order:

1. Terminated HCV Families due to Insufficient Funding, in date and time order of termination.
2. Applicants accepted into the Kaiser Permanente Metro 300 Housing Program.
3. Applicants with an Administrative Preference, in date and time order of awarding of Administrative Preference.
4. Mainstream Voucher eligible households that are homeless/at risk of homelessness, existing institutions/segregated settings, or at risk of institutionalization (limited to the number of Mainstream Vouchers allocated to the PHA).
5. Foster youth eligible for FYI vouchers will be targeted.
6. Applicants with any other Local Preference, in numerical order based on the numbers that were assigned to each application, by lottery, at the time the applications were placed on the waiting list
7. Applicants with no preferences, in numerical order based on the numbers that were assigned to each application, by lottery, at the time the applications were placed on the waitinglist.

Verification of Preferences

The PHA will accept verification of preferences as described in this chapter only from third party sources generally regarded to be knowledgeable professionals.

The PHA reserves the right to determine whether or not the person providing the verification meets the definition of "knowledgeable professional" in the context of the preference being verified.

Additionally, the PHA reserves the right to refuse any verification provided if it appears to have been modified, tampered with, compromised, or falsified by either the applicant or the party/agency providing the verification. In the event that the PHA refuses verification from an applicant, the applicant will be provided with written notice of the refusal and given a period of ten (10) business days in which appropriate alternate verification may be provided.

Income Targeting Requirement

[24 CFR 982.201(b)(2)]

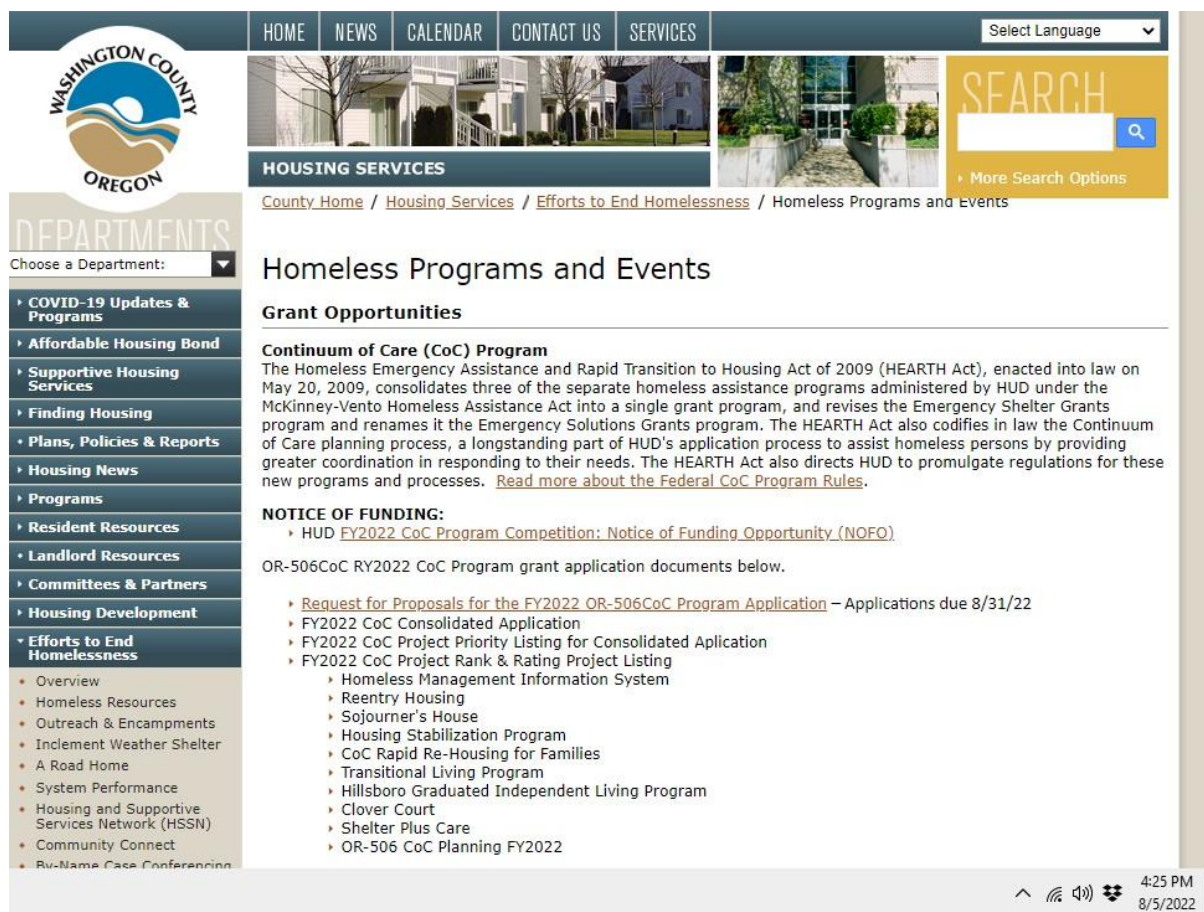
HUD requires that extremely low-income(ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

1E-1. Local Competition Deadline

The CoC released a Request for Proposals on 8/5/2022 announcing the local competition deadline of 8/31/22. The public notification included:

- **Website:** on 8/5/22 posted links to the HUD FY2022 Program Competition NOFO and the local OR506CoC Request for Proposal on the Washington County Housing Services website. The posting included the 8/31/22 application deadline for the local competition and links to the rating criteria and ranking procedures in policy [578.9-OR506CoC Program Application Rating and Ranking](#). Social media and email communications all linked to this webpage.
- **Email Listserv:** on 8/5/22 sent a notification to 523 email contacts on the Housing and Supportive Services Network (HSSN) listserv that serves as the OR-506CoC membership.
- **Social Media:** on 8/8/2022 posted notices on Facebook and Twitter with the application deadline and links to the RFP webpage.



8/5/2022: Website posting of local competition deadline with link to Request for Proposals



The screenshot shows the Washington County Oregon website. The header includes navigation links: HOME, NEWS, CALENDAR, CONTACT US, SERVICES, and a language selector. The main content area is titled 'HOUSING SERVICES' and features a 'SEARCH' bar. Below the header, there is a breadcrumb trail: County Home / Housing Services / Efforts to End Homelessness / Homeless Programs and Events. The main heading is 'Homeless Programs and Events'. Under this heading, there is a section for 'Grant Opportunities' which includes the 'Continuum of Care (CoC) Program'. The text describes the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) and its consolidation of three separate homeless assistance programs. It also mentions the McKinney-Vento Homeless Assistance Act and the Emergency Shelter Grants program. A 'NOTICE OF FUNDING' section follows, mentioning the HUD FY2022 CoC Program Competition: Notice of Funding Opportunity (NOFO). Below this, there is a list of 'OR-506CoC RY2022 CoC Program grant application documents below.' which includes links to the Request for Proposals for the FY2022 OR-506CoC Program Application, FY2022 CoC Consolidated Application, FY2022 CoC Project Priority Listing for Consolidated Application, and FY2022 CoC Project Rank & Rating Project Listing. The list also includes a detailed breakdown of the Homeless Management Information System, including Reentry Housing, Sojourner's House, Housing Stabilization Program, CoC Rapid Re-Housing for Families, Transitional Living Program, Hillsboro Graduated Independent Living Program, Clover Court, Shelter Plus Care, and OR-506 CoC Planning FY2022. The footer of the website shows the date 8/5/2022 and the time 4:25 PM.

8/5/2022: Email Listserv

HSSN_FUNDING OPPORTUNITY - Request for Proposals for the FY2022 OR-506CoC Program Application – Applicat...

 Vara Fellger
To:  Request for Proposals for the FY2022 OR-506CoC Program Application.pdf .pdf File

Reply Reply All Forward

Fri 8/5/2022 10:13 AM

To: HSSN (OR-506CoC)

On August 3, the HSSN received an overview on the HUD Continuum of Care (CoC) FY2022 Notice of Funding Opportunity (NOFO). The local funding competition is now open. Project Sponsor Agencies are invited to submit applications for new and renewal projects serving homeless persons that address the needs across the geographic area.

The *Request for Proposals for the FY2022 OR-506CoC Program Application* (available [online](#) and also attached here as a PDF) provides important information about the HUD NOFO and the local funding competition. **Potential applicants should review the RFP as soon as possible to learn more about the funding opportunity and application process.**

Application timeline (see the RFP for more details):

8/10/22	Optional Q&A session at 9:00 a.m. for potential new project applicants.
8/29/22	Deadline for new project applicants to schedule a presentation on the 9/7/22 HSSN meeting agenda by 12 p.m.
8/31/22	New and renewal project applications due in HUD e-snaps grant management system by 5 p.m.
9/7/22	Project Sponsor Agencies will present new project proposals to HSSN members, with scoring by one vote per eligible agency or individual.

8/8/2022: Social Media

← Tweet

 Washington County ✓
@WashcoOregon

Washington County is requesting grant proposals to serve homeless families and individuals through our Continuum of Care competition. Applications are due on August 31, 2022 by 5:00 p.m. Details are available here: [co.washington.or.us/Housing/EndHom....](https://co.washington.or.us/Housing/EndHom...)

2:19 PM · Aug 8, 2022 · Hootsuite Inc.

 Washington County, Oregon
August 8 at 2:19 PM · 🌐

Washington County is requesting grant proposals to serve homeless families and individuals through our Continuum of Care competition. Applications are due on August 31, 2022 by 5:00 p.m. Details are available at: [https://www.co.washington.or.us/.../homeless-programs-and....](https://www.co.washington.or.us/.../homeless-programs-and...)



CO.WASHINGTON.OR.US
Homeless Programs and Events
Learn about grant opportunities, programs, and events serving the ...

U.S. Department of Housing & Urban Development (HUD) Community Planning and Development
FY2022 CONTINUUM OF CARE (CoC) NOTICE OF FUNDING OPPORTUNITY (NOFO)
CFDA No. 14.267, HUD Funding Opportunity Number FR-6600-N-25

**REQUEST FOR PROPOSALS FOR THE FY2022 OR-506CoC PROGRAM APPLICATION
FOR CONTINUUM OF CARE PROGRAM FUNDING FOR NEW AND RENEWAL
PROJECTS SERVING HOMELESS PERSONS**

Application Deadline: 8/31/22

This public announcement is provided in compliance with HUD NOFO and program regulation 24 CFR 578.9 to design, operate and follow a collaborative process for the development of applications and approve the submission of the applications.

August 5, 2022

Washington County, Oregon, serving as the Collaborative Applicant for the local homeless Continuum of Care (CoC) planning process under the governance of the Washington County Housing and Supportive Services Network (HSSN) announces this request for proposals for new and renewal projects.

Project Sponsor Agencies are invited to submit applications to provide housing and services programs in the following categories:

- Permanent Supportive Housing (PH-PSH)
- Rapid Rehousing (PH-RRH)
- Joint Transitional Housing and Rapid Rehousing (TH/PH-RRH)
- Supportive Services Only - Coordinated Entry (SSO-CE)

Organizations that have not previously applied for CoC Program funding are encouraged to submit applications for new projects. This RFP also serves as notice for existing CoC Program funded projects to submit applications to be considered for renewal of CoC project funding.

Overview:

On August 1, 2022, the U.S. Department of Housing and Urban Development (HUD) released the Notice of Funding Opportunity (NOFO) for the Fiscal Year (FY) 2022 Continuum of Care (CoC) Competition. As the Collaborative Applicant for the local CoC planning process, Washington County and the HSSN invite Project Sponsor Agencies to submit new and renewal project applications to be considered for potential funding.

Project Sponsor Agencies seeking to apply for new and renewal projects are encouraged to review the [FY2022 CoC Program Competition: Notice of Funding Opportunity](#) (NOFO).

The HSSN competitive scoring will select applications that support HUD's priorities outlined in the NOFO and the CoC Gaps Analysis for increased permanent housing and priorities outlined in the CoC local strategic plan [A Road Home: Community Plan to Prevent and End Homelessness](#), the jurisdictions [Consolidated Plan](#) and [Home, Together: Federal Strategic Plan to Prevent and End Homelessness](#).

