



# ADMINISTRATIVE PROCEDURE

<b>SECTION:</b> 700-Facility and Property Management	<b>PROCEDURE #:</b> 701-A
<b>TITLE:</b> Tobacco and Smoke-Free County Property	<b>IMPLEMENTS POLICY #:</b> 701
<b>SPONSORING DEPARTMENT/DIV:</b> Support Services Department/Facilities and Parks Services Division	
<b>EFFECTIVE DATE:</b> 04/06/2021	<b>REVIEWED:</b> 09/07/2021

**OBJECTIVE:** To establish procedures for Exceptions to the *Washington County Tobacco Free Campus Policy*.

## PROCEDURE:

The *Washington County Tobacco and Smoke-Free County Property Policy* allows the County Administrative Office to grant rare exceptions based on operational need. Exceptions are to be reviewed regularly. Please note that requirements of Oregon's Smoke free Workplace Law still apply.

The County Administrative Office grants the following exceptions to the Tobacco and Smoke-Free County Property Policy:

- 1. A designated area in the courtyard of the Community Corrections Center.** This exception is granted for residents only, and only at limited times under staff supervision.
- 2. A designated area outside the Law Enforcement Center (LEC), located between two large vehicle storage structures at the far southeast corner of the P-10 secured parking lot.** This exception is granted only for personnel (staff and contractors) assigned to the LEC.
- 3. All undeveloped and natural outdoor park areas at Scoggins Valley Park (Henry Hagg Lake) unless fire danger warrants a temporary park-wide smoke free ban.** All Scoggins Valley Park Buildings and structures, restrooms and playground areas are not exempt and must remain tobacco-free and smoke-free per the Policy.
- 4. A designated area in all Supportive Housing and Homeless Service program facilities.** This exception is granted for residents and authorized visitors.