

Approved Minutes of the Regular Meeting of January 19, 2022

Members Present:

Fred Barden	Daniel Hauser	Pam Treece
Ray Eck	Melissa Laird	Joe Wisniewski
Linda Feldhan	Michele Limas	
Kimberly Goddard-Kropf	Dick Steinbrugge	

Members Absent:

Bhaskar Aluru

County Staff Present:

Nicole Amling	Sherri McFall	Michael Nemeyer
Cortney Duke-Driessen	Megan McKibben	Todd Watkins

Guests:

Ronald Nutting

1. Welcome, Introductions and Approval of October 2021 Minutes (05:47)

Chair Eck opened the meeting at 3:50 p.m. and welcomed members and other attendees. He invited URMDAC members and staff to introduce themselves.

Chair Eck asked for approval of the minutes. Member Limas requested a change on page two, paragraph four, to add "compared to no sidewalk." Member Laird moved to approve the minutes with the correction. Member Feldhan seconded. Motion passed unanimously.

2. Guest Comments (10:40)

No guest comments.

3. Training – Public Meetings (11:27)

Cortney Duke-Driessen presented on Public Meetings Law and Ethics. Further information about Public Meetings can be found at ORS 192.620. Presentation included in materials.

4. Election of 2022 Officers (01:04:10)

Member Steinbrugge moved to nominate Member Laird for Chair. Member Hauser seconded. Motion passed unanimously.

Chair Eck moved to nominate Member Steinbrugge for Vice Chair. Member Laird seconded. Motion passed unanimously.

5. Discussion of Change of Dates for Member Terms (01:07:01)

At a prior meeting, staff proposed to members that RROMAC change member term dates from January 1-December 31 to October 1-September 30 and RROMAC members asked to add it to the January 2022 agenda for further discussion and a vote. This change would primarily affect two members by shortening their second term by two months: Daniel Hauser and Michele Limas. Member Hauser and Limas both agreed that this effect is acceptable. All other members with terms ending in 2023 are in their first term.

Member Hauser moved to change term dates to October 1 through September 30, beginning in 2022. Member Steinbrugge seconded. Motion passed unanimously.

6. Discussion of Change of Committee Minutes Format (01:24:15)

At a prior meeting, the possibility of changing the format of committee minutes from written to audio recording was raised and added to today's agenda for further discussion. The rules regarding minutes are found in ORS 192.650, and they state, "The governing body of a public body shall provide for the sound, video or digital recording or the taking of written minutes of all its meetings." Several members weighed in and pros and cons of the formats were considered. The Committee decided to move ahead with a hybrid compromise: provide both the audio recording and written minutes in a concise, abbreviated style on the website. Written minutes will capture motions and a brief cover of the agenda item, with timestamps to guide readers to the specific location on the audio where they can find and listen to the discussion. Any member who wants to be "on the record" will indicate so and be added to the written minutes.

7. URMDAC Member Roundtable (01:34:30)

Member Limas asked how Roshack Road was selected to get ADA ramps. Todd answered that he was not sure why that particular road was chosen. In some instances, retrofitting is done, in other cases it's preparation for an upcoming project. If a utility company does work and damages the area, they rebuild to current ADA standards.

Chair Laird inquired if there were any issues with our roads during this last cold snap. Todd responded that our roads are in good shape, however the gravel roads take a beating. Roads with raised reflectors often lose some during plowing. A freeze/thaw cycle would create a lot more potholes, but that didn't really happen this time. Overall, there wasn't extensive damage this time.

Member Steinbrugge asked about project status updates. Chair Laird mentioned that an annual update is given by Capital Project Services in March. She noted that project status is also available online (<https://www.co.washington.or.us/LUT/TransportationProjects/index.cfm>). Project status for the URMD pedestrian and biking improvement projects is available online also (<https://www.co.washington.or.us/LUT/Divisions/Operations/RoadwaySurfaces/bike-ped-improvements.cfm>). Member Steinbrugge stated he is comfortable with the current update schedule and online accessibility, unless something extraordinary happens.

8. Meeting Wrap Up (01:51:41)

Next meeting date: March 16, 2022

Next meeting agenda items:

- Report: Capital Project Services
- Discussion: Member absences
- Update: Pavement Condition Index
- Update: Bylaws (Term dates & Member absences)

Upcoming meeting agenda items:

- Update: Road Maintenance Program
- Report: Washington County Sheriff's Office (WCSO) Traffic Safety in the URMD

9. Adjournment (1:56:35)

Member Feldhan moved to adjourn the meeting at 5:41 p.m. Member Steinbrugge seconded. Motion passed unanimously.