Applications should demonstrate the extent to which the project contributes to the local CoC's achievement of HUD's Homeless Policy Priorities, as defined in Section II.A. of the NOFO:

- Ending Homelessness for all Persons
- Using a Housing First Approach
- Reducing Unsheltered Homelessness
- Improving System Performance
- Partnering with Housing, Health and Services Agencies
- Addressing Racial Equity
- Improving Assistance to LGBTQ+ Individuals
- Engaging Persons with Lived Experience
- Increasing Affordable Housing Supply

Applications should also demonstrate the project's alignment with local CoC priorities and evaluation criteria as described in the [CoC Program Application Rating and Ranking Process](#).

New Projects:

New projects can be created through reallocation or CoC Bonus funding in the following categories:

- Permanent Supportive Housing (PH-PSH)
- Rapid Re-Housing (PH-RRH)
- Joint Transitional Housing/Rapid Re-Housing (TH/PH-RRH)
- Supportive Services Only - Coordinated Entry (SSO-CE) to support coordinated assessment system operations

Domestic Violence Bonus funding is available in the following categories for projects serving survivors of domestic violence, dating violence, sexual assault, or stalking that are defined as homeless:

- Rapid Re-Housing (PH-RRH)
- Joint Transitional Housing/Rapid Re-Housing (TH/PH-RRH)
- SSO-CE project to implement policies, procedures, and practices that equip the CoC's coordinated entry to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking

Additional points will be awarded to CoCs that submit new PH-PSH and PH-RRH project applications created through reallocation or the CoC Bonus that demonstrate coordination with housing and healthcare providers. This includes:

- Projects that use housing subsidies not funded through the federal CoC or ESG programs
- Projects that demonstrate commitments from health care organizations

All projects must demonstrate a funding match of 25% (cash or in-kind), in compliance with CoC Program 24 CFR 578.73.

See Appendix A for more detailed instructions for new project applications.

Renewal Projects:

All current CoC Program funded projects are required to submit applications to be considered for renewal of CoC funding. See Appendix B for a list of renewal projects.

CoC Proposal Review, Scoring and Selection Process:

HUD expects each CoC to implement a thorough review and oversight process at the local level for both new and renewal project applications submitted to HUD in the FY 2022 CoC Program Competition. The review, scoring and selection of new and renewal project applications will follow the process and criteria outlined in the [CoC Program Application Rating and Ranking Process](#):

- Renewal applicants should review pages 7-8 for the criteria that will be used for evaluating renewal applications.
- New project applicants should review pages 11-12 for the criteria that will be used for evaluating new project applications.

National Proposal Review, Scoring and Selection Process:

Applications will be scored by HUD in accordance with the criteria set forth in the NOFO and application materials. It is the project applicant's responsibility to carefully review the [FY2022 CoC Program Competition: Notice of Funding Opportunity](#) and HUD's application guidance.

Application Timeline:

8/10/22	Optional Q&A session at 9:00 a.m. for potential new project applicants (see Appendix A for more information).
8/29/22	Deadline for new project applicants to schedule a presentation on the 9/7/22 HSSN meeting agenda (see Appendix A for more information) by 12 p.m.
8/31/22	New and renewal project applications due in HUD e-snaps grant management system by 5 p.m.
9/7/22	HSSN will score new project applications. Project Sponsor Agencies will present new project proposals to HSSN members, with scoring by one vote per eligible agency or individual.
9/14/22	CoC Board will review new and renewal applications and HSSN project scores and perform final project rating, ranking and selection for the CoC Priority Listing. Project Sponsor Agencies for new and renewal project applications are encouraged to attend this meeting.
9/14/22	Collaborative Applicant will notify all new and renewal project applicants in writing of the selection or denial of applications for the CoC Consolidated Application.
9/23/22	CoC Consolidated Application and CoC Priority Project Listing will be posted online for a public review and comment period through 9/27/22.
9/28/22	Collaborative Applicant will submit the CoC Application, CoC Priority Listing, and project applications in e-snaps prior to HUD's 9/30/22 deadline.

Questions:

Questions about this Request for Proposals can be emailed to CoCinfo@co.washington.or.us. The email subject line must include: CoC NOFO.

APPENDIX A: NEW PROJECT APPLICATION GUIDELINES

Eligible applicants:

Agencies interested in applying for new projects must meet applicant eligibility standards, demonstrate fiscal capacity to administer the project, and meet statutory deadlines regarding the obligation of grant funds. HUD will review eligibility as part of the threshold review process.

Eligibility standards are identified in Section V.A. of the [FY2022 CoC Program Competition: Notice of Funding Opportunity](#) (NOFO). For-profit entities are ineligible, and applicants must submit nonprofit documentation as part of the application.

Eligible projects:

HUD's definitions for each of the eligible project types are available at the following links:

- [Permanent Supportive Housing \(PH-PSH\)](#)
- [Rapid Rehousing \(PH-RRH\)](#)
- [Joint Transitional Housing and Rapid Rehousing \(TH/PH-RRH\)](#)
- [Supportive Services Only - Coordinated Entry \(SSO-CE\)](#)

For more information on HUD's specific guidelines and priorities for these project types for the FY 2022 CoC Program competition, see pages 49-51 in the NOFO. For more information on the eligible service population for each project type, see pages 17-18 in the NOFO.

Proposals:

New project applications must be submitted to HUD's electronic application portal ([e-snaps](#)) by 5:00 p.m. on August 31, 2022.

The [e-snaps](#) portal is not open yet for the 2022 CoC competition, but HUD anticipates that project applications will be available in e-snaps by August 14. Detailed instructions and guidance will also be posted on the [CoC Program Competition](#) page of HUD's website in the upcoming weeks.

Until then, the [FY2021 New Application Detailed Instructions](#) can be used to begin planning the new project application.

Presentations:

All new project applicants must present their proposals at the HSSN meeting at 8:30-10:00 a.m. on 9/7/22. To schedule a presentation, email Vara Fellger at Vara_Fellger@co.washington.or.us by 12:00 p.m. on 8/29/22.

Presentations should provide an overview of the submitted proposal, including:

- A project description
- How the project fits HUD's funding guidelines and aligns with HUD and local CoC priorities
- How the project will implement Housing First principles
- The project's proposed service population, commitment to serve vulnerable and underserved populations, and the applicant's experience serving the proposed population
- How the project will ensure racial equity, diversity and inclusion and connect participants with culturally specific services
- Planned strategies to (a) reduce the length of time project participants experience homelessness, (b) increase permanent housing placement and retention, (c) increase

- employment and/or other income, and (d) increase access to healthcare
- Project budget

Evaluation criteria:

The rating criteria that will be used to evaluate and rank new projects is available on pages 11-12 of the [CoC Program Application Rating and Ranking Process](#).¹

Q&A session:

An optional Q&A session for potential new project applicants will be held via Zoom on:
Wednesday, August 10
9:00am-10:00am

Zoom information:

<https://us02web.zoom.us/j/81107567781?pwd=NzFESjhFeWhwZDZoUDQybHNEL1dGdz09>

Meeting ID: 811 0756 7781

Passcode: 751220

Join by phone: 253.215.8782

Potential applicants who are unable to attend the session can request a recording by emailing Vara Fellger: Vara_Fellger@co.washington.or.us

¹ The evaluation will be based on both the project application and the presentation. The rating criteria that will be scored by HSSN voting members based on the presentation are: B, C, D, E, N, O, Q, R, S, U, V.

APPENDIX B: RATING, RANKING AND SELECTION PROCESS

All project applications submitted to the CoC must be reviewed and either accepted and ranked, approved, or rejected by the CoC. Project applications approved by the CoC must be listed on the CoC Priority Listing in rank order, except the project application for CoC planning which is not ranked. Higher ranked projects will be assigned to funding Tier 1 and lower ranked projects will be assigned to funding Tier 2 as described in Sections II.B.11.a and b of the NOFO. The purpose of this two-tiered approach is for CoCs to notify HUD which projects are prioritized for funding based on local needs and gaps.

Rating and Ranking Process:

The local CoC's process and criteria for rating, ranking and selecting projects is described in detail here: [CoC Program Application Rating and Ranking Process](#).

Renewal Projects:

CoC Program funded projects that are eligible to apply for renewal funding are as follows:

Housing Type	Project Title	Project Sponsor Agency	Annual Renewal Amount
PSH	Clover Court	New Narrative	\$28,460
PSH	Hillsboro Graduated Independent Living	New Narrative	\$100,081
PSH	Shelter Plus Care Renewal	Washington County Department of Housing Services	\$2,346,747
RRH	CoC Rapid Re-Housing for Families	Community Action	\$515,924
RRH	Housing Stabilization Program	Good Neighbor Center	\$31,618
RRH	Sojourner's House Combined	Domestic Violence Resource Center	\$416,478
RRH	Reentry Housing	New Narrative	\$332,466
TH	Transitional Living Program	Boys & Girls Aid	\$121,741
HMIS	Homeless Management Information System	Washington County Department of Housing Services	\$39,742

Estimated Funding:

HUD has not yet released each CoC's eligible funding amounts, so the following figures are estimates:

- Tier 1: \$3,736,594
- Tier 2: the difference between Tier 1 and the maximum amount of renewal, reallocation, and CoC Bonus funds that a CoC can apply for, but does not include the CoC planning project, or projects selected with DV Bonus funds.
- CoC Bonus: \$195,000
- DV Bonus: \$195,000

1E-2. Local Competition Scoring Tool

OR-506CoC Hillsboro/Beaverton/Washington County, Oregon

CoC PROGRAM APPLICATION RATING AND RANKING PROCESS

Policy No.:	578.9-OR506CoC	Approved By:	HSSN (the CoC)
Effective Date:	May 10, 2013	Revision Date:	April 8, 2022
Prepared By:	Annette Evans, Washington County Department of Housing Services http://www.co.washington.or.us/Homeless		

Policy: This policy is adopted under the authority of the local Continuum of Care (CoC) in Washington County, commonly referred to as the Housing and Supportive Services Network (HSSN). Policy title was revised from “CoC Program Application and Award”.

Purpose: Design, operate and follow a collaborative and public process for the solicitation, development and approval of CoC Program applications for submission in response to the CoC Program NOFA (Notice of Funding Available) published by HUD.

Standard: The HSSN is responsible for promoting community-wide commitment to the goal of ending homelessness through strategic planning, system change, program development, and performance-based prioritization of funds.

Scope: Homeless Provider Agencies, Community Stakeholders, recipient(s) and subrecipient(s) of CoC Program and Emergency Solution Grant (ESG) funds, the HMIS Lead, and the CoC Collaborative Applicant.

Authority For Code: Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act CoC Program regulatory statutes 24 CFR parts 578.9, 578.11, 578.13, 578.15, 578.17, 578.19, 578.21 and other such parts as applicable.

Responsibilities:

1. HOUSING AND SUPPORTIVE SERVICES NETWORK (HSSN) – THE COC

As outlined in the CoC Governance, the HSSN is to provide a coordinated and comprehensive community planning process to implement a Continuum of Care (CoC) for individuals and families who are at-risk or experiencing homelessness and to prevent a return to homelessness. Refer to CoC Governance policy 578.5-OR506CoC.

A role administered by the HSSN is preparation of the CoC Program grant application on behalf of OR-506 CoC Hillsboro/Beaverton/Washington County, Oregon. This policy outlines the process and criteria in ranking and rating renewal and new project applications requesting funds under the CoC Program 24 CFR Part 578.

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CoC PROGRAM APPLICATION RATING AND RANKING PROCESS

2. PREPARING THE COC PROGRAM GRANT APPLICATION

HSSN (the CoC)

The HSSN is charged with design, operation and following a collaborative process for the development of applications and approve the submission of applications in response to a NOFA published by HUD under part 578.19.

