Traffic Control Plan Requirements
Permit Type: Event Permit

Do not submit this checklist. It is intended only as a reference for the applicant and does not need to be made part of the permit application packet.

	No.	Item/Description
	1	RULES OF THE ROAD: A. Indicate if event participants will be following the "Rules of the Road" (the general traffic laws, practices and procedures all road users are required to follow) B. For events where participants follow the "Rules of the Road," TCPs require significantly less information than if the event involves modifications to the use of travel lanes, intersection crossings and other road components
	2	TCP NARRATIVE: A. Clearly describe how the event will use and impact roadways B. Clearly describe how roadway impacts will be mitigated, including staffing, signage and equipment
	3	TCP MAP INDICATING: A. Signage to be used, including event advance notice signs, flagging, signs, "Runners on Road" signs, "Road Closed" signs, "Bike Lane Closed" signs, etc. B. Equipment to be used, including traffic cones, Type 2 or 3 barricades, Portable Changeable Message Signs, etc. C. Where staff will be, including: flaggers, event monitors, law enforcement, etc.
	4	POTENTIAL TRAFFIC CONTROL PERMIT REQUIREMENTS: If your event will require a Temporary Road Closure Permit or a Traffic Signal Shutdown Permit, you must obtain those from Washington County's Traffic Engineering Section (503-846-7950 or LUTtraffic@co.washington.or.us) before your event permit can be approved.

Other Information and Resources

	No.	Item/Description
	1	All signs and equipment shall be placed according to the "Oregon Temporary Traffic Handbook"
	2	While volunteers can direct event participants, only certified/trained flaggers can direct traffic.
	3	Additional resources include: A. "Oregon Temporary Traffic Control Handbook for Operations of three Days or Less" B. "Manual on Uniform Traffic Control Devices for Streets and Highways"
	4	For additional information, email RoadPermits@co.washington.or.us