



IMPORTANT NOTICE

Washington County Land Use and Transportation Residential Building Permit Requirements

Before a Residential Building Permit can be issued for new construction, additions or remodels, your project file must complete 3 separate review processes:

- 1. Plan Review and Approval for construction**
- 2. Land Development Review and Approval**
- 3. Administrative Review of records and fees for permit issuance**

The following forms, if applicable to this construction project, are also required before a permit can be issued:

1. Green connection permit receipt from Clean Water Services or the construction permit for the septic system from Health and Human Services, for new construction.
2. A pre-screening letter from Clean Water Services or a letter of authorization from Health and Human Services.
3. Washington County Plumbing application filled out and signed. (This can be deferred. *)
4. Washington County Mechanical application filled out and signed. (This can be deferred. *)
5. Washington County Electrical application filled out and signed by the licensed supervising electrical contractor. (This can be deferred. *)
6. Washington County Grading Permit issued and final inspection approval.

*All deferred applications must be received **before** inspections are called for or you may be subject to additional fees for working without a permit.

For new homes all fees must be paid when the permit is issued. For Remodel projects all plumbing and mechanical fees must be paid at the time the permit is issued.

I, we, acknowledge that our permit will not be ready for pick up until we are called by the *Building Services Administrative Staff*.

I, we, acknowledge that these items are required before we can pick up our Residential Building Permit.

Signature

Date