HSSN will establish priorities for funding projects in the geographic area of OR-506 CoC.

The HSSN will elect a CoC Collaborative Applicant that will collect and combine the required application information from all applicants and for all projects within the geographic area that the CoC has selected funding. The CoC Collaborative Applicant will also apply for CoC Planning activities.

3. REQUEST FOR PROPOSAL AND RECORDKEEPING

CoC Collaborative Applicant

Elected by the HSSN, the CoC Collaborative Applicant will provide administrative support in coordinating and submitting the application, to include preparing the CoCs funding availability through Annual Renewal Demand (ARD) approved by HUD, reallocation of CoC Program-funded projects, and new CoC Bonus funds made available by HUD.

The CoC Collaborative Applicant will prepare and publish a Request for Proposal (RFP) with timeline for project proposal presentations, due date of applications, the date of the ranking/rating based on performance outcomes of HUD-funded OR-506 CoC Programs and scoring by HSSN for new projects. The RFP will be a public announcement using email, bulletin boards, community forums, social media, and posted on the jurisdiction's website.

The CoC Collaborative Applicant will schedule presentations of all new projects at the next regular HSSN meeting following the Notice of Funding Available (NOFA) release by HUD, with each eligible voting agency having one vote (see Appendix C, Project Evaluation Criteria). The CoC Collaborative Applicant will convene the CoC Board (the HSSN Workgroup) in a public meeting to complete the rating and ranking of all applications submitted and approve the final Project Priority List in the CoC Consolidated Application. The HSSN Workgroup will review all new and renewal applications to validate the summary of scores prior to developing the Project Priority List.

Records supporting the grant application process will be retained for five (5) years following the HUD grant award announcement and will include the actual project application, the Project Rating Tool results based on performance-based outcomes, a summary of all project application scores, rank/rating results, letters or other communication regarding acceptance or rejection of project applications.

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CoC PROGRAM APPLICATION RATING AND RANKING PROCESS

4. CODE OF CONDUCT AND RECUSAL PROCESS

The implementation of a Code of Conduct for the HSSN, inclusive of the Chair, Co-Chair, Workgroup, and associated Subcommittees, is an essential element that supports the inclusive, collaborative, and objective goals of the HSSN. *[CoC Program 24 CFR 578.95]*

1. Meetings will be open to the public.
2. Members will provide information that is truthful and accurate.
3. Members will always be respectful to others.
4. Decision making process will:
 - a. Be made by consensus at scheduled meetings.
 - b. For non-funding decisions, all members present will have an option to participate in the voting, e.g. – selection of chair, co-chair, or other general membership decisions.
 - c. For decisions involving funding, one vote per member organization and one vote per community at-large member based on a threshold of attendance.
 - d. Conflict of Interest. Members will withdraw/excuse themselves from participating in decision-making (voting) process concerning awards of grants or provisions of financial benefit to which such member or his/her organization is a Board member with decision-making regarding financial matters of the agency/project and/or has a current or could have a future financial interest.

5. RENEWAL/EXPANSION RATING AND RANKING PROCESS

HSSN Workgroup (the CoC Board)

The Workgroup is the administrative body of the HSSN, and responsible for:

- a) Review Annual Performance Reports (APR) outcomes for all CoC Program projects.
- b) Establish priorities for funding projects in alignment with the HSSN review of latest PIT/HIC reporting on homeless demographics and housing gaps analysis.
- c) Review projects with non-compliance and/or outstanding on-site monitoring issues and consider reallocation of project funds (see Section 5).
- d) Review renewal project applications to ensure threshold requirements have been met. The HUD Renewal Threshold Requirements tool is used for this process, as well as integrated into the Project Rating Tool (Appendix D). The CoC Collaborative Applicant will provide data and reporting to complete the Renewal/Expansion Project Rating Tool.
- e) Review expansion project applications that seek to expand existing renewal projects to ensure threshold requirements have been met. The expansion project application will receive the same rating score as the renewal application.
- f) Project applications meeting threshold requirement will be rated on performance criterion that establish benchmark outcomes to drive system-level performance outcomes. The scoring points are full points for meeting threshold review and/or achieving the performance measurement outcome, with partial or zero points for a select few measurements where the project may not have the ability to fully drive the outcome.
- g) Rank projects in order of highest priority for funding being #1 with the lowest priority for funding being the last number in the CoC Program Project Priority List.
- h) Approve the final projects applications for submittal in the CoC Consolidated Plan; and
- i) Authorize the CoC Collaborative Applicant to notify Applicants/Subrecipient Agencies on HSSN Workgroup decision to “accept” or “reject” project applications in writing.

For template of the scoring tool, see Appendix A, Renewal/Expansion Project Rating Tool.

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CoC PROGRAM APPLICATION RATING AND RANKING PROCESS

6. FIRST YEAR RENEWAL RATING AND RANKING PROCESS

HSSN Workgroup (the CoC Board)

The Workgroup is the administrative body of the HSSN, and responsible for:

- a) Review Annual Performance Reports (APR) outcomes for all CoC Program projects, to include projects that have not yet completed a full 12-month grant period.
- b) Establish priorities for funding projects in alignment with the HSSN review of latest PIT/HIC reporting on homeless demographics and housing gaps analysis.
- c) Review renewal project applications to ensure threshold requirements have been met. The HUD Renewal Threshold Requirements tool is used for this process, as well as integrated into the Project Rating Tool (Appendix D). The CoC Collaborative Applicant will provide data and reporting to complete the First Year Renewal Project Rating Tool.
- d) Project applications meeting threshold requirement will be rated on performance criterion that establish benchmark outcomes to drive system-level performance outcomes. The scoring points are full points for meeting threshold review and/or achieving the performance measurement outcome for the portion of the grant period implemented, with partial or zero points for a select few measurements where the project may not have the ability to fully drive the outcome.
- e) Rank projects in order of highest priority for funding being #1 with the lowest priority for funding being the last number in the CoC Program Project Priority List.
- f) Approve the final projects applications for submittal in the CoC Consolidated Plan; and
- g) Authorize the CoC Collaborative Applicant to notify Applicants/Subrecipient Agencies on HSSN Workgroup decision to “accept” or “reject” project applications in writing.

For template of the scoring tool, see Appendix B, First Year Renewal Project Rating Tool.

7. NEW PROJECT RATING AND RANKING PROCESS

HSSN (the CoC)

The HSSN membership will receive presentations on new project proposals with eligible voting members completing the scoring process using the procedure and written standards outlined in Project Evaluation Criteria.

- a) Review renewal project applications to ensure threshold requirements have been met. The HUD Renewal Threshold Requirements tool is used for this process, as well as integrated into the Project Rating Tool (Appendix D).
- b) Score capacity Applicant and Subrecipient Agency to carry-out the proposed HUD-funded project, fiscal management, experience working with the targeted homeless population and demonstrates racial equity, diversity and inclusion, alignment with local and federal priorities and meets a housing gap in the CoC, and supports system performance in reducing first time homeless, quickly moving people to permanent housing, increased employment and other cash income, reducing returns to homelessness, and other established priorities identified in the project rating tool.

For template of the scoring tool, see Appendix C, New Project Rating Tool

CoC PROGRAM APPLICATION RATING AND RANKING PROCESS

8. REALLOCATION PROCESS

HSSN Workgroup (the CoC Board)

Reallocation is the process the CoC uses to shift funds in whole or part from existing low-performing renewal projects to create one or more new projects within the annual renewal demand (ARD) for CoC Program funds. Providers are encouraged to apply for new projects through reallocation of existing projects.

During the comprehensive review of renewal projects, the HSSN Workgroup will use the scoring criteria and selection priorities to determine the extent to which each project is still necessary and address priorities based on System Performance Measurement (SPM) outcomes, housing gaps analysis, homeless demographic data collected during point-in-time, and Community Connect data; e.g. ending chronic homelessness, veteran, youth, families with children. The HSSN Workgroup will reallocate funds to new projects whenever reallocations would reduce homelessness or address an underserved homeless population.

To minimize the risk of homeless participant displacement because of reallocation, the HSSN Workgroup will approach the reallocation decision as follows:

- a) Participants can be served by another program within the CoC so as not to create a displacement of program participants; and
- b) If the project has a 'Declaration of Restrictive Covenant' and the HSSN Workgroup chooses to reallocate the funds to a new project, the Grant Recipient will work with the project sponsor agency (Subrecipient) and HUD to determine next steps.

9. PROJECT RANKING PROCESS AND PROJECT PRIORITY LISTING

HSSN Workgroup (the CoC Board)

The Workgroup is the administrative board of the HSSN, and responsible for:

- c) Review the project proposal scores and rating from the HSSN membership.
- d) Address any concerns raised by HSSN membership through a review with the project sponsor agency.
- e) Rank projects in order of highest priority for funding with the lowest priority for funding being the last number in the CoC Program Project Priority List.
- f) Approve the final projects applications for submittal in the CoC Consolidated Plan.
- g) Authorize the CoC Collaborative Applicant to notify Applicants/Subrecipient Agencies on HSSN Workgroup decision to "accept" or "reject" project applications in writing.

10. APPEAL PROCESS

The project sponsor agency (recipient/subrecipient) may appeal the HSSN Workgroup written decision for selection or reallocation as follows:

- a) The project sponsor agency shall attend the HSSN Workgroup meeting for the ranking of project applications.
- b) The project sponsor agency will submit to the Chair of the HSSN Workgroup a written appeal within 5 business days of the HSSN Workgroup ranking decision. The appeal will include supporting information as to why the ranking decision should be reconsidered.
- c) The Chair will convene the HSSN Workgroup (the local CoC Board) to receive and review the appeal statement.

CoC PROGRAM APPLICATION RATING AND RANKING PROCESS

- d) The project sponsor agency will attend the meeting to answer questions the HSSN Workgroup may have in reviewing the appeal filed by the project sponsor agency.
- e) The HSSN Workgroup will make a decision that will be recorded in minutes, and the CoC Collaborative Applicant will proceed with filing the CoC Program application in accordance with this policy and the determination of the HSSN Workgroup. Should the project sponsor agency seek to appeal the decision to a higher authority, the CoC membership will hear the matter at the next monthly meeting of the Washington County Housing and Supportive Services Network (HSSN).

The HSSN Workgroup's decision to make reallocation decisions to be implemented in "future NOFA" cycles will minimize displacement and support the transition of homeless participants as well as reduce the need for appeal hearings during a very tight application submittal timeframe.

11. GRANT AWARD PROCESS

CoC Collaborative Applicant

Upon HUD award announcement, the CoC Collaborative Applicant will notify selected applicants of the pending award, to include notice of any conditions imposed on awards by HUD.

HUD will issue grant agreements in accordance with 24 CFR part 578.23, at which time the CoC Collaborative Applicant will prepare Grant Agreements with project subrecipient for activities administered by the subrecipient.

