

## **CPO 14 Minutes of January 9, 2025, Meeting**

Officers in Attendance: Ayla Hofer, Chair, Bergh Bechen, Secretary, Elaine Goldman, Steering Cmtee Position #1. Absent: Marsha Kirk, Vice Chair, Brian Matthews, Steering Cmtee Position #2

Members in Attendance: Kathleen Fleming, Carol Rosenblith, Barb Brennan

Chair Ayla called the meeting to order at 6:30pm. Ayla welcomed everyone and thanked them for coming tonight. She also noted some of the 2024 accomplishments and 2025 goals from the letter she emailed to everyone earlier in the week:

### 2024 Achievements

- Bylaws approved
- 15 members on the roster
- Fire Safety Presentation, resulting in 15 rural homeowners on Hidden Mountain Road interested in becoming a Certified Firewise Community
- CPO representation at Banks City Council and Planning Commission meetings, and at Washington County CCI and Board of Commissioner meetings

### 2025 Goals

- Weekly emails to membership
- Monthly meetings have informative presentations from local partners and resources
- Encourage CPO participation
- Monthly publication/communication to improve information from local partners on upcoming or pending community events and activities, and governmental or regulatory actions
- Create a list of people who may need some help in clearing brush, limbs, etc. to mitigate fire risk, then connect them with appropriate resources

## **Announcements**

Ayla reported that incoming Mayor Marsha Kirk will appoint a City Councilor as a liaison to CPO 14, with the expectation that they will report on City and Planning Commission activities at each scheduled CPO 14 meeting.

Ayla also encouraged everyone to attend the February 15 Washington County Planning Commission meeting when discussion will focus on a 're-look' at North Plains UGB expansion.

The Washington County CPO site (<https://www.washingtoncountyor.gov/oeice/community-participation-organizations>) has links to all CCI and CPO meetings. You can find links to Board of Commissioners' and County Committees' meetings and materials at <https://washingtoncounty.civicweb.net/Portal/MeetingTypeList.aspx>

### **Officer Nominations and Vote**

Ayla offered many thanks to Bergh's and Marsha's efforts to get CPO14 established in 2024. Ayla reported that Marilyn McAlister was nominated for Vice Chair and Barb Brennan was nominated for Secretary. No additional nominations were offered by attendees

Bergh Bechen moved to elect Marilyn McCalister to the Vice Chair position; Kathleen Fleming seconded the motion. Motion carried by unanimous vote.

Elaine Goodman moved to elect Barb Brennan to the Secretary position; Carol Rosenblith seconded the motion. Motion carried by unanimous vote.

Marilyn's and Barb's status as elected officers is effective immediately.

### **Topics for Upcoming Meetings**

Ayla asked everyone for suggestions for meeting topics and presentations to fill the 2025 calendar. Everyone agreed to have another Fire Safety and Emergency Preparedness Plan presentation this year.

Suggestions:

- Water, aquifers, etc.: educational to understand our local resources and challenges
- Update on the Westside (Weekly) and Eastside (Holt) developments and status
- Meet with 1 or more neighboring CPOs: fun, casual to get to know people, share best practices, etc.
- Understanding what makes an efficient and effective meeting and general meeting management practices, including basic Parliamentary Procedures and when they are needed.
- Standing agenda item: Summary of CCI meetings to inform members
- Marketing: maybe worksession(s) to develop a plan and materials

### **Action Items**

1. Officers create a calendar for the presentations/topics for 2025
2. Barb will create sample meeting agendas (business meeting, community forum, worksession, etc.) for review and adoption by Officers

Ayla adjourned the meeting at 7:33pm.

Next CPO 14 meeting is Thursday February 13, 2025, in the Banks Library Community Room.