



Change of Applicant

Permit #:

Project:

Site Address:

Is the New Applicant the Contractor?

Yes No

EXISTING APPLICANT	
Name	
Company	
Address	
Phone:	
Email:	
NEW APPLICANT	
Name	
Company	
Address	
Phone:	
Email**:	

**** This email will be used for ProjectDox and all correspondence and access to the website.**

By signing this document, the Existing Applicant releases ownership of the permit and the New Applicant will assume all ownership of the permit. A new permit application with the updated information is required.

Existing Applicant: _____ Date: _____
(SIGNATURE REQUIRED)

Printed Name: _____

New Applicant: _____ Date: _____
(SIGNATURE REQUIRED)

Printed Name _____

Note: There is a \$105.75 processing fee to make this change.

Department of Land Use & Transportation Planning and Development Services | Building Services

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