12. REVISION HISTORY

Revision Date	Description of Changes
2013	Original Version
December 12, 2014	Section 4 add new criteria and scoring for renewal projects.
June 9, 2017	Section 5 update recordkeeping retention.
July 18, 2018	Appendix D: HUD Tool for Threshold Review
July 8, 2019	Appendix A format change to list performance measurement title to more accurately align with HUD System Performance Measurements; Appendix C to upload latest HUD v3.2.2. Threshold Tool
February 14, 2020	Change Income Measurement to Q19a1 in all tools
April 8, 2022	Appendix A, B and C updates to incorporate rating changes approved by CoC Board

APPENDICES

Appendix A: Renewal/Expansion Project Rating Tool

Appendix B: New Project Rating Tool and HSSN Scoring Policy

Appendix C: First Year Renewal Rating Tool

Appendix D: HUD Application Threshold Requirement (HUD Tool v3.2.2)

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CoC PROGRAM APPLICATION RATING AND RANKING PROCESS

APPENDIX A

RENEWAL/EXPANSION PROJECT RATING TOOL

Performance-based project rating and ranking in support of the CoC System Performance Outcomes

CoC RANKING DATE: _____ # of Participants (Q5a): _____
 PERFORMANCE PERIOD: _____ # of Households (Q8a): _____

Project Name: _____

Project Type: _____

Project Type = TH for Transitional Housing; SH for Safe Haven; RRH for Rapid Rehousing; and PSH for Permanent Supportive Housing

Applicant Name: _____

Subrecipient Agency Name: _____

CoC Program Funding Request: _____ **Total Project Score (52 points):** 0

Previous CoC Awarded Amount: _____

APPLICATION NARRATIVE RATING 15 points

A.	Project participates in the CoC HMIS (or a comparable database for domestic violence or VAWA providers such as Osnium) and coordinated entry compliance with CoC Policies and Procedures and HUD Coordinated Entry Notice (Yes=3 points, No=0 points)	
B.	Project implements use of Housing First principles, including no preconditions or barriers to entry except as required by funding sources, and provision of necessary supports to maintain housing and prevent a return to homelessness (Yes=3 points, No=0 points)	
C.	Project prioritizes services for underserved and marginalized populations to include racial and ethnic minorities, people with disabilities, and people experiencing language barriers (including sign language). Describe experience of the applicant and subrecipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application (Yes=3 points, No=0 points)	
D.	Project demonstrates racial equity, diversity and inclusion (25%+ = 3 points, 15% to 24% = 1 point, 0 to 14% = 0 points)	
	Minimum 25% people of color assisted with housing and services (average APR Q12a+Q12b)	
E.	Project aligns with specific housing priorities (PSH, RRH, etc.) identified in the CoC's <i>Consolidated Plan, A Road Home: Community Plan to Prevent and End Homelessness</i> , and the federal priorities identified in this NOFA and <i>Home, Together: Federal Strategic Plan to Prevent and End Homelessness for 2018 to 2022</i> (3 points)	

APPLICANT AND SUBRECIPIENT AGENCY (IF ANY) FINANCIAL RATING 10 points

F.	Applicant and Subrecipient (if any) has active SAM registration with current information, valid Unique Entity ID number and no Debarments and/or Suspensions (Yes=2 points, No = 0 points)	
G.	Describe applicant experience in effectively utilizing funds including HUD grants and other public funding. Include satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if any), timely resolution of monitoring findings and timely submission of required reporting on existing grants (Yes=2 points, No = 0 points)	
H.	Acceptable audit/financial review of Applicant and Subrecipient (if any). Audit does not contain findings or other indications of financial or accounting problems (Yes=2 points, No = 0 points)	
I.	Applicant and Subrecipient (if any) has 25% match commitments that satisfy CoC Program Rule requirements for source and amount (Yes=2 points, No = 0 points)	
J.	Reasonable project cost per participant exit to Permanent Housing or retain PSH/RRH. The cost is averaged across all projects within a project type to determine the average cost per permanent housing exit for the CoC for that project type. The CoC will use this information to define a reasonable cost locally. (Yes=2 points, No = 0 points)	
	CALCULATION METHODOLOGY: Divide total project cost (HUD, match \$ and leverage \$) for housing, services and administration by number of PH exits (APR Q23a+Q23b).	
	Total project cost \$ divide by # stayers + # exit to PH = cost per PH exit \$	

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CoC PROGRAM APPLICATION RATING AND RANKING PROCESS

APPENDIX A

RENEWAL/EXPANSION PROJECT RATING TOOL		
PROJECT PERFORMANCE MEASUREMENT OUTCOMES (RENEWAL)		27 points
K.	Reduce Length of Time Homeless from Program Start to Housing Move-In (4 points)	<input style="width: 100%;" type="text"/>
	TH-Youth 18-24 years: Average participants stay in project <552 days; TH-Adults 25+ years <365 days (APR Q22b)	
	RRH: On average participants spend 60 days or less from Project Start to Housing Move-In date (APR Q22c)	
	PSH: On average participants spend 90 days or less from Project Start to Housing Move-In date (APR Q22c)	
L.	Reduce Returns to Homelessness (4 points)	<input style="width: 100%;" type="text"/>
	TH, RRH, PSH: <3% of participants return to homelessness within 24 months of exit to PH	
M.	Increased Earned Income: Adults Increase from Start to Latest Status/Annual Assessment (4 points)	<input style="width: 100%;" type="text"/>
	TH, RRH: Minimum 25% of participants with new or increased earned income (APR Q19a1)	
	PSH: Minimum 20% of participants with new or increased earned income (APR Q19a1)	
N.	Increased Any Income: Adults Increase from Start to Latest Status/Annual Assessment (4 points)	<input style="width: 100%;" type="text"/>
	TH, RRH: Minimum 25% of participants with new or increased any income (APR Q19a1)	
	PSH: Minimum 50% of participants with new or increased any income (APR Q19a1)	
O.	Serve Priority Populations: ≥50% disability/zero income/unsheltered populations (1 pt each=3 points)	<input style="width: 100%;" type="text"/>
	TH, RRH,PSH: Minimum 50% adult participants with zero cash income at entry (APR Q16)	
	TH, RRH,PSH: Minimum 50% all participants with one or more disability type (APR Q13a2)	
	TH, RRH,PSH: Minimum 50% adult participants enter from place not meant for human habitation (APR Q15)	
P.	Increase Exits to Permanent Housing (4 points)	<input style="width: 100%;" type="text"/>
	TH: Minimum 80% people exit program to permanent housing (Q23c PH Dest divide by Q5a5)	
	RRH: Minimum 90% people exit program to permanent housing (Q23c PH Dest divide by Q5a5)	
	PSH: Minimum 90% people exit to other permanent housing (Q23c PH Dest divide by Q5a5)	
Q.	Project Focuses on Chronic Homeless People (1 point)	<input style="width: 100%;" type="text"/>
	TH, RRH, PSH: Minimum 50% of all participants are chronically homeless (APR Q26b)	
R.	Project Focuses on Survivors of Domestic Violence (1 point)	<input style="width: 100%;" type="text"/>
	TH, RRH, PSH: Minimum of 50% adult participants are survivors of domestic violence (APR Q14a)	
S.	Bed Utilization: Minimum 90% (.25 point for for each PIT at 90%+ - Total 1 point)	<input style="width: 100%;" type="text"/>
	Household utilization on 4 PIT Counts the last Wednesday of January, April, July, October (APR Q8b)	
T.	HMIS (or comp site) Data Quality: Timeliness (1 point)	<input style="width: 100%;" type="text"/>
	90% of data entered within 0 to 6 days of project start date (APR Q6e)	
U.	De-obligation 10% or more of HUD funds (minus 1 point)	<input style="width: 100%;" type="text"/>
	Recent grant term 10% or more of the total HUD funds recaptured by HUD at grant term	
V.	Annual CoC Monitoring Score (minus 1 point)	<input style="width: 100%;" type="text"/>
	Concerns and/or Finds not resolved within 30-days of monitoring results notification.	

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CoC PROGRAM APPLICATION RATING AND RANKING PROCESS

APPENDIX B

FIRST YEAR RENEWAL RATING TOOL	
Performance-based project rating and ranking in support of the CoC System Performance Outcomes	
CoC SCORING DATE: _____	# of Participants (Q5a): _____
CoC SCORING AGENCY: _____	# of Households (Q8a): _____
Project Name: _____	
Project Type: _____	
Project Type = TH for Transitional Housing; SH for Safe Haven; RRH for Rapid Rehousing; and PSH for Permanent Supportive Housing	
Applicant Name: _____	
Subrecipient Agency Name: _____	
CoC Program Funding Request: _____	Total Project Score (52 points): <u>0</u>
Previous CoC Awarded Amount: _____	
APPLICATION NARRATIVE RATING	
	15 points
A.	Project participates in the CoC HMIS (or a comparable database for domestic violence or VAWA providers such as Osnium) and coordinated entry compliance with CoC Policies and Procedures and HUD Coordinated Entry Notice (Yes=3 points, No=0 points)
B.	Project implements use of Housing First principles, including no preconditions or barriers to entry except as required by funding sources, and provision of necessary supports to maintain housing and prevent a return to homelessness (Yes=3 points, No=0 points)
C.	Project prioritizes services for underserved and marginalized populations to include racial and ethnic minorities, people with disabilities, and people experiencing language barriers (including sign language). Describe experience of the applicant and subrecipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application (Yes=3 points, No=0 points)
D.	Project demonstrates racial equity, diversity and inclusion (25%+ = 3 points, 15% to 24% = 1 point, 0 to 14% = 0 points)
Minimum 25% people of color assisted with housing and services (average APR Q12a+Q12b)	
E.	Project aligns with specific housing priorities (PSH, RRH, etc.) identified in the CoC's Consolidated Plan, A Road Home: Community Plan to Prevent and End Homelessness, and the federal priorities identified in this NOFA and Home, Together: Federal Strategic Plan to Prevent and End Homelessness for 2018 to 2022 (3 points)
APPLICANT AND SUBRECIPIENT AGENCY (IF ANY) FINANCIAL RATING	
	10 points
F.	Applicant and Subrecipient (if any) has active SAM registration with current information, valid Unique Entity ID number and no Debarments and/or Suspensions (Yes=2 points, No = 0 points)
G.	Describe applicant experience in effectively utilizing funds including HUD grants and other public funding. Include satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if any), timely resolution of monitoring findings and timely submission of required reporting on existing grants (Yes=2 points, No = 0 points)
H.	Acceptable audit/financial review of Applicant and Subrecipient (if any). Audit does not contain findings or other indications of financial or accounting problems (Yes=2 points, No = 0 points)
I.	Applicant and Subrecipient (if any) has 25% match commitments that satisfy CoC Program Rule requirements for source and amount (Yes=2 points, No = 0 points)
J.	Reasonable project cost per participant exit to Permanent Housing or retain PSH/RRH. The cost is averaged across all projects within a project type to determine the average cost per permanent housing exit for the CoC for that project type. The CoC will use this information to define a reasonable cost locally. (Yes=2 points, No = 0 points)
CALCULATION METHODOLOGY: Divide total project cost (HUD, match \$ and leverage \$) for housing, services and administration by number of PH exits (APR Q23a+Q23b).	
Total project cost \$ _____ divide by # exit to PH _____ = cost per PH exit* \$ _____	
*If no exits in the grant year the value is project cost divided by total participants; however, if exits occur with zero to PH the score is "0 points".	

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CoC PROGRAM APPLICATION RATING AND RANKING PROCESS

APPENDIX B

FIRST YEAR RENEWAL RATING TOOL			
PROJECT PERFORMANCE OUTCOMES BASED ON PROJECT IMPLEMENTATION RESULTS AT TIME OF SCORING			27 points
K.	Reduce Length of Time Homeless from Program Start to Housing Move-In (4 points)		
	TH-Youth 18-24 years: Average participants stay in project <487 days; TH-Adults 25+ years <365 days (APR Q22b)		
	RRH: On average participants spend 60 days or less from Project Start to Housing Move-In date (APR Q22c)		
	PSH: On average participants spend 90 days or less from Project Start to Housing Move-In date (APR Q22c)		
L.	Increased Earned Income: Adults Increase from Start to Latest Status/Annual Assessment (4 points)		
	TH, RRH: Minimum 25% of participants with new or increased earned income (APR Q19a1)		
	PSH: Minimum 20% of participants with new or increased earned income (APR Q19a1)		
M.	Increased Any Income: Adults Increase from Start to Latest Status/Annual Assessment (4 points)		
	TH, RRH: Minimum 25% of participants with new or increased any income (APR Q19a1)		
	PSH: Minimum 50% of participants with new or increased any income (APR Q19a1)		
N.	Serve Priority Populations: ≥50% disability/zero income/unsheltered populations (1 pt each=3 points)		
	TH, RRH,PSH: Minimum 50% adult participants with zero cash income at entry (APR Q16)		
	TH, RRH,PSH: Minimum 50% all participants with one or more disability type (APR Q13a2)		
	TH, RRH,PSH: Minimum 50% adult participants enter from place not meant for human habitation (APR Q15)		
O.	Project Focuses on Chronic Homeless People (1 point)		
	TH, RRH, PSH: Minimum 50% of all participants are chronically homeless (APR Q26b)		
P	Project Focuses on Survivors of Domestic Violence (1 point)		
	TH, RRH, PSH: Minimum of 50% adult participants are survivors of domestic violence (APR Q14a)		
Q.	Fund Utilization: Program Implementation on Track to Expend Funds by End of Grant Year (4 points)		
	% expensed based on pro-ration of program year progress (Yes = 2 points) (No = 0 points)		
	Request For Funds made in first 3 months of implementation (Yes = 2 points) (No = 0 points)		
R.	Bed Utilization: Program Implementation on Track to Meet 90% Goal (4 points)		
	New TH, RRH, PSH Rent Subsidy Program: 30% at 2-months, 60% at 4-months, 90% at 6-months		
S.	HMIS (or comp site) Data Quality: Timeliness per HMIS Agency Agreement (1 point)		
	90% of data entered within 0 to 6 days of project start date - APR 6e		
T	HMIS (or comp site) Data Quality: Complete and Accurate (1 point)		
	Null/missing 0% on all HMIS data elements - APR 6a, 6b, 6c, 6d		

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CoC PROGRAM APPLICATION RATING AND RANKING PROCESS

APPENDIX C

NEW PROJECT RATING TOOL	
Performance-based project rating and ranking in support of the CoC System Performance Outcomes	
CoC SCORING DATE: _____	# of Participants: _____
CoC SCORING AGENCY: _____	# of Households: _____
Project Name: _____	
Project Type: _____	
Project Type = TH for Transitional Housing; SH for Safe Haven; RRH for Rapid Rehousing; and PSH for Permanent Supportive Housing	
Applicant Name: _____	
Subrecipient Agency Name: _____	Total Project Score (52 points): <u>0</u>
CoC Program Funding Request: _____	Benchmark Points = Full or Zero Points (no partial)
APPLICATION NARRATIVE RATING	
	17 points
A. Project describes experience or intent to participate in the CoC HMIS (or a comparable database for domestic violence or VAWA providers such as Osnum) and coordinated entry in compliance with CoC Policies and Procedures and the HUD Coordinated Entry Notice (3 points)	
B. Project describe experience or intent to implement use of Housing First principles, including no preconditions or barriers to entry except as required by funding sources, and provision of necessary supports to maintain housing and prevent a return to homelessness (3 points)	
C. Project describes experience serving underserved and marginalized populations to include racial and ethnic minorities, people with disabilities, and people experiencing language barriers (including sign language). Describe experience of the applicant and subrecipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application (3 points)	
D. Project describes culturally specific services delivered to ensure racial equity, diversity and inclusion. (3 points)	
E. Project aligns with specific housing priorities (PSH, RRH, etc.) identified in the CoC's <i>Consolidated Plan, A Road Home: Community Plan to Prevent and End Homelessness</i> , and the federal priorities identified in this NOFA and <i>Home, Together: Federal Strategic Plan to Prevent and End Homelessness for 2018 to 2022</i> (3 pts)	
F. Applicant and Subrecipient (if any) work collaboratively with CoC partner agencies and are active members of the CoC attending at least 8 meetings during the past 12-month period under the governance of the Housing and Supportive Services Network (1 point)	
G. Applicant and Subrecipient (if any) describes rapid implementation of the project to begin housing the first participant in 180 days or less following HUD grant award (1 point)	
APPLICANT AND SUBRECIPIENT AGENCY (IF ANY) FINANCIAL RATING	
	12 points
H. Applicant and Subrecipient (if any) has active SAM registration with current information, valid Unique Entity ID number and no Debarments and/or Suspensions (2 points)	
I. Describe Applicant and Subrecipient (if any) experience in effectively utilizing federal funds in accordance with 2 CFR 200, to include HUD grants and other funding (2 points)	
J. Acceptable audit/financial review of Applicant and Subrecipient (if any). Audit does not contain findings or other indications of financial or accounting problems (2 points)	
K. Applicant or Subrecipient (if any) provides 25% match commitment that satisfies CoC Program Rule 24 CFR Part 578.73 requirement that includes source and amount (2 points)	
L. Applicant or Subrecipient provide letter of commitment to "leveraged" funds (excluding 25% match funds) valued at no less than 10% of CoC Program fund request to provide for project long-term sustainability (1 points)	
M. Budget costs are reasonable and allowable. Project is cost-effective when projected cost per person served is compared to CoC average within project type posted July (annual) at https://www.co.washington.or.us/Housing/EndHomelessness/homeless-programs-and-events.cfm	
CALCULATION METHODOLOGY: Total project cost (HUD \$ Request+25% match+leverage) divided by target number of participants (2 points)	
N. Project is dedicated to serve 100% special needs population under: A) Permanent Housing CoC Bonus serving chronic homeless individuals and families with disabilities; or B) Domestic Violence (DV) Bonus for survivors of domestic violence (1 point)	

OR-506CoC Hillsboro/Beaverton/Washington County, Oregon

CoC PROGRAM APPLICATION RATING AND RANKING PROCESS

APPENDIX C

NEW PROJECT RATING TOOL	
PROJECT DESIGN OF HOUSING AND SUPPORTIVE SERVICES	
23 points	
O. Severity of Needs (0 to 2 points)	<input style="width: 100px;" type="text"/>
Applicant demonstrates how the project will assist underserved populations to include persons with a history of victimization such as domestic violence, sexual assault, criminal histories, substance use disorders, or chronic homelessness.	
P. Housing Emphasis (2 points)	<input style="width: 100px;" type="text"/>
Applicant and Subrecipient (if any) prioritize 75% or more of Federal CoC Program funds to provide housing activities; e.g. rent assistance, leasing units, acquisition, rehabilitation and/or construction of affordable housing units.	
Q. Reduce Length of Time Homeless from Program Start to Housing Move-In (0 to 4 points)	<input style="width: 100px;" type="text"/>
Applicant describes how the project will identify and house homeless populations to demonstrate a reduction in the length of time people experience homelessness.	
R. Successful Permanent Housing Placement and Reduced Returns to Homelessness (0 to 4 points)	<input style="width: 100px;" type="text"/>
Applicant describes the housing barriers experienced by the target population and demonstrates how the project will increase permanent housing placement and retention in housing.	
S. Increased Employment Income (0 to 3 points)	<input style="width: 100px;" type="text"/>
Applicant and Subrecipient describe how the project will demonstrate assisting the population to increased employment income.	
T. Increased Other Income (0 to 3 points)	<input style="width: 100px;" type="text"/>
Applicant or Subrecipient have at least one staff person who has completed SOAR training.	
U. Increase access to healthcare through coordination with healthcare organizations (0 to 2 points)	<input style="width: 100px;" type="text"/>
Applicant identifies partnership with healthcare organization to assist participants access benefits and services.	
V. Serve Priority Populations: ≥50% disability/zero income/unsheltered populations (3 points)	<input style="width: 100px;" type="text"/>
Applicant describes the outreach and commitment to serve the most vulnerable populations that includes chronic homeless individuals and families as defined by HUD where 50% of participants with zero income, participants with two or more disability types, and persons living in places not meant for human habitation.	

OR-506CoC Hillsboro/Beaverton/Washington County, Oregon

CoC PROGRAM APPLICATION RATING AND RANKING PROCESS

APPENDIX C

PARTICIPANT VOTING PROCESS FOR CoC AND OTHER PUBLIC-FUNDED PROJECTS:

1. Housing and Supportive Services Network (HSSN) membership is open to any person interested in the issue of homelessness in Washington County.
2. All new projects are brought before the HSSN for review and scoring.
Note: Renewal project scoring is completed by the CoC Collaborative Applicant and reviewed by the HSSN Work Group based on project performance as demonstrated through fiscal management reports, annual on-site monitoring, annual project performance reporting using the CoCs HMIS, and system performance criteria.
3. Project Sponsor Agencies requesting funds provide a presentation to the HSSN in accordance with the HSSN Continuum of Care Planning Calendar and will format their presentation according to the Request For Proposal (RFP) standard rating criteria used by the HSSN.
4. HSSN members receive a presentation on new projects and completes the New Project Scoring Tool that aligns with the HUD applicant threshold and CoC performance-based criterion point system, casting a vote (points) for each project.
5. The HSSN Work Group members (the CoC Board) will rate and prioritize projects.
6. Any agency or individual with a *conflict of interest* will abstain from voting.
7. This open process ensures that the objective rating and prioritizing system is fair, honest, inclusive, and unbiased. The Participant Voting Process and the Voting System is designed to create an open process within the Washington County HSSN.

VOTING SYSTEM:

1. Adoption of this project evaluation criteria voting system was implemented with the participation and consensus of HSSN members.
2. All agencies/groups/individuals can vote after attending a minimum of 8 meetings in a 12-month period (July to June).
3. Only one (1) vote per agency/group. Individuals not associated with an agency or group will have one (1) vote each.
4. The HSSN Work Group (CoC Board) will perform project application threshold review, tally scores from the Project Rating Tool, and rank projects in the Project Priority Listing. The HSSN Work Group will review the projects in alignment with the strategies outlined in the local *Consolidated Plan*, the CoC homeless plan *A Road Home: Community Plan to Prevent and End Homelessness* and the federal *Here, Together: Federal Strategic Plan to Prevent and End Homelessness*. All new and renewal project applicants are invited and encouraged to attend this meeting. Details of the meeting can be found online at <https://www.co.washington.or.us/Housing/EndHomelessness/hssn-workgroup-meetings-and-agendas.cfm>

NOTE:

The adopted CoC Program Application Rating and Ranking Process policy # 578.9-OR506CoC is available online at <https://www.co.washington.or.us/Housing/EndHomelessness/hssn.cfm>

OR-506CoC Hillsboro/Beaverton/Washington County, Oregon

CoC PROGRAM APPLICATION RATING AND RANKING PROCESS

APPENDIX D

HUD Tool <https://www.hudexchange.info/resource/5292/project-rating-and-ranking-tool/>

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS	
Project Name: <input type="text"/>	<input type="checkbox"/> Completed projects will be moved to the bottom of the list.
Organization Name: <input type="text"/>	Renewal/Expansion Projects Threshold Review Complete
Project Type: <input type="text"/>	0%
Project Identifier: <input type="text"/>	
THRESHOLD REQUIREMENTS	
Stakeholders should NOT assume all requirements are fully addressed through this tool. CoC Program application requirements change periodically and annual NOFAs may provide more detailed guidance. The CoC collaborative applicant and project applicants should carefully review the annual NOFA criteria each year.	
YES/NO	
Yes to all	
HUD THRESHOLD REQUIREMENTS	
1. Applicant has Active SAM registration with current information.	<input type="text"/>
2. Applicant has Valid DUNS number in application.	<input type="text"/>
3. Applicant has no Outstanding Delinquent Federal Debts- It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds, unless: (a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or (b) Other arrangements satisfactory to HUD are made before the award of funds by HUD.	<input type="text"/>
4. Applicant has no Debarments and/or Suspensions - In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal Government.	<input type="text"/>
5. Disclosed any violations of Federal criminal law - Applicants must disclose in a timely manner, in writing to HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures can result in any of the remedies described in 2 CFR §200.338, Remedies for noncompliance, including suspension or debarment. This mandatory disclosure requirement also applies to subrecipients of HUD funds who must disclose to the pass-through entity from which it receives HUD funds.	<input type="text"/>
6. Submitted the required certifications as specified in the NOFA.	<input type="text"/>
7. Demonstrated the population to be served meets program eligibility requirements as described in the Act, and project application clearly establishes eligibility of project applicants. This includes any additional eligibility criteria for certain types of projects contained in the NOFA.	<input type="text"/>
8. Agreed to Participate in HMIS - Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, must agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient must not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers must use a comparable database that complies with the federal HMIS data and technical standards. While not prohibited from using HMIS, legal services providers may use a comparable database that complies with federal HMIS data and technical standards, if deemed necessary to protect attorney client privilege.	<input type="text"/>
9. Met HUD Expectations - When considering renewal projects for award, HUD will review information in eLOCCS; Annual Performance Reports (APRs); and information provided from the local HUD CPD Field Office, including monitoring reports and A-133 audit reports as applicable, and performance standards on prior grants. HUD will also assess renewal projects using the following performance standards in relation to the project's prior grants: (a) Whether the project applicant's performance met the plans and goals established in the initial application, as amended; (b) Whether the project applicant demonstrated all timeliness standards for grants being renewed, including those standards for the expenditure of grant funds that have been met; (c) The project applicant's performance in assisting program participants to achieve and maintain independent living and records of success, except HMIS-dedicated projects that are not required to meet this standard; and, (d) Whether there is evidence that a project applicant has been unwilling to accept technical assistance, has a history of inadequate financial accounting practices, has indications of project mismanagement, has a drastic reduction in the population served, has made program changes without prior HUD approval, or has lost a project site.	<input type="text"/>
10. Met HUD financial expectations - If a project applicant has previously received HUD grants, the organization must have demonstrated its ability to meet HUD's financial expectations. If any of the following have occurred, the project applicant would NOT meet this threshold criteria: (a) Outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon; (b) Audit finding(s) for which a response is overdue or unsatisfactory; (c) History of inadequate financial management accounting practices; (d) Evidence of untimely expenditures on prior award; (e) History of other major capacity issues that have significantly affected the operation of the project and its performance; (f) History of not reimbursing subrecipients for eligible costs in a timely manner, or at least quarterly; and (g) History of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes.	<input type="text"/>
11. Demonstrated Project is Consistent with Jurisdictional Consolidated Plan(s) - All projects must be consistent with the relevant jurisdictional Consolidated Plan(s). The CoC will be required to submit a Certification of Consistency with the Consolidated Plan at the time of application submission to HUD.	<input type="text"/>
CoC THRESHOLD REQUIREMENTS	
For each requirement, select "Yes" if the project has provided reasonable assurances that the project will meet the requirement, has been given an exception by the CoC or will request a waiver from HUD. Otherwise select "No".	
Coordinated Entry Participation	<input type="text"/>

1E-2a. Scored Forms for One Project

RENEWAL/EXPANSION PROJECT RATING TOOL**Performance-based project rating and ranking in support of the CoC System Performance Outcomes**

CoC RANKING DATE: 09/14/22

of Participants (Q5a): 188

PERFORMANCE PERIOD: 7/1/2021 to 6/30/2022

of Households (Q8a): 57

Project Name: CoC Rapid Rehousing for FamiliesProject Type: RRH

Project Type = TH for Transitional Housing; RRH for Rapid Rehousing; and PSH for Permanent Supportive Housing

Applicant Name: Washington CountySubrecipient Agency Name: Community Action OrganizationCoC Program Funding Request: \$515,924Previous CoC Awarded Amount: \$533,924**Total Project Score (52 points):** 40.0**APPLICATION NARRATIVE RATING****15 points**

- A. Project participates in the CoC HMIS (or a comparable database for domestic violence or VAWA providers such as Osnium) and coordinated entry compliance with CoC Policies and Procedures and HUD Coordinated Entry Notice (Yes=**3 points**, No=**0 points**)
- B. Project implements use of Housing First principles, including no preconditions or barriers to entry except as required by funding sources, and provision of necessary supports to maintain housing and prevent a return to homelessness (Yes=**3 points**, No=**0 points**)
- C. Project prioritizes services for underserved and marginalized populations to include racial and ethnic minorities and people with disabilities, and people experiencing language barriers (including sign language). Describe experience of the applicant and subrecipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application (Yes=**3 points**, No=**0 points**)
- D. Project demonstrates racial equity, diversity and inclusion (25%+ = **3 points**, 15% to 24% = **1 point**, 0 to 14% = **0 points**)
Minimum 25% people of color assisted with housing and services (average APR Q12a+Q12b)
- E. Project aligns with specific housing priorities (PSH, RRH, etc.) identified in the CoC's Consolidated Plan, A Road Home: Community Plan to Prevent and End Homelessness, and the federal priorities identified in this NOFA and Home Together: Federal Strategic Plan to Prevent and End Homelessness for 2018 to 2022 (3 points)

3.0

3.0

3.0

3.0

3.0

APPLICANT AND SUBRECIPIENT AGENCY (IF ANY) FINANCIAL RATING**10 points**

- F. Applicant and Subrecipient (if any) has active SAM registration with current information, valid Unique Entity ID number and no Debarments and/or Suspensions (Yes=**2 points**, No = **0 points**)
- G. Describe applicant experience in effectively utilizing funds including HUD grants and other public funding. Include satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if any), timely resolution of monitoring findings and timely submission of required reporting on existing grants (Yes=**2 points**, No = **0 points**)
- H. Acceptable audit/financial review of Applicant and Subrecipient (if any). Audit does not contain findings or other indications of financial or accounting problems (Yes=**2 points**, No = **0 points**)
- I. Applicant and Subrecipient (if any) has 25% match commitments that satisfy CoC Program Rule requirements for source and amount (Yes=**2 points**, No = **0 points**)
- J. Reasonable project cost per participant exit to Permanent Housing or retain PSH/RRH. The cost is averaged across all projects within a project type to determine the average cost per permanent housing exit for the CoC for that project type. The CoC will use this information to define a reasonable cost locally. (Yes=**2 points**, No = **0 points**)

2.0

2.0

2.0

2.0

2.0

CALCULATION METHODOLOGY: Divide total project cost (HUD, match \$ and leverage \$) for housing, services and administration by number of PH exits (APR Q23a+Q23b).

Total project cost \$667405 divide by 140 stayers + 43 exit to PH (total: 183) = cost per PH exit

RENEWAL/EXPANSION PROJECT RATING TOOL

PROJECT PERFORMANCE MEASUREMENT OUTCOMES (RENEWAL)

27 points

K. Reduce Length of Time Homeless from Program Start to Housing Move-In (4 points)	0.0
TH-Youth 18-24 years: Average participants stay in project <552 days; TH-Adults 25+ years <365 days (APR Q22b)	
RRH: On average participants spend 60 days or less from Project Start to Housing Move-In date (APR Q22c)	
PSH: On average participants spend 90 days or less from Project Start to Housing Move-In date (APR Q22c)	
L. Reduce Returns to Homelessness (4 points)	4.0
TH, RRH, PSH: <3% of participants return to homelessness within 24 months of exit to PH	
M. Increased Earned Income: Adults Increase from Start to Annual Assessment/Exit (4 points)	4.0
TH, RRH: Minimum 25% of participants with new or increased earned income (APR Q19a1)	
PSH: Minimum 20% of participants with new or increased earned income (APR Q19a1)	
N. Increased Any Income: Adults Increase from Start to Annual Assessment/Exit (4 points)	4.0
TH, RRH: Minimum 25% of participants with new or increased income (APR Q19a1)	
PSH: Minimum 50% of participants with new or increased income (APR Q19a1)	
O. Serve Priority Populations: ≥50% disability/zero income/unsheltered populations (1 pt each=3 points)	0.0
TH, RRH,PSH: Minimum 50% adult participants with zero cash income at entry (APR Q16)	
TH, RRH,PSH: Minimum 50% participants with one or more disability type (APR Q13a2)	
TH, RRH,PSH: Minimum 50% participants enter from place not meant for human habitation (APR Q15)	
P. Increase Exits to Permanent Housing (4 points)	4.0
TH: Minimum 80% people exit program to permanent housing (Q23c PH Dest divide by Q5a5)	
RRH: Minimum 90% people exit program to permanent housing (Q23c PH Dest divide by Q5a5)	
PSH: Minimum 90% people exit to other permanent housing (Q23c PH Dest divide by Q5a5)	
Q. Project Focuses on Chronic Homeless People (1 point)	0.0
TH, RRH, PSH: Minimum 50% of participants are chronically homeless (APR Q26b)	
R. Project Focuses on Survivors of Domestic Violence (1 point)	0.0
TH, RRH, PSH: Minimum of 50% adult participants are survivors of domestic violence (APR Q14a)	
S. Bed Utilization: Minimum 90% (.25 point for for each PIT at 90%+ - Total 1 point)	0.0
Household utilization on 4 PIT Counts the last Wednesday of January, April, July, October (APR Q8b)	
T. HMIS (or comp site) Data Quality: Timeliness (1 point)	0.0
90% of data entered within 0 to 6 days of project start date (APR Q6e)	
U. De-obligation 10% or more of HUD funds (minus 1 point)	-1.0
Recent grant term 10% or more of the total HUD funds recaptured by HUD at grant term	
V. Annual CoC Monitoring Score (minus 1 point)	0.0
Concerns and/or Finds not resolved within 30-days of monitoring results notification.	

1E-5. Notification of Projects Rejected-Reduced

The CoC did not reject or reduce any project during the CoC's local competition.

1E-5a. Notification of Projects Accepted

CoC Project Application Notification



Leslie Gong <Leslie_Gong@co.washington.or.us>

To ldownen@newnarrativepdx.org

Cc Katherine Galian



Reply

Reply All

Forward



Wed 9/14/2022 3:20 PM



CoC 2022 Local Competition Results.pdf
189 KB

Lindsay,

On behalf of the CoC Board, we are pleased to announce that New Narrative's CoC project applications for Clover Court, Hillsboro Graduated Independent Living, and Reentry Housing have been accepted and ranked on the CoC Priority Listing and will be submitted to HUD as part of the CoC's 2022 Consolidated Application.

On 9/14/22, the CoC Board reviewed project applications based on objective and performance-based scoring criteria using the [CoC Program Application Rating and Ranking Process](#). The CoC received 11 project applications:

Project	Score	Award Request
HMIS	n/a	\$39,742
Clover Court	43.0	\$28,460
Sojourner's House Combined	41.0	\$416,478
Shelter Plus Care Renewal	40.0	\$2,346,747
CoC Rapid Rehousing for Families	40.0	\$515,924
Transitional Living Program	39.0	\$121,741
Hillsboro GILP	34.3	\$100,081
Reentry Housing	33.3	\$332,466
Housing Stabilization Program	33.0	\$31,618
Enhanced Support for Permanent Housing (new)	48.2	\$196,660
CoC Planning	n/a	\$117,998

Page one of the attached document shows the project ranking and tier allocations that were developed and approved by the CoC Board at its 9/14/22 meeting. Page two of the attachment shows a detailed summary of the project scores. More detailed information on your project scores is available in the Renewal Project Ratings Worksheet document that was emailed to you on 8/31/22 for review and feedback.

All project applications will be posted on the CoC website on 9/23/22. A 4-day public review of the final CoC Consolidated Application that includes the project applications and CoC Priority Listing will begin on 9/23/22, and any comments received on your CoC project application will be shared with you.

The CoC policy outlines the steps for filing an appeal in [Section 10 Appeals Process](#) (page 5). If you have questions, please feel free to contact me at Leslie_Gong@co.washington.or.us.

Thank you for providing critical housing and services to people experiencing homelessness in our community.

Leslie

Leslie Gong (She/Her) I Program Analyst

Federal Continuum of Care (CoC) # OR-506CoC

Department of Housing Services

Washington County

(503) 906-0370 | <https://www.co.washington.or.us/Housing/>

Attachment:

CoC 2022 Local Competition Results

CoC Project Application Notification

LG

Leslie Gong <Leslie_Gong@co.washington.or.us>
To executive@gncnw.org
Cc programs@gncnw.org; Zuly Blanco; Katherine Galian

👍

↩ Reply

↩ Reply All

➡ Forward

⋮

Wed 9/14/2022 3:24 PM

📎 PDF

CoC 2022 Local Competition Results.pdf
189 KB

Genevieve,

On behalf of the CoC Board, we are pleased to announce that Good Neighbor Center's application for Housing Stabilization Program has been accepted and ranked on the CoC Priority Listing and will be submitted to HUD as part of the CoC's 2022 Consolidated Application.

On 9/14/22, the CoC Board reviewed project applications based on objective and performance-based scoring criteria using the [CoC Program Application Rating and Ranking Process](#). The CoC received 11 project applications:

Project	Score	Award Request
HMIS	n/a	\$39,742
Clover Court	43.0	\$28,460
Sojourner's House Combined	41.0	\$416,478
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All project applications will be posted on the CoC website on 9/23/22. A 4-day public review of the final CoC Consolidated Application that includes the project applications and CoC Priority Listing will begin on 9/23/22, and any comments received on your CoC project application will be shared with you.

The CoC policy outlines the steps for filing an appeal in [Section 10 Appeals Process](#) (page 5). If you have questions, please feel free to contact me at Leslie_Gong@co.washington.or.us.

Thank you for providing critical housing and services to people experiencing homelessness in our community.

Leslie

Leslie Gong (She/Her) | Program Analyst
Federal Continuum of Care (CoC) # OR-506CoC
Department of Housing Services
Washington County
(503) 906-0370 | <https://www.co.washington.or.us/Housing/>

Attachment:
CoC 2022 Local Competition Results

CoC Project Application Notification

LG

Leslie Gong <Leslie_Gong@co.washington.or.us>
To Rowie Taylor
Cc Katherine Galian

👍


↩ Reply

↩ Reply All

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⋮

Wed 9/14/2022 3:26 PM

 PDF

CoC 2022 Local Competition Results.pdf
189 KB

▼

Rowie,

On behalf of the CoC Board, we are pleased to announce that Domestic Violence Resource Center's application for Sojourner's House Combined has been accepted and ranked on the CoC Priority Listing and will be submitted to HUD as part of the CoC's 2022 Consolidated Application.

On 9/14/22, the CoC Board reviewed project applications based on objective and performance-based scoring criteria using the [CoC Program Application Rating and Ranking Process](#). The CoC received 11 project applications:

Project	Score	Award Request
HMIS	n/a	\$39,742
Clover Court	43.0	\$28,460
Sojourner's House Combined	41.0	\$416,478
Shelter Plus Care Renewal	40.0	\$2,346,747
CoC Rapid Rehousing for Families	40.0	\$515,924
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All project applications will be posted on the CoC website on 9/23/22. A 4-day public review of the final CoC Consolidated Application that includes the project applications and CoC Priority Listing will begin on 9/23/22, and any comments received on your CoC project application will be shared with you.

The CoC policy outlines the steps for filing an appeal in [Section 10 Appeals Process](#) (page 5). If you have questions, please feel free to contact me at Leslie_Gong@co.washington.or.us.

Thank you for providing critical housing and services to people experiencing homelessness in our community.

Leslie

[Leslie Gong](#) (She/Her) | Program Analyst
Federal Continuum of Care (CoC) # OR-506CoC
Department of Housing Services
Washington County
(503) 906-0370 | <https://www.co.washington.or.us/Housing/>

Attachment:
CoC 2022 Local Competition Results

CoC Project Application Notification



Leslie Gong <Leslie_Gong@co.washington.or.us>

To Andrea Logan Sanders

Cc Katherine Galian



Reply

Reply All

Forward



Wed 9/14/2022 3:27 PM



CoC 2022 Local Competition Results.pdf

189 KB

Andrea,

On behalf of the CoC Board, we are pleased to announce that Boys and Girls Aid's application for Transitional Living Program has been accepted and ranked on the CoC Priority Listing and will be submitted to HUD as part of the CoC's 2022 Consolidated Application.

On 9/14/22, the CoC Board reviewed project applications based on objective and performance-based scoring criteria using the [CoC Program Application Rating and Ranking Process](#). The CoC received 11 project applications:

Project	Score	Award Request
HMIS	n/a	\$39,742
Clover Court	43.0	\$28,460
Sojourner's House Combined	41.0	\$416,478
Shelter Plus Care Renewal	40.0	\$2,346,747
CoC Rapid Rehousing for Families	40.0	\$515,924
Transitional Living Program	39.0	\$121,741
Hillsboro GILP	34.3	\$100,081
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All project applications will be posted on the CoC website on 9/23/22. A 4-day public review of the final CoC Consolidated Application that includes the project applications and CoC Priority Listing will begin on 9/23/22, and any comments received on your CoC project application will be shared with you.

The CoC policy outlines the steps for filing an appeal in [Section 10 Appeals Process](#) (page 5). If you have questions, please feel free to contact me at Leslie_Gong@co.washington.or.us.

Thank you for providing critical housing and services to people experiencing homelessness in our community.

Leslie

Leslie Gong (She/Her) | Program Analyst

Federal Continuum of Care (CoC) # OR-506CoC

Department of Housing Services


Washington County

(503) 906-0370 | <https://www.co.washington.or.us/Housing/>

Attachment:

CoC 2022 Local Competition Results

CoC Project Application Notification

 **Leslie Gong** <Leslie_Gong@co.washington.or.us>
To contracts@caowash.org
Cc Katherine Galian

  Reply  Reply All  Forward 

Wed 9/14/2022 3:22 PM

 CoC 2022 Local Competition Results.pdf
189 KB

Colleen,

On behalf of the CoC Board, we are pleased to announce that Community Action Organization's application for CoC Rapid Re-Housing for Families has been accepted and ranked on the CoC Priority Listing and will be submitted to HUD as part of the CoC's 2022 Consolidated Application.

On 9/14/22, the CoC Board reviewed project applications based on objective and performance-based scoring criteria using the [CoC Program Application Rating and Ranking Process](#). The CoC received 11 project applications:

Project	Score	Award Request
HMIS	n/a	\$39,742
Clover Court	43.0	\$28,460
Sojourner's House Combined	41.0	\$416,478
Shelter Plus Care Renewal	40.0	\$2,346,747
CoC Rapid Rehousing for Families	40.0	\$515,924
Transitional Living Program	39.0	\$121,741
Hillsboro GILP	34.3	\$100,081
Reentry Housing	33.3	\$332,466
Housing Stabilization Program	33.0	\$31,618
Enhanced Support for Permanent Housing (new)	48.2	\$196,660
CoC Planning	n/a	\$117,998

Page one of the attached document shows the project ranking and tier allocations that were developed and approved by the CoC Board at its 9/14/22 meeting. Page two of the attachment shows a detailed summary of the project scores. More detailed information on your project scores is available in the Renewal Project Ratings Worksheet document that was emailed to you on 8/31/22 for review and feedback.

All project applications will be posted on the CoC website on 9/23/22. A 4-day public review of the final CoC Consolidated Application that includes the project applications and CoC Priority Listing will begin on 9/23/22, and any comments received on your CoC project application will be shared with you.

The CoC policy outlines the steps for filing an appeal in [Section 10 Appeals Process](#) (page 5). If you have questions, please feel free to contact me at Leslie_Gong@co.washington.or.us.

Thank you for providing critical housing and services to people experiencing homelessness in our community.

Leslie

Leslie Gong (She/Her) | Program Analyst
Federal Continuum of Care (CoC) # OR-506CoC
Department of Housing Services
Washington County
(503) 906-0370 | <https://www.co.washington.or.us/Housing/>

Attachment:
CoC 2022 Local Competition Results

CoC Project Application Notification



Leslie Gong <Leslie_Gong@co.washington.or.us>
To Komi Kalevor
Cc Katherine Galian

Reply

Reply All

Forward

Wed 9/14/2022 3:28 PM

CoC 2022 Local Competition Results.pdf
189 KB

Komi,

On behalf of the CoC Board, we are pleased to announce that Washington County Department of Housing Service's applications for Shelter Plus Care Renewal, HMIS, and CoC Planning have been accepted and ranked on the CoC Priority Listing and will be submitted to HUD as part of the CoC's 2022 Consolidated Application.

On 9/14/22, the CoC Board reviewed project applications based on objective and performance-based scoring criteria using the [CoC Program Application Rating and Ranking Process](#). The CoC received 11 project applications:

Project	Score	Award Request
HMIS	n/a	\$39,742
Clover Court	43.0	\$28,460
Sojourner's House Combined	41.0	\$416,478
Shelter Plus Care Renewal	40.0	\$2,346,747
CoC Rapid Rehousing for Families	40.0	\$515,924
Transitional Living Program	39.0	\$121,741
Hillsboro GILP	34.3	\$100,081
Reentry Housing	33.3	\$332,466
Housing Stabilization Program	33.0	\$31,618
Enhanced Support for Permanent Housing (new)	48.2	\$196,660
CoC Planning	n/a	\$117,998

Page one of the attached document shows the project ranking and tier allocations that were developed and approved by the CoC Board at its 9/14/22 meeting. Page two of the attachment shows a detailed summary of the project scores. More detailed information on your project scores is available in the Renewal Project Ratings Worksheet document that was emailed to DHS staff on 8/31/22 for review and feedback.

All project applications will be posted on the CoC website on 9/23/22. A 4-day public review of the final CoC Consolidated Application that includes the project applications and CoC Priority Listing will begin on 9/23/22, and any comments received on your CoC project application will be shared with you.

The CoC policy outlines the steps for filing an appeal in [Section 10 Appeals Process](#) (page 5). If you have questions, please feel free to contact me at Leslie_Gong@co.washington.or.us.

Thank you for providing critical housing and services to people experiencing homelessness in our community.

Leslie

Leslie Gong (She/Her) I Program Analyst
Federal Continuum of Care (CoC) # OR-506CoC
Department of Housing Services
Washington County
(503) 906-0370 | <https://www.co.washington.or.us/Housing/>

Attachment:
CoC 2022 Local Competition Results

CoC Project Application Notification



Leslie Gong <Leslie_Gong@co.washington.or.us>

To vbakerjustcompassion@gmail.com

Cc Katherine Galian



Reply

Reply All

Forward



Wed 9/14/2022 3:29 PM



CoC 2022 Local Competition Results.pdf
189 KB

Vernon,

On behalf of the CoC Board, we are pleased to announce that Just Compassion EWC's application for Enhanced Support for Permanent Housing has been accepted and ranked on the CoC Priority Listing and will be submitted to HUD as part of the CoC's 2022 Consolidated Application.

On 9/14/22, the CoC Board reviewed project applications based on objective and performance-based scoring criteria using the [CoC Program Application Rating and Ranking Process](#). The CoC received 11 project applications:

Project	Score	Award Request
HMIS	n/a	\$39,742
Clover Court	43.0	\$28,460
Sojourner's House Combined	41.0	\$416,478
Shelter Plus Care Renewal	40.0	\$2,346,747
CoC Rapid Rehousing for Families	40.0	\$515,924
Transitional Living Program	39.0	\$121,741
Hillsboro GILP	34.3	\$100,081
Reentry Housing	33.3	\$332,466
Housing Stabilization Program	33.0	\$31,618
Enhanced Support for Permanent Housing (new)	48.2	\$196,660
CoC Planning	n/a	\$117,998

Page one of the attached document shows the project scoring, ranking, and tier allocations that were developed and approved by the CoC Board at its 9/14/22 meeting. Page two of the attachment shows a detailed summary of the project scores. More detailed information on your project scores is available in the Project Rating Worksheet document that was emailed to you on 9/9/22.

All project applications will be posted on the CoC website on 9/23/22. A 4-day public review of the final CoC Consolidated Application that includes the project applications and CoC Priority Listing will begin on 9/23/22, and any comments received on your CoC project application will be shared with you.

The CoC policy outlines the steps for filing an appeal in [Section 10 Appeals Process](#) (page 5). If you have questions, please feel free to contact me at Leslie_Gong@co.washington.or.us.

Thank you for providing critical housing and services to people experiencing homelessness in our community.

Leslie

Leslie Gong (She/Her) | Program Analyst

Federal Continuum of Care (CoC) # OR-506CoC

Department of Housing Services

Washington County

(503) 906-0370 | <https://www.co.washington.or.us/Housing/>

Attachment:

CoC 2022 Local Competition Results

CoC 2022 Local Competition Results Document Attached to Each E-mail

OR-506CoC 2022 Local Competition Results

Applicant	Sub-recipient	Project	Rating Tool	Score	Rank	Award Request	Accepted or Rejected	Funding Tier
Washington County DHS	n/a	HMIS	n/a	n/a	1	\$39,742	Accepted	1
Washington County DHS	New Narrative	Clover Court	Renewal	43.0	2	\$28,460	Accepted	1
Washington County DHS	Domestic Violence Resource Center	Sojourner's House Combined	Renewal	41.0	3	\$416,478	Accepted	1
Washington County DHS	n/a	Shelter Plus Care Renewal	Renewal	40.0	4	\$2,346,747	Accepted	1
Washington County DHS	Community Action Org.	CoC Rapid Rehousing for Families	Renewal	40.0	5	\$515,924	Accepted	1
Washington County DHS	Boys & Girls Aid	Transitional Living Program	Renewal	39.0	6	\$121,741	Accepted	1
Washington County DHS	New Narrative	Hillsboro GILP	Renewal	34.3	7	\$100,081	Accepted	1
Washington County DHS	New Narrative	Reentry Housing	Renewal	33.3	8	\$332,466	Accepted	Split 1/2
Washington County DHS	Good Neighbor Center	Housing Stabilization Program	Renewal	33.0	9	\$31,618	Accepted	2
Just Compassion EWC	n/a	Enhanced Support for Permanent Housing	New	48.2	10	\$196,660	Accepted	2
Washington County DHS	n/a	CoC Planning	n/a	n/a	n/a	\$117,998	Accepted	n/a

CoC Project Ratings for 2022 Application

CoC Project Application		Scoring Tool: Renewal, Expansion or New	APPLICATION NARRATIVE										FINANCIAL CAPACITY										PROJECT DESIGN & PERFORMANCE OUTCOME RATING																				Total Points out of 52 Possible Points		FY2022 Application Request
			HMS - Coordinated Entry, CoC Policy Compliance	Housing First Principles	Prioritize Underserved & Marginalized Pop	Racial Equity Drives by and Inclusion	Consolidated Plan, ARoad Home & Here, Together	New Attack - CoC Meeting Annually	At-Risk SAM Registration No Delinquent #	Fund Utilization and Monitoring Compliance	Financial Audit	25% Match	New 10%+ Leverage Funding Commitment	Reasonable Project Cost	New Priority Population, Chronic and DV	New Severity of Needs	New Housing Eligible	Reduce Length of Time Homeless	Reduce Returns to Homelessness	Increase Employment Income	Increase Any Income	New Increase Employment Income	New Increase Any Income	New Healthcare Partnerships and Coordination	Increase Entry to PH	Project Focus: Chronic Homeless	Project Focus: Survivors of Domestic Violence	Bed Utilization: 80% Goal	HMS Data Quality, Timeliness	Decomposition of 40%+ of HUD Funds	Annual CoC Monitoring Score														
Renewal Applications		3 pts	3 pts	3 pts	3 pts	3 pts	1 pt	1 pt	2 pts	2 pts	2 pts	2 pts	2 pts	2 pts	2 pts	2 pts	2 pts	4 pts	4 pts	4 pts	4 pts	3 pts	3 pts	2 pts	3 pts	4 pts	1 pt	1 pt	1 pt	1 pt	-1 pt	-1 pt													
Homeless Management Information System	Renewal																																	\$39,742											
Transitional Living Program - TH	Renewal	3.0	3.0	3.0	3.0	3.0				2.0	2.0	2.0	2.0		2.0				0.0	4.0	4.0	4.0				0.0	0.0	0.0	0.0	1.0	1.0	0.0	0.0	39.0	\$121,741										
Clover Court - PSH	Renewal	3.0	3.0	3.0	0.0	3.0				2.0	2.0	2.0	2.0		2.0				4.0	4.0	0.0	4.0				2.0	4.0	1.0	0.0	1.0	1.0	0.0	0.0	43.0	\$28,460										
Housing Stabilization Program - RRH	Renewal	3.0	3.0	3.0	3.0	3.0				2.0	2.0	2.0	2.0		2.0				4.0	4.0	0.0	0.0				1.0	0.0	0.0	0.0	0.0	0.0	-1.0	0.0	33.0	\$31,618										
Shelter Plus Care Renewal - PSH	Renewal	3.0	3.0	3.0	3.0	3.0				2.0	2.0	2.0	2.0		2.0				4.0	4.0	0.0	4.0				2.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	40.0	\$2,346,747										
Reentry Housing - RRH	Renewal	3.0	3.0	3.0	1.0	3.0				2.0	2.0	2.0	2.0		2.0				0.0	4.0	0.0	4.0				3.0	0.0	0.0	0.0	0.3	0.0	-1.0	0.0	33.3	\$332,466										
CoC Rapid Rehousing for Families - RRH	Renewal	3.0	3.0	3.0	3.0	3.0				2.0	2.0	2.0	2.0		2.0				0.0	4.0	4.0	4.0				0.0	4.0	0.0	0.0	0.0	0.0	-1.0	0.0	40.0	\$515,924										
Hillsboro GILP (Hartner House) - PSH	Renewal	3.0	3.0	3.0	3.0	0.0	3.0			2.0	2.0	2.0	2.0		0.0				4.0	4.0	0.0	4.0				2.0	0.0	1.0	0.0	0.3	0.0	-1.0	0.0	34.3	\$100,081										
Sojourner's House - RRH	Renewal	3.0	3.0	3.0	3.0	3.0				2.0	2.0	2.0	2.0		2.0				4.0	4.0	4.0	4.0				0.0	0.0	0.0	1.0	0.0	0.0	-1.0	0.0	41.0	\$416,478										
CoC Bonus Application																																													
Enhanced Support for Permanent Housing - PSH	New	3.0	3.0	2.8	2.5	3.0	1.0	1.0	2.0	2.0	2.0	2.0	1.0	2.0	1.0	1.7	2.0	3.7	3.6							1.8	3.0	1.4	2.7					48.2	\$196,660										

1E-2b. Final Project Scores for All Projects

Applicant	Sub-recipient	Project	Rating Tool	Score	Rank	Award Request	Accepted or Rejected	Funding Tier
Washington County DHS	n/a	HMIS	n/a	n/a	1	\$39,742	Accepted	1
Washington County DHS	New Narrative	Clover Court	Renewal	43.0	2	\$28,460	Accepted	1
Washington County DHS	Domestic Violence Resource Center	Sojourner's House Combined	Renewal	41.0	3	\$416,478	Accepted	1
Washington County DHS	n/a	Shelter Plus Care Renewal	Renewal	40.0	4	\$2,346,747	Accepted	1
Washington County DHS	Community Action Org.	CoC Rapid Rehousing for Families	Renewal	40.0	5	\$515,924	Accepted	1
Washington County DHS	Boys & Girls Aid	Transitional Living Program	Renewal	39.0	6	\$121,741	Accepted	1
Washington County DHS	New Narrative	Hillsboro GILP	Renewal	34.3	7	\$100,081	Accepted	1
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Washington County DHS	Good Neighbor Center	Housing Stabilization Program	Renewal	33.0	9	\$31,618	Accepted	2
Just Compassion EWC	n/a	Enhanced Support for Permanent Housing	New	48.2	10	\$196,660	Accepted	2
Washington County DHS	n/a	CoC Planning	n/a	n/a	n/a	\$117,998	Accepted	n/a

1E-5c. Web Posting-CoC Approved Consolidated Application

Following a multi-year planning and development process, we are excited to [replace our current website](#) on September 26 with a new design that will serve as a digital gateway to a wide variety of public services and information.



DEPARTMENTS

Choose a Department:

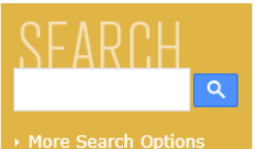
- COVID-19 Updates & Programs
- Affordable Housing Bond
- Supportive Housing Services
- Finding Housing
- Plans, Policies & Reports
- Housing News
- Programs
- Resident Resources
- Landlord Resources
- Committees & Partners
- Housing Development
- Efforts to End Homelessness
 - Overview
 - Homeless Resources
 - Outreach & Encampments
 - Inclement Weather Shelter
 - A Road Home
 - System Performance
 - Housing and Supportive Services Network (HSSN)
 - Community Connect
 - By-Name Case Conferencing
 - Homeless Counts and PIT Resources
 - Homeless Programs and Events
 - HMIS

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HOUSING SERVICES



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Homeless Programs and Events

Grant Opportunities

Continuum of Care (CoC) Program

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act), enacted into law on May 20, 2009, consolidates three of the separate homeless assistance programs administered by HUD under the McKinney-Vento Homeless Assistance Act into a single grant program, and revises the Emergency Shelter Grants program and renames it the Emergency Solutions Grants program. The HEARTH Act also codifies in law the Continuum of Care planning process, a longstanding part of HUD's application process to assist homeless persons by providing greater coordination in responding to their needs. The HEARTH Act also directs HUD to promulgate regulations for these new programs and processes. [Read more about the Federal CoC Program Rules.](#)

NOTICE OF FUNDING:

- HUD [FY2022 CoC Program Competition: Notice of Funding Opportunity \(NOFO\)](#)

OR-506CoC FY2022 CoC Program Local Grant Competition Documents:

- [Request for Proposals for the FY2022 OR-506CoC Program Application](#) – Applications due 8/31/22
- [Request for Proposals for the FY2022 OR-506CoC Program Application - Q&A Session Wednesday, 8/10/2022](#)

OR-506-CoC FY2022 CoC Program Consolidated Application-Public Review 9/23/22-9/27/22:

The OR-506 CoC FY2022 CoC Program Consolidated Application was approved by the CoC Board on 9/14/22 for submission to the U.S. Department of Housing and Urban Development on 9/28/22. The final approved application is posted below for public review. Written comment will be received through 5pm on 9/27/22 via email to cocinfo@co.washington.or.us.

- [FY2022 CoC Collaborative Application](#)
- [FY2022 CoC Project Priority Listing](#)
- [FY2022 Project Applications](#)
 - [Homeless Management Information System](#)
 - [Clover Court](#)
 - [Sojourner's House Combined](#)
 - [Shelter Plus Care Renewal](#)
 - [CoC Rapid Rehousing for Families](#)
 - [Transitional Living Program](#)
 - [Hillsboro Graduated Independent Living Program](#)
 - [Reentry Housing](#)
 - [Housing Stabilization Program](#)
 - [Enhanced Support for Permanent Housing](#)
 - [OR-506 CoC Planning](#)

Prior CoC Program Awards for OR-506CoC:

- [FY2014 CoC Program Homeless Assistance - Federal Award Announcement](#)

1E-5d. Notification of CoC-Approved Consolidated Application

On 9/23/22 sent a notification to the CoC Board and to 523 email contacts on the Housing and Supportive Services Network (HSSN) listserv that serves as the OR-506CoC membership.

HSSN_OR-506 FY2022 CoC Program Grant Application



Vara Fellger <Vara_Fellger@co.washington.or.us>
To



Reply

Reply All

Forward



Fri 9/23/2022 9:11 AM

To: HSSN and CoC Board

Washington County has completed the FY2022 CoC Program grant application that includes the FY2022 CoC Collaborative Application, the FY2022 Project Priority Listing and the Project Applications. The CoC Board approved the application on 9/14/22.

The application has been posted to the [CoC website](#) for a public review period. The public review period will close on 9/27/22 and the application will be submitted to the US Department of Housing and Urban Development on 9/28/22.

Written comment will be received through 5pm on 9/27/22 via email to CoCinfo@co.washington.or.us.

Vara O. Fellger
Program Specialist
Washington County Housing Services
Homeless Programs
111 NE Lincoln Street, Suite 200-L, MS-63
Hillsboro, OR 97124-3082